

Q&A Summary

Funding Opportunity SPG2024-4

Community Resilience Partnership Service Provider Grant Program

1. We were working with two towns on preparations for enrollment, including an application to the Service Provider Grant. We just learned that one of the towns already started the enrollment process internally, unbeknownst to the planning board that we have been working with since November. So, they will be applying on their own, without the help of a Service Provider. I know the Service Provider Grant requires at least two communities, so we're now in a difficult situation with the other town, who have limited capacity to enroll without the help of a service provider. Is there any chance we could still apply for funding to assist one town?
 - a. Service Provider Grant applicants must recruit 2-5 communities to apply for grant funding.
2. Is there guidance or support for holding the community workshop?
 - a. There are requirements on what gets reported to GOPIF about the workshop: the workshop agenda, the meeting minutes with meeting outcomes (particularly those priority items that the community wants to pursue), an attendance list of folks who participated in the workshop, and importantly, a statement about how the workshop reached out to include the voices of the more vulnerable community members. Those items need to be reported in the enrollment materials. How you organize, facilitate, and host the workshop is up your expertise as a facilitator and as an organization that understands the needs of your community.
3. Can the in-kind contributions come from the local community rather than service provider?
 - a. In-kind can be either cash from your organization, the in-kind time of your staff, or the in-kind time of the volunteers from the community. If your organization collects dues from communities, those could potentially be a source of in-kind cash, but you'd really want to work through that with your communities and see what they're comfortable providing. We don't have strong restriction on where in-kind contribution comes from.
4. Where is the current list of communities that are already enrolled or working with service providers to get enrolled?
 - a. These lists can be found here: <https://www.maine.gov/future/climate/community-resilience-partnership/examples>. Also, feel free to reach out to your local regional coordinator for the most up-to-date lists.

5. Are there specific requirements about what community entity needs to provide a letter of support for Service Provider grant applications? Could a community conservation commission provide the letter?
 - a. The letter of support must be on community letterhead and be from a municipal, tribal, and/or community official for each community. GOPIF encourages Service Providers to obtain multiple letters of support from decision-making officials (Town Manager, Select Board, City Council, etc.) to ensure that there is leadership support to complete the enrollment steps and pass the resolution.

6. Could you confirm whether or not the funding for this opportunity is federal in its source?
 - a. The program funding is allocated in the State of Maine's annual budget.

7. In past rounds, GOPIF has required the inclusion of a certificate of insurance, but I do not see that listed in the program statement for this round. I wanted to double check and ask if GOPIF would like to see a certificate of insurance included with our application.
 - a. If an applicant has their certificate of insurance available and can include it, please do. If not, it is not a requirement of the Program Statement for this round.