

Attendee List
Maine Library of Geographic Information Board Meeting
Wednesday, 4/15/2020
10:00 AM to 12:00 Noon
 Stay-at-home Online Meeting

Attending	Present	Online or on the Phone
Jon Giles, CHAIR		X
Patrick Cunningham		X
Betsy Fitzgerald		X
Brian Guerrette		
Katie Bernhardt		X
Maria Jacques		X
Nate Kane		X
Brian Lippold		
Vern Maxfield		X
Jake Metzler		
Vinton Valentine		X
Leticia vanVuuren		
Aaron Weston		X
Joseph Young		X
DAFS Commissioner Appointee	(vacant)	
Staff:		
Executive Director Claire Kiedrowski		X
Guests:		
Mal Carey		X
Dan Walters		X
Todd Metzler		X

Bob Bistras		X
Emily Pettit		X
Clarence Young		X
Tara King		X
Marty Curnan		X
Sarah Haggerty		X
Lance Case		X

Opening

The regular meeting of the Maine Library of Geographic Information was called to order at 10:07am on April 15, 2020 by Chair Jon Giles. All attendees connected remotely due to the COVID-19 pandemic.

The agenda for this meeting was approved as distributed.

Approval of Minutes

Motion to approve the minutes of February 19, 2020 made by ___JY___ Seconded by ___BF___

Voted: __9__ Yea __0__ Nay __1__ Abstained

Motion to approve the minutes of March 18, 2020 made by ___JY___ Seconded by ___BF___

Voted: __8__ Yea __0__ Nay __2__ Abstained

Updates

Executive Director Report – Claire

- Board member update:
 - Seat 1: Brian Guerrette still reviewing with DAFS for Commissioner’s appointee
 - Seat 4, 9: still in progress, Governor appointment backlogged
 - Seat 12: Brian Lippold would like to step down
 - Seat 11: Jake Metzler’s term expired 4/5/20, Sarah Haggerty (Conservation Biologist/GIS Manager for Maine Audubon is interested in this seat)
 - Additional interested parties: Ken Murchison, Rosemary Mosher
- Committees & Workgroups:
 - Claire: would like to revitalize the subcommittees now that the Board is almost back to full capacity. It would be useful to have the subcommittees finalized before work begins on the Strategic Plan.
- 2018-2019 Crown of Maine LiDAR:

Claire: issues with email filters meant missed correspondence, communication has resumed between Dewberry and Quantum Spatial. Quantum Spatial sent the delivery to USGS on Monday, April 13, 2020. USGS will do their QA/QC review with the possibility for clarifications and/or corrections, but there is no timeline available for that workflow at this time.
- 2-Foot Contours:

Claire: the original 2’ contour delivery was received from Quantum in late January, but it did not have hydrographic enforcement and contour lines crossed bodies of water. Claire met with Quantum on 4/6/2020 to discuss and Quantum will begin addressing the issue now that the Crown of Maine LiDAR has been submitted. At this time the contours will not include the Crown of Maine area. The 2’ contour generation project was a separate work order from the Crown of Maine.
- BAA Grant:

Claire: New Hampshire was awarded a grant in 2019; the 2020 grant that Maine has received (“Maine Southern Coast LiDAR”) will line up with where the NH collection ended. The total value of the Maine project is approximately \$750,000. The collection will include the Town of York (QL1, tidal coordinated); the rest will be QL2 and all area along the coast will be tidally coordinated using either Wells or Portland. The work order for Quantum and Dewberry has not

yet been implemented; that work order needs to be implemented to facilitate funding flow between Quantum, Dewberry, and the State of Maine.

- **Maine Orthoimagery 2020:**
Claire: the work order has been submitted to Woolpert. Ground conditions are suitable. The areas included are: Hancock County, Hancock County UT, Bar Harbor, Mt. Desert, Bridgton, Naples, China, Cushing, Old Town, and Ellsworth. Claire has received a Homeland Security letter of support, and Claire also wrote a letter supporting the workers' support of essential services to ensure they have as much administrative support as possible.
- **Land Cover:**
No further work currently. Kasey Legaard provided Claire with a list of participants who attended the land cover workshop in the Fall of 2019 to help identify the industry and entity of participants (state, local, nonprofit, etc.)
- **Future GeoLibrary Board meetings:**
 - **Meeting Locations & Other Options**
 - Claire: The Maine Public Utilities Commission (PUC) has indicated their offices will not be available for the June meeting due to their moving to a new location at that time. Does the Board want to meet in June? The virtual option is an alternative as well.
 - Maria: Board could wait until May to evaluate.
 - Dan: USGS is available and has a conference room with video conferencing equipment set up already. Maria: that would be convenient since it's right off the interstate.
 - Jon: can Dan please reserve that space as a placeholder? Then the Board can reevaluate.
 - **Summer Meetings:**
 - Jon: subcommittees occasionally meet over the summer, so it's not unusual for them to meet and then report back to the Board in September.
 - Nate: if the Board needs to meet, Nate is available through the Summer.
 - **Virtual Meetings:**
 - Claire: for virtual participants, does GoToMeeting work? Microsoft Teams does not provide a call-in option on Claire's setup.
 - Maria: it's not very much to add a phone line to Microsoft Teams meetings. It would be worth checking with the State of Maine's Office of Information Technology (OIT) to see if it can be added to the State of Maine package.

Committee Reports

- **Ad hoc Geospatial Data Catalog Committee:**
 - Emily: The survey period is still open until April 17, 2020 (this Friday). As of Tuesday morning (April 13, 2020), MEGIS and the GeoLibrary had received twenty-nine responses. The overall response tone has been generally favorable but not overwhelmingly so, with an average 3.8/5 rating for the beta catalog. The general observation trends from the surveys are: some indifference to the proposed change, but the inclusion of services was well-received. Some respondents asked about specific features (search, accessing Federal layers), while other respondents provided some

- opinions about the change. Some users preferred the “old” catalog but did not specify if that meant the original MEGIS catalog or the Open Data Catalog. Other users did not like the use of ISO categories, and did not like the banner and styling of the Beta page.
- Patrick: has MEGIS reached out to respondents for clarification about which catalog they were referring to in their comments? Emily: no, MEGIS has been swamped with COVID-19 response and has not had the capacity to do so at this time.
 - Claire: Claire will send out another reminder today to encourage last-minute responses.
- Finance Committee:
 - Claire: has not had a formal meeting with finance but has been discussing contracts and work orders for Woolpert to perform orthoimagery work. The current reserve cash balance is \$1,216,243.62, which does not include the costs of the 2020 collection programs. The available GeoLibrary Funds after 2020 Maine Orthoimagery and 2020 LiDAR collections is estimated to be \$585,836.01 as of April 13, 2020.
 - Jon: based on the proposed costs of the 2020 collections, the Board is looking at a resulting reserve fund amount of \$585,000. Claire: that’s correct.
 - Dan: are state funds considered valid match funds, or does it have to be federal/local/other? For example, DOT has provided funding – is that a match? Claire: the DOT funding is in the general fund amount and is not a match. Right now, only the counties are being subsidized at two-thirds the price; municipalities and other agencies within that county get a reduced cost for their program. The municipalities are not matching.
 - Technical Committee:
 - Claire: because Brian isn’t present, Claire suggests the Ad Hoc Data Catalog group update stands in as the update for the Technical Committee. Jon: that seems in keeping with the previous work of the Technical Committee.
 - Policy Committee:
 - Vinton: no update. Interested members are Joe Young, Jon Giles, and Brian Guerrette (in addition to Vinton).
 - LD1719:
 - Jon: The Legislative session ended, and the Board is not clear where the plan lies. On last report there was no identified funding.

Strategic Plan Workgroup Reports

- Coordination and Communication:
 - Jon: no update.
- Education and Training:
 - Vinton: many events are being canceled or postponed. The Spring NEARC meeting is being changed to a virtual meeting, possibly on the same date. The Maine Geospatial Institute is having a Strategic Plan meeting this Friday.
 - Patrick: The Spring NEARC meeting is May 19, 2020. Blue Marble had sold-out training events but have postponed them all and are studying alternatives. Conferences are canceling and moving venues due to COVID-19 restrictions. MEGUG has postponed all

events for the time being. MEGUG Lightning Talks have been postponed to June 17, 2020. MEGUG has also been discussing how to improve COVID-19 maps to assist viewers with understanding that the number of reported positive cases are not illustrating the full extent of the pandemic.

- Geospatial:
 - Dan: the primary focus is on the Maine Orthoimagery Program. The workgroup agrees that participation should be expanded to provide more opportunities for input. Washington, Oxford, and Aroostook are interested in participating but have not yet. Decisions are under discussion for what counties will participate in the future. The workgroup is trying to accomplish a technology review to evaluate what options will be available in the next six years. Claire provided some options for completing the program in 2021-2022, though there are funding considerations. The subcommittee also reviewed the 2010 and 2015 program reports for background information about basic requirements for different levels of government organization participation. The June meeting is planned to focus on creating recommendations for the Board.
 - Claire: Claire has been reaching out for input about technology options.
 - Jon: if anyone has input, please reach out to the committee and/or participate in the committee meetings.

- GeoParcels:
 - Jon: no update.

MGI/MEGUG/GeoLibrary Symposium - Jon

- Jon: the symposium meeting was investigating how to create a partnership or facilitate greater collaboration between the different groups. There was also discussion about how the groups operation, and a timeline was put forward to evaluate how to create or solidify such a partnership. The timeline as presented will probably need to be modified now due to COVID-19 restrictions. The GeoLibrary Board should review the summary document and discuss supporting. Does Vinton know if the MGI was going to discuss the symposium document at their meeting this Friday? Jon will check in with Vinton.

Guest and Board Comments

- Mal Carey: concerning 1719:
 - at the last committee meeting, Bob Marvinney said that any funding would be handled by his organization internally, so there wasn't a need for additional funding at this time. Lincoln County is pleased with the plan to continue with the Spring LiDAR collection. QL2 will be useful for structure identification and to help update assessor's records concerning structures. The state Climate Change Council's long-term needs for geospatial data need to be better defined. The Army Corps of Engineers is going to do some modeling on the Damariscotta to look at storm event contingencies, so LiDAR data will be important for that (especially if it's tidally coordinated). Will tidal coordination be optimal for that project, or will it be oriented to Portland Harbor needs? Mal will circle back with Claire.
 - Jon: is the Climate Change Council still meeting? Mal: yes, virtually and at reduced pace.
 - Jon: the Portland tide gauges will be used to define the tide levels. Claire: the agreement is two hours within high tide. It's a large geographic area and has been divided up as best as possible using head-of-tide information.

Agenda for Next Meeting

- June meeting update
- Finances
- Strategic Plan RFP drafting
- 2-foot contour discussion update

Adjournment

Meeting was adjourned at 11:26am by Chair Jon Giles. The next general meeting will be at 10:00am on May 20, 2020.

Minutes submitted by: Emily Pettit

Modified by: Claire Kiedrowski