

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Saco-Old Orchard Beach

DATE: 1/24/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	44
Criteria 6: Budget Proposal	(Max: 25 Points)	23
TOTAL POINTS	(Max: 105 Points)	87

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Saco-Old Orchard Beach

DATE: 1/24/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - SOS Saco Bay
 - Sen. Donna Bailey
 - Assistant House Majority Leader Lori Gramlich
 - Rep. Lynn H. Copeland

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n): Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - N/A

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Saco-Old Orchard Beach

DATE: 1/24/25

- Multi-community
- County: York
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Large (Saco), Medium (OOB)
- SVI (low, med, high):
 - Medium (Saco), High (OOB)

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: FEMA Category G (100-yr flood protection) Dune & Beach Engineering
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with E8
 - Somewhat aligned with G1 and G2

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 44

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - This proposal facilitates a “30% design” for category G dunes and beaches in Saco and Old Orchard to determine the quantities of sand needed to achieve necessary 100-yr flood protection (in general, the required sand is approximately 90% of the implementation costs to secure Category G dunes, so it's crucial to have an accurate estimate)
 - Any community that has suffered a federally declared coastal disaster can receive Category B funding from FEMA; only previously engineered beaches are eligible for Category G (must prove they have been maintained)
 - York County is in the process of helping coastal communities receive funding for Category B

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

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RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Saco-Old Orchard Beach

DATE: 1/24/25

- Have hired a private firm to accomplish the 30% design along 2.1 miles of contiguous beach
- Would benefit from more discrete tasks that the consultants will perform within the scope of work
 - These tasks were included within the timeline and budget section, but scope would have benefited from inclusion of these tasks as well.
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Comprehensive timeline that includes projected milestones for each project deliverable
 - Contractor has already been identified, allowing for a more concise timeline
 - Would benefit from including more narrative around the subtasks within the scope of work to provide further explanation to inform necessary timeline.
- 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - 3 flooding events in past six years
 - 2024 storm = highest tide in Maine history which significantly impacted sand and beaches, which leaves residents and businesses vulnerable to future storms
 - Each >\$1 million in damages
 - Saco and Old Orchard planning to engineer to Category G standards to be eligible for that bucket of funding in the future (which would allow for 90% FEMA + state cost recovery in an emergency event, with the town only contributing the remaining 10%; currently the towns have to contribute 100% of the cost of lost sand from January 2024 storms)
 - Tourism = key economic driver of York County (as found in multiple studies by SMPDC), which could be negatively impacted by the loss of beach/beach access
 - Based on the SMPDC CEDS, the tourism industry along the York County coastline contributes more than \$1.6B in annual spending and supports over 27,000 jobs
 - Habitat benefits
 - MCC adopted that communities plan for 1.5ft of sea level rise by 2050

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Proactive investment to be able to protect infrastructure, environment, and recoup costs
 - Allow for Category G designation and secure future investments in coastal resilience
 - Erosion control and habitat restoration measures with sand that matches native beach grain size and color
 - Promotion of dune grass regrowth and other nature-based solutions
 - Utilization of durable and sustainable materials
 - Incorporation of latest advancements and science of dune restoration engineering
 - Use of cost effectiveness measures in regard to future maintenance costs

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Saco-Old Orchard Beach

DATE: 1/24/25

- Engagement with coastal communities and project partners to develop project goals and objectives at each restoration site and review design alternatives to prioritize restoration activities
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely
 - Would benefit from further information on how funding will be secured to implement plan and how Category G status will be maintained over time.

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - York County Government will be project lead
 - Anchor QEA will complete the study
 - Would benefit from identifying specific staff leads for project management and community engagement.

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Moderately expected
 - Demonstrate a history of engagement, specifically with the Saco Shoreline Commission, but would benefit from a specific engagement plan for this process.
 - Saco Shoreline Commission to assist with streamlining communications to the public
 - To facilitate engagement and knowledge exchange about the project, the county plans to utilize various mediums such as television and print media, social media, and the York County Government website.
 - York County plans to create a dedicated website for this project to solicit public input and to share plans, relevant updates, proposed meeting dates and outcomes, and other pertinent information.
 - City of Saco communications team is developing a new webpage to share information about this project
 - Would benefit from inclusion of specific engagement strategies and resources for Old Orchard Beach
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat/minimally
 - Most vulnerable groups were not identified
 - Would benefit from specific examples of ways to "create opportunities for expanding engagement with segments of the population that have not previously been engaged."

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Saco-Old Orchard Beach

DATE: 1/24/25

Total Points Available: 25

Score: 23

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request: \$175,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Would benefit from information on how the funding gap will be met
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Cost share is needed due to funding gap
- Other notes
 - Would benefit from letters of support from Town of Old Orchard Beach, York County and Anchor QEA

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Scarborough

DATE: 2/12/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points <u>Awarded:</u>
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	3
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	50
Criteria 6: Budget Proposal	(Max: 25 Points)	23
TOTAL POINTS	(Max: 105 Points)	91

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Scarborough

DATE: 2/12/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - N/A

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - No
 - How will the community ensure both grants are completed on time?
 - Prior grant project is complete.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 3

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Scarborough

DATE: 2/12/25

- No
- County:
 - Cumberland
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Large
- SVI (low, med, high):
 - Medium

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Sustainable Scarborough: Climate Action Plan
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with C1, C2, C3 and G2

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 50

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from inclusion of consultant selection process.
 - Would benefit from identifying what Scopes of emissions will be addressed through the GHG emissions inventory.
 - Task 1: Baseline Assessment, Goal Setting, and Community Engagement Plan
 - GHG emissions inventory
 - Review existing plans, ordinances, policies, and resources that have a direct climate or sustainability value to identify gaps

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Scarborough

DATE: 2/12/25

- Propose emissions reduction goals in alignment with MWW
 - Develop an inclusive community engagement plan
 - Deliverables: Summary of baseline assessment, community engagement plan
 - Task 2: Action Identification and Prioritization
 - Analyze GHG emissions reduction potential, adaptation, and other co-benefits of potential climate actions
 - Community engagement
 - Refine list of potential climate mitigation and adaptation strategies based on community feedback
 - Develop cost, benefits, barriers, and implementation timeline to develop process and framework for evaluating and refining actions list
 - Deliverable: prioritized list of actions
 - Task 3: Implementation Plan Development
 - Develop CAP implementation plan - include implementation steps and milestones, relative cost estimates, responsible parties, key partners, financial resources needed, and equity considerations
 - Develop web-based tool to help Town monitor and evaluate progress toward CAP goals
 - Deliverables: Implementation plan, web-based CAP implementation tracker
 - Task 4: Final Plan Development
 - Analyze data and feedback from the project and draft a CAP that is accessible and useful to the public, well-organized, visually appealing, user-friendly, and aligns with other Town plans
 - Deliverables: Climate Action Plan
 - Task 5: Project Management
 - Town will track all expenses, timelines, provide quarterly project updates and a final report, and compile and submit project deliverables to GOPIF
 - Deliverables: Grant agreement, quarterly project updates, final project report
-
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from providing start/end dates for subtasks
 - 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Would benefit from more detail on how this plan will differ from/expand upon the 2017 Energy and Sustainability Plan
 - Community has experienced climate impacts, including hot summers, mild winters, increase in vector borne illness, extended periods of drought, and extreme storms which has caused historic coastal flooding, loss of property, and significant impact to public infrastructure, such as Route 1
 - Scarborough is currently completing town-funded vulnerability assessment to identify and prioritize existing and future flood vulnerabilities
 - Addressing these vulnerabilities and GHG emissions reductions in a community supported CAP will be an important step toward building resilience and reducing emissions

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Scarborough

DATE: 2/12/25

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Reasonable
 - Would benefit from more detail around how the deliverables will enable specific outcomes.
 - Actionable strategies to reduce GHG emissions, increase renewable energy adoption, improve energy efficiency of homes and buildings, and increase public awareness and engagement around climate change.
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from including Communications and Engagement Coordinator within project management structure
 - Sustainability Manager will serve as project manager
 - Representatives from municipal departments, including Planning, Public Works, Community Services, Public Safety, Economic Development, Schools, and Library, will provide feedback throughout the planning process
 - The Scarborough Sustainability Committee, which is comprised of Town Council-appointed residents, will help guide development of the CAP.
 - The hired consultant will provide technical leadership throughout the planning process.

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Robust and well-designed
 - Community participation is woven within the CAP development process, with multiple opportunities for community and stakeholder feedback to be incorporated into the plan
 - Will include the development of a community engagement plan, a community engagement portal for the public to provide input and interact with the development of the plan, a public facing progress tracker, participation at events, hosting of CAP-specific events, and development of branding for associated programming
 - Communications and Engagement Coordinator will work with the project team to ensure timely, audience-appropriate communications that provide opportunity for community engagement
 - Would benefit from committing to a specific outreach strategy that includes in-person public event opportunities to reach a more diverse audience, but mentions available mechanisms for outreach and advertising with quantified engagement through each platform (81% of residents look to town's community newspaper, 59% look to the town website for key information)
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes
 - Incorporates considerations of vulnerable groups and equitable distribution of benefits, by incorporating equity considerations in the priority action blueprints which will be incorporated into the final implementation plan, and allows for multiple hybrid options for engagement
 - Would benefit from a more robust engagement strategy which specifically advertises to and encourages engagement of vulnerable and disadvantaged groups, such as partnering with community benefit organizations

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Scarborough

DATE: 2/12/25

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 23

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Includes hours/hourly rate
 - Would benefit from a vendor estimate or additional rationale around how costs/hours for each task were estimated.
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes, in-kind time
- Other notes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Shapleigh

DATE: 2/13/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points <u>Awarded:</u>
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	50
Criteria 6: Budget Proposal	(Max: 25 Points)	22
TOTAL POINTS	(Max: 105 Points)	92

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Shapleigh

DATE: 2/13/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - N/A

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - Yes
- Has the community ever received a CAG (y/n):
 - No
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Shapleigh

DATE: 2/13/25

- York
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Low

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Shapleigh Climate Change Vulnerability Assessment
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with F1, G1 and H1

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 50

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Recommendations will inform concurrent capital improvement plan development process
 - Would benefit from identifying potentially relevant community organizations, businesses, communities, or groups to include in the community working group
 - Would benefit from enhanced opportunities for public feedback and input during the vulnerability assessment process, including but not limited to a public forum
 - Task 1: Establish Community Working Group
 - Establish a working group to oversee and guide the projects community engagement, the assessment process, and the deliverables.
 - Deliverables: Contact list, agendas and notes from meetings, outreach materials

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

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RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Shapleigh

DATE: 2/13/25

- Task 2: Conduct Climate Change Vulnerability Assessments
 - Engage a consultant through a competitive bid process, to conduct a climate change vulnerability assessment for the community and infrastructure.
 - Deliverables: Municipal Vulnerability assessment framework; written summary of vulnerability assessment results, written recommendations of potential strategies for strengthening resilience and suggested funding sources for implementation.
- Task 3: Develop Recommendations from Assessment Results
 - Deliverables: Meeting materials (agenda, notes, attendees), Prioritized list of recommendations with potential project summaries.
- Task 4: Community Engagement
 - Deliverables: Summary of executed outreach plan, all engagement materials used (survey, summary of survey results, meeting agenda, meeting notes, meeting attendee list, meeting presentation etc.)
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Timeline would benefit from task/subtask start and end dates, and Gannt chart
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Identified as a priority action during community forum to enroll in the CRP
 - Shapleigh has aging infrastructure (culverts, bridges) that is susceptible to increased erosion/flooding impacts and has had several major erosion/flooding impacts to the area as a result of large amounts of rainfall in recent storms
 - Aligns with comp and CIP planning efforts currently underway in Shapleigh and is essential to provide a foundation for targeted and effective critical infrastructure upgrades

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Partially described
 - Would benefit from including an outcome related to increased community resilience and public understanding of climate vulnerabilities
 - Creation of a CIP that will prioritize updates based on vulnerability
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from more detail on who will lead each project task/subtask.

**STATE OF MAINE
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PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Shapleigh

DATE: 2/13/25

- Michelle Rumney, Town Administrator, will facilitate and work with the established working group and consultant to plan and administer meetings, forums, updates to Stakeholder groups, and community outreach.

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Robust
 - Anticipated efforts to include community forum, updates to the Town's website, social media posts, newsletter updates, community survey, and printed materials
 - Would benefit from more specific details on the audiences that will be engaged, where applicable
 - Engagement materials to include:
 - Factsheets, posters, news releases, social media content, website updates, Select Board meeting, and survey
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat
 - Identify the need to engage vulnerable populations; would benefit from more specific actions to accomplish that goal, including through the specific identification of vulnerable groups in Shapleigh and potential community organizations to assist in engagement.
 - "a list of groups, entities, and individuals to engage will be developed by the consultant to include consideration of social vulnerability within the context of climate change, vulnerability, and community planning."
 - Would benefit from identifying community-based organization to partner with to engage with most vulnerable populations

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 22

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$60,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Cost estimates would benefit from vendor scope of work/estimate to support estimated costs

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Shapleigh

DATE: 2/13/25

- Would benefit from inclusion of estimated hours and hourly rate
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes, in-kind time
- Other notes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Sorrento

DATE: 2/14/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
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TOTAL POINTS	(Max: 105 Points)	86

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Sorrento

DATE: 2/14/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - N/A

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - Yes
- Has the community ever received a CAG (y/n):
 - No
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:
 - Hancock

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Sorrento

DATE: 2/14/25

- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Low

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Preparing for Tomorrow: Securing a Stronger Sorrento
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with G1, B2, H2

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 44

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Task 1 – detailed and reasonable; Task 2 – partially described
 - Task 1:
 - Includes important context to explain the need for the engineering study, demonstrating that the project is a community priority
 - Would benefit from preparing for 1.5 ft SLR and planning for 3.9 ft SLR
 - Task 2:
 - Would benefit from more detail on the hiring/selection process for the private consultant
 - Would benefit from a more clear scope of what will be completed by the consultant for Task 2, especially regarding the Community Building needs assessment, including more information about the building that will be assessed.
 - Task 1: Engineering Study for Ocean Avenue

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Sorrento

DATE: 2/14/25

- Scoping and design services for shoreline stabilization along the southern tip of the Town's peninsula.
- Aerial survey will provide photogrammetric, topographic, and orthographic photos for the engineers to do the design.
- This study will include a proposed engineered shoreline of rip rap revetment design using Army Corp of Engineers methodology, suggestions for raising the road in its lowest sections to above the flood zone elevation, commentary on the replacement of certain pipes and/or catch basins, and a review of culverts which may need upsizing.
- *Deliverable 1: Contract with WEA to conduct engineering services and produce a full report on the road and wall.*
- *Deliverable 2: Design Plans*
- *Deliverable 3: Public approval of design plans*
- *Deliverable 4: Permits and other pre-construction requirements*
- Task 2: Community Building Needs Assessment and Organization of Sorrento's Climate Work
 - Community building Needs Assessment:
 - Hire a consultant to work with the Sorrento Climate Resilience Committee to create a community building needs assessment which will contain clearly defined goals and strategies for upgrading to energy efficient technologies, increasing awareness and use of the space during weather events, and turning it into a hub for community gatherings and events.
 - *Deliverable 1:* Community building needs assessment including a budget and potential funding options
 - *Deliverable 2:* Engagement session with the public to discuss needs and challenges of the building
 - Organization of Sorrento's Climate Work
 - Consultant will help the Sorrento Climate Resilience Committee set up systems to track, organize, and prioritize projects after the Service Provider grant period is over.
 - *Deliverable 1:* Established systems to track, organize, and prioritize projects
 - *Deliverable 2:* Meeting Coordination, preparation, documentation
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from task/subtask start and end dates
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Sorrento is a small peninsula connected to the mainland by a small piece of land in Sullivan, very coastal and very exposed and vulnerable to SLR and storm surge
 - Experienced severe damage during the winter 2023-24 storms, which led the community to engage in the Community Resilience Partnership to strengthen its resilience
 - Ocean Ave sustained unprecedented damage that trapped residents in their homes and cut off access to the lobster pound
 - Small community that relies on volunteers and would benefit from a consultant to help structure the work of the Climate Resilience Committee
 - Establishing the Sorrento Community Building as an emergency shelter is a community priority; however, the building often loses power and has unreliable heating and cooling

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Sorrento

DATE: 2/14/25

- These projects were both identified as the top community priorities through the CRP enrollment process

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Outcomes include enhanced community resilience, resilient infrastructure, and increased community engagement
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Somewhat
 - Task 1 would benefit from inclusion of MWW SLR targets.
 - Would benefit from more detail on what Task 2 will include and what type of consultant the town is looking to hire.

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from point of contact to lead consultant selection and assist with community engagement
 - Would benefit from description of consultant that will be hired for Task 2
 - HCPC – aid with implementation and transition to consultant
 - Climate Resilience Committee – will oversee project
 - Walsh Engineering – will conduct engineering study

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Well-designed
 - Would benefit from more details around these events and how they will be advertised
 - Might benefit from more opportunities for community input, especially with the study of the Community Building
 - Provides opportunities for engagement and public input for both the engineering study and the study of the Community Building.
 - Will get public approval about the engineering study
 - Will hold an engagement session for the Community Building Study
 - The use of a consultant to strengthen community engagement and organization of the committee inherently supports community engagement within the community
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat
 - The improvement of vulnerable infrastructure that has stranded residents in their homes and the development of an emergency shelter study both support the needs of vulnerable community members
 - Would benefit from an engagement strategy that specifically advertises to and encourages involvement of vulnerable or disadvantaged community members, such as by partnering with community-based organizations; or would benefit from including this scope within the consultant's scope of work for Task 2

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Sorrento

DATE: 2/14/25

- Identifies social vulnerabilities within the community

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 22

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$65,800
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Provided detailed Task 1 scope of work and estimate from vendor
 - Would benefit from more detail on how hourly rate and hours were calculated for the consultant for Task 2
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes
 - Engineering design should prepare to manage 1.5 ft SLR by 2050 and 3.9 ft SLR by 2100.
 - To support the proposed deliverables in Task 2, applicant must develop and provide a workplan that details the consultant deliverable to receive funding.
 - Applicant mentions the possibility of installing a generator to support future warming/cooling shelter. To align with the recommendation in MWW, suggest considering a solar plus storage installation to avoid the need for equipment that requires fossil fuels and increases carbon emissions.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: South Berwick

DATE: 3/3/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	3
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	50
Criteria 6: Budget Proposal	(Max: 25 Points)	25
TOTAL POINTS		93

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: South Berwick

DATE: 3/3/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - No

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - Yes
- Has the community ever received a CAG (y/n):
 - No
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 3

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: South Berwick

DATE: 3/3/25

- York
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Medium
- SVI (low, med, high):
 - Low

**EVALUATION OF
Criteria 4 – Maine Won’t Wait Strategy and action(s)**

Total Points Available: 15 Score: __15__

Evaluation Team Comments:

Criteria 4 – Maine Won’t Wait Strategy and action(s)

- Project title: Energy Efficient Window Upgrades for South Berwick Town Hall
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with B1

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: __50__

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Task 1: Window Procurement
 - Work with the general contractor for the renovation to select and purchase high-efficiency triple-pane windows for the South Berwick Town Hall.
 - *Deliverables:* Window contractor selection documentation.
 - Task 2: Window Installation
 - Replace existing windows with high-efficiency triple-pane windows.
 - *Deliverables:* 174 high-efficiency windows installed.

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: South Berwick

DATE: 3/3/25

- Task 3: Grant Administration
 - The Town will work collaboratively with CRP staff to provide quarterly updates, project deliverables, a project case study, and any other administrative grant requirements.
 - *Deliverables:* Written quarterly updates, case studies, and administrative documentation.
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Would benefit from further information on why the windows were selected as a top priority for energy efficiency improvement.
 - Builds upon community input and approved planning projects:
 - 2022 Town Council vote to authorize RFP for town hall feasibility study funding
 - 2023 Port City Architecture completed study, incorporating public feedback
 - 2024 Town received proposals for Town Hall Renovation and awarded to Oak Point Associates
 - 2024 Community voted to approve Town Hall Renovation Project Budget
 - During CRP enrollment, staff and community members continued to affirm need for upgrades to Town Hall
 - Potential savings from increased efficiency seen as way for town to save taxpayer money

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Would benefit from describing the other energy efficiency improvements being made to this building in tandem with the windows.
 - Outcomes include reduced energy consumption and costs, lower GHG emissions, and improved comfort at the Town Hall.
 - New windows will reduce heating demand by 37% and source energy use by 27%.
 - Impacts of all the combined energy upgrades for the renovation will reduce heating demand by 68% and source energy use by 99%.
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: South Berwick

DATE: 3/3/25

- Would benefit from a more clear chain of command with a single town lead serving as project manager. Town is relying on an existing project management structure that is being used for the full renovation, but would benefit from making this structure more clear.
- Town Manager
- Assistant Town Manager & Finance Director
- Town Council
- DeCarlo Brown, Planner and Economic Community Director, will assist with grant admin
- Oak Point Associates and Lassel Architects – consultant
- Contractor will be selected via bid process once building design is complete

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Robust and well-designed
 - Would benefit from more specific details around the communications to be developed for this specific project.
 - Builds upon existing participation for this renovation project
 - Engagement includes development of clear and understandable materials to be available digitally and in hard copy at Town Hall, update town website renovation page, provide in person and virtual options for public meetings and events, and provide predictable schedule of updates at existing public meetings.
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat
 - Would benefit from a more robust strategy to advertise to and engage vulnerable or disadvantaged community members, such as by partnering with Community Benefit Organizations
 - Provides inclusive outreach and meeting options
 - Overall renovation includes improved ADA access to Town Hall

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 25

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: South Berwick

DATE: 3/3/25

- Budget based on vendor estimates
 - Total cost: \$494,468 – voters have approved a bond for the renovations that will cover the cost gap
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes – voter approved bond to provide cash match
- Other notes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Southport

DATE: 2/14/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	42
Criteria 6: Budget Proposal	(Max: 25 Points)	18
TOTAL POINTS	(Max: 105 Points)	80

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Southport

DATE: 2/14/25

**EVALUATION OF
Criteria 1 – Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Letters were provided for MIAF application:
 - Knox-Lincoln Soil & Water Conservation District
 - U.S. Fish and Wildlife Service
 - Southport Climate Action Team

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?
 - Proposed project will build upon current grant project and assist with implementation. Both projects will be managed by Sunrise Ecologic.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Southport

DATE: 2/14/25

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:
 - Lincoln
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Low

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: __15__

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Community-Driven Nature-Based Solutions for Vulnerable Coastal Infrastructure at Hendricks Head.
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with E9
 - Somewhat aligned with G1 and H2

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: __42__

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Partially described

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Southport

DATE: 2/14/25

- Project is currently funded to complete several essential pre-construction activities, including 100% of the engineering design, development of construction bid documents, initial permitting and project management, and ongoing community engagement
 - This additional funding will be for project management, final permitting, engineering support for permitting and grant application, and grant writing services
- Would benefit from more thorough descriptions of subtasks and enhanced clarity around what has already been completed and what is a deliverable under the scope of this grant
- Would benefit from more detail on the scope of work of the engineering design portion of the project, including detail on the nature-based design and the vulnerability assessment.
- Task 4 would benefit from additional detail demonstrating the need for additional geotechnical analysis and technical support not included within the MIAF grant project.
 - **Task 1: Direct Support and Grant Reporting**
 - Deliverables:
 - 1.1 Project Manager general service contract.
 - 1.2 Direct Support: Ongoing support for the Selectboard and Southport Climate Action Team (SCAT) through emails, memos, phone calls, and participation in virtual and in-person meetings.
 - 1.3 Quarterly and final reports for the CAG2024-5 grant (if awarded).
 - **Task 2: Project Management**
 - Deliverables:
 - 2.1 Oversight of final engineering designs and bid documents.
 - 2.2 Obtaining all federal, state, and local permits and responding to unanticipated permitting requirements.
 - 2.3 Oversight of the bid process and contractor selection for construction.
 - **Task 3: Community Engagement Support (Communication Coordinator)**
 - Deliverables:
 - 3.1 Community engagement material provided by the Communication Coordinator (Liv) to the Southport Climate Action Team (SCAT), ensuring stakeholders are informed about project progress and decision-making milestones.
 - **Task 4: Engineering (Dirigo Engineering & Summit Geoengineering)**
 - Deliverables:
 - 4.1 Geotechnical analysis of peat and clay (\$2,000 - Summit).
 - 4.2 Technical support for permitting activities.
 - 4.3 Preparation of grant applications for the Maine Infrastructure Adaptation Fund (MIAF 2025) and FEMA Building Resilient Infrastructure and Communities (BRIC) program.
 - **Task 5: Grant Writing (Sunrise Ecologic)**
 - Deliverables:
 - 5.1 A completed grant application submitted to the MIAF 2025 program to secure non-federal matching funds for the 2026 construction phase.
 - 5.2 A completed FEMA BRIC application submitted.
 - **Final Deliverables:**
 - 1. Final engineering designs and bid documents ready for construction.
 - 2. Permits secured for the project (Federal, State, Local) and unanticipated permitting needs met.
 - 3. CAG2024-5 quarterly and final reports.
 - 4. Community engagement activity summaries.
 - 5. Successful submission of MIAF 2025 and FEMA BRIC grant applications.
 - 6. Contractors selected and prepared for the 2026 construction phase.

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Southport

DATE: 2/14/25

- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Timelines provided for tasks, subtasks, and deliverables
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - The Beach Road, Lighthouse Lane, and Hendricks Head Beach Seawall areas are critical components of Southport's coastal infrastructure. These locations provide vital access for residents, emergency services, and recreational activities, yet they face increasing vulnerability from storm surges, coastal erosion, and extreme weather events.
 - 2023-24 storms overtopped Beach Road (which makes the road impassable for emergency vehicles and isolates the community of Southport) and undercut the Hendricks Head Beach seawall
 - Undersized culvert through the seawall restricts natural waterflow
 - The consequences of inaction extend beyond immediate safety concerns. Without mitigation, these vulnerabilities threaten long-term access, emergency response capabilities, and the usability of cherished recreational spaces like Hendricks Head Beach. Furthermore, the continued degradation of the wetland risks losing its ecological benefits, jeopardizing local biodiversity, and diminishing the community's connection to its natural surroundings.

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Reasonable
 - Benefits
 - Increased preparation for extreme weather events
 - Increased ability to manage sea level rise
 - Increased resources for vulnerable community members
 - Preparation of the environment and promotion of natural climate solutions
 - Vulnerability assessment and climate-ready infrastructure
 - Alignment with strategy area G
 - Would benefit from focusing outcomes on what will be accomplished with this grant (vulnerability assessment was a component of an earlier portion of this project)
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely to achieve proposed deliverables; many outcomes listed are not supported via this proposal's scope of work.

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Would benefit from summarizing roles and responsibilities by person/organization, rather than by task

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Southport

DATE: 2/14/25

- Shri Verrill of Sunrise Ecologic will serve as the consultant and will lead the completion of all project deliverables. Shri will also serve as the primary point of contact to coordinate with the Town and Southport Climate Action Team (SCAT)
- Liv Lenfestey, Communication Coordinator, will support communication strategies
- SCAT and Hendricks Head Subcommittee to support communication strategies

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Robust and well-designed
 - Project accounts for multiple opportunities and methods for public involvement. Scope includes opportunities for public review and feedback on deliverables.
 - Public meetings, newsletters/flyers, social media
 - Targeted outreach through partnerships with local organizations, flyers at specific locations, column in the Boothbay Register
 - In-person engagement has inclusive participation opportunities (scheduled at convenient times and locations)
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes and well-designed
 - Appreciate the recognition of the vulnerability of older adults; would benefit from identifying potential other vulnerable groups
 - Would benefit from pre-identifying some of the community-based organizations that will be partners in this effort

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 18

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Task 1 totals \$43,680, not \$28,000
- Does the budget worksheet match the budget narrative? (yes/no)
 - Proposed funds will supplement services/funds received through other grant programs
 - Would benefit from how grant funds requested for this proposal were determined based on funded services that are included within other grant projects
 - Proposal needs more substantiating evidence of why these supplemental hours are needed to support existing grant projects.
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Southport

DATE: 2/14/25

- ShoreUp! Grant
 - MIAF
 - CAG2024-4 grant
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes
- Other notes
 - Proposed project supports multiple existing grant projects that are underway – would benefit from further detail on how the proposed project deliverables intersect and build upon the deliverables within the existing grant projects.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Southwest Harbor

DATE: 2/14/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	52
Criteria 6: Budget Proposal	(Max: 25 Points)	22
TOTAL POINTS	(Max: 105 Points)	94

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Southwest Harbor

DATE: 2/14/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Southwest Harbor Town Manager
 - Select Board Chair
 - Southwest Harbor Public Library
 - GMRI
 - MDI High School
 - ACTT

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - Proposed project builds upon current grant project and current project team will support both projects plus the inclusion of some new staff to ensure capacity needs are met.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Southwest Harbor

DATE: 2/14/25

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:
 - Hancock
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Medium

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Strengthening Southwest Harbor's Community Resilience, Emergency Preparedness, and Access to Public EV Charging Infrastructure.
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with F1, H4, H5, F2, F4, F5, A2.

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 52

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Tasks 1 and 2 - Detailed and reasonable
 - Task 3 – partially described

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Southwest Harbor

DATE: 2/14/25

- Appreciate the development of a Resilience Plan and Emergency Management Plan, which builds upon results of the Vulnerability Assessment
- Appreciate robust community engagement activities included within the Scope of Work for Task 1, with an emphasis on vulnerable populations and youth providing input on the plan
- Task 3 would benefit from including more detail about the type of charger and costs involved to maintain the charger – will it be a pay-charger to offset maintenance costs?

- Task One: Robust Community Resilience Planning, Engagement & Implementation Guide
 - 1.1 Community Engagement and Information Collection
 - 1.2 Drafting Resilience Plan
 - Strategic pathway to build resilience and capacity for action
 - The plan will include a list of high priority actions including, for example, developing early warning systems, community evacuation protocols and plans to strengthen public health through access to heating and cooling centers.
 - 1.3 Sharing Draft Plan and Collecting Feedback to Inform Edits
 - 1.4 Implementation Guide Development
 - Task 1. Deliverables: Community-driven Climate Resilience Plan and Implementation Guide.
- Task Two: Emergency Management Planning
 - Update current Emergency Management Plan to incorporate learnings from vulnerability assessment
 - 2.1 Reviewing Current Emergency Management Plan and Vulnerability Assessment
 - 2.2 Drafting Updated Plan
 - 2.2.1 Complete Maine State Flooding Checklist; Develop a Storm Debris Management Plan which will be included as an annex in the updated Emergency Management Plan.
 - 2.3 Town Management and Community Input
- Task Three: Install Networked Electric Vehicle Charging Station at Southwest Harbor Public Library
 - 3.1 Establishing a written agreement between the Town and the Library
 - 3.2 Scoping additional project details, including details related to additional required electrical infrastructure and the need for an additional meter to network the charger to the town's electric account.
 - 3.3 Purchasing Equipment
 - 3.4 Installer Selection
 - 3.5 Publicizing new electric vehicle charging station to local residents and the public

- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Start and end dates were provided for all tasks and subtasks.
 - Would benefit from a Gantt chart to more clearly illustrate when subtasks are occurring in tandem.

- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Comprehensive Plan (2022) indicated sea level rise and flooding as a top community concern

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Southwest Harbor

DATE: 2/14/25

- This led to the development of the town's Vulnerability Assessment, to be completed by 2025, enabling the community to use these findings for resilience planning
- Community has low-lying coastal infrastructure, aging population, and fisheries dependent economy
- A resilience plan will help focus limited resources toward priority projects
- Have a recently established sustainability committee and emergency management taskforce, demonstrating commitment and preparedness to engage the community and town leadership
- Small rural community with limited capacity, time, and budget
- ACTT will be able to overlap the planning process with planning process recently completed in Tremont and anticipated process in Mount Desert, to focus points of integration with neighboring communities
- Would benefit from further discussion around need for the EV charging station, mentions that the current charging station is in near constant use

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Partially described
 - Would benefit from long-term outcomes beyond project deliverables, as well as metrics related to increased capacity to meet EV charging demand
 - Long-term outcomes were addressed within the Project Description and Need sections.
 - Discusses outcomes such as increased community understanding of climate resilience, integration of community ideas into planning, as well as updated plans and new EV charging infrastructure and ability to support residents and visitors with EVs.
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Provided management structure clearly and with detail within the Scope of Work for each Task and Subtask
 - Task 1: ACTT to lead with support from Town staff and Selectboard
 - Task 2: Town Manager to assemble committee; ACTT to lead
 - Task 3: ACTT to lead MOU completion and community engagement, Town Manager to assist with RFP for the installation, Town to purchase equipment and coordinate with library

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Robust and well-designed for tasks 1 and 2
 - Partially described for task 3
 - Includes community engagement opportunities for all tasks. Would benefit from more clarity on opportunity to for public input for Task 3
 - Would benefit from how these projects were identified as community priorities for Task 3
 - Includes listening sessions, engagement with high school students, flyers, tabling at the library, citizen science, and opportunities for public input to be incorporated into both plans
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Southwest Harbor

DATE: 2/14/25

- Yes and well-designed for tasks 1 and 2
- Identifies vulnerable community members as older residents, residents with disabilities or chronic illnesses, working waterfront residents, residents who live below the poverty line and residents who represent marginalized identities)
- Will partner with local community organizations, such as Health Acadia, local soup kitchens, harbor master and schools, using listening sessions to engage with these groups
- Will post flyers for Task 2 in popular community spaces (i.e. grocery stores, the library, the Harbor House, places of worship etc.)
- Would benefit from further detail on whether the EV charger will be accessible (location, cost, etc.) for vulnerable populations.

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 22

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$74,500
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - No vendor estimate provided for Task 3
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - Applicant could have qualified for EMT funding but EV charger information was not yet final
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - Town intends to apply for ITC if still available; but credit was not incorporated into the cost estimate
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes
 - Applicant will need to provide more detailed scope of work for Task 3 (EV charger), including an operations and management plan and vendor estimate.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: St. George – South Thomaston

DATE: 2/14/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	49
Criteria 6: Budget Proposal	(Max: 25 Points)	23
TOTAL POINTS		92

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: St. George – South Thomaston

DATE: 2/14/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - South Thomaston Select Board
 - St. George Conservation Commission
 - South Thomaston Conservation Commission
 - Island Institute
 - State Rep. Ann Higgins Matlack

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - No
 - How will the community ensure both grants are completed on time?
 - Prior grant projects are now complete.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: St. George – South Thomaston

DATE: 2/14/25

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - Multi-community
- County:
 - Knox
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small, small
- SVI (low, med, high):
 - Low, low

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: __15__

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Collaborative Climate Action Planning in St. George and South Thomaston
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned C2, F2, F13, G1, H2

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: __49__

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from describing the “resilience committees” and how they are composed to include diverse set of community members.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: St. George – South Thomaston

DATE: 2/14/25

- Would benefit from more detail on how the reports to be developed will be integrated and help to inform one another.
 - GHG emissions inventory to be completed after other reports are complete but could benefit from helping to inform other reports/assessments
- 1. Understanding Exposure: Identify the people, assets, hazards, and stressors that could be affected by climate change.
 - Document review
 - Data gathering
 - Deliverables:
 - Existing Document Memo highlighting key resilience themes, goals, strategies and actions and data gaps.
 - Data Collection Plan
 - GIS maps showing community assets, hazards and stressors anticipated by climate change
- 2. Assessing Vulnerability and Risk: Evaluate the vulnerability of community assets and populations to climate-related hazards and assess associated risks.
 - Deliverables: Draft and Final Vulnerability Assessment Report
- 3. Investigating Options: Research various strategies, including nature-based and equity-focused solutions, to address identified risks.
 - Deliverables:
 - Options Report: Comprehensive list of potential adaptation strategies
 - Feasibility Analysis: Assessment of the feasibility and benefits of each solution
- 4. Prioritizing and Planning: Prioritize actions that will significantly reduce vulnerability and risk, considering community resources, social equity, political will, and funding availability.
 - Deliverables: Prioritization Matrix
- 5. Taking Action: Assist in developing an implementation plan that reflects the chosen adaptation and mitigation strategies and priorities.
 - Deliverables:
 - Implementation Plan
 - At least 1 joint grant application for a high-priority collaborative project
 - An ongoing community engagement plan.
- 6. Greenhouse Gas Inventory: provide essential emissions data that can be used for prioritization and strategy development
 - ICLEI “Dash Emissions Profile”
 - Data Collection
 - Data Analysis
 - Review and Validation
 - Report Development
 - Deliverables:
 - GHG Emissions report
 - Slide deck or infographic summarizing results for community meetings
- 7. Community Engagement: utilize SMPDC CAP Cohort Community Engagement Approach
 - Preparing to plan
 - Developing strategies
 - Honing strategies
 - Finalizing and adopting
 - Deliverables:
 - Community engagement plan
 - Community engagement reports
- 8a. Engagement in GMRI Coastal Flooding Community Science
 - Deliverables: onboard South Thomaston, install physical signage about the program

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: St. George – South Thomaston

DATE: 2/14/25

- 8b. COMMUNITY ENGAGEMENT EVENT FOR COASTAL FLOODING COMMUNITY SCIENCE
 - Deliverables: One coastal meet-up and outreach to promote the event
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from start/end dates for project subtasks and deliverable deadlines.
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Understand and prioritize competing climate hazards, and formulate solutions with strong community backing, focusing on high-impact projects
 - Collaboration allows for resource sharing, enhanced resilience and access to funding opportunities.
 - Pool technical and financial resources
 - Enable regional assessment
 - Coordinated response
 - Knowledge exchange
 - Would benefit from describing specific shared features and further emphasize why a shared CAP is beneficial
 - Would benefit from further describing current resilience and climate needs in both communities, or specific ways in which climate change is impacting both communities and why a CAP is necessary.

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Appreciate the robust engagement with this section; identified a variety of clear and relevant outcomes
 - Increased community resilience to climate change
 - Enhanced community awareness and engagement
 - Improved equity in climate adaptation
 - Reduction in GHG emissions
 - Stronger Regional Collaboration and Efficiency
 - Economic and Environmental Benefits
 - Secured Future Funding and Long-Term Impact
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: St. George – South Thomaston

DATE: 2/14/25

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Partially/minimally described
 - Would benefit from inclusion of roles/responsibilities
 - MCOG, GMRI, and Island Institute Fellow to share project roles/responsibilities
 - Knox County, Beech Hill Research, graphic designer not included in project management section but are project partners and listed in the budget.

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Robust and well-designed
 - Developing community engagement plan for the CAP and including citizen science project with GMRI
 - Will table, hold events, and provide outreach
 - Would benefit from more alignment between scope of work Tasks 7 and 8 and the community engagement strategies outlined in the application's Community Engagement and Equity Considerations section.
 - Would benefit from identifying specific opportunities during the process where community participation will be incorporated
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes
 - Identify populations most likely to be affected by climate change and design outreach to meet them where they are
 - Conduct interviews and build partnerships with trusted local organizations
 - Create simple outreach materials
 - Provide free meals and refreshments
 - Set up information tables at local events and gathering places
 - Offer multiple engagement formats
 - Community engagement will align with procedural equity insights from the Maine Climate Council Equity Subcommittee Final Report
 - Would benefit from describing differences in vulnerable populations between the two communities
 - Would benefit from listing potential community organizations to partner with to reach vulnerable populations

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25

Score: 23

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: St. George – South Thomaston

DATE: 2/14/25

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$123,200
- Is the budget math correct? (yes/no)
 - Yes
 - Task 5 in states 160 MCOG hours and then is calculated to include 120 MCOG hours
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Task 1 in budget narrative doesn't note that Knox County GIS cost is in-kind
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes
- Other notes
 - Confirm whether \$7000 for graphic designer is double counted; if \$14,000 is required please provide more detail on how the cost is estimated and final deliverables

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Stockton Springs

DATE: 3/5/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	45
Criteria 6: Budget Proposal	(Max: 25 Points)	25
TOTAL POINTS	(Max: 105 Points)	90

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Stockton Springs

DATE: 3/5/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Waldo County Bounty
 - Searsport Congregational-Methodist Food Cupboard

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - Yes
- Has the community ever received a CAG (y/n):
 - No
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Stockton Springs

DATE: 3/5/25

- Waldo
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Low

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Energy Efficiency and Community Garden for Stockton Springs
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with B1, C1, C7, D1, H2

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 45

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Task 1:Energy audit
 - Would benefit from identifying the specific subtasks to be incorporated in the energy audit – this was addressed in the Budget section
 - Would benefit from more details around the contracting process
 - Appreciate the recognition of the August CAG deadline and plan to apply for future funding
 - Task 3:
 - Would benefit from identifying how location was selected and whether array could be larger to future-proof for increased energy usage.

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Stockton Springs

DATE: 3/5/25

- Task 4:
 - Would benefit from identifying how sub-committee will be formed
 - Would benefit from more concrete ways to ensure the maintenance and success of the community garden, including how donations will be procured from businesses, a long-term O&M plan, etc.
 - Task 5:
 - Would benefit from more details on the equipment to be funded to have online meetings and achieve community engagement goals, and why that specific equipment was selected.
 - Task 1: Energy Audit for (3) town buildings
 - Obtain utility usage for full 2024 year (electric, heating fuel, etc) for each building.
 - Hire an energy auditor.
 - Auditor will do some or all of the following in each building: Analyze energy consumption, construct an energy model detailing building envelope energy loss, inspection and thermal scan of building envelope, detailed air leakage assessment with blower door with zonal pressure differential assessment, lighting assessment, equipment inventory, and combustion safety testing.
 - Deliverable: Final report and prioritized recommendations
 - Task 2: Building envelope weatherization improvement: upgrade rear door of town hall with new, energy efficient door.
 - Solicit quotes for work.
 - Evaluate quotes received and choose a contractor.
 - Town hires contractor to perform work
 - Contractor installs the door.
 - Deliverable: installed energy efficient door
 - Task 3: Install PV Solar 8.3kW array on town hall roof
 - Create Request for Proposal for work.
 - Evaluate bids received and choose a contractor.
 - Town hires contractor to perform work
 - Contractor installs the solar panels.
 - Deliverable: Installation of 18 solar panels on town hall with capacity to meet current power needs.
 - Task 4: Community Garden
 - Deliverables:
 - The community garden is created with a supporting ongoing sub-committee to sustain it.
 - Additional fresh food is available for town residents, delivered through existing food channels.
 - Engage the community through educational programs.
 - Task 5: Engage the community with respect to improving energy efficiency and reducing greenhouse gas emissions
 - Oil to heat pump transition case study
 - Share info about public works solar panels – cost savings, etc.
 - Share metrics on EMT rebates, solar panel installation, building permit guidelines, etc.
 - Promote EMT rebates
 - Educational signage
 - Develop online meeting capability
 - Direct mailings
 - Participation in SPG vulnerability assessment with MCOG
- Project Timeline is *[detailed and reasonable, partially described, minimally described]*.
 - Reasonable

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Stockton Springs

DATE: 3/5/25

- Would benefit from more closely aligning listed subtasks in scope of work with timeline
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Stockton Springs municipal buildings are old and inefficient; residents have noted obvious air leakages and have expressed discomfort
 - Would benefit from a greater climate alignment – such as GHG reduction, increased resilience, etc.
 - Town Hall back door is not ADA compliant, requiring that it be propped open during community events
 - Addition of heat pumps has caused electric demand to outpace installed solar panel capacity; plan to install storage in the future to support resilience during power outages
 - Community garden aligns with Food Sovereignty Ordinance enacted in 2019; Town does not have a grocery store within its limits; Waldo County Give and Take program has been popular and residents have expressed a desire for a community garden
 - Current town meetings are not livestreamed or recorded and the Town population is elderly; need for greater communication around town announcements, impending storms, hazards, etc.

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Reasonable
 - Energy audit will supply roadmap for improvements; align to apply for 2025 CAG
 - Decrease in energy consumption due to air sealing
 - “The expected outcome for the solar panel installation is to have 9,439 kWh of renewable energy generation per year. This work will also lay the foundation for future battery storage tied to the solar array, which will increase our preparedness for extended power outages”
 - Produce shared through Give and Take and Food Pantry; garden area of 6500 sq. ft.; educational programs and food resilience
 - Lead by example case study; will track metrics for residents; increased public participation and communication channels for notifying public of health, climate, or environmental hazards
- Is the scope of work likely to achieve the applicant’s desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely
 - Task 1 Would benefit from discussing how future improvements will be incorporated into municipal plans
 - Task 2 Would benefit from specific metrics or savings potential
 - Task 4: Would benefit from describing a long-term O&M plan

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Stockton Springs

DATE: 3/5/25

- Would benefit from describing the resilience committee composition
- Would benefit from identifying a lead point of contact from the resilience committee and Town staff
- Would benefit from discussing who will be responsible for community engagement
- Resilience Committee to oversee all project components and submit grant reports.
- Town Staff will assist with bid process and contracting
- Community Garden Subcommittee will oversee implementation of the garden components
- Contractors will include:
 - Energy auditor
 - Building contractor to install new door
 - Solar panel installers

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Robust and well-designed
 - Digital and analog signage; public meetings at different times of day; online meetings and video recordings; direct mailings; Facebook; town newsletter; tables at community events; engagement through local organizations (Stockton Springs Community Library, American Legion, Masonic Lodge, two churches, local health center, Sandy Point Community Club open mic events (summer only), Cutterman's Variety Store, Stockton Springs Community Builders.)
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes and well-designed
 - Note elderly, disabled, and low-income residents as being vulnerable; identify multiple times and the need for online options; identify community organizations to engage; prioritize vulnerable residents with planned resilience hub and community garden projects

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 25

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$73,256
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Stockton Springs

DATE: 3/5/25

- Appreciate highly detailed budget with costs broken out for each expense and hourly rates/estimated hours for volunteer time.
 - Vendor estimates provided
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - No
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes, cash match and in-kind time
- Other notes
 - Digital signs are not eligible for grant funding
 - Need more information on why laptop and storage cabinet are required for virtual meetings – are other laptops available for Town staff or committee use?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Stoneham

DATE: 3/5/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points <u>Awarded:</u>
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	42
Criteria 6: Budget Proposal	(Max: 25 Points)	20
TOTAL POINTS	(Max: 105 Points)	82

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Stoneham

DATE: 3/5/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - No

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - Prior grant project is expected to be complete before the start of proposed project. The project team will look for efficiencies between the two projects if overlap does occur.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Stoneham

DATE: 3/5/25

- Multi-community, UT, or tribal application?
 - No
- County:
 - Oxford
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Low

**EVALUATION OF
Criteria 4 – Maine Won’t Wait Strategy and action(s)**

Total Points Available: 15 Score: __15__

Evaluation Team Comments:

Criteria 4 – Maine Won’t Wait Strategy and action(s)

- Project title: Improving Energy Efficiency through Weatherization, Heat Pumps, and Appliances
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with B1, B3, and B4

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: __42__

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from more detailed subtasks, including pre-construction activities such as contracting
 - Task 1: Weatherization of fire station through installation of high-efficiency overhead station doors

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Stoneham

DATE: 3/5/25

- Task 2: Replace 17 windows and an exterior door in the Town Office, community room, and fire station
 - 1 exterior door in Fire Station
 - 10 windows in Community Room
 - 1 window in town office
 - 2 windows in bathrooms
 - 4 windows in Fire Station
- Task 3: Install two 36,000 btu single-split heat pumps to replace the current oil furnace in fire station.
- Task 4: Purchase and install high efficiency Energy Star appliances for community room kitchen - refrigerator, microwave, oven, and range hood
 - Microwaves do not have EnergyStar rating – a new microwave may not achieve significant energy use reduction.
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from more organized start and end dates for all tasks and subtasks
- 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Limiting municipal energy cost burden while transitioning away from fossil fuels identified as a community priority during CRP enrollment
 - In 2023, Stoneham spent a total of \$10,125 on energy between electricity (\$5,122) and heating fuel (\$5,003)
 - Have ongoing projects to electrify town office and install municipal solar, but more work is needed to improve energy efficiency in town facilities and these project activities target some of the most needed envelope and weatherization improvements for these facilities
 - This project will enable the town to complete transition away from fossil fuel heating sources
 - Updates to the fire station will improve indoor air quality and provide cooling in the summer; updates to the community room will improve use of the space for meetings, community suppers, and during extreme weather events

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Reasonable
 - Would benefit from identifying how much oil and associated emissions will be avoided/reduced through this electrification
 - Would benefit from inclusion of long-term outcomes around how improvements will increase community resilience – such as use as a warming/cooling shelter
 - Outcomes include reduced municipal energy usage and greenhouse gas emissions
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Stoneham

DATE: 3/5/25

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Town Clerk and Select Board will lead coordination of project
 - Select Board will make final decisions on contracts and appliance models
 - Town Clerk, Select Board, Fire Chief – coordinate with contractors
 - Town Clerk, Treasurer, Select Board – track project costs and grant reporting
 - EMT qualified partners

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Well-designed
 - Will engage community through select board meetings and community events, and provide updates through the local newsletter, the Keewaydin Chronicle, with the goal of highlighting municipal progress and share lessons for residents to complete their own efficiency improvements
 - Projects will enable community tax dollars to be reinvested in other programs and projects that benefit all Stoneham community members
 - Improvements to appliances in community room kitchen will take facility one step closer to goal of serving as high-quality emergency center
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat
 - Projects will enable community tax dollars to be reinvested in other programs and projects that benefit all Stoneham community members
 - Improvements to appliances in community room kitchen will take facility one step closer to goal of serving as high-quality emergency center

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 20

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Stoneham

DATE: 3/5/25

- \$58,075
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Budget Narrative for Task 2 does not align with the Project Description. The Budget Narrative implies a total of 1 door and 10 windows; however, the Project Description implies a total of 1 door and 17 windows, which would increase the cost of this Task to \$18,000. Would benefit from confirmation of the number of windows to be retrofitted for this project.
 - Would benefit from inclusion of a vendor estimate for Task 2 and 4
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - Yes – EMT heat pump rebate
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes
 - Need more information on current appliances (age, energy efficiency rating, size, fuel type) and on proposed new appliances (energy efficiency rating, fuel type) prior to award of funding for Task 4.
 - Need confirmation on # of new windows to be installed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Stonington

DATE: 2/14/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	10
Criteria 5: Scope of Work	(Max: 60 Points)	48
Criteria 6: Budget Proposal	(Max: 25 Points)	25
TOTAL POINTS	(Max: 105 Points)	88

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Stonington

DATE: 2/14/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - State Rep. Holly Eaton
 - State Sen. Nicole Grohoski

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - Not completed due to incorrect application template.
 - Applicant has been late in submitting grant reports and forms to prior/current grant projects.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Stonington

DATE: 2/14/25

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:
 - Hancock
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - High

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: __10__

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Pursuing Resilience for Our Island Fishing Community: Update and Revision of Stonington's 2018 Comprehensive Plan with a Focus on Working Waterfront, Transportation and Climate Resilience
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Somewhat aligned with F1 and A9

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: __48__

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Can only fund the resilience updates to the Comprehensive Plan. Would benefit from more detail on what chapters will be updated using CRP funding.
 - Appreciate inclusion of potential transportation modalities for the Future Scenarios Assessment

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Stonington

DATE: 2/14/25

- Would benefit from inclusion of SLR projections in the MDOT VPI designs
- Project Part 1: Integrated Climate Resilience into Comp Plan
 - 1. Contracting with Hancock County Planning Commission (HCPC) for project management and technical assistance and establishing working protocols and finalized project plan and timeline.
 - 2. Review of Existing Conditions and Forecasting Trends.
 - 3. Public Engagement and Outreach.
 - 4. Updating Goals, Objectives, and Strategies based on current existing conditions, trend analysis and projections, and public engagement process. Includes development of evaluation plan and regional coordination.
 - 5. Final formatting, Submission and Review.
 - 6. Presentation, Adoption
- Project Part 2: Maine Department of Transportation Village Partnership Initiative planning grant match. Tasks and Deliverables.
 - 1. Project Kick off.
 - 2. Review Available Data including gathered from update to Comprehensive Plan, ordinances, traffic counts, crash history data, etc.
 - 3. Assessment of Current Conditions. Traffic study based on traditional forecasting and growth models.
 - 4. Future Scenarios Assessment. Development of traffic volume projections, including an evaluation of reasonable alternatives to improve accessibility for all transportation modalities including but not limited to improved sidewalks, crosswalks, lane widths, refuge islands, wayfinding and gateway signage, landscaping, street lighting, and speed limit evaluations.
 - 5. Preliminary Recommendations & Public Engagement
 - 6. Draft report including required renderings.
 - 7. Final Report including all project documentation, conceptual plans and renderings, and cost estimates.
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from including task/subtask name in chart and providing start/end dates for all tasks and subtasks
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Stonington's Comp Plan was completed in 2017 and adopted prior to the community's Sea Level Rise Vulnerability Assessment and Adaptation Report. Community would benefit from integrating these plans in order to remain eligible for funding and accurately project and identify needs to address growing vulnerability.
 - Stonington is Maine's #1 port with \$70 million in revenue and 10-11% of the statewide fisheries value. Critical need for diversification and sustainability in face of sea level rise
 - "As an island community, Stonington recognizes its unique needs for comprehensive planning, in that there is little sense to protecting working waterfront infrastructure without strong, diversified fisheries management and implementation; access to natural resources; and the human capital needed to sustain these economic and physical infrastructures."

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Stonington

DATE: 2/14/25

- Would benefit from more detail related to the need for the transportation planning project

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Listed outcomes include:
 - Increased preparation for and management of the impacts of sea level rise on the downtown area
 - Increased preparation for extreme weather events
 - Increased resources to tackle a changing economic environment and workforce development issues
 - Increased resources for a changing and more vulnerable community demographic
 - Increased walkability, active transportation and livability of both the Upper and Lower Villages of downtown Stonington
 - Increased ability to attract working families back to Stonington
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Does not include project management for the MaineDOT Village Partnership project. Would benefit from including all roles and responsibilities for this scope of work.
 - Would benefit from including grant administration as part of Stonington's responsibilities
 - HCPC – Project Manager
 - Stonington Town Manager and Economic & Community Development Director – on the ground project management
 - Comp Planning Task Force – support and engagement
 - Community Committees – feedback

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Well-designed
 - Would benefit from more detail on when engagement will occur within each scope of work
 - Ambitious strategy to be led by Comp Planning Task Force. Would benefit from further capacity/support to achieve desired communications plan.
 - Engagement will include community engagement throughout both scopes of work, with opportunities for community members to ask questions and provide input with hybrid participation options and accessible meeting locations. Provides an advertising plan.
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat
 - Will provide hybrid meeting options and accessible meeting locations
 - Will prioritize inclusive and equitable engagement of diverse community stakeholders, including disadvantaged and vulnerable community members, specially calling out those most impacted by climate and economic challenges around housing, workforce transitions, education and health care

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Stonington

DATE: 2/14/25

- Would benefit from specific strategies to advertise to and encourage participation of vulnerable and disadvantaged community members, such as by partnering with community based organizations

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 25

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Detailed vendor estimate with scope of work and cost breakdown provided in Appendix
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes, in-kind and cash match
- Other notes
 - Would benefit from more of a focus on climate resilience within the vendor’s scope of work. Per their scope, climate change will be one small part of the project overall.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Strong

DATE: 3/5/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	32
Criteria 6: Budget Proposal	(Max: 25 Points)	25
TOTAL POINTS	(Max: 105 Points)	77

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Strong

DATE: 3/5/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - No

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - Proposed project will complement existing grant project.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Strong

DATE: 3/5/25

- No
- County:
 - Franklin
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Medium

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Implement Energy Efficiency Strategies in the Town Fire Station.
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with B4

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 32

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from more details around the heat pump installation: where in the building will these heat pumps be installed and how was it determined that additional heat pumps were needed?
 - Would benefit from any pre-installation tasks (contracting, etc.) and describing if all tasks will be performed by the same contractor
 - Would benefit from more information on how the air filtration system will help to increase energy efficiency

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Strong

DATE: 3/5/25

- Task 1: Heat pump installation in fire station – install 3 more heat pumps in fire station to allow entire building to be heated using heat pumps
 - Task 2: Install AIRVAC911, recirculating air filtration system to remove hazardous emissions from fire, rescue, trucking, and other heavy equipment
 - Task 3: Upgrade electrical to support filtration system and on/off switches for garage doors
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Minimally described
 - Would benefit from a more specific and detailed timeline which includes start and end date for each task and subtask
- 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Would benefit from further describing the building (is the town office the same as the fire station?)
 - Would benefit from stating whether the fire station or town office function as the resilience hub
 - Reduce carbon emissions; engine exhaust removal system allows for the bay doors to be closed while engines are running; reduces operating expenses; allows the town building to function as a resilience hub to be a safe place to go if storms were to intensify; town has high operating expenses and low capacity

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Partially described
 - Would benefit from more specific emission or cost reduction metrics where possible
 - Would benefit inclusion of project outcomes for the air filtration system – will it increase energy efficiency?
 - Allows for the Town to realize costs savings and emissions reduction; Town will use it to communicate the benefits of energy efficiency to residents; this project is the first step in working towards a larger end goal and implement more energy efficiency projects in the future
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Task 1 – Likely
 - Task 2 – unable to determine whether air filtration system will achieve energy efficiency due to lack of detail around how the system will be used
 - How often do vehicles need to run within the fire station?

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Project will be managed by the selectboard

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Strong

DATE: 3/5/25

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Moderately expected/minimal
 - Town has already held multiple meetings about this project and the residents have expressed concern with how the Town will recover from recent flooding events and complete this project; desire for municipal buildings to serve as resilience hubs in the future
 - Would benefit from identifying number of meetings and attendees
 - Would benefit from identifying how the results of this project will be communicated and how this project can serve and be communicated as a “lead by example” initiative to spur more energy efficiency projects in the Town
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat/minimal
 - Note that vulnerable populations attended and participated in the meetings discussed above
 - Similarly, would benefit from how the results of this project will be communicated to vulnerable populations, especially noting the desire for this building to function as a resilience hub in the future

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 25

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$74,299.69
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Vendor estimates provided
 - Per air filtration system vendor estimates, installation costs appear to be charged twice (in AB Heating Cooling and Electrical quote and as last line item of AIRVAC911 quote)
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - No – vendor confirmed that project does not qualify for EMT rebates
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Strong

DATE: 3/5/25

- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes
 - Cannot fund Task 2 – air filtration system – without further documentation on how this system will result in an overall increase in energy efficiency.
 - If this connection to energy efficiency can be made, applicant may consider applying in future grant round to fund project.
 - Proposal scored with Task 2 removed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Sullivan

DATE: 2/14/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	40
Criteria 6: Budget Proposal	(Max: 25 Points)	15
TOTAL POINTS		75

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Sullivan

DATE: 2/14/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Town of Winter Harbor
 - Town of Gouldsboro
 - Town of Sorrento

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - Yes
- Has the community ever received a CAG (y/n):
 - No
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Sullivan

DATE: 2/14/25

- No
- County:
 - Hancock
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Medium

**EVALUATION OF
Criteria 4 – Maine Won’t Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won’t Wait Strategy and action(s)

- Project title: Emergency Response in Sullivan: Planning for Future Climate Change Impacts
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with G1, G5, F3, F14, F15, H1

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 40

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - All tasks would benefit from more detailed subtasks required to achieve each deliverable
 - Task 2: Would benefit from describing in more detail how these tax parcel maps will be integrated into planning processes and a greater emphasis on the explicit climate connection.
 - Task 4: would benefit from a more detailed plan for Schoodic League of towns to continue work past the consultant’s scope of work
 - Task 2, Deliverable 4 – maintenance plan cannot be funded using grant funds past the program period

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Sullivan

DATE: 2/14/25

- Task 1: Culvert Vulnerability Assessment
 - Prioritize maintenance or redesign to ensure safety, efficiency, and longevity
 - This assessment will help the town proactively manage their infrastructure to avoid costly and potentially dangerous culvert failures
 - *Deliverable 1: Signed contract with consultant.*
 - *Deliverable 2: Consultant engages with Sullivan staff and volunteers*
 - *Deliverable 3: A complete project, which includes a final report, interactive web application, cost estimates, and priority level for replacement.*
 - Task 2: Digitized Tax Parcel Maps
 - Will help municipal committees and planners make informed decisions about land development, infrastructure projects, zoning changes, and resource allocation.
 - *Deliverable 1: Signed contract with the Hancock County Planning Commission.*
 - *Deliverable 2: A complete list of parcel changes since 2010 including deeds*
 - *Deliverable 3: Updated digital parcel maps via a town web application and submission of updated maps to the Maine Office of GIS parcel database system*
 - *Deliverable 4: Continuing Maintenance plan for digital parcel maps moving forward including funding estimates and contractor options*
 - Task 3: Communication and Outreach for the Warming/Cooling Center
 - Funding would directly support communication around location, hours of operation, and rideshare assistance for the warming and cooling center.
 - *Deliverable 1: Communication Strategy*
 - *Deliverable 2: Materials for Distribution (brochures, posters, website/social media content, postcards, etc.)*
 - *Deliverable 3: Distribution of materials via mailings, social media postings, website, and other media sources such as the Town Crier.*
 - Task 4: Schoodic Area League of Towns Coordination on Community Viability
 - Hire a facilitator to organize and run Schoodic Area League of Towns to coordinate effective regional collaboration and establish governance and formality to be self-sufficient and no longer need a facilitator
 - *Deliverable 1: Hire a facilitator*
 - *Deliverable 2: Formalize governance structure and group logistics*
 - *Deliverable 3: Regional coordination strategic plan*
 - *Deliverable 4: Summary report of what every town in the Schoodic area is doing for EMS and summarized list of alternative EMS models*
 - *Deliverable 5: EMA engagement event*
- Project Timeline is [detailed and reasonable, partially described, minimally described].
 - Reasonable
 - 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [well-aligned, somewhat, minimally] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Three priorities identified during CRP enrollment workshop: increasing education and communication around town services during emergency events; assessing climate vulnerability and impact on municipal infrastructure; strengthening emergency response preparedness.
 - Task 1: first town on Schoodic Peninsula and faces challenges managing storm water during extreme precipitation events (which have become more frequent). Current culverts were

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Sullivan

DATE: 2/14/25

properly sized 20 years ago, but not built to handle current storm events and currently have no method to track culverts.

- Task 2: Sullivan is currently undergoing a vulnerability assessment and updated digital parcel maps can be integrated with other geographic data, such as flood zones, wildfire risk areas, or sea level rise scenarios to assess and mitigate risks
- Task 3: during enrollment, most community members did not know about the warming/cooling shelter. Extreme temperatures, whether hot or cold, can pose serious health risks, particularly to vulnerable groups such as the elderly, children, low-income individuals, and those with pre-existing health conditions
- Task 4: regional collaboration allows for capacity constrained towns with similar geographies, demographics, and challenges to coordinate and increase overall preparedness

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Would benefit from describing in more detail resilience/climate benefits of tax mapping digitization and how task 2 will directly influence resilience and climate planning
 - Appreciate focus on regional collaboration
 - Outcomes include:
 - Strengthened Emergency Preparedness
 - Increased Regional Collaboration and Efficiency
 - Increased Ability to Plan for Capital Expenditures
 - Increased Awareness of Resources for Vulnerable Community Members
 - More effective and informed decision making
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from including more detailed roles and responsibilities to support tasks 3 and 4 within the project management structure.
 - HCPC will be the project lead on all four tasks
 - Schoodic League of Towns will assist in emergency preparedness and regional solutions
 - Culvert vulnerability consultant to be hired to complete assessment
 - Town staff and committees will assist with community engagement and will utilize updated tax parcel maps and vulnerability assessment for planning and budgeting

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Moderately expected
 - The comprehensive planning committee has hosted several events, as well as one comprehensive town survey to get feedback from the community on needs and future priorities.
 - Demonstrate previous community participation to inform the project, would benefit from more details around specific opportunities throughout the project for participation and feedback

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Sullivan

DATE: 2/14/25

- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat
 - Appreciate the robust engagement with identifying vulnerable populations and noting how they will benefit from the outcomes; would benefit from prioritizing pathways to engage these vulnerable populations during the project scope.

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 15

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$62,000
- Is the budget math correct? (yes/no)
 - No
 - Task 1 total cost is \$44,000, not \$37,000 – need more detail on estimated budget
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes, aside from Task 1 typo
 - Would benefit from further information to support for the estimated hourly rate for Task 3 consultant
 - Would benefit from the inclusion of vendor estimates for tasks 2, 3, and 4
 - Would benefit from scope of work/vendor estimate or letter of support from HCPC
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes
 - Would benefit from stronger written commitment to use digitized tax maps for climate resilience planning.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Surry-Brooklin-Castine-Sedgwick

DATE: 2/14/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	48
Criteria 6: Budget Proposal	(Max: 25 Points)	25
TOTAL POINTS		93

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Surry-Brooklin-Castine-Sedgwick

DATE: 2/14/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Town of Brooklin
 - Town of Castine
 - Town of Sedgwick
 - Senator Nicole Grohoski, District 7 – all nine Blue Hill Peninsula towns
 - Representative Nina Milliken, District 15 – Blue Hill, Brooksville, Castine Sedgwick and Surry
 - Representative Holly Eaton, District 16 – Brooklin, Deer Isle and Stonington
 - Representative Steve Bishop, District 17 – Penobscot
 - Blue Hill Climate Resilience Committee

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?
 - Castine, Sedgwick, and Surry prior grant projects are now complete. Brooklin's project is on schedule and the Town has demonstrated capacity to ensure completion of both grant projects.

**EVALUATION OF
Criteria 3 – Community Characteristics**

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Surry-Brooklin-Castine-Sedgwick

DATE: 2/14/25

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - Multi-community
- County:
 - Hancock
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small x 4
- SVI (low, med, high):
 - Surry – Medium
 - Castine – Low
 - Brooklin – Low
 - Sedgwick - Low

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15

Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Blue Hill Peninsula Tomorrow Climate Resilience Leadership Development
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with H1, H2, H4, H5

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60

Score: 48

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Surry-Brooklin-Castine-Sedgwick

DATE: 2/14/25

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from a plan for how this added capacity and web/news subscriptions will be sustained through future funding
 - Would benefit from more detail on how this position is different from the previous 2 part-time coordinators that worked on this project
 - Overall would benefit from more concrete subtasks and deliverables for each task
 - Task 2 would benefit from more concrete subtasks and final deliverable from Liz Hertz – these are included in the timeline
 - Task 3 would benefit from more concrete deliverables – such as # of funding applications to be developed and submitted
 - Task 4 would benefit from more concrete deliverables – such as an onboarding plan for future climate resilience coordinators that can be shared with other towns
 - Task 5 would benefit from inclusion of subtasks and deliverables to support outcome
 - Task 1. Enhance and Expand Monthly networking (Deliverable #1)
 - Organize and facilitate 12 monthly Zoom meetings of Blue Hill Peninsula Tomorrow
 - Task 2. Improve Social Resilience (Deliverable #2)
 - Conduct a social vulnerability assessment pilot project in four towns: Blue Hill, Surry, Penobscot, Castine
 - Contract with Elizabeth Hertz to assess social vulnerability, identifying gaps in support to vulnerable populations and opportunities for filling those gaps through enhanced cross-sector partnerships.
 - Subtasks included within the timeline
 - The outcome: increased interlocal awareness and ability to ensure that climate resilience programs and service delivery reaches vulnerable populations in the four pilot-study towns.
 - Task 3. Implementation of climate resilience recommendations (Deliverable #3)
 - Coordinator to meet with town Select Boards to prioritize needs, identify funding sources, and prepare applications for funding.
 - Assess whether regional collaboration on funding proposal is possible.
 - Coordinator to attend town meetings and consult with HCPC to gain understanding of community cultures and needs
 - The outcome: increased municipal implementation and funding of climate-resilience recommendations in (a) their comprehensive town plans, (b) Maine's four-year climate action plan that the Maine Climate Council adopted in 2024 for the Legislature's consideration and action and (c) the report that the state's Infrastructure Rebuilding and Resilience Commission issued in October 2024 and will update in 2025.
 - Task 4 – Leadership Development and Mentoring of Climate Resilience Coordinator (Deliverable #4)
 - Blue Hill Peninsula Tomorrow co-coordinators to mentor and offer professional development assistance to Climate Resilience Coordinator
 - Task 5 – Information Gathering and Dissemination (Deliverable #5)
 - Share timely news and opportunities via newsletter, website, and social media
 - Complete interviews with priority populations to understand specific concerns
 - Task 6 – Grant Management (Deliverable #6)
 - Town of Surry will manage grant with support from the Coordinator
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Monthly schedule for each task and quarterly deliverables for each task

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Surry-Brooklin-Castine-Sedgwick

DATE: 2/14/25

- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Every town on the Blue Hill Peninsula has community members that are vulnerable to the effects of climate change through either:
 - Flooding that puts homes at risk
 - Extreme heat that is harmful to older residents and those without AC
 - Increased prevalence of insect-borne illnesses
 - Periods of drought and high wind that increase risk of wildfire and resulting corollary problems
 - Housing stock is very old and lacks air conditioning or adequate insulation, power outages further complicate ability of community members to cope with temperature extremes, flooding increasingly of residential septic systems, and communications networks are an issue, especially in terms of navigating providing services during emergencies
 - A Climate Resilience Coordinator who steps into and expands the interlocal Blue Hill Peninsula Tomorrow network will enable town governments, volunteer committees, civic organizations and community members to address climate change on a cooperative nine-town basis

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Provides thoughtful outcomes for each of the tasks, centered around increased regional awareness and understanding of how to improve climate resilience and reduce greenhouse gas emissions, increased interlocal awareness and ability of towns to ensure climate resilience programs and service delivery reaches vulnerable populations, and facilitation of municipal implementation and funding of climate resilience projects.
 - Would benefit from more information on how pilot program will inform future programming for long-term impact and capacity-building.
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely
 - Would benefit from a long-term plan to sustain funding, further pilot project, and continue regional collaboration.

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from more clarity on how the co-coordinators are currently funded, as the original funding through Island Institute, Onion Foundation, and anonymous donors ended in June 2024.
 - Would benefit from a more streamlined project management structure, with specific roles and responsibilities, including grant administration.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Surry-Brooklin-Castine-Sedgwick

DATE: 2/14/25

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Robust and well-designed
 - Demonstrated as a priority through the many engagement and outreach activities included in the scope of work, especially for Task 2
 - Would benefit from more clear public engagement in Tasks 1 and 3, especially around providing updates to the community on Blue Hill Peninsula Tomorrow in Task 1 and encouraging public input for the projects and funding opportunities in Task 3
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes and well-designed
 - Task 2 directly focuses on improving climate resilience projects ability to serve vulnerable residents by partnering with local community organizations/social service providers and conducted interviews with vulnerable residents, to be compensated with Hannaford gift cards
 - Clearly identifies local social service providers to connect with within Surry. Would benefit from identifying social service providers within the other communities as well.

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 25

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$172,985
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Included breakdown of hours and hourly rates
 - Provided C/V for consultant
 - The appendix also includes current costs for a professional-level Zoom account, website domain and website hosting, and news media subscription costs
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Surry-Brooklin-Castine-Sedgwick

DATE: 2/14/25

- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Temple

DATE: 3/5/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points <u>Awarded:</u>
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	55
Criteria 6: Budget Proposal	(Max: 25 Points)	25
TOTAL POINTS	(Max: 105 Points)	100

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Temple

DATE: 3/5/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - No

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - Yes
- Has the community ever received a CAG (y/n):
 - No
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Temple

DATE: 3/5/25

- Franklin
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Medium

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: __ 15 __

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Rooftop Solar for the Temple Town Office
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with C7

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: __ 55 __

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from inclusion of pre- and post-construction tasks, such as contracting and interconnection
 - Task 1: Install a 27.2 kW solar array on the town office roof
 - 1.1 Complete necessary roof repairs
 - 1.2 Solar installation
 - Task 2: Host a public meeting to engage with residents about the solar array and discuss future resilience-building projects
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Temple

DATE: 3/5/25

- Reasonable
 - Would benefit from detailed subtasks, including start and end dates for all
- 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Town faces significant energy costs and last year spent \$7,752 on electricity on the town office alone, exceeding the total approved budget of \$7,615 for both the town office and fire station
 - Proposed solar installation will lower energy costs for town office, reducing average monthly payments from \$646 to \$22, allowing funds to be redirected toward other community priorities
 - Community has installed heat pumps, which along with post office operations, have increased electricity costs but also position the town to benefit further from solar
 - Town Office consumes 29,815 kWh annually, which is equivalent to 7.6 metric tons of CO₂ emissions. Project will help reduce these emissions.
 - Noticed strong public support for resilience initiatives, which this project will serve as a starting point for

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Outcomes include cost savings, emissions reductions, and a catalyst for community engagement:
 - Solar array will produce an estimated 32,492 kWh annually to cover over 113% of electricity consumption and reduce emissions by 7.6 metric tons of CO₂
 - Public meeting will serve to continue refining community vision for resilience and will help work toward second community action grant
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Select Board – contracting, engagement, coordination, reporting
 - Town Clerk – provide admin support
 - Aurora Roofing – design, procurement, and installation of solar
 - Volunteers from Maine Local Living Schools – help lead community engagement planning process for community garden

Engagement and equity

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Temple

DATE: 3/5/25

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Robust and well-designed
 - Appreciate desire to continue the momentum initiated through CRP enrollment
 - Project will enable tax savings that can be reinvested in other programs that benefit community members
 - Will hold public meeting to discuss the solar project and potential for a second community action grant for a community garden. Outreach has already begun around the garden, through announcement and informal survey through the quarterly newsletter.
 - Will share info through the Temple Times newsletter, social media, and in-person announcements at town gatherings
 - Maine Local Living School, a local homestead and education center based in town, will support engagement around the garden
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes
 - Would benefit from more specific actions that will be taken to specifically advertise to and encourage participation from these vulnerable or disadvantaged community members, such as by partnering with additional community-based organizations
 - Will design public meetings and engagement to welcome diverse participation and will prioritize groups most affected by climate change, such as low income and older adults.

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 25

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Vendor estimate provided
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - No – project will be eligible for Direct Pay if it is still available
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes – cash match
- Other notes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Thomaston

DATE: 2/19/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	35
Criteria 6: Budget Proposal	(Max: 25 Points)	20
TOTAL POINTS		75

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Thomaston

DATE: 2/19/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Lyman-Morse Boatbuilders
 - Georges River Shellfish Management Organization
 - Georges River Shellfish Committee

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - Prior grant project is complete.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Thomaston

DATE: 2/19/25

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:
 - Knox
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - High

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: __15__

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Working Waterfront Resilience Project
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with G1

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: __33__

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Develop a Working Waterfront Master Plan that would outline actions to be taken at different incremental levels of sea level rise and, working with stakeholders, provide for a coordinated approach between the public and private resilience projects
 - Builds upon first stage of gathering existing conditions, assessment, and stakeholder coordination (CAG2024-4) to develop a Masterplan to outline actions to be taken at different

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Thomaston

DATE: 2/19/25

incremental levels of sea level rise and provide for a coordinate approach between public and private resilience projects

- Appreciate that this builds upon a previous planning project
 - To be conducted by Landmark Corporation, who completed the first stage of this project
- Would benefit from a clearer description of tasks and subtasks included within the development of the Thomaston Working Waterfront Masterplan
- Would benefit from identifying the levels of sea-level rise which this phased approach will plan for and address
- Would benefit from describing which components of the Masterplan will be paid for with this CAG grant
- Would benefit from proactively identifying potential key stakeholders to involve
- Would benefit from the inclusion of GMRI's scope of work to support the project
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from including tasks and subtasks presented in timeline in the scope of work as well and providing more detail.
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - St George River is one of the largest shellfish areas in the state and 69 local families are dependent on the clamming industry for their livelihood
 - Marine changes are negatively impacting shellfish populations due to higher temperatures and a growing threat of the Green Crab which feeds on shellfish
 - Working waterfront is one of the few public access points with the only commercial marina
 - Increasing storm events threaten survival of boating and fishing heritage
 - Thomaston is extremely vulnerable to projected sea level rise

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Reasonable
 - Create a plan to mitigate immediate flooding threats to businesses, build a long-term program to reduce impacts of rising sea levels, and encourage development of workforce with economic growth and vitality for generations to come
 - Long-term plan to address 8-foot future sea level rise which aligns actions with the progression of rising sea levels
 - Would benefit from more details around this progression. What will the phases look like?
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely
 - Would benefit from more information around what the master plan will assess and include.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Thomaston

DATE: 2/19/25

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Thomaston Project Planner John Fancy to manage project
 - Support from Town Manager and Finance Director
 - Engineering services to be provided by Landmark Corporation Surveyors and Engineers
 - The final plan will be reviewed by stakeholders, the Economic Development Committee, and the Select Board for feasibility and compliance with the Town's needs.
 - Would benefit from clarifying who is responsible for stakeholder/community engagement work
 - Would benefit from describing GMRI's role (included in budget narrative)

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Moderately expected
 - Have held monthly meetings since 2024 which will continue; will send out a public notice via monthly newsletter, website, Facebook, and local news outlets; public meeting March 2026 to present the plan
 - Would benefit from including a list of stakeholders who have participated in the monthly meetings and detailing how these stakeholders were identified
 - Would benefit for more opportunities for the public to offer input on the planning process
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat
 - Appreciate the identification of potentially economically vulnerable groups
 - Would benefit from describing how these vulnerable groups are being included in the creation of the Plan
 - Would benefit from describing how other vulnerable community members (older, limited mobility, etc.) will be included in the creation of the Plan

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25

Score: 20

Evaluation Team Comments:

Criteria 6 – Budget Proposal

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Thomaston

DATE: 2/19/25

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Would benefit from including more detail around how \$10,000 to fund GMRI will support project deliverable under Task 2
 - Would benefit from clarifying the purpose of each of the 10 community meetings, given the extent of the budget request
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes, cash match
- Other notes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Topsham

DATE: 2/19/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	3
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	48
Criteria 6: Budget Proposal	(Max: 25 Points)	20
TOTAL POINTS	(Max: 105 Points)	88

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Topsham

DATE: 2/19/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Comprehensive Plan Implementation Committee
 - Sen. Denise Tepler
 - Topsham's Energy Committee
 - Maine Health Midcoast Hospital
 - Brunswick-Topsham Land Trust

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - Prior grant project is anticipated to be complete in May 2025, which will have minimal overlap with proposed project.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 3

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Topsham

DATE: 2/19/25

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:
 - Sagadahoc
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Medium
- SVI (low, med, high):
 - Medium

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Streets for People
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with A9

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 48

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from more detail on what types of demonstration projects are expected, and general explanation of how the different tasks will inform each other.

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Topsham

DATE: 2/19/25

- Would benefit from more clarity on the consultant selection process for each task
- Would benefit from more detail on how the speed tracking devices will be used and for how long, including a statement assuring their future use for similar projects
- Would benefit from more detail on what Task 7 subtasks and deliverables will include.

- Task 1: The first task is to offer an RFP and assess and select consultants.
- Task 2: Complete Streets Plan
 - 1) A vision statement and statement of commitment.
 - 2) Commitment to under-invested communities.
 - 3) A statement of applicability to all road projects.
 - 4) A clear statement of exceptions
 - 5) A statement of coordination with adjacent jurisdictions, agencies, departments and privately owned roads.
 - 6) Design guidance tailored to the problems presented on Topsham streets
 - 7) An assessment of needs for context-sensitive roads
 - 8) Measurement
 - 9) How to choose projects
 - 10) Implementation plan
- Task 3: On-road Demonstration Projects
 - Identify one or two potential locations for demonstration complete streets projects
 - Consultants will provide specifications suitable for use in future funding proposals.
 - Consultants will host an on-site walk at each site and will produce a printed flyer for posting and to invite community members.
- Task 4: Speed Tracking Devices
 - Speed data is one element that will inform the choice of demonstrations projects (Task 2) as well as future complete streets projects.
- Task 5: Education and Outreach
 - Community survey
 - Bike-ped committee monthly meetings (open to public)
 - Three community-wide evening meetings
 - In collaboration with MidCoast Hospital, eight quarterly "Lunch and Learn" meetings for bicycle- and pedestrian-centric residents within Sagadahoc County, Harpswell, and Brunswick.
- Task 6: Grant management and reporting.
- Task 7: Volunteer work involved with meetings and for marketing

- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from including all tasks and subtasks, with start and end dates for all
 - Would benefit from including timeline for demonstration projects

- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Need for widely useable safer streets is documents through multiple town plans: Topsham Fair Mall Road Master Plan (2017), Main Street Village Plan (2008), Merrymeeting Trail Feasibility

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Topsham

DATE: 2/19/25

Study (2011), Pedestrian Safety Mitigation Plan (2018), Elm & Green Street Revitalization Plan (2013), and 2005 Transportation Study

- Currently none of these plans have been fully implemented
- Residents have expressed need for complete streets and have experienced unsafe conditions:
 - Tragic death of woman walking on Rt 196 with her son in 2021
 - Resident bought house near Town's playing fields so kids could walk to play, an a single attempt to walk on Foreside Rd, with no shoulders and 40- to 50- mph traffic, was enough to convince him it was unsafe
 - Residents on Winter Street and Elm Street complain frequently about speeding and put up their own signs urging drivers to slow for kids
- Many trails and to-be-developed connectors converge at Topsham, and will bring more walkers and bicyclists to Topsham
- Need to ensure safe conditions for all
- There is a big bicycling community through Merrymeeting Wheelers Bicycle Club
- Safer bike-ped options may increase use of Amtrak and reduce VMT

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Reasonable
 - Would benefit from more discussion of how the speed devices will be used to measure outcomes and metrics
 - Complete streets plan to recommend ordinance amendments to be passed at Town Meeting
 - More road projects in Topsham's future budgets to help reduce traffic fatalities and injuries, to make streets safer, and to make streets more accessible to all
 - Making streets more usable for walker and bicyclist will reduce Topsham's GHG emissions produced by cars and trucks, especially on short trips less than 3 miles, which makes up more than 52% of all car/light truck trips
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from defining specific Topsham staff who will lead grant management and oversee project tasks, including RFP development and consultant selection
 - Would benefit from designating a staff member to compile the consultant reports, review and submit them to GOPIF
 - Guided by a steering committee
 - Consultant will write all required grant reports
 - Would benefit from identifying number of consultants to be engaged in this project and each of their roles/responsibilities

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Well-designed

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Topsham

DATE: 2/19/25

- Engagement includes an initial survey, engagement through the School Resource Officer, feedback through the Transfer Station, postcards, newspaper notices, website updates, flyers, and social media, as well as expansion of the Midcoast Hospital lunch and learn series
 - Includes demonstration projects and site walks, would benefit from more detail on how these will be planned and advertised
 - Would benefit from alignment between the Engagement and Equity section and the engagement described in the Scope of Work
 - Would benefit from more clarity on at what points within each discrete project community input will be incorporated
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? *(yes and well-designed, somewhat, minimally/not expected)*
 - Yes
 - Would benefit from a more specific plan to engage vulnerable or disadvantaged groups to encourage their participation for each of the discrete projects
 - Will reach out in person to private businesses and industries that typically employ low-income workers, low incomes housing facilities, and facilities serving older residents to place a flyer or request permission to speak with residents
 - Send postcards for key meetings to set of residents, many in mobile home parks
 - Will include a commitment to under-invested communities within the Complete Streets Plan
 - Identifies vulnerable residents as older residents, children, lower income, and families that own only a single car

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 20

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$69,038
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Would benefit from a consultant scope of work/estimate to support estimated costs for Tasks 2 and 3
 - Would benefit from breakdown of cost estimates for Task 5
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - In-kind time for Task 7

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Tremont

DATE: 2/19/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	50
Criteria 6: Budget Proposal	(Max: 25 Points)	24
TOTAL POINTS		94

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Tremont

DATE: 2/19/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Town of Tremont
 - Tremont Selectboard
 - Tremont Sustainability Committee
 - Island Institute
 - Maine Coast Heritage Trust
 - Schoodic Institute
 - Acadia National Park Superintendent
 - GMRI
 - MDI High School
 - ACTT

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - Prior and proposed projects both contract with A Climate To Thrive to complete the deliverables. Separate ACTT staff members will lead each project. The Town of Mount Desert is leading the grant management of the prior project.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Tremont

DATE: 2/19/25

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5 Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:
 - Hancock
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Low

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Implementing Tremont's Resilience Plan: Action in Pursuit of Community Resilience
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with E6, E8, E9, H4, H5, G2, G5

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 50

Evaluation Team Comments:

Criteria 5 – Scope of Work

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Tremont

DATE: 2/19/25

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Builds upon previous planning to implement priority first steps identified in recently completed and adopted Tremont Community Resilience Plan
 - Task 1: Conserving and Bolstering Nature-Based Solutions in Living Shorelines
 - Appreciate the emphasis on community driven solutions and the identification of key stakeholders to involve in the process
 - Task 2: culverts and town dock infrastructure
 - Would benefit from identifying what level of sea-level rise the improved infrastructure will be designed to manage
 - Would benefit from including detail on when/how the culvert and dock engineering designs will be developed to inform the cost estimates to implement the improvements. Typically cost estimates would come after the design/engineering work is completed.
 - Task 3: working waterfront engagement, engaging vulnerable populations
 - Would benefit from describing the subtasks required to design a relevant educational workshop series based on the feedback from the public suppliers.
 - Task One: Conserving and Bolstering Nature-Based Solutions in Living Shorelines
 - Craft a strategic approach to conserving and bolstering the existing nature-based solutions to sea level rise.
 - 1.1 Collaborating with Local Ecological Experts
 - 1.2 Engaging and Educating the Community
 - 1.3 Drafting a Roadmap for Tremont's Living Shorelines Plan
 - 1.4 Working with Town Leadership to align Land Use Ordinance and Floodplain Ordinance with Goals Outlined in the Vision for Tremont's Living Shorelines Plan
 - Task 1. Deliverables: Deliverables include community education workshop for residents and local school groups; Youth-led projects aimed to engage residents on public land and ways to take action on privately owned waterfront property; and Roadmap for Tremont's Living Shorelines Plan that will guide the town in implementing coastal resilience strategies.
 - Task Two: Culverts and Town Dock Infrastructure – focus on raising the dock's electrical infrastructure and updating culverts to align with DEP's StreamSmart crossing guidelines.
 - 2.1 Municipal Education
 - 2.2 Research for Town Dock Improvements
 - 2.3 Charting Funding Pathways
 - 2.4 Estimates from Contractors and Cost Analysis
 - 2.5 Community Engagement
 - Task 2. Deliverables: This process will result in estimates from contractors for culvert updates and the cost of raising the electrical infrastructure on town-owned docks, a cost-benefit analysis report, and map of potential financial pathways for funding implementation. The process will also result in increased understanding in both town leadership and community members regarding the importance of these infrastructure improvements, cultivating support needed for implementation.
 - Task Three: Working Waterfront Engagement, Engaging Vulnerable Populations
 - Engage working waterfront community to better understand what type of support to increase resilience would be helpful. Connect interested community members with the necessary resources to build resilience while maintaining the integrity and character of the Town's working waterfront.
 - 3.1 Working Waterfront Resilience Engagement
 - 3.2 Designing and Implementing Resilience Support

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Tremont

DATE: 2/19/25

- Deliverables for Task 3: Two working waterfront community suppers will catalyze a workshop related to resilience issues voiced at the suppers. Additionally, ACTT will compile resources related to fishers' top solution/next step areas which ACTT will share with all those who attended the suppers and workshop as well as the town.
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Start and end dates provided for all tasks, subtasks, and deliverables.
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Tremont identified by NRCM as one of twenty communities most impacted by sea-level rise in the state of Maine.
 - Builds upon previous work: 2021 climate emergency declaration, 2022 vulnerability assessment, 2024 Tremont Resilience Plan adopted
 - While Tremont is highly vulnerable to climate impacts, it is also a community with a strong sense of town pride and tradition; this project leverages that strength to deliver community-determined and -informed decisions.

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Reasonable
 - Task 1: increased understanding of benefits of protecting and enhancing shorelines in response to sea level rise; foster youth-centered education
 - Task 2: would benefit from longer term resilience outcomes from this project
 - Task 3: fishers and other working waterfront members have an opportunity to share needs and collaborate to identify resilience opportunities
 - "Not only will taking action for resilience affirm the efforts of Tremont residents, but it will also serve as a model of what community-driven climate resilience looks like at the town level to the millions of Acadia National Park visitors each year."
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Task 1 and Task 3 are likely to achieve
 - Task 2 would benefit from a more detailed plan of when/how the culvert and dock design and engineering plans will be completed to inform the cost estimates to improve the infrastructure to determine likelihood to succeed. Is this cost estimate process meant as a preliminary exercise to inform the municipality of the process and costs involved?

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - ACTT to lead project tasks and deliverables.
 - Would benefit from identifying a lead point of contact at the Town.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Tremont

DATE: 2/19/25

- Town leadership to acquire estimates for dock and culvert improvements and assist with identifying locations for community events/suppers.

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Robust and well-designed
 - Each project task leaves space for community self-determination to guide the design and implementation of each task
 - Application successfully identifies relevant stakeholders to include throughout the process
 - Workshop focused on native wetland plants and restoration; signage and educational restoration areas; youth-led engagement projects; working waterfront suppers
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes and well-designed
 - Clearly identifies vulnerable populations, with a focus on those involved with the working waterfront. Provides opportunities for public involvement, feedback, and design.

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 24

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - In budget narrative, Task 2 bolded subtask totals do not match estimated costs under subtask bullet
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Tremont

DATE: 2/19/25

- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes
 - Would benefit from more information to support hours included in Task 2, such as the final deliverables and next steps
 - Costs estimated for Task 2 should include 1.5 and 3.9 SLR projections

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Trescott Township

DATE: 2/19/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	37
Criteria 6: Budget Proposal	(Max: 25 Points)	12
TOTAL POINTS		69

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Trescott Township

DATE: 2/19/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Township
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Cobscook Institute
 - SCEC
 - Washington County Unorganized Territories Supervisor

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - Yes
- Has the community ever received a CAG (y/n):
 - No
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - Township

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Trescott Township

DATE: 2/19/25

- County:
 - Washington
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Uncategorized

**EVALUATION OF
Criteria 4 – Maine Won’t Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won’t Wait Strategy and action(s)

- Project title: Trescott Township Citizen Committee and Vulnerability Assessment Development
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with F1, G1, H1

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 37

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from more detail on how the committee will be formed
 - Would benefit from a more detailed scope of work for the vulnerability assessment, including concrete and actionable subtasks
 - Would benefit from demonstrating expertise of Cobscook Institute and University of Maine in completing vulnerability assessments.
 - 1. Trescott Township Citizen Committee
 - 2. Population & Infrastructure Climate Vulnerability Assessment

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Trescott Township

DATE: 2/19/25

- The Trescott Township Citizen Committee will collaborate with the Cobscook Institute and the University of Maine to begin an assessment of climate risks to the territory's populations and infrastructure.
 - Identify key infrastructure vulnerabilities and develop an assessment of risks facing Trescott Township
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Small, unorganized territory that lacks formal governance structure with municipal procedures or planning, which makes the township especially vulnerable to climate impacts
 - Face winter storm damage to infrastructure, coastal erosion to ecology and property, high energy cost burdens, and low-income populations
 - County level support is limited to planning for transportation and emergency sectors and does not support the need for grassroots-level resilience planning needed by the community

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Reasonable
 - Would benefit from identifying long term outcomes beyond immediate deliverables
 - Outcomes include the successful formation of a citizen committee with a diverse and interdisciplinary membership to last for years to come and the development of a vulnerability assessment.
 - Within the Needs section, states that the vulnerability assessment will enable the township to identify key threats, prioritize targeted planning, and secure external resources to address local climate risks
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Somewhat
 - Would benefit from more detail about how the vulnerability assessment will be completed and what information will be assessed and included.
 - Would benefit from demonstration of expertise among project partners.

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from more detail on what township staff will lead this effort, who will support grant reporting and administration, and who will lead the vulnerability assessment development
 - Would benefit from inclusion of key Washington County staff who will support this effort
 - Would benefit from more information on the role of UMaine in the project.
 - Staff will lead effort to establish citizen committee and provide guidance

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Trescott Township

DATE: 2/19/25

- Cobscook Institute and TBD Committee Chair will identify additional committee members
 - Cobscook Institute will host and coordinate initial committee meetings
- Sharon Klein and research team will provide guidance as needed

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Well-designed
 - Would benefit from calling out specific local organizations and project partners to assist with engagement.
 - Consult with community leaders and advocates to identify a committee chair
 - Use social media, Cobscook Institute newsletters, local fliers, notifying local faith based groups and cultural associations, and word of mouth to advertise positions for committee
 - Will select members based on individual lived experiences, local knowledge, interdisciplinary expertise, and demonstrated commitment to community well being and climate adaptation
 - Host listening sessions and working group meetings to collect and integrate community feedback for vulnerability assessment
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes
 - Would benefit from more clear and organized approach
 - Committee will prioritize geographics, socioeconomic, age, and cultural diversity of its members
 - Will provide participation options and transportation stipends, as well as \$200/meeting stipend
 - Public engagement events will provide meal and stipends for transportation and childcare to encourage participation of underserved community members

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 12

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Budget narrative would benefit from further information supporting the cost estimates and a breakdown of how costs will be distributed – such as funding recipient, hours, hourly rate, and deliverables.
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Trescott Township

DATE: 2/19/25

- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Union

DATE: 2/19/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	52
Criteria 6: Budget Proposal	(Max: 25 Points)	24
TOTAL POINTS	(Max: 105 Points)	96

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Union

DATE: 2/19/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - MCOG

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - Yes
- Has the community ever received a CAG (y/n):
 - No
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Union

DATE: 2/19/25

- Knox
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Medium

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Union Severe Weather Infrastructure Risk Management Plan
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with G1, G2

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 52

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from identification of specific stakeholder groups to engage
 - 1) Finalize grant agreement
 - 2) Publish RFP/RFQ soliciting project assistance from qualified environmental consultant firms
 - 3) Close proposal response period and select chosen environmental consultant project partner
 - 4) Confirm all details of the project scope with consultant partner
 - 5) Engineering consultant begins their project work by conducting an existing conditions analysis (baseline assessment), including conversations with town staff, Fire/EMS, and stakeholder board/committee members

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Union

DATE: 2/19/25

- 6) Consultant maps priority hazards and vulnerabilities in Union based off initial conversations with stakeholders and the existing conditions analysis
 - 7) Town and consultant conduct community workshops, surveying, and other various forms of outreach to town citizens and community stakeholder organizations or businesses to gather local information about experiences with climate hazards and weather impacts on critical infrastructure
 - 8) Consultant compiles available quantitative data about priority hazards and local infrastructure and develops a draft recommendations report
 - 9) Consultant solicits feedback on the draft recommendations report and then uses all information gathered through previous project steps to develop a final recommendations report to improve resilience of infrastructure and town operations
 - 10) Town and project management assistants work to design a next steps plan to incorporate the recommendations report into town capital improvement planning, comprehensive planning, and follow up implementation grant applications
 - 11) Tasks of the grant funded project are expected to be completed by the end of the 2026 calendar year, at which point town staff and project management assistance will submit all required materials and reports to close out the grant award (December 2026-January 2027)
 - Deliverables from the project conclusion will be an existing conditions analysis report, a final recommendations report from environmental consultants to improve resilience of infrastructure and town operations in the face of extreme weather events, and a road map developed by town officials and project management assistants for incorporating the recommendations into actionable next steps.
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Clearly demonstrates timeframes for each task.
 - 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Recent years have seen increasingly extreme, unpredictable weather events, often with multiple impact factors at play in Union
 - CRP enrollment workshop identified weather preparedness, housing conditions, broadband, water supply, and medical response for at-risk residents as priority actions; this plan begins the process of identifying priority next steps
 - These reports will help the town plan investing in infrastructure maintenance or upgrades wisely in the coming years and better prepare Fire, EMS, and Public Works for a municipal response to these types of events

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Reasonable
 - Would benefit from detailing more specific resilience-related benefits to the town
 - Assessment will set baselines and priority areas of concern that can then be used as a guide for thoughtful town capital investment planning, the next comp planning process, ordinance updates, municipal communications, and day-to-day public safety operations for the future

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Union

DATE: 2/19/25

- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Community Resilience Partnership Committee to oversee entire project
 - Town manager to serve as point person between CRP committee, MCOG, and consultants, and assist with community engagement.
 - MCOG to assist with project management, RFP/RFQ, community engagement, and incorporation of recommendations into future town plans
 - Environmental consultants to conduct the existing conditions analysis (baseline assessment), engage the community, collect and map data about priority hazards and vulnerable infrastructure, and compile a final report of recommendations

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Well-designed
 - Scope of work includes: Existing conditions analysis which includes conversations with town staff, fire/EMS, and stakeholder board/committee members; community workshop, surveying, and other various forms of outreach to gather local information about experience with climate hazards; public feedback on draft recommendations
 - Engagement strategy ensures: multifaceted advertising (town website, social media, community bulletin boards, advertising in-person at traditionally well attended events, direct mailing)
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes
 - See above; additionally, ensure community events will be held at different times to accommodate diverse schedules; hybrid participation options; accessible meeting locations
 - Identify generally vulnerable populations, would benefit from a more critical engagement with potentially vulnerable populations in Union and community organizations in Union that could support targeted outreach efforts to these vulnerable groups

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25

Score: 24

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Union

DATE: 2/19/25

Criteria 6 – Budget Proposal

- Total request:
 - \$74,982
- Is the budget math correct? (yes/no)
 - Total is off by \$20
 - Total for Tasks 5 and 6 in budget narrative doesn't match budget worksheet
- Does the budget worksheet match the budget narrative? (yes/no)
 - Cost estimates were developed using FB Environmental vendor estimate
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal "direct pay" option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Vanceboro

DATE: 3/5/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	35
Criteria 6: Budget Proposal	(Max: 25 Points)	22
TOTAL POINTS		77

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Vanceboro

DATE: 3/5/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - No

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - Yes
- Has the community ever received a CAG (y/n):
 - No
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Vanceboro

DATE: 3/5/25

- Washington
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Low

**EVALUATION OF
Criteria 4 – Maine Won’t Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won’t Wait Strategy and action(s)

- Project title: Vanceboro Community Center Energy Efficiency Improvements
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with B2 and B4

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 35

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from describing any preinstallation tasks for the heat pumps, i.e. contracting
 - Would benefit from identifying how the “most used” sections of the building will be identified and prioritized, the type of energy efficient lighting to be used, and estimated # of lights
 - Task 1: Community Center/Town Meeting Hall VRF Heat Pump System
 - 3 outside units with 6 indoor “high wall” units
 - Task 2: Community Center/Town Meeting Hall Additional Heat Pumps
 - Install conventional heat pump units to serve the balance of the building

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Vanceboro

DATE: 3/5/25

- 2 – 36,000 Btu and 2 – 12,000 Btu outside units providing service to 5 indoor heat transfer units and/or ceiling heater cassettes
- Task 3: Community Center/Town Meeting Hall Energy Efficient Lighting
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from specific start and end dates for all tasks and subtasks
- 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - The Vanceboro Community Resilience Partnership Self Evaluation identified heat pump installation and energy efficient lighting retrofits as priority projects
 - Community center is an old school that needs infrastructure improvements
 - Energy efficiency improvements to enhance comfort, reduce oil consumption, and reduce operating expenses

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Reasonable
 - Reduce fossil fuel consumption currently used to heat the center; reduce operating costs; improve comforts; allow for the building to potentially serve as a warming and cooling shelter
 - Energy efficient lighting will reduce electrical consumption and replace aging technologies
 - Would benefit from any specific GHG emission reduction or cost savings metrics
 - Would benefit from details on current heating system, fuel type used for heating and estimated reduction
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from clearly indicating one Town staff member to support grant management and oversight

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Moderately expected
 - Note that Vanceboro is a small community; will present results at Town meeting; scope was determined through enrollment workshop

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Vanceboro

DATE: 3/5/25

- Would benefit from identifying how the Center's new function as a heating/cooling shelter will be communicated
 - Would benefit from identifying how this project will be communicated to those who cannot/do not attend town meetings
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat/minimally
 - Would benefit from identifying who in the community is vulnerable and how any communication around this project will target and address them specifically

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 22

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Will need to revise budget to not exceed max grant amount of \$75,000
 - Lighting unit costs were not included
 - Would benefit from addressing how gap in funding will be met
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - Yes, EMT rebates are applied to VRF system and additional heat pumps
- Does the applicant make use of the federal "direct pay" option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes
 - Need to revise budget to not exceed \$75,000
 - Given lack of sufficient detail to support lighting retrofit and that other project components already exceed max grant amount, please remove lighting component from the proposal.
 - Proposal is scored with lighting component removed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Verona Island

DATE: 2/19/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	53
Criteria 6: Budget Proposal	(Max: 25 Points)	24
TOTAL POINTS		97

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Verona Island

DATE: 2/19/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Verona Island Select Board
 - Sen. Nicole Grohoski
 - Rep. Steve Bishop
 - HCPC

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - Yes
- Has the community ever received a CAG (y/n):
 - No
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Verona Island

DATE: 2/19/25

- Multi-community, UT, or tribal application?
 - No
- County:
 - Hancock
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Low

**EVALUATION OF
Criteria 4 – Maine Won’t Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won’t Wait Strategy and action(s)

- Project title: Updating Verona Island’s Comprehensive Town Plan to Advance and Fund Climate Resilience
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with F1

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 53

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Would benefit from more detail on the direct steps that will be taken by the consultant for both the Comprehensive Plan and the Vulnerability Assessment
 - Would benefit from integrating the scope of work for the comp planning process (Appendix A) into the Scope of Work section of the application

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Verona Island

DATE: 2/19/25

- Task 2 would benefit from more detailed comprehensive plan development strategy to integrate climate resilience into every chapter.
 - Climate impacts will be included in every chapter of the comp plan.
- Task 1 – Project Preparation
 - Deliverable 1a. Board of Selectmen appoints Comprehensive Plan Committee.
 - Deliverable 1b. Comprehensive Plan Committee meets to organize its work, finetune proposed contract with Hancock County Planning Commission and negotiate any changes in the scope of work that the committee deems necessary.
 - Deliverable 1c. Comprehensive Plan Committee recommends execution of contract with Hancock County Planning Commission by Board of Selectmen.
 - Deliverable 1d. Board of Selectmen executes contract with Hancock County Planning Commission and issues notice to proceed.
- Task 2 – Preparation of Comprehensive Plan
 - Deliverable 2a. Hancock County Planning Commission performs scope of work pursuant to the contract executed by the Board of Selectmen.
 - Deliverable 2b. Hancock county Planning Commission and Comprehensive Plan Committee meet once per month or more frequently if necessary to receive status reports, provide information and exercise advisory oversight.
- Task 3 – Engagement of Priority Populations
 - Deliverable 3a: Comprehensive Plan Committee advances action on the following agenda item in each committee meeting: “Who are we reaching? How do improve outreach to priority populations?”
 - Deliverable 3b: The Comprehensive Plan Committee and Hancock County Planning Commission will jointly prepare and execute an integrated communications plan to engage and increase participation of priority populations in all phases of drafting the Comprehensive Plan.
- Task 4 - Presentation and Approval of Comprehensive Plan
 - Deliverable 4a: Hancock County Planning Commission circulates final draft of Comprehensive Plan to community for review and comment.
 - Deliverable 4b: Hancock County Planning Commission incorporates comments into a revised draft.
 - Deliverable 4c: Hancock County Planning Commission submits revised draft to Department of Agriculture, Conservation and Forestry for state review to ensure consistency with state standards.
 - Deliverable 4d: Hancock County Planning Commission prepares final version for approval by Town voters.
- Task 5 – Finding Funding for Climate Recommendations of Comprehensive Plan
 - Deliverable 5a: Hancock County Planning Commission and Comprehensive Plan Committee identify recommendations that address the impacts of climate change.
 - Deliverable 5b: Hancock County Planning Commission identifies sources of government and non-government funding to advance those recommendations.
 - Deliverable 5c: Hancock County Planning Commission advises Board of Selectmen on best practices for establishing and maintaining a capital reserve to help fund climate resilience and energy efficiency upgrades to Town assets and to fund “local match” requirements.
- Task 6 – Management of Community Action Grant
 - Deliverable 6a: Board of Selectmen assigns the Town Clerk, Tax Collector, Treasurer and Registrar of Voters to be the grant manager.
 - Deliverable 6b: The grant manager establishes procedure by which Town receives, disburses and accounts for Community Action Grant funding.
 - Deliverable 6c: The grant manager attends all meetings of the Comprehensive Plan Committee and circulates meeting minutes and “to do lists” following those meetings.

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Verona Island

DATE: 2/19/25

- Deliverable 6d: The grant manager drafts quarterly reports and final reports for review and approval by the Comprehensive Plan Committee and Board of Selectmen and sends approved reports to Governor's Office of Policy Innovation and the Future within 15 days following the end of the quarter.
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from start and end dates for each component of the project – completion of data analysis, chapters, etc.
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Small, rural community with aging population and many residents living below the poverty line.
 - Community members have expressed that they are concerned about flooding, shoreline erosion, violent winter storms, stormwater management, social vulnerability, and more.

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - (a) an updated Comprehensive Town Plan that includes action-ready recommendations to improve climate resilience,
 - With an updated comp plan, community can prepare for the future in a manner that encourages collaboration, identification of shared values and actionable recommendations rather than respond in crisis mode.
 - (b) establishment and maintenance of a capital reserve fund that will help the Town fund the implementation of climate-resilience recommendations in the plan and
 - (c) additional community capacity for addressing climate change through further action, including seeking and securing government and non-government funding.
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Board of Selectmen
 - Overall accountability of the project
 - Appoint Comp Plan Committee
 - Execute contract with HCPC
 - Schedule Town Meetings
 - Comprehensive Plan Committee

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Verona Island

DATE: 2/19/25

- Advise Hancock County Planning Commission.
 - Provide input to Hancock County Planning Commission – local data, information, etc.
 - Review and comment upon Comprehensive Plan that Hancock County Planning Commission draft.
 - Encourage community support for final approval of Comprehensive Plan.
- HCPC
 - Draft a Comprehensive Plan for review by Comprehensive Plan Committee.
 - Prepare final draft for review, comments and approval by Department of Agriculture Conservation and Forestry.
 - Brief community members on Comprehensive Plan during the drafting process and when it is put before voters (Town Meeting or Special Town Meeting).
- Grant Manager
 - Establish process for receiving, disbursing and accounting for funding from the Community Action Grant.
 - Schedule meetings of the Comprehensive Plan Committee.
 - Participate in all meeting of the Comprehensive Plan Committee.
 - Take meeting notes, including a list of “to do” follow-up assignments.
 - Circulate meeting notes and assignments to the Comprehensive Plan Committee and Hancock County Planning Commission.
 - Update the Town website with key actions by the Comprehensive Plan Committee.
 - File quarterly reports and a final report to the Community Resilience Partnership summarizing expenditures during the quarter.

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Well-designed
 - Would benefit from more detail on when and how public input will be incorporated into the comp plan
 - Will include in its integrated comms plan the following:
 - Coordination with social service agencies, such as H.O.M.E.
 - Mailing to all patrons via Every Door Direct Mail
 - Fliers at community bulletin boards in regularly frequented locations
 - Bucksport Enterprise weekly newspaper
 - Tabling at community gatherings, Election Day polling place, annual Bucksport Bay Festival
 - Collaboration with RSU 25 communications to students' families/caregivers
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes and well-designed
 - Will prepare and execute an integrated communications plan to engage and increase participation of priority populations in all phases of drafting the Comp Plan, include those who are likely to be “first and worst” affected by the impacts of climate change because of exposure of their dwellings, existing health conditions, and/or income level
 - Identifies local organizations that provide services to priority populations

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Verona Island

DATE: 2/19/25

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 24

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$56,472
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Budget narrative references HCPC vendor estimate/scope of work
 - Would benefit from # hours and hourly rate for town staff to complete grant management
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Vinalhaven

DATE: 2/19/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	56
Criteria 6: Budget Proposal	(Max: 25 Points)	18
TOTAL POINTS	(Max: 105 Points)	94

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Vinalhaven

DATE: 2/19/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Town of Vinalhaven
 - Vinalhaven Water District Trustees
 - Vinalhaven Sea Level Rise and Climate Committee

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - Prior project will be complete before the proposed project start date.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Vinalhaven

DATE: 2/19/25

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:
 - Knox
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Low

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: __15__

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Alternatives Analysis and Preliminary Design for Flood Resilience at Two Critical Roadway Locations
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with G1.

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: __56__

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Would benefit from clarifying who the contracted project manager is and how they were selected

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Vinalhaven

DATE: 2/19/25

- Would benefit from additional detail around anticipated climate impacts and how they will be incorporated into the assessments and designs – such as committing to manage 1.5 ft SLR by 2050 and preparing to manage 3.9 ft SLR by 2100.
- Will use CoastWise Best Management Practices
- TASK 1: CONTRACT WITH A QUALIFIED ENGINEERING FIRM
 - Drafted and issued RFP
 - Executed contract with a qualified engineering firm
- TASK 2: CONDUCT SITE ASSESSMENTS
 - Existing Conditions Maps
 - Geotechnical Analysis Report
 - Water Level Data Summary
 - Site-Specific Hydraulic Models
 - Integrated Flood Risk Assessment
- TASK 3: PERFORM ALTERNATIVES ANALYSIS
 - Alternatives Analysis Report
 - Analysis of Mitigation Options
 - Ecological Impact Assessment
 - Permitting and Regulatory Considerations
 - Effectiveness Assessment
 - Recommended Approach
- TASK 4: GENERATE CONCEPTUAL DESIGNS (10%)
 - Conceptual Design Package (10%)
 - Cost Estimate Report
 - Design Summary Memorandum
- TASK 5: COMMUNITY ENGAGEMENT
 - Site visits
 - Stakeholder meetings and workshops
 - Regular project updates and newspaper articles
 - Selection of conceptual design for a preferred flood mitigation strategy
- TASK 6: PROJECT MANAGEMENT, GRANT SCOPING, AND REPORTING
 - Quarterly grant reports
 - Final grant report
 - Expense tracking documentation
 - FEMA BRIC project proposal scoping
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Start and end dates provided for each task, subtask, and deliverable.
- 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Aligns with 2021 coastal community grant which focused on an alternatives analysis for the Meadow, a stretch of low-lying road which connects Trotting Park and Folly Pond Crossing; considering these three stretches of road at the same time will allow for a cohesive BRIC application which reduces overall costs

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Vinalhaven

DATE: 2/19/25

- “Chronic flooding, poor subsurface conditions, and the impacts of projected sea-level rise jeopardize these roadways, posing significant risks to public safety, emergency access, and ecological health”
 - Already impassable ~6 times/month
 - Key community infrastructure, residential, and emergency services rely on this section of roadway for access
- Solutions aligned with Coastwise Best Management Practices will maintain and restore tidal marsh functions, including flood mitigation, water filtration, and habitat preservation
- Residents impacted by the flooded roads are older and more socially vulnerable
- Service impacted by the flooded roads include the Round Pond Pump Station, Fox Islands Electric Cooperative Substation and Wind Turbines, and MDOT ferry terminal

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Increased preparedness for extreme weather events; enhanced ability to manage sea-level rise; improved access for vulnerable populations; streamlines planning for a future BRIC application
- Is the scope of work likely to achieve the applicant’s desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from identifying who project manager will be and/or how they will be selected and who will oversee the selection process
 - TBD Project Manager will oversee all aspects of the project
 - Town staff and representatives will provide review expertise, assist with community engagement, and leverage local knowledge
 - Vinalhaven Sea Level Rise and Climate Committee
 - Facilitate outreach and engagement
 - Review and provide feedback on designs
 - Contracted Engineering Firm
 - Conduct all technical analyses and design tasks
 - Prepare cost estimates
 - Deliver reports and present findings to project team and public
 - Community stakeholders
 - Participate in engagement activities to provide insight

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Robust and well-designed
 - Community engagement will include:
 - Four site visits with community members, adjacent property owners, and project team members
 - Facilitate regular meetings with community members most impacted by road closures
 - Convene two or more public workshops
 - Provide in person and online opportunities for feedback
 - Project-related articles in local newspaper

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Vinalhaven

DATE: 2/19/25

- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? *(yes and well-designed, somewhat, minimally/not expected)*
 - Yes
 - Note how vulnerable (fishing community, elderly residents, children, chronic health conditions) populations benefit from improved transportation access on this stretch of road
 - “Reliable transportation access during flooding events will reduce isolation for residents in the northern areas of the island, including those experiencing heightened social vulnerability”
 - “Emergency response times are also significantly delayed, putting lives at greater risk, especially for elderly residents, children, and those with chronic health conditions or disabilities.”
 - Application provides robust community involvement and engagement opportunities and identifies potentially vulnerable populations; would benefit from providing specific considerations as to how these vulnerable or priority populations will be sought out and engaged through the process.

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 18

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Task 2 is totaled as \$35,000 in worksheet, but \$20,000 in narrative
 - Would benefit from hours/hourly rate or estimate for engineering design (tasks 2&3)
 - Would benefit from more detail around who the project manager will be or how they will be selected.
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes, in-kind time
- Other notes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waldoboro

DATE: 3/5/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	48
Criteria 6: Budget Proposal	(Max: 25 Points)	24
TOTAL POINTS	(Max: 105 Points)	92

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waldoboro

DATE: 3/5/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Police Chief and EMS Chief

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - Prior project will be complete by March 2025.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waldoboro

DATE: 3/5/25

- No
- County:
 - Lincoln
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Medium
- SVI (low, med, high):
 - High

**EVALUATION OF
Criteria 4 – Maine Won’t Wait Strategy and action(s)**

Total Points Available: 15 Score: __15__

Evaluation Team Comments:

Criteria 4 – Maine Won’t Wait Strategy and action(s)

- Project title: Town Office and Emergency Service Building Modernization
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with B1 and B2

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: __48__

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from including detailed and actionable tasks and subtasks for both the weatherization/insulation component and the LED lighting retrofit component, including pre-construction and contracting activities
 - Would benefit from revising scope of work to include all tasks and deliverables of the weatherization project that will be funded by the grant.

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waldoboro

DATE: 3/5/25

- Task 1: Install spray insulation in emergency services building, around doors, windows, and emergency bay areas, to prevent air leaks
 - Priority action within Feb. 2024 municipal energy audit
 - Replacing doors in the breakrooms that still provide an emergency exit but are better insulated
- Task 2: Retrofitting over 158 noted light fixtures throughout the town office and emergency services building with energy efficient LED fixtures
 - These replacements would bring down the annual consumption of 34,220 kwh for the lighting down to an estimated 14,460 kwh (55% reduction) and save \$4,147 per year.
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Timelines provided for each project task.
- 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Identified as a high priority due to overhead expenses and inefficient conditions
 - Town paid for energy audit in February 2024 to evaluate current conditions of municipal office, which houses emergency services and acts as heat/cooling shelter for vulnerable residents
 - Completion of improved HVAC system in early 2025 will improve the building, but pairing it with proper insulations, particularly in emergency service rooms, will result in further reduction of electricity use
 - Timing between the 2 project components is ideal, since the spray insulation in the ceiling would make lighting retrofitting difficult if done after the fact

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Insulation will result in annual savings of 5,168 kwh of energy, 473 gallons of oil, and \$2,791, reducing carbon expenditure of the building by 2.55 tons per year
 - LED retrofitting will result in annual savings of 18,850 kwh and \$4,147, reducing carbon expenditure of building by 0.04 tons per year
 - In total, Waldoboro would be saving an estimated 24,018 kwh, 473 gallons of oil, \$6,938 in overhead expenses, and 2.6 tons of carbon annually from this reduction.
 - Further town office as a temporary heating/cooling facility for vulnerable residents during extreme weather events and improve space for emergency staff members operating 24/7 in the impacted areas
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waldoboro

DATE: 3/5/25

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Julie Keizer, Waldoboro Town Manager – support RFP process, coordination, and outreach
 - Max Johnstone, Planner – administer the grant, support outreach

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Well-designed
 - Would benefit from more detailed outreach and engagement strategy that encourages more community participation
 - Discusses outreach goals around next steps after audit recommendations are complete, raising awareness about heating/cooling center and how to improve use of the center, and promotion of long term benefits of these upgrades and available incentives for low-income households
 - Discuss outreach to include public meetings and social media
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat
 - Would benefit from a more robust engagement strategy that specifically advertises to and encourages participation from vulnerable or disadvantaged community members, such as by partnering with community based organizations
 - Discusses outreach that may include promotion of incentives and rebates that low-income households can take advantage of, as well as how to better get residents to these heating/cooling centers during extreme events
 - Improvements to the building will help the building better serve as a warming and cooling center for vulnerable residents during emergencies

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 24

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waldoboro

DATE: 3/5/25

- Yes
 - Vendor estimates provided, only provided a verbal quote for the door
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - Yes – EMT lighting incentives
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes – Town administrative time
- Other notes
 - Applicant should revise scope of work to include all tasks and deliverables of the weatherization project that will be funded by the grant.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waltham

DATE: 2/20/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	43
Criteria 6: Budget Proposal	(Max: 25 Points)	24
TOTAL POINTS	(Max: 105 Points)	87

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waltham

DATE: 2/20/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Waltham Community Resilience Committee
 - Waltham Select Board

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - Yes
- Has the community ever received a CAG (y/n):
 - No
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waltham

DATE: 2/20/25

- County:
 - Hancock
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Medium

**EVALUATION OF
Criteria 4 – Maine Won’t Wait Strategy and action(s)**

Total Points Available: 15 Score: __15__

Evaluation Team Comments:

Criteria 4 – Maine Won’t Wait Strategy and action(s)

- Project title: Setting the Cornerstones for Resilience in Waltham: assessing efficiency and infrastructure, and building community awareness and engagement.
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned
 - B1, B2, B4, B5, C1, F3, G1, G2, H3

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: __43__

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Tasks 1 and 2 would benefit from more detail about the contracting process to complete the projects.
 - Task 2 would benefit from more detail on the # of culverts to be assessed, and if not all culverts community-wide, how culverts to be assessed were determined.
 - Would benefit from including Stream Smart guidelines for the culvert vulnerability assessment, and from identifying what level of storm the culvert will be designed to

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waltham

DATE: 2/20/25

- Would benefit from more detail on subtasks and directly funded deliverables for Task 3
- Task 1 - Energy Efficiency Projects at the Town Office
 - 1a - Energy Audit
 - 1b - Heat Pump Installation
 - 1c - LED Lighting
 - Task 1 Deliverables:
 - Energy Audit Report, conducted by a by a BPI certified Energy Auditor/ Quality Control Inspector, with prioritized tasks based on the following:
 - Blower door testing for building tightness
 - Insulation assessment
 - Air leakage assessment
 - Infra-red thermal camera imaging
 - ASHRAE air exchange calculations
 - Identification of potential health and safety issues such as mold, asbestos, lead paint.
 - Installation of two heat pumps in the Town Office.
 - Upgrade of all interior and exterior lighting at Town Office to LED lighting based on specifications provided by an Efficiency Maine Qualified Partner.
- Task 2 - Town-owned Culvert Vulnerability Assessment
 - The assessment will provide the Town with the:
 - condition of the current culvert (including size, material, and issues);
 - estimated replacement period of the current culvert
 - estimated size/type of the replacement culvert based on modeling of storm events
 - additional observations on road improvements necessary (if any) to accommodate the new culvert
 - digital map
 - Task 2 Deliverables:
 - Signed contract with chosen consulting engineering firm.
 - Town-owned Culvert Vulnerability Assessment Report conducted by a licensed Maine engineer.
 - Hard-copy and digital maps of culverts, indicating their condition/vulnerability and other characteristics that will enable the Town to prioritize culvert replacement and funding.
- Task 3 - Website Development and Training
 - Town does not currently have a website. New website will be used to communicate with residents about Community Resilience, public health, safety, energy efficiency, weather events, and will be used as a notification system to alert residents about impending closures and construction, community meetings, weather events, and potential other hazards.
 - Task 3 Deliverables:
 - Fully functioning Town website with content related to the Town's climate resiliency work, educational information, and an option to sign up for email alerts related to emergencies, closures, and other public health and safety announcements.
 - Contract between Town and the Hancock County Planning Commission for HCPC to support the Town with technical assistance and additional education and training opportunities related to website maintenance.
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Partially described

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waltham

DATE: 2/20/25

- Would benefit from a more clear timeline that provides detailed tasks and subtasks, with start and end dates for all
- 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Task 2: Would benefit from more detail around State-and Town-owned stormwater system and how they integrate
 - Task 1:
 - Town Office is currently heated with propane and a considerable amount of fuel is needed to bring the building to temperature
 - Town Office is not currently open every day but will likely be needed more often for operations in the future
 - These energy efficiency projects were identified as community priorities during CRP enrollment
 - Want to ensure cost effectiveness of operating the Town Office in the future
 - Task 2:
 - Waltham is susceptible to flooding based on its location within the Union River watershed
 - Need a thorough examination of town owned culverts and roadways to withstand current storm conditions, given increased occurrence of storms and amount of rainfall, which to date has not been conducted. Additionally, need better understanding of the full drainage system, including State owned infrastructure.
 - Task 3:
 - Waltham does not currently have a website to provide information to residents and businesses
 - Need to strengthen communications between Town and residents and among community members
 - Have a community member who can build the website but need support to create content for the website and help drafting notifications and education materials
 - Need to prioritize emergency notification systems, and a website with posted notifications is a good start

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Outcomes for the energy efficiency project include:
 - Task 1:
 - reduce the gallons of propane fuel consumed to heat the Town Office;
 - reduce carbon emissions;
 - Reduced fossil fuel use/GHG emissions – expect \$2000 savings annually
 - Estimated lighting savings of \$598 annually
 - provide the Town Office with a comfortable level of heating and cooling;
 - ensure the building is weatherized to further increase its level of efficiency;
 - reduce the amount of electricity generated;

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waltham

DATE: 2/20/25

- serve as an example of how transitioning to heat pump and LED technology, and assessing overall energy efficiency, can be effective and reduce overall costs; and
 - serve as a pathway to meeting more long-term community goals such as succession planning.
- Vulnerability Assessment will result in increased preparation for extreme weather events
- Website development and maintenance will result in increased engagement among community members, ability for residents and businesses to stay educated and informed, enhance likelihood of improved public health and safety, and serve as a means of communicating resources available to the public
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely for Tasks 1 and 3
 - Somewhat for Task 2
 - Would benefit from more developed scope of work for vulnerability assessment to support project outcomes.

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Select Board will oversee all project tasks – Steve Jordan, Select Board Chair will be primary point of contact
 - HCPC to provide project management assistance, develop culvert map using data from consultant, and assist with website content, training and maintenance
 - Town Treasurer to process payments to contractors and consultant
 - Anticipate 3 contractors for Task 1
 - TBD consultant for Task 2 will complete vulnerability assessment and data collection to inform map
 - Resident volunteer to develop website

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Moderately expected
 - Highly active and connected select board members will engage residents about the project using word of mouth
 - Includes public information meeting at start of projects, information sharing through newsletters and newspapers
 - Benefit to taxpayers for energy savings
 - Website will share information on the proposed projects
 - Would benefit from a more detailed engagement and outreach plan for each project task
 - Would benefit from more information on what engagement materials will be developed through Task 3
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat
 - Would benefit from a plan which directly advertises to and encourages participation from vulnerable or disadvantaged residents
 - Identifies vulnerable community members, including older and financially burdened households

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waltham

DATE: 2/20/25

- Will meet with impacted and vulnerable property owners based on the results of the vulnerability assessment

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 24

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$39,365
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Appreciate that the budget narrative provided estimated hours, hourly rate, and vendor estimates to support costs.
 - No vendor estimate provided for Task 2.
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - Yes – EMT rebates for heat pumps and LED lighting
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes, HCPC in-kind time
- Other notes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Warren

DATE: 3/7/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	3
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	30
Criteria 6: Budget Proposal	(Max: 25 Points)	23
TOTAL POINTS		73

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Warren

DATE: 3/7/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - MCOG

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - Yes
- Has the community ever received a CAG (y/n):
 - No
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 3

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Warren

DATE: 3/7/25

- Knox
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Medium
- SVI (low, med, high):
 - Medium

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Warren Buildings and Operations Efficiency Upgrades Plan
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with B1, B2, B4, B5, B9, B9, F1, G2

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 30

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Immediate energy efficient upgrades to town buildings
 - Would benefit from describing how these upgrades, in particular the heat pumps, were identified, scoped, and prioritized.
 - Would benefit from describing how many lights will be replaced, interior and exterior.
 - Capacity building and project identification
 - Would benefit from clarifying the level of energy assessment and how these four buildings were selected for energy audits
 - Would benefit from clarifying why the immediate energy efficiency upgrades are happening before the energy audit

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Warren

DATE: 3/7/25

- Capital improvement plan
 - Would benefit from identifying with more detail and clarity what will be included under this proposed subtask. How will the CIP be developed? How will the vulnerability of town assets be assessed? What components of the Comp Plan will be developed under this scope? How will resilience be included within this Comp Plan drafting? What ordinance changes are being considered? How will proposed ordinance changes be adopted? What are the final deliverables?
 - Task 1: Conduct Energy Audit of all Municipal Buildings
 - Will inform capital improvement plan
 - Task 2: Installation of Heat Pumps in the Town Library and Fire/EMS Building
 - One ceiling mounted unit in the Fire/EMS building
 - Ducted heat pump system using existing oil furnace duct work for a whole building solution in the Town Library
 - Task 3: Upgrades to interior and exterior LED lighting in the Town Office, Town Library, Public Works Building, and Fire/EMS building
 - Task 4: Code Enforcement Officer Trainings – focus on energy efficiency
 - Task 5: Ordinance Review and Updates to Encourage Efficiency and Resiliency
 - Task 6: Resilient Capital Improvement and Comprehensive Planning
 - Resilience of municipal asset planning, conduct inventory to identify climate change impacts on natural resources and habitats throughout the town
 - Task 7: Finalize Grant Reporting and Funding Award Closeout
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Start and end date provided for all project tasks
 - Would benefit from including timelines for project subtasks, especially for Task 6 (CIP and comp planning).
 - 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - “As a town that is historically dependent on both the alewife harvest from the St George River and the local agricultural sector of the economy to sustain our community, it is critical that we identify our critical natural resources and incorporate into our new Comprehensive Plan measures that will preserve and protect our environment in the future. This Comprehensive Plan will drive further zoning and ordinance changes to follow, which will better protect our shoreland, salt marshes, critical wildlife habitat, farmland, and other priority natural resource areas.”
 - Town is facing a rising population and increasing home prices; need to meet this change with plans that prioritize resilience, environmental protection, and responsible development
 - Library is almost 100 years old, and the remaining buildings are about 50 years old. All municipal buildings have had few updates
 - Select board has recognized need for proactive planning and charged the Municipal Advisory Committee with long term planning
 - New CIP would guide investment

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Warren

DATE: 3/7/25

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Partially described
 - “immediate energy efficiency savings now from the heat pump and LED lighting upgrades, ongoing efficiency and resilience incorporation for both town facilities and Code Enforcement Officer activities, and future guiding documents for growth that push the town in an increasingly resilient direction via ordinance, Comprehensive Plan, and Capital Improvement Plan updates.”
 - Would benefit from any specific energy efficiency or cost savings metrics
 - Would benefit from more specific outcomes from the comp planning, CIP planning, and ordinance updates
- Is the scope of work likely to achieve the applicant’s desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Tasks 1, 2, 3, 4 – likely
 - Tasks 5 and 6 – unable to determine
 - Would benefit from more specificity around how and where resilience will be prioritized in the CIP and Comp Planning and how this grant supports that
 - Would benefit from more details around the scope of work for the comp planning process, CIP planning process, and ordinance updates
 - Would benefit from identifying funding source and process to complete the comp planning process

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Clearly describes roles and responsibilities for all relevant tasks

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Moderately expected
 - Multifaceted advertising (website, social media, community bulletin boards, advertising at traditionally well attended events, direct mailing); community engagement events throughout comp plan and CIP plan updates; hybrid participation option, accessible meeting locations and times
 - Would benefit from more specificity, including identifying how many community engagement events will occur, when they will occur, and how the input will be incorporated into the plans.
 - Would benefit from committing to specific advertising strategies
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project’s outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat
 - “Our project will prioritize inclusive and equitable engagement of diverse community stakeholders, including disadvantaged and more vulnerable members. We recognize the importance of reaching those most impacted by climate change and ensuring their meaningful participation in the planning, implementation, and outcomes of our work to craft the most effective and equitable project outcomes”
 - Identify vulnerable populations as “extreme ends of the age spectrum, those living in poverty, and racial or ethnic minorities”

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Warren

DATE: 3/7/25

- Would benefit from identifying specific vulnerable populations in Warren and specific partner organizations to enhance outreach to these vulnerable groups

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 23

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Task 6 – “other funds” is off by \$200
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Vendor estimates provided
 - LED lighting –
 - There are separate quotes for the Fire Station and the Fire Station Meeting Room – please confirm that the meeting room is not included in the Fire Station quote.
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - Yes - Applicant plans to apply for EMT FON by March 31, 2025 for heat pumps
 - Please confirm whether Efficiency Maine rebates are available for LED lighting
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes – cash match for comp plan and CIP
- Other notes
 - Please provide additional information about what the ordinance review will entail and final deliverables
 - Please provide additional information on how climate resilience planning will be incorporated into the existing comp plan – new chapter, integrated into all chapters?
 - Please provide additional information on what the Capital Improvement Plan will include and final deliverables.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waterford

DATE: 2/21/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	30
Criteria 6: Budget Proposal	(Max: 25 Points)	18
TOTAL POINTS	(Max: 105 Points)	68

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waterford

DATE: 2/21/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - N/A

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - Prior grant projects are both complete.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waterford

DATE: 2/21/25

- County:
 - Oxford
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Low

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15

Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Install Phase II Solar Array to power the Waterford Town Hall and Fire Department & Develop plans to remedy an identified vulnerable stream crossing subject to climate change.
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Project 1: well-aligned with C7
 - Project 2: well-aligned with G1

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60

Score: 30

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Project 1:
 - Would benefit from describing specific tasks that will be undertaken to realize the installation of the second 20 panel Earth tracker solar array (contracting, installation, etc.)
 - Would benefit from more detail on the capacity of the system
 - Project 2:

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waterford

DATE: 2/21/25

- Would benefit from providing more detail on each task and including subtasks, where relevant
 - Would benefit from more clearly describing the background for this project, including location and current status
- Project 1:
 - Install ground mount 20-panel pedestal tracking system at Town Office
 - Groundwork was already completed as part of Phase 1
 - Projected to power half of the Town Office's electrical usage
- Project 2:
 - Complete a Topographic Survey of the roadway & stream
 - Prepare Existing Conditions Plans
 - Preliminary Design
 - Review with Town Officials
 - Complete the Maine DOT Stream Crossing Grant Application (if funding is available)
 - Final Design
 - Prepare & Submit USACE Permit Application
 - Prepare Bid Documents
 - Administer Public Bidding Process
 - Attend Bid Opening
 - Prepare Construction Contract for the Selected Contractor
 - Construction Administration
 - Periodic Site Visits during Construction
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Minimally described
 - Would benefit from tasks and subtasks, as well as anticipated start and end dates
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Project 1:
 - Reduce fossil fuel dependency; decrease operating costs; reduce community skepticism of PV solar; “lead by example”; small part in reducing loads on grid
 - Would benefit from further discussing the specific need for this project in Waterford—how does this address community resilience? What is the total electrical load for the Town Office?
 - Project 2:
 - Replacement of undersized culvert with a box culvert designed to pass 100-year flood events to reduce public safety risks and ensure sediments are not carried to Keoka Lake and to the coast in a likely failure
 - This stream crossing is at risk of failure and should a failure occur, there is limited road access for residents and there could be damage to the watershed which is the source of town drinking water

Project Outcomes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waterford

DATE: 2/21/25

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Reasonable
 - Project 1:
 - Town facilities as a model for energy efficiency and resiliency
 - Demonstrate and help educate residents and visitors on the benefits of going solar, as well as savings for tax payers
 - Project 2:
 - Prepares Waterford to apply for DOT Municipal Stream Crossing Grant
 - Would benefit from describing longer-term resilience outcomes
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely/Somewhat
 - Project 1 Would benefit from inclusion of specific tactics to achieve education goals
 - Project 2 would benefit from adoption of StreamSmart Guidelines for the culvert design to be eligible for Maine DOT funding.

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from a primary point of contact at the Town to oversee projects
 - Kane, LLC Solar to install tracker system
 - Pine Tree Engineering, Inc to complete culvert vulnerability assessment

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Project 1: Minimally considered
 - Project 2: Moderately expected
 - Project 1:
 - Town Hall, was chosen as a central location to provide awareness to the tangible benefits of energy efficiency projects; identify a future project to educate residents on "direct pay through the IRA"
 - Would benefit from describing how the community informed or influenced this project
 - Would benefit from a specific educational campaign (tabling, flyers, etc.) that is associated with the grant opportunity
 - Project 2:
 - Will inform residents of updates via town meetings, the town's web site, and local activities such as PEERWaterford meetings, Climate Conversations, and information at the Waterford World's Fair
 - Would benefit from describing how the community informed project selection
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Minimally
 - Project 1:
 - Would benefit from identifying and describing how vulnerable populations benefit from this project; i.e. resilience improvement at a critical piece of town infrastructure that is accessible to vulnerable populations, a targeted educational campaign to inform vulnerable populations of how this will reduce taxes, etc.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waterford

DATE: 2/21/25

- Project 2:
 - Notes that flooding at this culvert impacts resident access and drinking water; would benefit from exploring how this impacts vulnerable populations and how this project can be informed and influenced with that in mind
 - Would benefit from exploring specific pathways to inform vulnerable populations of updates

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 18

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Costs were not included in the budget narrative
 - Would benefit from further breakdown of cost estimates and/or vendor estimates
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - Note that if the total project budget for the solar project is \$45,000, the applicant will not be able to receive excess benefit through Direct Pay
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waterville

DATE: 3/7/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	55
Criteria 6: Budget Proposal	(Max: 25 Points)	24
TOTAL POINTS	(Max: 105 Points)	99

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waterville

DATE: 3/7/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - City Manager

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - No
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waterville

DATE: 3/7/25

- Kennebec
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Large
- SVI (low, med, high):
 - High

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Weathering Our Future: Fostering Efficiency in Our Municipal Facilities
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with B1 and C7.

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 55

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Would benefit from providing more specific subtasks detailing the work/project components that will be funded by the grant.
 - Task 1: Install 12 kW solar panel array on the Alford Municipal Pool Complex
 - Estimated to produce approximately 14,300 kWh annually, which will offset roughly 40% of the pool house's energy needs
 - Prep roof for installation
 - Mount solar panels
 - Integrate system with City's electrical infrastructure for net metering
 - Task 2: Weatherization of the LaFleur Airport terminal

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waterville

DATE: 3/7/25

- Install 390 units of R-23 Rockwool insulation and metal panels
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Appreciate that the application provided detailed start and end dates for each subtask, including the contracting process
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Alford Municipal Pool Complex is a high energy use facility, with the majority of its consumption occurring during the summer. Installing a 12 kW array will reduce GHG emissions and lower operational costs.
 - LaFleur Airport is a critical municipal asset and its current energy inefficiency results in high utility costs and increased emissions. The insulation will significantly improve the thermal efficiency, reducing heating and cooling demands and lowering operational expenses.
 - Would benefit from further detail on how insulation was identified as the highest priority to increase energy efficiency at the airport.
 - These projects are community priorities as they align with Waterville's broader efforts

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Outcomes include:
 - Reduction in GHG Emissions
 - 12 kW solar array will generate 14,300 kWh annually, offsetting 40% of the facility's energy consumption
 - Promotion of Renewable Energy
 - Energy Cost Savings
 - Solar will lower costs at pool complex, with payback period of 8.75 years and savings of \$16,700 over 15 years
 - Insulation at airport will contribute to savings of \$127,700 over 15 years
 - Long-Term Sustainability
 - City will redirect cost savings to other community projects
 - Enhanced Resilience
 - Increased Public Awareness
 - Equity in Benefits
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waterville

DATE: 3/7/25

- Detailed and reasonable
- Community Development Specialist will serve as primary point of contact
- TBD solar installation contractor
- TBD weatherization contractor
- Project partners will advise on projects and provide assistance as needed:
 - City Staff
 - Energy Consultant
 - Community stakeholders
- Permitting and Compliance Consultant to ensure projects get necessary permits and comply with codes and standards
- Inspection and Certification Agency to conduct final inspection and certify installations

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Robust and well-designed
 - Will provide updates at regular Community Resilience meetings and City Council meetings, as well as through social media channels
 - Will collaborate with local schools and organizations to use the projects as educational tools for teaching about renewable energy and climate resilience and will host tours for students and residents
 - Appreciate the youth will be engaged in this project.
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat
 - Would benefit from a more robust engagement strategy that specifically advertises to and encourages participation from vulnerable community members, such as by partnering with community based organizations
 - Would benefit from identifying organizations that serve vulnerable or disadvantaged community members and partnering with them for the education opportunities and tours
 - These buildings serve the community at large and improvements will have positive impact on residents through lowered operating costs
 - Identifies vulnerable residents as those with limited financial resources and higher exposure to extreme weather

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 24

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$72,697.13

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Waterville

DATE: 3/7/25

- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Vendor estimates provided
 - City should be tax exempt – need to remove sales tax from insulation project
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - Yes – 30% of solar project, \$9900
- Is the cost share provided, if required? (yes, no, n/a)
- Other notes
 - Please provide more information about why the metal panels and associated building materials are necessary to complete the installation of the insulation.
 - City should be tax exempt – need to remove sales tax from insulation project

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Wayne

DATE: 2/21/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	59
Criteria 6: Budget Proposal	(Max: 25 Points)	20
TOTAL POINTS	(Max: 105 Points)	99

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Wayne

DATE: 2/21/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - 30 Mile River Watershed Association
 - Friends of the Cobbossee Watershed
 - Cobbossee Watershed District
 - Wayne Aging At Home
 - Wayne Conservation Commission
 - Maranacook School District
 - Maine Department of Transportation

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - Yes
- Has the community ever received a CAG (y/n):
 - No
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Wayne

DATE: 2/21/25

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:
 - Kennebec
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Low

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: __15__

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Town of Wayne Climate Impact Infrastructure and Population Vulnerability Assessment
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with F1 and G1

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: __59__

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Appreciate clear identification of the scope of the vulnerability assessment, including infrastructure for study, available data sets, and potential key stakeholders, as well as clearly identifying actions/data that are beyond the scope of this assessment

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Wayne

DATE: 2/21/25

- Hydrological vulnerability assessment with the assistance of a consultant to study Wayne's existing water bodies with a focus on hydrological infrastructure (dams, etc) to identify potential threats, such as flooding and uncontrolled water levels, and evaluate potential impacts of climate change, as well as identify and map vulnerable populations and assess physical risks of changes to hydrological systems
 - Task 1: Project Initiation
 - Deliverables: (1) Project kick-off meeting, Agenda, Presentation, and Brief Meeting Notes, (2) Data Needs List
 - Task 2: Desktop Assessment
 - Desktop assessment of the town's hydrological systems
 - Deliverables: (1) Technical Memorandum Summarizing the Methodology and Findings of the Desktop Assessment, including an Inventory of Critical Hydrologic Infrastructure and Other Assets.
 - Task 3: Stakeholder Engagement
 - Interview a minimum of twelve (12) key stakeholders or groups of stakeholders
 - Deliverables: (1) List of Key Stakeholders to be interviewed. (2) Pre-Interview Questionnaire (3) Questionnaire and Interview summary notes, including significant concerns and priorities.
 - Task 4: Infrastructure Data Collection & Analysis
 - In-field assessments and data collection
 - Deliverables: (1) Results of the Exposure Analysis (2) Hydrological Infrastructure Conditions and Needs Assessment Findings.
 - Task 5: Modeling & Assessment
 - Assess the flood exposure of critical physical infrastructure and populations.
 - Deliverables: (1) GIS Mapping of Critical Assets and Hazard Exposures, (2) Vulnerability Analysis Findings, (3) Hydrological Risk Assessment (4) Draft List of Climate Adaptation Focus Areas and Measures.
 - Task 6: Reporting & Distribution
 - Deliverables: (1) The Final Vulnerability Assessment Report, with Prioritized Climate Adaptation Measures and Implementation Next Steps, (2) Final Presentation Agenda, Meeting Materials, and Brief Summary Notes.
 - Task 7: Management & administration
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Start and end dates provided for all tasks
 - 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Town is nestled between several lakes, streams, and rivers which are being affected by a changing climate, making the community vulnerable to impacts of extreme weather events, particularly heavy rain and snow events
 - In December 2023, town experienced a flood after snow fell then temperatures warmed rapidly resulting in rapid snow melt that caused extensive power outages that lasted up to 7 days for some residents

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Wayne

DATE: 2/21/25

- During these high water events (2023-4), dams controlling lake levels were not able to control the lake levels in all lakes, which can and has led to some residents having to evacuate their homes and/or could lead to road closures
- High water can also cause damage to non-conforming lakeside properties build before shoreline zoning requirements, as well as posing risk to oil tanks, flora and fauna, and water quality of the lakes due to erosion
- Many residents do not have a generator or a plan for what to do during climate emergencies and extended power outages
- Community relies on these bodies of water for domestic uses, watering crops, cultural identity, outdoor recreation, and wildlife habitat, as well as connection to tourism, small businesses, and property values
- Expect to experience more algal blooms and invasive species
- Vulnerable populations are impacted most when extreme events occur, particularly those living in mobile and manufactured homes

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Outcomes include:
 - A set of recommended actions the Town can implement to reduce risks for populations and infrastructure resources in relation to extreme weather events stemming from climate change, which may include increased preparation and mitigation for these events and increased allocation of resources for vulnerable populations affected by these events.
 - Increased capacity for climate adaptation planning within the Town
 - Increased understanding of local climate impacts among stakeholders
 - Increase Town's tools and resources for utilizing science-based approaches to climate adaptation planning
 - Potential to provide long term benefits for communities that share lake frontage with Wayne
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Bryce Cobb, Interim Town Manager – project manager
 - Consultant(s) will report to PM and will work with designee from Wayne Conservation Commission, Paula Nersesian, to complete project
 - Steering Committee
 - Paula Nersesian, Wayne Conservation Commission
 - Benjamin Titcomb, sustainability consultant
 - Derrill Cowing, retired USGS hydrologist and civil engineer
 - TBD member representing vulnerable group
 - Identifies additional project partners who will provide guidance, data, and informants for interviews

Engagement and equity

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Wayne

DATE: 2/21/25

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Well-designed
 - Would benefit from an outreach plan for how to invite community members to attend meetings and read the final report
 - Community has been engaged in the grant process and this project was identified as a community priority
 - Will engage residents at all stages of the project through public meetings and interviews
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes and well-designed
 - Identify vulnerable populations, including older adults, people with limited income, parents of small children as a proxy for small children, and people with disabilities
 - Identify many potential community-based groups that support vulnerable and disadvantaged community members to partner with throughout the development of the vulnerability assessment
 - Will have representation from a member of a vulnerable group on the Steering Committee
 - Vulnerability Assessment will directly identify and map vulnerable populations and serve to create strategies that support these populations in the face of climate change impacts

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 20

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Cost breakdowns were not provided in the budget narrative.
 - Would benefit from vendor estimate or other supporting documentation to support consultant cost estimates
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes, in-kind time
- Other notes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: West Bath

DATE: 2/21/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	28
Criteria 6: Budget Proposal	(Max: 25 Points)	22
TOTAL POINTS		70

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: West Bath

DATE: 2/21/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - N/A

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - Yes
- Has the community ever received a CAG (y/n):
 - No
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: West Bath

DATE: 2/21/25

- Sagadahoc
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Medium

**EVALUATION OF
Criteria 4 – Maine Won’t Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won’t Wait Strategy and action(s)

- Project title: West Bath Energy and Vulnerability Assessment
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with B1 and G1

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 28

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from describing the contracting process to bring in consultants for the two proposed reports
 - Would benefit from providing further information on how energy assessment will impact emergency shelter.
 - Would benefit from more clarity around what “outdoor infrastructure” will be included in the vulnerability assessment
 - Would benefit from more details around the proposed public workshop
 - Would benefit from subtasks for the two proposed scopes

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: West Bath

DATE: 2/21/25

- Would benefit from a clear pathway to incorporate findings into a CIP or related capital expenditure plan
- Task 1: Energy assessment of all municipal structures in West Bath
 - Review the electrical and fuel use and weatherization
 - Outline steps the town can take to make these structures energy efficient
 - Deliverable: comprehensive review that outlines the current usage, and the anticipated savings the town can expect by making energy efficient-focused improvements.
- Task 2: Infrastructure vulnerability assessment
 - Speak with local experts about areas prone to damages or blocking
 - Public workshop to assess impact on vulnerable populations
 - Deliverable: Detailed report on ways the town can prepare for, and respond to, the storm and flooding events that are becoming frequent in the area.
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from task and subtask start and end dates.
 - Vulnerability assessment timeline may benefit from extension for data collection, community engagement, and report drafting.
- 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Would benefit from clearer climate connection that supports the need for these projects.
 - Emergency response and keeping roads accessible were identified as high priorities during enrollment process
 - Energy assessment was a noted priority in 2023 Comp Plan
 - Reduce overhead expenditures and keep students safe from extreme weather events

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Partially described
 - “Accomplishing both items sets up West Bath with a detailed roadmap for accomplishing significant priority actions by outlining items that are shown to have a larger impact when not addressed.”
 - Would benefit from more explicitly noting the long-term resilience or climate outcomes from the project
- Is the scope of work likely to achieve the applicant’s desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Somewhat
 - Would benefit from more detailed project scope to support both project outcomes, and to ensure that both projects include thorough analysis.
 - Would benefit from a clear pathway to incorporate findings into a CIP or related capital expenditure plan

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: West Bath

DATE: 2/21/25

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from including roles of the consultant(s)
 - Would benefit from noting who is responsible for community engagement
 - Julia House, Town Administrator, to oversee fiscal grant management and completion of project tasks
 - Will delegate additional staff as needed to assist with grant requirements
 - Jonathan Beane, Code Enforcement Officer/Fire Chief/local EMA Director for West Bath, will provide local expertise on emergency responses in the community, and feedback on the emergency shelter.
 - Max Johnstone, Senior Planner with MCOG, will provide grant administrative assistance to help keep the project agreements terms honored and by assisting with compliance for reporting/closeout requirements.

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Moderately expected
 - These projects were informed by the community through the enrollment process and Comp Planning; the grant process will include additional public workshop opportunities
 - Would benefit from more details around the public workshops, including how many and how they will be conducted
 - Would benefit from describing opportunities to promote (flyer, website, online, etc.) the projects, their outcomes, and any public engagement opportunities during the process
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Minimally considered
 - Proposal notes the disproportionate impact of storm events on residents with medical problems and elderly residents; also notes that students are vulnerable due to extreme weather events impacting their ability to learn
 - Would benefit from describing how these vulnerable populations will be sought out and included during the community engagement process
 - Would benefit from identifying community organizations/groups that already interact with these vulnerable populations.

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25

Score: 22

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: West Bath

DATE: 2/21/25

Criteria 6 – Budget Proposal

- Total request:
 - \$55,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Budget narrative references and matches attached FBE vendor estimate
 - Provided vendor estimate is very general and lacks specificity around what components will be incorporated into these projects. Would benefit from more detailed scope of work and deliverables to inform accurate budget.
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes, in-kind match
- Other notes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Westport Island

DATE: 3/7/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	35
Criteria 6: Budget Proposal	(Max: 25 Points)	25
TOTAL POINTS	(Max: 105 Points)	80

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Westport Island

DATE: 3/7/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - LCRPC
 - Conservation Commission
 - Friends of Westport Island History

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - Prior grant will continue to be managed by the Conservation Commission and a separate group will manage the proposed project.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Westport Island

DATE: 3/7/25

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:
 - Lincoln
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Low

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: __15__

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Energy Efficiency Upgrades for Municipal Buildings
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with C1, B1, B2, B4, and B5

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: __35__

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from identifying any pre-installation tasks including contracting
 - Note that CAG grants cannot be used to fund the outcomes of energy audits before the audits have been completed
 - Air sealing and insulation will be funded by the Town as a match for this grant effort

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Westport Island

DATE: 3/7/25

- Note that for the heat pump water heater, that project needs to be fully scoped for it to be funded
 - Need to confirm that the History Center is owned by the Town
 - Task 1: Level 2 Energy Audits of Old Town Hall, Town Office, and History Center
 - 1.1 Bidding
 - 1.2 Audits
 - Audit will inform insulation and air sealing to be completed
 - Task 2: Building insulation – to be funded by the Town
 - 2.1 Bidding
 - 2.2 Insulation
 - Task 3: Building sealing – to be funded by the Town
 - 3.1 Buy materials
 - 3.2 Seal leaks
 - Task 4: Heat pump installation
 - 4.1 Bidding
 - 4.2 Town Office Procurement System
 - 4.3 Town Office System Installation
 - 4.3.1 Air exchange ventilation system
 - 4.3.2 heat pump water heater
 - 4.4 Old Town Hall Procure System
 - 4.5 Old Town Hall System Installation
 - Task 5: Monitor energy use
-
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Detailed and reasonable. Timeline has all tasks, start dates, and end dates
 - 12 or 24 months
 - 24 months
-
- Need
- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Town hall is used for community events and gatherings; it is the heart of the town. Upgrades to an efficient heating and cooling system will realize savings and allow the Town to continue to use the building for years to come. No AC, old heating system.
 - Need for hot water is infrequent and so an on-demand system would be more efficient
 - Goal of the building functioning as a resilience hub
 - Town offices current use and oil boiler and single loop radiant floor system which requires electric radiators to maintain. Building has a generator and was designated as the warming and cooling center.
 - Would benefit from including the need for the history center energy audit and generally the need for the energy audits

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Reasonable
 - Would benefit from identifying the outcomes from the energy audits

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Westport Island

DATE: 3/7/25

- For both buildings, the switch to heat pumps will enable us to eliminate the current reliance on fossil fuel for heating. The Old Town Hall will be closer to goal of providing residents a safe shelter during times of extreme weather events and the Town Office would better serve as a warming/cooling center for residents.
 - Estimate 1560 gallons of fuel oil and 19 tons of CO2 in savings
 - One complete, Town can measure electricity needs with the heat pump system and set the stage for future efforts to add solar panels to the Town Office building
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Select Board member, Lisa Jonassen, to oversee the process
 - TBD consultants/contractors to complete the work
 - Would benefit from noting who will be responsible for any community engagement tasks

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Minimally considered
 - Note that Westport is a small island community and that all residents will benefit from these upgrades
 - Note that these improvements will allow them to increase awareness of the resources the town can offer
 - Would benefit from identifying specific strategies to promote the outcome of this project, especially the more efficient emergency and heating/cooling shelter, and how residents can realize similar energy efficiency improvements at their own homes.
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat
 - Note the importance of having resilient buildings in the face of increasing extreme weather events, especially to protect vulnerable populations
 - Would benefit from identifying how the outcomes of this project will be communicated to vulnerable members of the community

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Westport Island

DATE: 3/7/25

EVALUATION OF
Criteria 6 – Budget Proposal

Total Points Available: 25 Score: 25

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$71,940
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Vendor estimates provided
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - Yes - EMT rebates for the heat pumps, heat pump water heaters, and Heat Recovery Ventilation System
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes – Town will cover costs for insulation and weather sealing prioritized in energy audit
- Other notes
 - Need to confirm that the History Center is owned by the Town
 - Note that for the heat pump water heater, that project needs to be fully scoped for it to be funded and cannot be funded due to insufficient detail.
 - In the case that energy audits are funded through the EEPRC Technical Assistance Program, this would need to be removed from the budget.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Wilton

DATE: 3/7/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	20
Criteria 6: Budget Proposal	(Max: 25 Points)	20
TOTAL POINTS	(Max: 105 Points)	60

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Wilton

DATE: 3/7/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - No

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - Prior grant project is complete.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Wilton

DATE: 3/7/25

- No
- County:
 - Franklin
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Medium

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Heat pump installation for the Public Safety Building
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with B4

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 20

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from more detailed tasks and subtasks, including pre-construction activities such as contracting
 - Task 1: Install Heat Pump System in Public Safety Building
 - Three zones with one unit per zone - Police Chiefs office, Sergeant's office, and the patrol room
 - Task 2: Electrical Work
 - Dedicated circuit breaker and power line to the outdoor unit with a disconnect

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Wilton

DATE: 3/7/25

- Includes insulated copper line sets, mini split stands and equipment pads, line hide, duct work, misc. electrical and labor to install.
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from detailed tasks and subtasks, with start and end dates for each
- 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Would benefit from identifying the current primary heating system's source (oil, natural gas, etc.)
 - This is a crucial step in improving the building's energy efficiency and comfort
 - This is a large municipal facility shared by both the Police Department and Fire Department
 - The current system struggles to maintain consistent temperatures throughout the building, which is divided into three zones, which leads to significant temperature fluctuations and a waste of fuel and energy
 - In the summer, the building relies on outdated, mold-prone AC units to cool the patrol office, and in the winter, end up using inefficient electric space heaters to supplement the heating

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Partially described
 - Would benefit from more detailed metric-based outcomes such as expected annual amount of reduced fuel and GHG emissions
 - Outcomes include more reliable, energy efficient, and comfortable system, ensuring well being of personnel and improving building functionality
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from identifying a single staff lead, as well as defining roles and responsibilities for grant management, oversight, etc.
 - Wilton Public Safety staff will make building available for contractors

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Minimally considered
 - Applicant did not fill this section out

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Wilton

DATE: 3/7/25

- Would benefit from a robust engagement and outreach plan that enables community members to provide public input throughout the project and receive timely updates as the project progresses.
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Minimally considered
 - Applicant did not fill out this section
 - Would benefit from an engagement strategy that specifically advertises to and encourages participation from vulnerable or disadvantaged community members

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 20

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$60,846
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Budget worksheet not completed
 - Verbal vendor estimate provided
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - Yes - EMT rebate for heat pumps
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes
 - Would benefit from a written vendor estimate

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Winthrop

DATE: 3/7/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	3
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	48
Criteria 6: Budget Proposal	(Max: 25 Points)	25
TOTAL POINTS	(Max: 105 Points)	91

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Winthrop

DATE: 3/7/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Steven McDermott
 - Sen. Craig Hickman
 - Rep. Tavis Hasenfus
 - Town Council
 - KVCOG

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - Prior grant project is complete.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 3

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Winthrop

DATE: 3/7/25

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:
 - Kennebec
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Medium
- SVI (low, med, high):
 - Medium

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: __15__

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Upgrade of Winthrop municipal facilities to energy-efficient LED lighting
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with B2 and B5

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: __48__

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Replacement of 602 interior and exterior fixtures at 8 locations

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Winthrop

DATE: 3/7/25

- Would benefit from any pre-installation steps (i.e. contracting) and post installation steps (i.e. disposal)
 - **Task 1: Winthrop Ambulance Station:** 95 total fixtures, 68 smart fixtures, annual reduction of 34,804 kwh (an 81% decrease), and a yearly reduction of 57,078 pounds of CO2.
 - **Task 2: Annabessacook Road Building:** 56 total fixtures, annual reduction of 11,282 kwh (72% decrease), and a yearly reduction of 18,502 pounds of CO2.
 - **Task 3: Downtown decorative lighting:** 19 total fixtures, 19 smart fixtures, annual reduction of 19,557 kwh (80% decrease), and a yearly reduction of 32,073 pounds of CO2.
 - **Task 4: Public Works garage:** 41 total fixtures, 31 smart fixtures, annual reduction of 8,602 kwh (85% decrease), and a yearly reduction of 14,108 pounds of CO2.
 - **Task 5: Norcross Point park:** 6 total fixtures, annual reduction of 4,139 kwh (76% decrease), and a yearly reduction of 6,788 pounds of CO2.
 - **Task 6: Winthrop Police Station:** 130 total fixtures, 99 smart fixtures, annual reduction of 18,788 kwh (71% decrease), and a yearly reduction of 30,812 pounds of CO2.
 - **Task 7: Winthrop Town Office:** 185 fixtures, 143 smart fixtures, annual reduction of 15,557 (73% decrease), and a yearly reduction of 25,514 pounds of CO2.
 - **Task 8: Winthrop Transfer Station:** 70 total fixtures, 15 smart fixtures, annual reduction of 25,890 kwh (65% decrease), and a yearly reduction of 42,459 pounds of CO2.
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Project has a general start and end date, but would benefit from the inclusion of subtasks within the timeline
 - 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Town has demonstrated commitment to energy efficient improvements, and this project would further the Town's move to reduce its carbon footprint
 - As a community in which more than 50% of its households have incomes below the poverty level, these reduced energy costs will make a positive impact to vulnerable household budgets through reduced tax burdens. The exterior fixtures' downlighting will reduce light pollution in the community, particularly downtown. And the LED lighting will yield greater illumination for the people who work, visit and conduct business in the municipal facilities.

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - In total, the project would result in reductions of 138,619 kilowatt hours annually, a 75% decrease, and of 227,334 pounds of carbon dioxide emissions each year; Annual costs savings of ~\$25,000; 20 year ROI over \$300,000, 2 year payback period
 - Reduced taxes for residents, additional capacity for Town to undertake additional projects
 - Reduced light pollution

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Winthrop

DATE: 3/7/25

- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Town Manager will manage the project
 - Public Works Director and Code Enforcement Officer will assist with installation process
 - Affinity LED, selected contractor, will complete installation

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Moderately expected
 - Town hosted a public forum which identified LED lighting as one of the top 3 projects. Forum was advertised on the Town's website and Facebook page. Of the three projects, LED lighting is the most straightforward and allows for the other two proposals to be researched and prepared for.
 - Would benefit from describing how the outcomes of this project will be advertised.
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat
 - Identify vulnerable populations in Winthrop: low-income (~67% of population) and elderly (25%) and note that a reduced tax burden will likely have an outsized impact on these vulnerable groups
 - Would benefit from identifying how the outcomes of this project can be communicated to these vulnerable populations and how the Town can lead by example to encourage similar upgrades within those households.

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 25

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Winthrop

DATE: 3/7/25

- \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - Yes – EMT lighting rebates
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes, cash match
- Other notes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Wiscasset

DATE: 2/21/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	25
Criteria 6: Budget Proposal	(Max: 25 Points)	14
TOTAL POINTS	(Max: 105 Points)	59

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Wiscasset

DATE: 2/21/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Wiscasset Select board
 - Wiscasset Comprehensive Plan Committee
 - Wiscasset Waterfront Committee
 - Wiscasset Climate Action Team
 - LCRPC
 - Sen. Cameron Reny

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - Not completed

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Wiscasset

DATE: 2/21/25

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:
 - Lincoln
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Medium

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Wiscasset community-driven waterfront climate resilience design project (Phase II)
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with E9, E10, G3

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 25

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Minimally described
 - Would benefit from identifying the community-selected nature-based solutions(s) that will be designed by the engineering firm.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Wiscasset

DATE: 2/21/25

- Likely not yet selected given that this is included within existing CAG that is not complete.
- Would benefit from description of how this proposed project will be sequenced with the existing CAG project that will inform this project.
- Would benefit from planning for 1.5 ft SLR by 2050 and 3.9 ft SLR by 2100
- Would benefit from incorporating the tasks, subtasks, and deliverables included in the Timeline within the Project Description.
 - Task 1: Project Preparation
 - Develop an RFP/Q to hire an engineering firm to develop engineering designs
 - Task 2: Preliminary Engineering Design & Prepare Permit Applications
 - Community engagement and outreach
 - Several public project design meetings
 - Create preliminary engineering (50-75%) design drawings
 - Create preliminary engineering cost estimates
 - Prepare permit applications for Town Planning Board, Maine DEP, and US Army Corps of Engineers;
 - Task 3: Final Designs and Permitting Process
 - Community engagement and outreach
 - Submit permit applications for review by the Town Planning Board, Maine DEP, and US Army Corps of Engineers;
 - Create final engineering design drawings;
 - Create final engineering cost estimates;
 - Prepare final engineering bid specifications/ construction documents;
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from more detailed timelines for each subtask
 - Would benefit from the inclusion of current community action grant deliverables and timeline to illustrate how this project will intersect with current effort.
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Wiscasset's public waterfront infrastructure is vulnerable to accelerating impacts from sea level rise and climate change, and the area being designed for is regularly affected by nuisance flooding and erosion during astronomical high tides. Experienced new erosion and low spots in municipal parking lots during January 2024 storms.
 - This project builds upon ongoing community-driven waterfront resilience planning and will position the town to develop shovel-ready engineering designs of nature-based solutions
 - This is a community priority of the Municipal Climate Resolution (February 2024)
 - Wiscasset's waterfront borders many existing and heavily used town-owned infrastructure (railroad, wastewater treatment plant, municipal and commercial docks, public boat launch, residential and commercial streets, public parking lots) and natural infrastructure (fringing saltmarsh, mudflats, and White's Island)
 - This waterfront is the only access point to the wastewater treatment plant, which the city is planning to relocate to higher ground based on current and future flooding due to SLR

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Wiscasset

DATE: 2/21/25

- A significant amount of Lincoln County's fisheries income is processed through Wiscasset because of location on Sheepscot River. Town generates about \$35,800 in revenue annually for use of publicly owned infrastructure by waterfront businesses.

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Partially described
 - Listed outcomes within the Outcomes section focus on short-term deliverables.
 - Outcomes listed within the Needs section include positioning the town to develop shovel-ready designs for nature-based resilience solutions and competitively positioning the town to apply for state and federal funds to improve its waterfront infrastructure for greater climate resilience and lower impacts on community and estuarine/riverine environment.
 - Outcome of nature-based solution cannot be determined prior to identifying the NBS that will be implemented.
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Unable to determine
 - Would benefit from identifying the current standing of the ongoing CAG-funded assessment and identifying the nature-based solution(s) that will be further developed through this grant.

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Town Staff will oversee project management, manage consultant, and work with Outreach Committee on community engagement
 - Outreach Committee to develop and implement communications plan with Town Staff and consultant support
 - Engineering firm will complete engineering design, cost estimates, and permit applications

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Robust and well-designed
 - Will update a project communication plan, provide regular communications across multiple media platforms, press releases, several public project design meetings with facilitated discussions
 - Budget for cost-share time that will support 12 meetings
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes and well-designed
 - Appreciate thoughtful approach to lesson burden for community members participating in multiple public processes
 - Will prioritize the selection of an engineering firm with experience in designing inclusive planning processes
 - Will seek to reduce burden on community members participating in multiple public planning processes by engaging several town committees to collaborate on designing engagement process

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Wiscasset

DATE: 2/21/25

- Have received letters of support from vulnerable waterfront businesses, and will continue to engage these businesses and users throughout project

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 14

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Appreciate breakdown of hours/rate for in-kind time
 - Would benefit from engineering firm vendor estimate for further support for how cost estimates were derived, especially given that the nature-based solution is not yet determined.
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes, in-kind time
- Other notes
 - Project proposal cannot be adequately reviewed prior to the identification of the nature-based solution to be implemented.
 - Project budget needs more substantiation – cannot confirm that proposed budget will meet the need for an unidentified nature-based solution engineering design.
 - Suggest that the applicant reapply in the next round of Community Action Grants (summer 2025) when NBS is identified, project details are more fully vetted, and deliverables can be more comprehensive.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Woolwich

DATE: 2/21/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	55
Criteria 6: Budget Proposal	(Max: 25 Points)	20
TOTAL POINTS		95

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Woolwich

DATE: 2/21/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Selectboard
 - Rep. Allison Hepler
 - Woolwich EMS Director
 - Fire Chief
 - Kennebec Estuary Land Trust
 - Woolwich Central School
 - RSU 1
 - GMRI

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - Prior grant project has been completed.

**EVALUATION OF
Criteria 3 – Community Characteristics**

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Woolwich

DATE: 2/21/25

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:
 - Sagadahoc
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Low

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15

Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Assessing Vulnerability and Charting a Course of Action to Build Climate Resilience in Woolwich Maine
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with F1, G1
 - Vulnerability assessment will inform future work that is aligned with other strategies/actions.

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60

Score: 55

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Woolwich

DATE: 2/21/25

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Will partner with GMRI to conduct a community-driven climate vulnerability assessment to gather community needs and concerns, identify climate hazards and impacts, and assess coastal flooding impacts
 - Appreciate the focus on preparation to develop communication and community engagement strategies and identifying key stakeholders
 - Would benefit from preparing to manage 1.5 ft SLR by 2050 and 3.9 ft. SLR by 2100.
 - Task 1: Preparation
 - Task 1.1 – Identify Community Stakeholders and Local Experts
 - Task 1.2 – Develop Communications Strategy
 - Task 1.3 – Develop Community Engagement Strategy
 - Task 2: Conduct Climate Vulnerability Assessment
 - Task 2.1 – Identification of Climate Concerns and Community Priorities
 - Task 2.2 – New Data Creation
 - Task 2.3 – Review of Climate Hazards
 - Task 2.4 – Impact Assessment of Climate Hazards
 - Task 3: Community Science
 - Task 4: Prepare and Present Finalized Climate Vulnerability Assessment
 - Task 4.1 – Present Project Findings
 - Task 4.2 – Final Assessment Compilation and Peer Review
 - Task 4.3 – Create Public Facing StoryMap
 - Task 5: Develop and Design Climate Action Plan
 - Task 5.1: Community Visioning
 - Task 5.2: Demographic Trends
 - Task 5.3: Identify Community Priorities
 - Task 5.4: Climate Action Plan
 - Task 5.5 Present Findings to Community
 - Task 6: Support Plan for Implementation
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Clearly defines tasks and subtasks with start and end dates
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Small rural community on tidally-influenced coastline that is extremely vulnerable to coastal flooding, sea level rise, and other climate hazards such as extreme heat, extreme precipitation, and wildfires
 - Woolwich has an aging populations (1/3 > 65) and research has shown that climate extremes, such as extreme heat, are associated with health impacts that disproportionately affect older adults.
 - This project aligns with the determined priorities identified through the CRP enrollment process
 - Shellfish harvesters rely on tidal mudflats

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Woolwich

DATE: 2/21/25

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Outcomes focus on increased community engagement, preparedness, and knowledge and include:
 - Residents have increased knowledge about local flood impacts due to sea level rise and storm surge in addition to other climate hazards.
 - A climate impact analysis to inform residents about disruption in access to community services, emergency services, and major employers.
 - Long-term engagement in community science to capture local observations and impacts of coastal flooding and sea level rise to inform municipal decision-making.
 - Informed community members and leaders ready to apply the climate vulnerability assessment to future climate planning
 - Informed community members and leaders ready to support the implementation of the Climate Action Plan across individual and community scales.
 - Identification of initial funding opportunities for implementing climate actions.
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from identifying one member of town staff or the WCRC to serve as the primary point of contact/project lead
 - Consultant (GMRI) will lead development of the vulnerability assessment and climate action plan

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Robust and well-designed
 - Project embeds the creation of an equitable engagement and communication strategy into the scope of work. Clearly identifies potentially strong communication strategies and engagement opportunities.
 - Will work with GMRI to develop a communications strategy which could include a project page on the Town website, using existing social media networks, mailings, and flyers to post at local gathering spots
 - Engagement strategy includes a variety of engagement styles and formats to meet task and project objectives and navigate different community perspectives and opinions, the dispersed nature of the community, and intergenerational audiences. Examples of engagement strategies could include hosting community suppers, facilitating community mapping sessions, tabling at community field days, engaging residents and educators in climate-related community science projects, online and paper-based surveys, and leading educational events or talks
 - Appreciate the inclusion of a high school student on the WCRC.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Woolwich

DATE: 2/21/25

- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? *(yes and well-designed, somewhat, minimally/not expected)*
 - Yes and well-designed
 - Proposal identifies the need to engage vulnerable populations and focuses on the development of an equitable engagement and communication strategy; clearly identifies older adults as a vulnerable population and includes a goal to “proactively work to engage historically under-represented groups, including elderly and low-income citizens.”
 - Would benefit from clarifying who is on the WCRC and how GMRI and WCRC will specifically identify the most appropriate engagement styles and formats to engage vulnerable populations

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 20

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Would benefit from a more in-depth breakdown/description of GMRI's costs for each task
 - Would benefit from more detail about the costs included to support WCRC, educators, supplies, and CBOs
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Yarmouth-Falmouth

DATE: 2/21/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	3
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	57
Criteria 6: Budget Proposal	(Max: 25 Points)	22
TOTAL POINTS		97

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Yarmouth-Falmouth

DATE: 2/21/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Town of Falmouth
 - Falmouth Sustainability Committee
 - Town of Yarmouth
 - Yarmouth Climate Action Board

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - Yes
 - How will the community ensure both grants are completed on time?
 - Yarmouth's prior grant project is complete. Falmouth has staff capacity to manage both projects.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 3

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Yarmouth-Falmouth

DATE: 2/21/25

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - Multi-community
- County:
 - Cumberland
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Medium (Yarmouth); Large (Falmouth)
- SVI (low, med, high):
 - Medium, Medium

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: __15__

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Greater Portland Energy Coaches (GPEC) Program
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with H2, H5
 - Will generally support strategies A, B, and C

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: __57__

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Provide measurable metrics and deliverables to track success of each task
 - Appreciate thoughtful planning and engagement throughout all tasks

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Yarmouth-Falmouth

DATE: 2/21/25

- Appreciate that research and development of an O&M plan for long-term sustainability is included as a subtask
- Provide a sample energy coach training structure in the Appendix
- Will serve as a pilot for a larger regional program for service area in Cumberland County

- Task 1: Program Design and Planning
 - *Deliverable:* Program design document capturing program structure, policies, and procedures.
 - *Deliverable:* Energy coach recruitment and management strategy, including a standardized training curriculum (see Appendix A).
 - *Deliverable:* Marketing and outreach strategy to aid in Task 4 for participating households.
 - *Deliverable:* Develop a transparent and equitable intake process for inquiries/requests and a tracking system for scheduling and managing coaching.
- Task 2: Coach Recruitment and Training
 - *Deliverable:* Up to 10 coaches (~5 per community) trained to assist participating households within the scope of the program.
- Task 3: Marketing and Outreach
 - *Deliverable:* Targeted outreach and marketing materials that focus on specific recruiting strategies for vulnerable populations but are designed to reach all community members in each town.
 - *Deliverable:* Attend at least two local events specifically targeting high social vulnerability populations, utilizing tailored messaging, interactive engagement techniques, and culturally sensitive communication approaches to raise program awareness.
 - *Deliverable:* Reach 10,500 community members across both towns with marketing and outreach materials.
 - *Deliverable:* Develop a property owner engagement toolkit and disperse through various channels within Falmouth and Yarmouth.
- Task 4: Program Implementation
 - *Deliverable:* Engage up to 144 households with information/toolkit sharing.
 - *Deliverable:* Convert at least 20% of initial engagements into one-on-one technical assistance.
 - *Deliverable:* Conduct a comprehensive financial sustainability analysis and strategic plan to identify potential funding sources, revenue models, partnership opportunities, and organizational mechanisms for the GPEC program's long-term viability.
 - *Deliverable:* A list of formal and informal feedback on the program from participating households gathered during program rollout, implementation, and follow-up contact.

- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Start and end dates provided for all tasks, subtasks, and deliverables.
 - Might benefit from starting recruitment earlier to allow for more time for this subtask

- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Yarmouth-Falmouth

DATE: 2/21/25

- Would benefit from discussion of cost of heating and cooling for residential homes in these communities
- Residential buildings make up 29% of GHG emissions, second largest source
- Both communities have committed to rapidly decreasing their GHG emissions and have set goals to achieve net zero community-wide GHG emissions by 2050 as part of their CAPs
- This project directly supports the following community needs:
 - Energy Efficiency Barriers faced by residential household in these communities around complicated incentive programs, limited understanding of appropriate energy efficiency technologies, uncertainty around implementation processes, and financial challenges in upfront investment
 - Climate Action Priorities, based on climate action and energy reduction goals within each community's CAP that require substantial residential participation
 - Community-Specific Challenges, including limited municipal staff capacity, need for personalized, local guidance in energy transition, desire to reduce individual household costs, and supporting vulnerable populations in accessing energy improvements
 - Targeted Technology Needs, by helping community members who require support in implementing key energy projects

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Provide both short-term and long-term outcomes related to the project, including those that address:
 - Programmatic Achievements
 - Community Engagement and Participation
 - Environmental Impact
 - Economic Benefit
 - Community Transformation
 - Regional Service and Capacity
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely
 - Appreciate measurable short-term outcomes/goals that enable the applicant to measure the success of the program

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from identifying staff within each community that will support this work
 - Would benefit from more clearly identifying how the program will be managed between the two communities once it is fully implemented.
 - Appreciate inclusion of management structure and how it evolves over the course of the program.
 - Appreciate detailed Project Management and Responsibilities Chart for Year 2
 - GPCOG – project manager
 - Falmouth and Yarmouth Sustainability Coordinators to provide support
 - Resilience Corps Fellow – will support the program 50% of the time
 - Energy Coaches
 - Transition to town-managed programs in Year 2 with GPCOG support

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Yarmouth-Falmouth

DATE: 2/21/25

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Robust and well-designed
 - Will launch a marketing and outreach initiative designed to reach at least 10,500 community members across both towns and develop a property owner engagement toolkit
 - Provide clear intentions and metrics for the outreach campaign
 - Will provide one-on-one assistance to residents around clean energy, energy efficiency, and weatherization improvements to their homes
 - Will provide targeted outreach materials to town libraries, community service departments, food pantries, local organizations, and other organizations identified during program design that support vulnerable populations
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes and well-designed
 - Identify and commit to work with vulnerable populations, such as low income, elderly, renters, and multi-family, and community organizations that support these individuals, including Yarmouth Cares about Neighbors
 - As well as populations vulnerable to climate change, such as households with no vehicles, people with disabilities, members of racial or ethnic minorities, and those who are financially burdened
 - Will provide outreach that is multilingual, easily understood, ADA accessible, and designed to make clean energy feel achievable for everyone
 - Will train energy coaches in culturally sensitive communications approaches
 - Financial accessibility is at the heart of the program's equity strategy and will prioritize connecting participating households with rebates, incentive programs, and financing options, and will focus on technologies that provide immediate cost savings like heat pumps, weatherization, and energy-efficient appliances and low-cost easy to implement options like Window Dresser inserts
 - Will attend at least 2 local events targeting high social vulnerability populations

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 22

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$175,000
- Is the budget math correct? (yes/no)
 - Yes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Yarmouth-Falmouth

DATE: 2/21/25

- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Would benefit from more clarity on the direct costs for Task 4
 - Would benefit from more detail on Coach Stipends and how these will be split among coaches, commitment to a \$/coach stipend or \$/year stipend, etc.
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes
 - Would require a MOU between GPCOG and Falmouth and Yarmouth committing to this partnership.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: York

DATE: 2/21/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	0
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	10
Criteria 5: Scope of Work	(Max: 60 Points)	33
Criteria 6: Budget Proposal	(Max: 25 Points)	18
TOTAL POINTS	(Max: 105 Points)	61

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: York

DATE: 2/21/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - York Sewer District

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - Prior grant project is complete.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 0

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?

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- No
- County:
 - York
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Large
- SVI (low, med, high):
 - Low

**EVALUATION OF
Criteria 4 – Maine Won’t Wait Strategy and action(s)**

Total Points Available: 15 Score: 10

Evaluation Team Comments:

Criteria 4 – Maine Won’t Wait Strategy and action(s)

- Project title: York Sewer District Infrastructure Resiliency Project
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Somewhat aligned with G3
 - Project is not aligned with G1 given the lack of an assessment or planning activity.

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 33

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Rehabilitate, using a geopolymer mortar with an average lifespan of 100 years, 26 aging manholes near long beach pump station, a critical area particularly vulnerable to flooding and infiltration due to the age and material of existing manholes
 - Would benefit from describing in more detail the specific tasks and subtasks required to complete this project

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

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- Would benefit from identifying any planning processes which were used to identify these 26 vulnerable manholes and demonstrate that 1) they are the most vulnerable and 2) that this solution is the most resilient to potential climate impacts
- Would benefit from demonstrating that the proposed improvements will commit to manage 1.5 ft of SLR by 2025 and 3.9 ft of SLR by 2100, especially given that the components are anticipated to last 100 years.
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from including start and end dates for specific tasks and subtasks
- 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Would benefit from discussion of current climate impacts experienced by this system and the surrounding area, including current levels of flooding and I&I during rain events and high tides
 - These manholes are in close proximity to Long Beach Pump Station which handles 85% of York's wastewater and is vulnerable to the impacts of climate change, including sea-level rise and increasingly intense storms
 - Mitigating the risk of overflows protects public health and the environment.

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Reasonable
 - Limit inflow and infiltration, improving capacity to handle wastewater flows and extending the lifespan of the sewage infrastructure; improved public and environmental health outcomes
 - Would benefit from describing other potential outcomes, including those related to an enhanced public understanding of resilience.
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Somewhat
 - Need to demonstrate how this solution adequately prepares these manholes for increased sea-level rise, storm surge, and flooding events

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - York Sewer District will be the primary point of contact and manage the project
 - Town Environmental Planner will complete grant reports and keep leadership teams informed of progress

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Moderate/minimal

**STATE OF MAINE
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- Proposal notes the importance of informing stakeholders of the importance of resilient and functioning sewage systems; plans to provide regular updates on project progress and address questions or concerns
 - Would benefit from a more specific plan to update the community on project progress and project completion, including detailing to the community how this project improves overall resilience in York
 - Would benefit from the development of a communication campaign around the importance of this infrastructure upgrade, why it is needed (climate impacts) and what other actions residents can take to improve sewer system quality with a climate impact lens.
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Minimally
 - Would benefit from identifying and describing how vulnerable populations are most at-risk when critical infrastructure, such as wastewater systems, fail.
 - Would benefit from focusing a communications campaign on engaging vulnerable populations with information related to this critical infrastructure and climate impacts overall.

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 18

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Budget narrative would benefit from a breakdown of tasks and cost estimates to support total project budget.
 - Vendor estimate was referenced but not provided – likely forgot to attach.
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes
 - Proposal would benefit from a clearer demonstration of need that was identified through preliminary project planning that assessed vulnerable infrastructure, planned for projected climate impacts, and prioritized infrastructure improvements based on vulnerability.
 - Proposal is not well-aligned with the CRP List of Community Actions.

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- Suggest the development of a Climate Adaptation Plan through the Clean Water State Revolving Fund to better understand and plan for long-term climate impacts on the wastewater system.