

MINUTES
Maine Library of Geographic Information Board Meeting
 Wednesday, 18 June 2014, 10:08 AM to 12:11 PM
 51 Commerce Drive, Room 414, Augusta

Attending	Present	On the Phone
<i>Mtg. commenced at 10:06 am</i>		
Bill Hanson		
Vinton Valentine	X	
Dan Walters	X	
Ken Murchison		
Michael Smith	X	
Christopher Kroot	X	
Brian Norris		X
Jon Giles	X	
Alina Taus	X	
Betsy Fitzgerald		X
Aaron Weston	X	
Patrick Cunningham	X	
Vern Maxfield		
Jake Metzler		
Staff:		
Joseph Young	X	
Heather Bailey	X	
Guests:		
Mal Cary	X	
Nate Kane		X
Matthew Nixon	X	
Emily Norton	X	

1. Introductions – Joe took roll call. Mal Cary, Nate Kane, Matthew Nixon and Emily Norton were welcomed as guests.

2. Approval of May meeting minutes – A motion to accept the minutes as printed was made by Michael Smith and seconded by Jon Giles. Patrick Cunningham, Alina Taus and Brian Norris abstained because they were not at the May meeting. The motion passed.

VOTE: Y – 5, N – 0, Abstentions – 3; Passed.

3. Executive Director Report – Joe Young
 - a. Membership Update – Nate Kane hopes to have his paperwork in by the end of the week.
 - b. Board finance report – Bill from Woolpert for \$142K is in process, no other updates.
4. Maine Bathymetry Acquisition Needs – Matthew Nixon, Assistant Director of Maine Coastal Program, and Emily Norton, Coastal Management Fellow with National Oceanic & Atmospheric Administration, gave presentation on Maine Coastal Mapping Initiative. The presentation included methods of data collection and processing, benefits of having the information and areas where this research is needed. The Board's role would be future funding to continue the project.
5. Strategic Plan Workgroup Reports
 - a. Coordination & Communication – Michael Smith and Joe
 - i. Report on Executive Director Activities
 1. Scott Graham, Sewall Co., volunteered for workgroup efforts to assist with legislative contacts
 2. Joe will be meeting with DEP staff to discuss participation in funding the LiDAR and Orthoimagery programs.
 - b. GeoParcels – Michael Smith
 - i. Action Items
 1. Report out on status of Charlie Colgan's project – Michael has checked several times, but has no information back yet.
 2. John G and Christopher K – Parcel WMS spelling issues? – Christopher explained that this is more an issue of determining what things should be called than anything he would handle.
 - c. Education & Training – Cathleen McAnneny, PhD
 - i. Vinton reported that he spoke with Cathleen on June 16th. Four people have committed to the work group, and she has one more to constitute the committee. The group will revisit their mission and go forward with education and training. If we have items that we would like to push forward, we should send notice to Cathleen and Vinton.
 - ii. MMA moved the spring Tech conference from March to early May, so MEGUG has moved their conferences.
 1. MEGUG Summer School is going to be MEGUG Back to School. It will be held on Monday September 8th at the Schoodic Institute in Winter Harbor.
 2. MEGUG's fall meeting will now take place in February and hopefully will attract more teachers.
 - d. Geospatial Data – Dan Walters
 - i. June 4th meeting summary – Dan gave a summary of the meeting. Most of the discussion was on the Orthoimagery, LiDAR and GeoParcel programs to bring everyone up to speed. The board's decision to discontinue the GeoPortal was also mentioned. A LiDAR

subcommittee was formed, the Ortho subcommittee is being reactivated and there is an existing GeoParcel subcommittee. The committee is reviewing Appendix D of the 2009 Strategic Plan, focusing on and prioritizing the “to do” item, then will identify any additional needs.

ii. Action Items

1. Land Use Codes – The codes have been reviewed and some changes made. There is no statewide standard color scheme. A motion was made by Betsy Fitzgerald and seconded by Michael Smith to adopt the land use codes. The draft list is posted online. This would be a good topic for the summer session with Assessors. Patrick Cunningham abstained from voting.

VOTE: Y – 9, N – 0, Abstentions – 1; Passed.

2. EMS – EMS Data needs – The board should not be involved in web applications to consolidate the data as it is already being done. If there are updates from them, Christopher can bring the updates back to the board. Perhaps add an agenda item under Coordination & Communication or GeoSpatial Data for these updates, if any.

6. Committee Reports

a. Finance Committee – Vinton Valentine

- i. Budget was discussed at June 16th meeting, focusing on short term vs. long term targets. Representative Keschel will be a member of the committee and provide input.

b. Policy & Marketing Committee – Bill Hanson

- i. Action Items – Vinton spoke in Bill’s absence. Please send Bill suggestions on policy or legislative “red line” work. These can also be sent to Vinton.

c. Technical Committee – Christopher Kroot

- i. Approve new mission statement “The technical committee conducts research and analysis on technical GIS applications as directed by the GeoLibrary Board” – A motion was made by Michael Smith and seconded by Christopher Kroot to adopt the proposed new mission statement: The technical committee conducts research and analysis on technical GIS applications as directed by the GeoLibrary Board. During discussion, clarification was made on what types of technical information the committee would review. Technical aspects of data would be reviewed by the GeoSpatial Data committee. Technical aspects of applications would be reviewed by the Technical committee.

VOTE: Y – 8, N – 0, Abstentions – 0; Passed.

7. Guest Comments – None.

8. Recommendations for Next Meeting Agenda –

- a. Christopher’s MEGIS Innovation demo at September meeting.
- b. Add standing item for an update from Christopher on EMS data needs, if any.

9. Adjourn – A motion to adjourn was made by Michael Smith. Meeting adjourned at 12:11 p.m.

Next Scheduled Meeting: September 17, 2014