

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Acton

DATE: 2/26/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	36
Criteria 6: Budget Proposal	(Max: 25 Points)	18
TOTAL POINTS		74

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Acton

DATE: 2/26/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - N/A

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - Yes
- Has the community ever received a CAG (y/n):
 - No
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:

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RFA TITLE: Community Resilience Partnership Community Action Grant

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- York
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Low

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: __15__

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Modernizing Municipal Facilities in Acton through Energy Efficient Upgrades
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned B2, B3, B4

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: __36__

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Might benefit from identifying any pre-installation tasks that need to be completed
 - Would benefit from more detail on the Comprehensive Plan development included in the timeline and expected to take one year
 - Deliverables for Task 3 do not align with the listed subtasks, for example, includes discussion of survey results but does not provide an action related to development and deployment of a survey. Would benefit from greater alignment for this Task.
 - Task 1: Project Task Force: work with Municipal stakeholders (Select Board Members, department heads and our town administrator) to establish a comprehensive plan to upgrade and install:

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- 1. Energy-saving refrigerators (2) and freezer (1) in the Town Hall
 - 2. Heating and cooling units in the town's code enforcement offices and library
 - 3. Heating and cooling units in the public safety building
 - 4. Spray foam insulation in the library's basement/crawlspace
- Task 2: Building Upgrade Implementation
 - Install heat pumps in the emergency services building
 - Install heat pumps in the code enforcement office and library adjacent to the town hall
 - Add spray foam insulation underneath the library's crawl space
 - Replace town hall's two old refrigerators and two old freezers. These units store food for neighbors in need in addition to our municipal staff.
- Task 3: Community Engagement
 - Town will share updates at selectboard meetings
 - Town will post updates and project progress on town website
 - Town will post and share updates via the town's weekly newsletter
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from breaking Task 2 into separate timelines for each installation
 - Would benefit from more detailed timelines, with start and end dates for subtasks and deliverables
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - These buildings provide critical services to the town's functionality and resilience
 - Acton Town Hall, Library, and Code Enforcement Office need high efficiency heating and cooling units, along with energy efficient appliances. The library floor does not have any insulation above the crawl space.
 - Improvements to these buildings will provide better working conditions, meeting space, and help to preserve the building
 - Town Hall is an 1860s era building with an outdated heating system that was partially replaced with mini splits several years ago. Library and Code Enforcement Office rely on propane heater, leading to high carbon imprint.
 - Not existing cooling system for either office.
 - Public Safety building uses window AC units where there are windows, which are not efficient.
 - These projects were identified as community priorities during CRP enrollment
 - Would benefit from more detail on how the refrigerators/freezers are used and why switch to energy efficient appliances would support the community's climate/resilience goals

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Partially described
 - Outcomes include reduction in electric consumption, improved working conditions for town staff, including those critical to emergency response

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DATE: 2/26/25

- Would benefit from more concrete metrics around current estimated usage for electricity and propane, and expected reduction based on efficiency installations
- Would benefit from inclusion of community engagement outcomes.

- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from identifying CRP liaison
 - Town Selectman – facilitator
 - Town Clerk/Administrator – provide support
 - Simplified Green Homes, Lebanon – Insulation
 - Central Appliance, Stanford – Appliances
 - Mousam Valey Tech, Acton – Heat Pumps

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Moderately considered
 - Will hold 2 public meetings and provide updates/communications through newsletter and website
 - Would benefit from a more robust engagement plan to support community education around the project

- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Minimally/not expected
 - Application notes benefit to community through lowered cost of heating and cooling
 - Would benefit from a more robust engagement plan which specifically advertises to and encourages engagement/education of vulnerable and disadvantaged community members

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25

Score: 18

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Acton

DATE: 2/26/25

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$68,838
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Would benefit from a more detailed narrative, including product specifications and vendor estimates
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - No
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes
 - Need HVAC vendor estimate or more information about the system to be installed
 - Confirm that this project is not eligible for Efficiency Maine Trust rebates

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TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Alfred

DATE: 2/26/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	50
Criteria 6: Budget Proposal	(Max: 25 Points)	23
TOTAL POINTS	(Max: 105 Points)	93

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Alfred

DATE: 2/26/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Alfred Selectboard
 - Alfred Historical Society

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - Yes
- Has the community ever received a CAG (y/n):
 - No
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Alfred

DATE: 2/26/25

- County:
 - York
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - High

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Alfred Municipal Energy Assessment and Village Museum Upgrades
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with B1, B2, B6

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 50

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable/partially described
 - Would benefit from identifying where LED lighting that will be installed and # of units
 - Would benefit from describing why tasks 1 and 2 are happening before task 3
 - Would benefit from describing how findings from task 3 will directly influence municipal capital expenditure plans
 - Task 1: Village Museum Lighting Upgrades
 - 1A- Lighting Contractor and Material Selection
 - 1B- Lighting Installation
 - Deliverables: Replacement of fluorescent lighting with new high-efficiency bulbs.

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RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Alfred

DATE: 2/26/25

- Task 2: Village Museum Bathroom Efficiency and ADA Upgrades
 - Replace the existing bathroom facilities in the Village Museum with a new ADA-accessible and water-efficient dual flush toilet and grab bar.
 - *Deliverables:* Installation of an accessible and water-efficient toilet and ADA compliant grab bar.
- Task 3: Conduct Municipal Energy Assessment
 - 3A – Consultant Hiring and Coordination
 - 3B – Data Collection and Baseline Energy Usage Assessment
 - 3C – Report Development and Recommendations
 - *Deliverables:* A comprehensive ASHRAE level 2 energy audit report including current energy usage, potential energy conservation measures, and recommendations for potential funding options for energy efficiency upgrades.
- Task 4: Community Engagement
 - *Deliverables:* Presentation materials and meeting notes from community engagement meetings.
- Task 5: Grant Administration and Reporting
 - *Deliverables:* Written quarterly updates, case studies, and administrative documentation.
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Start and end dates provided for each task.
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Tasks 1 and 2 Would benefit from describing the climate or resilience benefits, beyond decreased operational costs
 - Alfred is a small, rural town with a population that skews to be among the oldest towns in Maine
 - Alfred's residents, as demonstrated through the Comp planning process, are concerned about historical preservation
 - Lighting upgrades were identified during CRP enrollment and have already begun to be scoped out over the past year and a half; will save money each year and reduce overall municipal costs
 - Efficient toilet installation will save 20% of water per flush
 - See above, would benefit from describing climate or resilience benefits
 - Seven municipal buildings are all old and inefficient (town hall built in 1862, library in 1903, school house in 1872)

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Reasonable
 - Would benefit from a plan for next steps after the energy audit is completed – how will recommendations be prioritized and funded?
 - Cost savings
 - Reduction in the town's municipal greenhouse gas emissions by implementing more energy efficient lighting at the Village Museum.

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APPLICANT: Alfred

DATE: 2/26/25

- Increased accessibility and decreased water use at the Village Museum.
 - Identified and prioritized cost-effective energy upgrades for municipal buildings.
 - Increased community support and motivation for pursuing municipal renewable energy projects.
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from describing who will be responsible for Task 4 (community engagement)
 - Karla Bergeron-Wilcox (Administrative Assistant to the Selectmen) and Bruce Tucker (Alfred Historical Committee) will be leading this work on behalf of the Town of Alfred, with support from the Board of Selectmen.
 - Contractor to be hired to complete Village Museum upgrades
 - Consultant to be hired to complete energy audit
 - Historical Committee will support tasks 1 and 2 through volunteer hours

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Well-designed
 - Proposal provides periodic presentations to inform community members of the progress on the projects
 - Would benefit from describing within the scope when these presentations will take place
 - Proposes to: develop accessible, clear, and understandable engagement in digital and hard copy; in-person and virtual options for public meetings; plan and schedule outreach and engagement events at times and dates that work well for community members, including providing multiple dates to accommodate older residents, full-time workers, and young families; allow feedback in different formats and at various stages
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes
 - Note potentially vulnerable populations, focusing on older adults, full-time workers, and young families
 - Provide multiple pathways to engage and identify strategies to ensure vulnerable populations are engaged
 - Would benefit from more specific strategies that focus on vulnerable populations in Alfred specifically; would benefit from identifying organizations in Alfred that could assist with this engagement and outreach

**STATE OF MAINE
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PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Alfred

DATE: 2/26/25

EVALUATION OF
Criteria 6 – Budget Proposal

Total Points Available: 25 Score: 23

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$54,735.81
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Task 4 – total staff hours listed is 84 hours, not 74 hours, cost estimate is for 74 hours
 - Vendor estimates were provided for lighting, bathroom appliances, and energy audit
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - EMT vendor, Normand Electric, states that there are no EMT incentives that are applicable for the lighting project
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes
 - Please provide # of LED lights that will be replaced
 - Upgraded bathroom appliances are not eligible for grant funds without the inclusion of a resilience component – such as the updated facilities allowing the building to serve as a warming/cooling shelter or community gathering space for extreme weather events.

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PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Arrowsic-Georgetown

DATE: 1/22/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	58
Criteria 6: Budget Proposal	(Max: 25 Points)	23
TOTAL POINTS	(Max: 105 Points)	101

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Arrowsic-Georgetown

DATE: 1/22/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Town of Georgetown
 - Maine Geological Survey
 - Arrowsic Selectboard
 - Arrowsic Conservation Commission
 - Sen. Eloise Vitelli
 - Rep. Allison Hepler
 - Carol White

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n): Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - N/A

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Arrowsic-Georgetown

DATE: 1/22/25

- Multi-community, UT, or tribal application?
 - Multi-community
- County:
 - Sagadahoc
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small, small
- SVI (low, med, high):
 - Low, low

**EVALUATION OF
Criteria 4 – Maine Won’t Wait Strategy and action(s)**

Total Points Available: 15 Score: __15__

Evaluation Team Comments:

Criteria 4 – Maine Won’t Wait Strategy and action(s)

- Project title: A Collaborative Assessment of Island Groundwater Vulnerability and Sustainability in a Changing Climate
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned
 - E7, F13, G3, H4, H5

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: __58__

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Appreciate aggregation of water quality results to protect confidentiality
 - Appreciate consultant support for water quality sampling
 - Appreciate alignment with Maine Geological Survey by supporting statewide well database

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PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Arrowsic-Georgetown

DATE: 1/22/25

- Appreciate mutual water-related aid identification to benefit both communities during emergency situations
- Task 4 would benefit by identifying how five participating wells will be determined for monitoring
 - Would benefit from plan for maintenance and operations of water monitoring systems past the grant period
- Included evaluation of climate-related scenarios
- Tasks:
 - Task 1: Well and Septic Surveys and Water Quality Testing
 - Task 2: GIS Mapping and Analysis
 - Well & Septic Geodatabase.
 - Geology and Aquifer Characteristics.
 - Evaluation of Climate-Related Scenarios.
 - Local Strategies to Enhance Groundwater Protection.
 - Task 3: Alternative Emergency Water Sources – including identifying issues with Arrowsic Town Hall well water quality
 - Task 4: Establish an Aquifer Monitoring Network
 - Task 5: Community Engagement and Outreach
 - A. Project Informational Meetings.
 - B. GIS StoryMap and Web Map.
 - C. Technical Assistance to Residents with the Well and Septic Survey and Water Sample Collection
 - D. Additional Outreach Efforts
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from a Gannt chart to illustrate overlapping timeframes
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Provides clear need related to protecting groundwater wells (drinking water quality) from projected potential climate/environmental threats, including:
 - Increased periods of drought due to warming temperatures affecting recharge
 - Saltwater intrusion due to drought, sea level rise, and other environmental factors
 - Bacterial contamination from poorly maintained septic systems, especially in areas of thin soil cover
 - Identified as a priority for both communities through CRP enrollment process
 - Provide well supported explanation of need for engaging as a joint project
 - Past studies (1992 and 2012) provide evidence to support need for further study of the groundwater system, based on elevated levels of bacteria and chloride levels
 - These communities rely on private wells and septic systems, with no access to a public water supply.
 - Aligns with Arrowsic Climate Action Plan priorities

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RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Arrowsic-Georgetown

DATE: 1/22/25

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Reasonable
 - Outcomes focus on project deliverables and would benefit from more information about long-term resilience outcomes for the communities.
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - There are a lot of people involved, but roles are clearly delineated.
 - Collaborators bring in specific subject expertise.
 - Jody Jones, Chair, Arrowsic Resilience Committee – lead point of contact
 - Andrew Lynas, Arrowsic resident – oversee funds
 - Jessica Weller, Chair, Georgetown Conservation Commission, lead point of contact for Georgetown
 - Community Team, members of ARC and GCC – support survey distribution and collection, support Consultant Team needs, organize outreach and engagement
 - Consultant Team
 - C.A. White & Associates (principal consultant) – technical oversight and reporting
 - FB Environmental Associates (subconsultant) -- support sampling, GIS, and meeting facilitation
 - Maine Geological Survey
 - Jessica Meeks – oversee aquifer monitoring
 - Chris Halstead – collaborate on well geodatabase

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Robust and well-designed
 - Multi-tiered engagement strategy consisting of multiple public meetings and workshops, educational materials, and integration with the school.
 - Mix of individual kickoffs and joint workshops/public meetings between the two towns
 - Appreciate that workshop following completion of Tasks 1 and 2 will be led by a facilitator experienced in soliciting community input
 - Has this facilitator been identified?
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes and well-designed
 - Equity considerations include – free water testing and support to complete survey and test, focus on most vulnerable groups during workshops, door-to-door outreach - handing out of flyers/educational materials, continued partnerships with organizations that serve vulnerable groups.
 - Providing consultant support to help vulnerable residents to complete survey and well testing

**STATE OF MAINE
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RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Arrowsic-Georgetown

DATE: 1/22/25

- Intend to leverage existing relationships with town organizations and committees that support vulnerable populations, including Age Friendly Georgetown/Sagadahoc County, Georgetown Working League, the Georgetown Island Oyster Coop, and the Georgetown Central School

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 23

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request: \$165,122
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Task 2 would benefit from further cost narrative
 - Would benefit from including estimated hours for each task
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes
 - Provided MOU between Georgetown and Arrowsic
 - \$70,000 for Arrowsic
 - \$70,000 for Georgetown
 - \$25,000 to purchase equipment and monitoring services for Maine Geological Survey’s hydrogeology study
 - Unclear how these amounts fit into the budget narrative provided within the application

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Auburn

DATE: 2/26/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	42
Criteria 6: Budget Proposal	(Max: 25 Points)	20
TOTAL POINTS	(Max: 105 Points)	82

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Auburn

DATE: 2/26/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Auburn Mayor
 - Auburn Sustainability and Natural Resources Management Board

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - Construction is underway for current grant project and the construction managers will be monitoring timelines.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Auburn

DATE: 2/26/25

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:
 - Androscoggin
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Large
- SVI (low, med, high):
 - High

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: __15__

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Expanding Access to EV Charging Capacity at Our Municipal Facilities
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with A2

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: __42__

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from actionable subtasks for each of the three locations, including any pre-construction (RFP and contracting), installation, and outreach activities
 - Would benefit from including information around who will be able to use these chargers and the determined cost for users who charge at these stations (free or pay for use?)

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Auburn

DATE: 2/26/25

- The Budget Narrative does not match the Project Description for Location 1. The Budget Narrative notes 4 EV chargers and the Project Descriptions notes 2. Would benefit from aligning these two sections of the application. Deploy EV charging infrastructure to three additional priority areas
- Location 1: Auburn Police Activities Leagues (PAL) Center
 - Install two (2) EV networks EV charging units (one pedestal) and associated equipment
- Location 2: 121 Mill Street Community Resource Center
 - Install two (2) EV networks EV charging units (one pedestal) and associated equipment
- Location 3: Fire Station – Engine 2
 - Install two (2) EV networks EV charging units (one pedestal) and associated equipment
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from more detailed tasks and subtasks, with start and end dates for all
- 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - City of Auburn is committed to aligning with State of Maine goals to reduce use of fossil fuels and purchase or lease EVs for municipal use
 - City needs the charging infrastructure to support the purchase of an EVs
 - The Sustainability Work Group, a subset of the Auburn Sustainability and Natural Resources Board, prioritized creating an EV strategy for the city and engaged the Environmental Studies program at Bates who had a 3 student team conduct research on the EV policy, funding, and market landscape for the city
 - City currently has 6 charging stations located at Auburn Hall parking garage
 - First CAG grant is providing EV charging stations at Auburn Public Library and Norway Savings Bank Arena, priority locations for the community
 - Expansion of charging stations throughout the city will provide more accessibility

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Would benefit from a greater focus on climate outcomes, such as reduced emissions
 - Outcomes include:
 - The ability to monitor ongoing use of the new charging resources through networking
 - Easier use by residents and visitors through uniform installation of same model throughout city
 - Continuation to document on-going utilization to ensure additional needed locations
 - Leveraging significant public traffic at all locations to promote electric vehicles and climate efforts
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Auburn

DATE: 2/26/25

- Would benefit from a more robust engagement plan to achieve the public engagement outcomes

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Dan Goyette, Capital Investment and Facilities Director will oversee the RFP process/contracting
 - Charlie DeAngelis, City Electrician, will oversee electrical systems work and will work with contractors at each location to oversee installation of equipment.
 - Landry/French Construction – PAL Center installation
 - Other Contractors (TBD through RFP) – for 121 Mill Street and Fire Engine 2 project installations
 - Rita Beaudry, Grant Manager, will oversee financials and reporting.

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Moderately expected
 - Would benefit from a more robust outreach and engagement plan, which might include opportunities for public comment on the placement of the EVs
 - Would benefit from discussion of signage or other marketing that will accompany the charging stations
 - Will post press releases on Facebook, Twitter, and social media regarding upcoming installations and to encourage purchase/lease of EVs and will provide ongoing information after completion of projects.
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat
 - EV chargers will be located within vulnerable neighborhoods in the city
 - Would benefit from a more robust engagement plan which specifically advertises to and encourages public input of vulnerable or disadvantaged groups

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 20

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Auburn

DATE: 2/26/25

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - The Budget Narrative does not match the Project Description for Location 1. The Budget Narrative notes 4 EV chargers and the Project Descriptions notes 2. Would benefit from aligning these two sections of the application.
 - Would benefit from including vendor estimates for Task 2 and Task 3, as currently the per task costs were determined by dividing the maximum remaining funding after funding Task 1
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes – cash match
- Other notes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bangor

DATE: 1/22/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	43
Criteria 6: Budget Proposal	(Max: 25 Points)	21
TOTAL POINTS	(Max: 105 Points)	84

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bangor

DATE: 1/22/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - N/A

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - N/A

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bangor

DATE: 1/22/25

- No
- County:
 - Penobscot
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Large
- SVI (low, med, high):
 - High

**EVALUATION OF
Criteria 4 – Maine Won’t Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won’t Wait Strategy and action(s)

- Project title: Improving Mobility and Evaluating Efficiency of Municipal Buildings in Bangor
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned
 - A5, B1, C1

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 43

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Appreciate measures taken to increase safety and security of bike racks for users
 - Would benefit from more detail around the steps involved to install the bike racks and complete the energy audits.
 - Would benefit from more information on why specific buildings were chosen for energy audits
 - Task 1: Install 53 bike racks and 1 secure bike cage
 - Located at 14 areas across the City at schools, high use areas, and parks

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bangor

DATE: 1/22/25

- Task 2: Level 2 ASHRAE energy audit of 6 municipal buildings, including 2 schools with a prioritized list of actions as an outcome to prioritize energy efficiency improvements
 - Bangor Innovation Center (a business incubator owned and operated by the City)
 - The club house and maintenance building at the City's golf course
 - Central fire station
 - James Doughty School
 - William Cohen School
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from subtask timelines and sequencing of tasks
- 12 or 24 months
 - 24 months
 - Project estimated to be completed in 10 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Task 1:
 - No bicycle parking downtown or at event centers
 - Residents have expressed a need for more bicycle infrastructure in these specific locations per community input survey
 - Included as a recommendation in the Penobscot Climate Action Plan and 2022 Bangor Comprehensive Plan
 - 33% of the regions emissions are estimated to come from transportation – increasing bicycle infrastructure will help to reduce vehicle emissions
 - Task 2
 - Supports Penobscot Climate Action Plan and 2022 Bangor Comp Plan recommendation
 - 56% of the region's emissions come from buildings
 - Some buildings in the City have not been evaluated at all for efficiency improvements
 - Would benefit from stating whether these buildings have been evaluated and why they were selected

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Task 1:
 - Increased ability to bicycle to key destinations
 - Benefits low-to-moderate income people and young people who may not have a car
 - Increases resilience by improving access to resources and opportunities
 - Reduction in transportation emissions
 - Task 2:
 - Incorporate energy audit recommendations into City budget or apply for future grant funding opportunities
 - Reduction in building emissions
 - Energy cost savings
 - Improvements to building comfort and indoor air quality

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bangor

DATE: 1/22/25

- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - City Planning Officer, Anja Collette, will oversee all aspects of both projects
 - Would benefit from more detail on who will be responsible for stakeholder engagement

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Well-designed/moderately expected
 - Appreciate identification of partner organizations
 - Included multiple pathways for engagement – interviews, press releases, social media, pop-up events, flyers
 - Noted that the locations of the bicycle infrastructure were informed through community outreach
 - Task 2: Will use various communications channels to inform public about potential energy savings and increased resilience to climate impacts
 - Would benefit from more detailed process to achieve intended deliverables
 - Would benefit from more formal community participation and input during the implementation phase of the project
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes
 - Would benefit from more specific strategy to achieve intended engagement outcomes
 - Plan to place flyers on Community Connector buses to reach key audiences
 - Task 1:
 - 43% of bike racks are within CJEST census tracts
 - Providing secure bike parking can facilitate riding a bike to destinations, increasing accessibility for vulnerable populations who may lack access to cars
 - Task 2
 - Decreasing emissions to reduce climate impacts supports the most vulnerable communities impacted by climate change
 - Would benefit from how these building upgrades will be communicated to community members – energy efficiency education campaign

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25

Score: 21

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bangor

DATE: 1/22/25

Criteria 6 – Budget Proposal

- Total request: \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Budget narrative would benefit from more detail on what will be covered by grant funding vs. cost share
 - No funding included for community engagement/outreach
 - \$600 for 3-year phone plan is beyond 2-year scope
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes
- Other notes
 - Multiple vendor estimates provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bath

DATE: 1/22/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	54
Criteria 6: Budget Proposal	(Max: 25 Points)	25
TOTAL POINTS	(Max: 105 Points)	99

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bath

DATE: 1/22/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Bath Housing Authority
 - Midcoast Maine Community Action
 - RSU 1
 - Sagadahoc County Emergency Management

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n): Yes
 - Has an extension ever been requested?
 - N/A
 - How will the community ensure both grants are completed on time?
 - N/A

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bath

DATE: 1/22/25

- Sagadahoc
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Medium
- SVI (low, med, high):
 - High

**EVALUATION OF
Criteria 4 – Maine Won’t Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won’t Wait Strategy and action(s)

- Project title: Resilient Bath Outreach & Education Campaign
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned
 - H1, H2, H4, H5

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 54

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Appreciate how tasks fit within the existing Resilient Bath climate action plan to make it more actionable for all participating sectors (public partners, private businesses, and residents)
 - Includes a strong equity-centered education and outreach plan that is the core of the project
 - Appreciate early identification of community perspectives to include in the equity committee—demonstrates a clear understanding of the acting players in the Bath community
- Task 1: Climate Action Plan Implementation Governance
 - 1A: Bi-weekly Resilient Bath Core Team calls

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bath

DATE: 1/22/25

- 1B: Climate Action Commission facilitation support
 - 1C: Resilient Bath Equity Council
- Task 2: Design and launch Resilient Bath campaign (Communications and Engagement)
 - 2A: Review Existing Resources
 - 2B: Design Resilient Bath Campaign
 - 2C: Implement Resilient Bath Campaign
- Task 3: Climate Action Plan Implementation Monitoring and Evaluation
 - 3A: Implementation guiding principles
 - 3B: Implementation prioritization framework
 - 3C: Online “dashboard”
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Project timeline for each task provided but somewhat illegible due to scanning
 - Tasks are generally outlined in the Gantt Chart; however, the Gantt Chart would benefit from further detail and breakdown into concrete and actionable steps that will be taken for each task and subtask, rather than swaths of time that will be applied to completing each deliverable
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Currently Bath does not have the capacity or set of identified expertise to engage all the critical stakeholders in prioritizing, tracking, and monitoring the CAP, especially through equity lens
 - Actions are identified in and supported by the community-developed Resilient Bath climate action plan
 - Engagement with residents and businesses will help lower associated GHG emissions (39% of GHG emissions attributed to energy used in residential and commercial)

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Partially described
 - Would benefit from inclusion of long-term outcomes beyond project deliverables, such as projections for potential for greenhouse gas emissions and improved community resilience
 - Listed outcomes include strengthening the brand of Resilient Bath, project deliverables such as plans, events, reports, and dashboards, and increased transparency regarding implementation of the climate plan
- Is the scope of work likely to achieve the applicant’s desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Bath Director of Sustainability, Rod Melanson, to serve as project manager

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bath

DATE: 1/22/25

- Community & Economic Development Director, Misty Parker, to assist
- Siler Climate Consulting to serve as consultant
- Community partner organizations who were already involved in Resilient Bath Plan have committed to assist with this project
- City of Bath staff will provide additional outreach support
- Climate Action Commission will serve as steering committee

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Robust and well-designed
 - The core of the project is community participation through education and outreach, as outlined in the proposed scope of work
 - Creation of a publicly facing dashboard will help hold the city accountable to its community and continue to keep the community involved in the climate work
 - Provides both avenues for community participation and a plan for how to advertise these opportunities to community members
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes and well-designed
 - The project centers equity through the creation of a Resilient Bath Equity Council that will bring together stakeholders who work with populations in Bath that will most be impacted by climate change.
 - Program outcomes depend heavily on the work of the Equity Council to be created and will require ample support to succeed
 - This group will help shape the design of the outreach campaign and build capacity of priority populations to be involved in Bath's climate action work in the future

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 25

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request: \$74,650
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bath

DATE: 1/22/25

- Yes
 - Provided helpful information including consultant hourly rate and hours by subtask
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes
- Other notes
 - Would benefit from letter of support from Siler Climate Consulting
 - Would benefit from determining campaign success metrics to demonstrate effectiveness of the project

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Beals

DATE: 1/22/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	40
Criteria 6: Budget Proposal	(Max: 25 Points)	15
TOTAL POINTS		75

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Beals

DATE: 1/22/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - N/A
 - Would benefit from a letter of support from SCEC

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - Yes
- Has the community ever received a CAG (y/n): No
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County: Washington
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Beals

DATE: 1/22/25

- Small - 443
- SVI (low, med, high):
 - Medium

**EVALUATION OF
Criteria 4 – Maine Won’t Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won’t Wait Strategy and action(s)

- Project title: Beals Plan for a Resilient Future
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned G1, G3, B2
 - Somewhat aligned with E3, E4, E10, F1, F2, and G5

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 40

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from additional information on the vulnerability assessment component of the project
 - TASK 1 - Comprehensive Plan Update – incorporate resilience planning into comp plan
 - Would benefit from more clear delineation between comprehensive plan update and resilience planning
 - The community-led planning process will include a vulnerability assessment identifying climate risks and vulnerable populations
 - Critical community infrastructure will be assessed regarding climate hazards as well as the projected changes expected over time

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Beals

DATE: 1/22/25

- Will adopt DEP stream smart crossing guidelines for culvert and bridge improvements to identify vulnerable areas and apply for DEP funding
 - Comp plan committee to oversee work
- TASK 2 – Replacement of Municipal Building Lighting with LED bulbs
 - Replace 40 --4' fluorescent lightbulbs with new LED high efficiency lights and safely disposing of old light bulbs
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from inclusion of subtasks to provide a more detailed timeline
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Population has decreased from 618 in 2000 to 443 year-round residents; town is accessible via a single bridge and experiencing increased extreme weather events
 - Bayview Drive and Alleys Bay Rd. undermined and collapsing into the Bay
 - Retirees moving in, lots of summer rentals driving up home prices
 - “Mounting challenges and fewer people to meet those challenges”
 - “The Town of Beals needs help”
 - The Town of Beals recognizes the need to better understand and prepare for a future of climate impacts like sea level rise, storm surge, flooding, erosion, as well as address housing availability, and the chronic out-migration of its youth.
 - Determine creative ways to keep families in energy efficient homes and protect Beals way of life
 - Plan to work with SCEC, first comp planning update since 2003
 - SCEC supporting work partially through Maine DOT and DACF planning contracts
 - Current comp plan does not reference resilience or climate impacts; updated plan will include “climate resilience planning in all aspects for the Town of Beals”
 - Clear recommendations, steps for action, and timelines
 - Project aligns with community need identified during CRP enrollment process
 - Do not address need for LED lighting

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Partially described
 - Task 1:
 - Comprehensive Plan will underpin further relevant climate resilience and adaptation initiatives
 - SCEC follows *Municipal Climate Adaptation Series*
 - Intended to guide the Town of Beals as it plans for and responds to climate change impacts
 - Intended to empower community squeezed by dual threat of climate change and a shrinking, aging population

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Beals

DATE: 1/22/25

- Task 2 not included in Project Outcomes section
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Somewhat due to lack of detail around LED lighting project

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from a more robust description of who will participate in the comp plan committee
 - All roles include community engagement with no clear project lead or detail on how responsibilities will be shared
 - Comp Plan Committee will coordinate and oversee project
 - Town of Beals will manage fiscal component of the grant and communicate with community
 - SCEC will be hired on as consultant to update the comp plan and develop resilience plan

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Well-designed
 - Would benefit from additional public meetings to support comp planning process
 - Would benefit from more detail on what engagement strategies have been successful in this community in the past and how they will leverage these strategies to engage community members in this process.
 - Community survey
 - Educational flyer
 - Public community vision meeting
 - Mailings, newspaper, digital media
 - No reference to community engagement around LED lighting component
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes
 - Project need emphasizes vulnerability of the entire community
 - Create pathways to engage all residents
 - Community survey will be online and in paper format for residents without computer access
 - Would benefit from an outreach strategy that specifically communicates to the *most* vulnerable or disadvantaged groups, such as partnering with community organizations

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 15

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Beals

DATE: 1/22/25

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request: \$47,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Budget narrative provides limited information on the SCEC project scope of work
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - EMT registered vendor not available in region for the lighting change
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes
 - \$3000 from MDOT and DACF to support land use conversations
- Other notes
 - Vendor estimate for LED lighting included - John E Rittenhouse 12/9/24
 - Would benefit from scope of services from SCEC
 - Grant funds may only be used to support resilience planning and cannot be used to support an entire comp plan update

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Belfast

DATE: 2/25/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	35
Criteria 6: Budget Proposal	(Max: 25 Points)	18
TOTAL POINTS		73

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Belfast

DATE: 2/25/25

**EVALUATION OF
Criteria 1 – Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Belfast City Manager
 - Belfast Harbor Master
 - Fire Chief/Local EMD
 - Climate, Energy, and Utilities Committee

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - Deputy Economic Development Director, Joellyn Warren, has over 25 years of planning and grant administration experience. She will oversee the grants and ensure both are completed on time and within budget.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Belfast

DATE: 2/25/25

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:
 - Waldo
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Medium
- SVI (low, med, high):
 - High

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Belfast Harbor Master Building Modernization Project
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with B1

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 35

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from more detail around definition of “modernization” and what the plan will include. Grant funding may only be used for energy-assessment tasks.

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Belfast

DATE: 2/25/25

- Moving Harbor Department operations to “Building 1” which is outside of the floodplain and will allow for continual, accessible, uninterrupted service
 - Funding from this program will enable the City to modernize and weatherize the building for use by the Harbor Department as their fully ADA-compliant office, storage, and float building shop with the use of the existing Harbor Master’s office on the water as a seasonal satellite location.
 - Tasks
 - 1: community engagement through social media, websites, and newsletter. Hosting of first annual Resiliency Fair
 - 2: evaluation of building 1 to create a building modernization plan to identify improvement to building’s energy efficiency and weatherization
 - 3: Ten new 24”x36” and two new 36”x48” plate glass windows; New Roof; Two new 7’x8’ and 12’x14’ overhead doors; Four new heat pumps
 - Would benefit from describing the three tasks in more detail, including: the required subtasks to develop and host the first annual Resiliency Fair, the components to be included within the building modernization plan, the procurement process for selecting the consultant(s) and contractor(s), how the specific energy efficiency improvements to be made to the building were determined and where, within the building, they will be made
 - Would benefit from describing how these energy efficiency improvements were identified before the building modernization plan was undertaken
- Project Timeline is *[detailed and reasonable, partially described, minimally described]*.
 - Partially described
 - Would benefit from more details, including subtasks and start and end dates
 - 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? *[well-aligned, somewhat, minimally]* (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Would benefit from providing more information about the current condition of the building that is being modernized/weatherized and what updates are needed to adequately serve the Harbor Master department and how energy efficiency goals will be met.
 - More frequent storms, sea level rise, and storm surges have caused considerable flooding that has damaged the exterior and interior of the Harbor Office (Appendix 1) which caused significant interruptions in harbor functions.
 - These storms have created a loss of access, livelihoods, assets in property, and loss of resources which have affected the economic vitality of both the working waterfront and private users of the harbor
 - The Belfast Harbor has the most important waterfront access available in Waldo County, the surrounding area, and upper Penobscot Bay, with infrastructure that includes a year-round, all-tide launch ramp, transient boating facilities, gas and diesel fuel, deep-water access, and a historic downtown with residential neighborhoods fanning out from downtown
 - Current Harbor Master’s Office is an uninsulated temporary structure and Harbor Department operations are scattered throughout the city
 - Builds on concurrent planning processes: BRIC grant, CAG grant, sedimentation study

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Belfast

DATE: 2/25/25

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Partially described
 - Use of Building 1, located out of the floodplain, will allow the Harbor Department and Harbor Master to sustain continual, accessible, and uninterrupted service for all users of the Belfast Harbor and consolidate its storage, equipment repairs, and float building needs
 - Would benefit from describing longer-term outcomes centered around enhanced community resiliency, or an increased community understanding of resilience
 - Would benefit from more details around the potential energy efficiency improvements
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Unable to determine
 - Task 1 provided insufficient detail to demonstrate effectiveness
 - Task 2 would benefit from the scope of work for the modernization plan to demonstrate what will be included.
 - Task 3 would benefit from more detail on the energy efficiency improvements to indicate effectiveness in increasing energy efficiency and weatherization.
 - Would benefit from establishing the modernization plan before deciding the improvements to make

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from describing the role of the consultants and contractors
 - Joellyn Warren, City of Belfast Deputy Economic Development Director, will oversee the grant and manage the project.
 - Climate, Energy, and Utilities Committee (CEUC) will lead community engagement and education

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Moderately expected
 - Appreciate the emphasis on an engaged community around resilience actions and the clear demonstration of previous successful engagement
 - "In addition to utilizing free outlets such as the City's website and social media, ads and notices will be published in local newspapers"
 - The CEUC will organize and host, along with other community organizations, the first annual Resiliency Fair.
 - Would benefit from an increased focus on how the community will be engaged around this scope of work specifically. Including education on the why the Harbor Master's Office is being moved, the benefits of the energy efficiency upgrades at the new building, etc.
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat
 - Note translation of materials to increase accessibility

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Belfast

DATE: 2/25/25

- Belfast Harbor offers critical infrastructure and waterfront access to a diverse range of populations
- Would benefit from describing how vulnerable groups will be targeted during the community engagement/outreach
- Would benefit from identifying specific organizations to partner with to increase the reach of the Resiliency Fair within vulnerable groups

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25

Score: 18

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$73,600
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Roof shingles are not eligible for grant funding
 - No vendor estimates included to support estimated costs
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - Yes for heat pumps
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes, in-kind time
- Other notes
 - Need more information on the scope of work to be included within the building modernization plan
 - Roof shingles are not eligible for grant funding
 - For Task 3, fund windows, doors, and heat pumps but applicant will need to provide vendor estimates and additional rationale on how it was determined that four heat pumps are needed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Berwick

DATE: 1/24/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	3
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	5
Criteria 5: Scope of Work	(Max: 60 Points)	21
Criteria 6: Budget Proposal	(Max: 25 Points)	18
TOTAL POINTS	(Max: 105 Points)	47

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Berwick

DATE: 1/24/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Maine Farmland Trust
 - Great Works Regional Land Trust
 - Envision Berwick

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n): Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - First grant will be complete by summer 2025
 - Project leads will be different committee members than existing grant

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 3

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Berwick

DATE: 1/24/25

- No
- County: York
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Medium
- SVI (low, med, high):
 - Medium

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: 5

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Berwick Won't Wait - Revitalization and Resilience: An effort to engage, inspire, and finish five years of Comprehensive Plan work and contribute to key Maine Won't Wait Plan action items
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Somewhat aligned
 - A, E, F

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 21

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Minimally described
 - Complete Comprehensive Plan update
 - Complete Town Capital Improvement Plan to guide allocation of resources for resiliency efforts
 - Would benefit from inclusion of resilience planning components that will be incorporated into the comp plan using this funding and inclusion of all expected deliverables using this funding
 - Would benefit from more context around the current standing of the comp planning process and explanation for why further funding is needed to complete the process

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Berwick

DATE: 1/24/25

- In order to be funded, resilience planning to prepare for climate impacts should be incorporated into the comp plan process and more detail describing the project components and deliverables would be needed.
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Minimally described
 - Does not include CIP development
 - Would benefit from inclusion of subtasks to provide a more detailed timeline
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Somewhat/minimally
 - Applicant expresses need for support to complete comp plan, which began in 2019, as committee has struggled to produce a cohesive document
 - This application would benefit from an inclusion of a clearer demonstration of how climate and resilience-based needs will be addressed in the updated comp plan.

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Reasonable
 - Appreciate inclusion of long-term outcomes in addition to project deliverables.
 - Integrate Open Space Plan and Maine Farmland Trust Report into the plan
 - Addition of climate resiliency section and analysis to comp plan
 - Integrate climate resilience, housing, land use and transportation into chapters, analysis, goals, polices, and strategies
 - Outcomes include inspired community, preserved farmland and open space, and significant economic development
 - Outcomes would benefit from a stronger climate focus, as well as a clearer link explaining how the project deliverables will result in these broader outcomes.
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Unable to determine due to lack of details
 - Proposal would benefit from providing more information about the proposed tasks and deliverables to support that the grant funding will be used to develop a comp plan that includes a robust resilience perspective that will play a role in community decision-making.

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Director of Planning and Development will recruit members and support committees
 - Contractor will be hired to write the plan and support committees
 - Would benefit from inclusion of comp planning committee's role in the process
 - Would benefit from identification of potential contractors or explanation of how this contractor will be selected

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Berwick

DATE: 1/24/25

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Minimally considered
 - Will hold one large-scale community charrette
 - Resilience and comp planning are engagement-intensive processes—the application would benefit from a more robust and well-designed engagement approach which identifies strategies to advertise the comp planning process to a diverse audience and several varied opportunities to participate in the development of the plan.
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Minimally
 - States “the goal is to inspire, recruit and ensure as many voices as possible are heard”
 - Would benefit from a plan to recruit and engage diverse voices, including those from vulnerable or disadvantaged groups, including identifying potential community groups who can serve as partners in this work.

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 18

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request: \$16,200
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Design template cost is off by \$100
 - Would benefit from vendor estimate and further detail on expenses.
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes - \$120 for design templates, unclear if funding is direct or in-kind
- Other notes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Berwick

DATE: 1/24/25

- Comprehensive planning is not an eligible action for community action grant funding. Resilience planning to be incorporated into a comp plan can be eligible for funding.
- Proposal would benefit from additional detail around the comp planning process – where does the community currently stand, what needs to be accomplished, what has stalled the process to date? How will climate resilience planning be incorporated? What climate impacts is the community most affected by?
- If applicant is interested in reapplying to fund this project again in the future, would suggest referencing the [Municipal Climate Adaptation Guidance Series: Comprehensive Planning by Stephanie Carver](#) (2017) checklist for climate change considerations in comp planning.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Biddeford

DATE: 1/24/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points <u>Awarded:</u>
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	45
Criteria 6: Budget Proposal	(Max: 25 Points)	23
TOTAL POINTS	(Max: 105 Points)	88

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Biddeford

DATE: 1/24/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Would benefit from a letter of support from York County

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n): Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County: York
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Biddeford

DATE: 1/24/25

- Large
- SVI (low, med, high):
 - High

**EVALUATION OF
Criteria 4 – Maine Won’t Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won’t Wait Strategy and action(s)

- Project title: FEMA Category G (100-yr flood protection) Dune & Beach Engineering
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with E8
 - Somewhat aligned with G1 and G2

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 45

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - This proposal facilitates a “30% design” for category G dunes and beaches in Biddeford to determine the quantities of sand needed to achieve necessary 100-yr flood protection (in general, the required sand is approximately 90% of the implementation costs to secure Category G dunes, so it’s crucial to have an accurate estimate)
 - Any community that has suffered a federally declared coastal disaster can receive Category B funding from FEMA; only previously engineered beaches are eligible for Category G (must prove they have been maintained)
 - York County is in the process of helping coastal communities receive funding for Category B
 - Have hired a private firm to accomplish the 30% design along 2.1 miles of contiguous beach
 - Would benefit from more discrete tasks that the consultants will perform within the scope of work

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Biddeford

DATE: 1/24/25

- These tasks were included within the timeline and budget section, but scope would have benefited from inclusion of these tasks as well.
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Comprehensive timeline that includes projected milestones for each project deliverable
 - Contractor has already been identified, allowing for a more concise timeline
 - Would benefit from including more narrative around the subtasks within the scope of work to provide further explanation to inform necessary timeline.
- 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - 3 flooding events in past six years
 - 2024 storm = highest tide in Maine history which significantly impacted sand and beaches, which leaves residents and businesses vulnerable to future storms
 - Each >\$1 million in damages
 - Biddeford planning to engineer to Category G standards to be eligible for that bucket of funding in the future (which would allow for 90% FEMA + state cost recovery in an emergency event, with the town only contributing the remaining 10%; currently the towns have to contribute 100% of the cost of lost sand from January 2024 storms)
 - Tourism = key economic driver of York County (as found in multiple studies by SMPDC), which could be negatively impacted by the loss of beach/beach access
 - Based on the SMPDC CEDS, the tourism industry along the York County coastline contributes more than \$1.6B in annual spending and supports over 27,000 jobs
 - Habitat benefits
 - MCC adopted that communities plan for 1.5ft of sea level rise by 2050

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Proactive investment to be able to protect infrastructure, environment, and recoup costs
 - Allow for Category G designation and secure future investments in coastal resilience
 - Erosion control and habitat restoration measures with sand that matches native beach grain size and color
 - Promotion of dune grass regrowth and other nature-based solutions
 - Utilization of durable and sustainable materials
 - Incorporation of latest advancements and science of dune restoration engineering
 - Use of cost effectiveness measures in regard to future maintenance costs
 - Engagement with coastal communities and project partners to develop project goals and objectives at each restoration site and review design alternatives to prioritize restoration activities

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Biddeford

DATE: 1/24/25

- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely
 - Would benefit from further information on how funding will be secured to implement plan and how Category G status will be maintained over time.

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - York County Government will be project lead
 - Anchor QEA will complete the study
 - Would benefit from acknowledging specific staff leads for project management and community engagement.

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Moderately expected
 - Demonstrate a history of success around engagement, specifically with the Biddeford Coastal Preservation Coalition, but would benefit from a specific engagement plan for this process.
 - School of Marine Science and Environmental Programs at UNE has been documenting existing conditions.
 - To facilitate engagement and knowledge exchange about the project, the county plans to utilize various mediums such as television and print media, social media, and the York County Government website.
 - York County plans to create a dedicated website for this project to solicit public input and to share plans, relevant updates, proposed meeting dates and outcomes, and other pertinent information.
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat/minimally
 - Most vulnerable groups were not identified
 - Would benefit from specific examples of ways to "create opportunities for expanding engagement with segments of the population that have not previously been engaged."

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25

Score: 23

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Biddeford

DATE: 1/24/25

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request: \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Would benefit from information on how the funding gap will be met
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Cost share is needed due to finding gap
- Other notes
 - Would benefit from letters of support from York County and Anchor QEA

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bowdoinham

DATE: 2/26/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	55
Criteria 6: Budget Proposal	(Max: 25 Points)	25
TOTAL POINTS	(Max: 105 Points)	100

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bowdoinham

DATE: 2/26/25

**EVALUATION OF
Criteria 1 – Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Town Hall Preservation Committee
 - Bowdoinham Guild of Artisans
 - Bowdoinham Community School
 - Bowdoinham Public Library
 - Bowdoinham Farmers' Market
 - Bowdoinham Community Development Initiative's (BCDI) Board of Directors
 - Bowdoinham Community Development Advisory Committee
 - Bowdoinham Select Board
 - Rep. Sally Cluchey
 - Sen. Denise Tepler

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - Prior grant project is now complete.

EVALUATION OF

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bowdoinham

DATE: 2/26/25

Criteria 3 – Community Characteristics

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:
 - Sagadahoc
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Low

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15

Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Old Town Hall Energy Upgrades
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with B1, B3, B4

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60

Score: 55

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bowdoinham

DATE: 2/26/25

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Detailed and organized tasks and subtasks demonstrating the work that will be completed.
 - Task 1 – HVAC System Installation
 - Energy efficient and cost-effective system to heat and cool the 2,268 square foot space either with the use of 2 VRFs or 2 mini-split heat pumps
 - Replacement of a 30-year-old oil boiler
 - Task 2 – Sill, Foundation, Wall and Roof Insulation Installation
 - 4,000 square feet of ZIP R-12 sheathing insulation foam board on the exterior of the building
 - 2,200 square feet of ZIP R-12 sheathing insulation foam board on the roof
 - 636 square feet of 2" closed cell spray foam insulation on the sill and foundation walls above grade
 - Task 3 – Energy Efficient Window Installations:
 - Replace seven windows with Andersen 44"x 96" triple pane low-E4 with heat lock Energy Star windows
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from more clarity on when pre- and post-construction subtasks are occurring for each Task
 - Timing is dependent on other building projects being completed in tandem with these projects
- 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Would benefit from more detail on the climate/emissions reduction focus of the Existing Conditions Report and associated rehabilitation plan
 - Town purchased the building in 1880 for use as a Town Hall, was formerly a church
 - Building has been used for many uses: community center, sports games, school plays, movie nights, and has been rented out for events, providing the Town with a modest revenue stream
 - Events, such as town meetings, public hearings, and municipal elections, which were hosted at the Town Hall for decades, are now being shifted to the Community School, which has posed significant challenges and disruptions during the school day
 - Returning civic duties back to the Old Town Hall would greatly benefit the school
 - In 2020, using a donation from the Historical Society, a committee commissioned an Existing Conditions Report which identified building issues, solutions, and estimated costs (Appendix B)
 - This report identified \$1.4 million in restoration measures, and led to the immediate closure of the building in 2023 due to risk to public safety
 - Seeking funding efforts to supplement gaps in funding
 - A \$1 million bond measure failed to pass in 2023
 - In 2024, Community Development Advisory Committee worked with Town Hall Preservation Committee on an amendment to the Town's TIF District to help support portion of the project, which passed, but TIF revenues will take years to accumulate
 - Since 2022, the committee has hosted a quilt raffle, created an annual town calendar (\$1,000/year in sales), and hosted an annual silent auction (\$2,500 annually)

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bowdoinham

DATE: 2/26/25

- Publicity of the project has led to several locally owned contractor businesses providing significant discounts for the work
- Continues to search for other grant sources, including Maine Community Foundation grants, Congressionally Directed Funding, and EDA money
- Reopening the building will reduce burden on the Community School, make the space more comfortable for visitors, bring down energy and maintenance costs, and allow the community to continue to make revenue off the space as a rental space for events, enabling a funding stream for future maintenance costs

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Current 30-year old boiler has an efficiency of 139,000 BTUs per gallon, consumes 662 gallons of oil per year, and costs \$2,231 per year
 - A heat pump system would save the town \$1,023 annually and a VRF system would save the town \$889 annually, based on EMT information
 - An electric HVAC system would help the town eliminate 16,404 lbs CO2
 - Reopening of the space with these energy efficiency improvements will enable the following outcomes:
 - Non-profits who serve at risk populations will be able to hold fundraising events again
 - Vulnerable small business owners will have access to this sales venue again
 - A more comfortable space will encourage more participation in hall's events and help expand use of venue, resulting in more income
 - Lowered energy costs and increased revenue will directly benefit town and residents through reduced facility costs
 - Building will be poised to function as an emergency shelter
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Somewhat
 - Would benefit from a clear plan on how gap funding for this project will be met to fund the cost share for these energy efficiency projects
 - Would benefit from broader timeline and funding plan for additional upgrades to inform when the building is expected to be in use
 - In Engagement section, says they hope to have the building reopened to the public by the end of 2025.

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from more clarity on who the Project Manager is
 - Director of Planning & Development will manage the grant and coordinate between partners
 - EM Program Manager – will evaluate and execute a plan for energy efficiency and building envelope
 - Historic Rehabilitation Coordinator at the MHPC – will support EM Program Manager
 - Received quotes from 3 EM Qualified Partners for HVAC systems

Engagement and equity

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bowdoinham

DATE: 2/26/25

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Well-designed
 - Demonstrate history of robust engagement with this project, which supports strong engagement moving forward
 - Have led robust public engagement efforts to solicit public input to inform the proposed building upgrades
 - Goal to have the building reopened to the public by the end of 2025
 - Committee will solicit local businesses, nonprofits, community groups and the public to create a process and fee structure that is fair and equitable for users
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes
 - Would benefit from an engagement plan which reaches a broader group of vulnerable or disadvantaged residents beyond small business owners, to receive a broader basis of public input for vulnerable groups
 - Will include targeted outreach to most vulnerable populations, including small business owners who may lack health insurance, childcare, retirement plan, and would experience more economic hardship
 - Will invite Bowdoinham Public Library Guild of Artisans, Merrymeeting Arts Center, Bowdoinham Farmers' Market and Bowdoinham Community Development to work with the committee – these entities serve some of the community's most vulnerable people

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 25

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Vendor estimates provided
 - Would benefit from potential timeline to secure match funding

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bowdoinham

DATE: 2/26/25

- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - Yes - \$6804 EMT rebate for HVAC
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes – cash match
- Other notes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bristol

DATE: 1/24/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	51
Criteria 6: Budget Proposal	(Max: 25 Points)	21
TOTAL POINTS	(Max: 105 Points)	92

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bristol

DATE: 1/24/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - LCRPC

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - Yes
- Has the community ever received a CAG (y/n): No
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:
 - Lincoln

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bristol

DATE: 1/24/25

- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Medium

**EVALUATION OF
Criteria 4 – Maine Won’t Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won’t Wait Strategy and action(s)

- Project title: Assessing Vulnerabilities and Planning for Climate Resilience in Bristol
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned
 - E9, F1, G1

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 51

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Appreciate identification of environmental hazards and community assets to include in the vulnerability assessment
 - Appreciate identification of key stakeholders; however, may benefit from identification of stakeholders beyond Bristol staff and committees, or identification of specific committees that support or engage vulnerable or disadvantaged populations
 - Demonstrates clear understanding of the project and CRP funding through a well-organized list of tasks and subtasks starting with enrollment all the way through to final reporting, clearly explaining where tasks overlap, such as where key engagement tasks occur within the development of the vulnerability assessment

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bristol

DATE: 1/24/25

- Would benefit from stating that the assessment will plan for MWW projected 1.5 feet of SLR
- Task 1: RFP & Selection Process
- Task 2: Conduct Vulnerability Assessment
 - 2.0 Develop Framework
 - 2.1 Assessment of Existing Vulnerabilities & Conditions
 - 2.2 Assessment of Future Vulnerabilities
 - 2.3 Reducing Vulnerability & Improving Resiliency
- Task 3: Community Engagement & Outreach
 - 3.0 Design & Implementation of a Community Engagement Strategy
 - 3.1 Public Outreach Sessions
 - 3.2 Project Process Updates & Press and Awareness
- Task 4: Prepare & Present Finalized Assessment
 - 4.0 Compilation of Final Report
 - 4.1 Presentation of Final Assessment
- Task 5: Grant Reporting & Management
 - 5.0 Grant Agreement with GOPIF
 - 5.1 Quarterly Reports
 - 5.2 Final Report
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Clearly assigned completion dates for all subtasks
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Bristol is home to numerous natural and marine resources, and posits that there needs to be an understanding of the impacts of climate change on the town, which will be addressed through the vulnerability assessment
 - Bristol incurred significant damage in the December 2023 and January 2024 storms, with damage to property, major roads, structures such as docks, powerlines, and fallen trees creating dangerous road conditions.
 - Coincides with Bristol's ongoing comp plan update process, which has provided important insight that the majority of Bristol residents are concerned about the impact of climate change and many identified shoreline access and shoreland as under-protected
 - The vulnerability assessment complements the comp plan and will be a great tool to address many concerns within the comp plan
 - Identified as a community priority through CRP enrollment self-assessments
 - Need to better understand climate impacts to prioritize actions and pursue funding

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Reasonable
 - Relevant outcomes include:
 - Help understand frequency and intensity of extreme weather events
 - Help understand Bristol's vulnerability to climate- and flooding-related hazards and risks

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bristol

DATE: 1/24/25

- Actionable next steps for town to better prepare for impacts of climate change
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Bristol Town Administrator, Rachel Bizarro, to lead project coordination
 - Additional assistance from other key stakeholders, the Bristol Director of Parks and Recreation, the Bristol Select Board, the Bristol Planning Board, and town committees.
 - LCRPC to provide some assistance
 - Denote coordinator and support roles for all tasks and subtasks
 - Selected consultant will coordinate tasks 2, 3, and 4

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Robust and well-designed
 - Community engagement is a central component of the proposed vulnerability assessment, as demonstrated within Task 3 of the project scope
 - Engage with key stakeholders
 - Public outreach sessions – workshops and focus groups
 - Press releases
 - Website
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat
 - Identified the most vulnerable residents as those who are cost burdened, especially older adults and single parents.
 - More than 40% of Bristol's population is 65 years of age and older.
 - The town has a poverty rate of approximately 8.4% of the population being below the poverty line.
 - Proposed project will further assess vulnerabilities and incorporate actions to support these groups recommendation strategies
 - Would benefit from a plan beyond the proposed "broad outreach" which applies a targeted approach to advertise to these vulnerable residents and invite their participation, such as by identifying and partnering with community groups that serve these populations

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Bristol

DATE: 1/24/25

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 21

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Would benefit from vendor estimates or reference points to support estimated costs
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes
 - Would benefit from a vendor estimate

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Brooks

DATE: 1/24/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	57
Criteria 6: Budget Proposal	(Max: 25 Points)	25
TOTAL POINTS		102

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Brooks

DATE: 1/24/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - MCOG
 - Island Institute

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
- Has an extension ever been requested?
 - No
- How will the community ensure both grants are completed on time?
 - Clear, delineated roles
 - Complements current grant project
 - Formation of a new town committee to lead project
 - Project management structure has been determined for each grant project

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Brooks

DATE: 1/24/25

- Multi-community, UT, or tribal application?
 - No
- County:
 - Waldo
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - High

**EVALUATION OF
Criteria 4 – Maine Won’t Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won’t Wait Strategy and action(s)

- Project title: Improving Energy Efficiency and Communications in Brooks
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with B4, F3 and F15

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 57

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Appreciate the attention to metrics to determine success of the program
 - Appreciate pathways to public engagement throughout the process
 - Appreciate strategies to bridge the digital divide and engage with residents that do not use digital devices

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Brooks

DATE: 1/24/25

- Appreciate inclusion of community engagement in the heat pump task
 - Would benefit from more discussion on peer-to-peer network, how it will be maintained, and how individuals will self-identify for it and mechanisms to recruit individuals that do not self-identify
 - Task 1. Communications Plan
 - 1.1 Create Communications Committee
 - 1.2 Establish Formal Communications Policy
 - 1. Defining Committee Structure and Roles
 - 2. Planning and Organization
 - 3. Content Management
 - 4. Feedback and Metrics
 - 1.3 Community Outreach
 - 1.4 Notification Systems Pilot (2-year pilot)
 - 1.5 Evaluation of Pilot
 - Task 2. Installation of Two Heat Pumps in the Town Office
 - 2.1 Installation of Heat pumps
 - 2.2 Community Engagement
-
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Comprehensive timeline that includes projected milestones for each project deliverable
 - May benefit from shortening timeline to prepare to roll out communications systems so that the system can be live and piloted for a longer duration during the grant period.
 - 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Task 1:
 - Top climate-related concern through a survey of 95 residents and in-person 40-person event (15% of pop) was an enhanced communications system in the event of emergencies.
 - “Currently, the town has no way to communicate with residents regarding emergencies, hazards, road closures, or provide information/resources during major storm events, which makes underserved residents even more vulnerable. While the town has a new website, there is still much confusion regarding the website’s new address, the town clerk has limited capacity to keep the website updated, and many residents do not have access to internet, a computer, or a smartphone”
 - Project is happening in tandem with Maine Connectivity Authority broadband expansion
 - Task 2:
 - Town Office currently uses oil baseboard heating
 - Town does not currently have a facility that can function as a heating/cooling center

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Brooks

DATE: 1/24/25

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Task 1: Communications Plan:
 - Ensure that there is a constant state of preparedness, and that early action is enabled.
 - Increase resources for vulnerable community members through providing resources and information and a means of accessing that information without a smartphone or device
 - Enhance the town and residents' capacity to deal with climate change-related hazards
 - Improve communications regarding municipal updates, events, and opportunities for public comment
 - Task 2: Installation of Two Heat Pumps in the Town Office
 - Enhancing the Town's emergency shelter capabilities
 - Addressing the current energy-inefficient oil baseboard heating system in the Town Office
 - Reduced municipal greenhouse gas emissions
 - Improved everyday heating/cooling in the Town Office
 - Enabling the utilization of the town office library during the summer and winter months
 - Might benefit from more concrete metrics around the heat pump installation, such as gallons of fuel oil avoided or expected cost savings.
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Somewhat
 - Would benefit from a plan to ensure the longevity of this funding and to address staff capacity to maintain communications; note that they currently struggle with website updates, would want to better understand how this will be maintained

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from assigning specific tasks to specific individuals/organizations involved
 - MCOG to provide planning and implementation support
 - Community Resilience Committee to work with MCOG to oversee tasks outlined in the scope of work
 - Town of Brooks to manage grant tracking and oversee installation of heat pumps
 - Solar Logix to install heat pumps

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Robust and well-designed
 - 2 public feedback meetings facilitated by MCOG; 3 meetings to inform the town; 5 town-wide mailings
 - Appreciate that the town-wide mailings happen during the 2-year pilot to facilitate ongoing feedback
 - Community input and feedback opportunities are incorporated throughout the project
 - Specific subtasks for community engagement within both Tasks

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Brooks

DATE: 1/24/25

- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? *(yes and well-designed, somewhat, minimally/not expected)*
 - Yes and well-designed
 - Acknowledged the Varney as a partner to facilitate outreach to low-income residents and older adults
 - Identified residents of Moosehead Trail as another underserved community
 - Inclusion of peer-to-peer network engages underserved communities in project and outcomes
 - Will work with Waldo County digital equity group to host computer literacy sessions

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 25

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request: \$21,897.50
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Note that Constant Contact email server estimate may change
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - Yes
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes
 - Vendor estimate provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Canton

DATE: 2/25/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	40
Criteria 6: Budget Proposal	(Max: 25 Points)	20
TOTAL POINTS	(Max: 105 Points)	80

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Canton

DATE: 2/25/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - N/A

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - Yes
- Has the community ever received a CAG (y/n):
 - No
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Canton

DATE: 2/25/25

- Oxford
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - High

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Replacing Fossil-Fuel Heating with Air-Source and Geothermal Heat Pumps
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with B4

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 40

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from more details around the subtasks for task 2; will these tasks be performed by the same contractor? What plans or permits are required? How was the geothermal scoped (number of pumps, etc.)?
 - Task 1: install air source heat pumps at the fire station
 - New system will replace existing oil-based heating equipment
 - Six Mitsubishi mini-split heat pumps across the three zones
 - Four 24,000 BTU mini-splits in the main room, one 12,000 BTU mini-split in the food pantry, and one 12,000 BTU mini-split for the fire department office

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Canton

DATE: 2/25/25

- Task 2: install a horizontal loop geothermal heat pump connected to an embedded radiant floor network in the public works garage
 - 2.1 site preparations
 - 2.2 installation of hydronic radiant floor heating loops
 - 2.3 installation of horizontal loop geothermal heat pump system
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from the inclusion of subtasks for task 2
- 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Canton faces high energy costs and emissions due to reliance on outdated heating systems and reliance on oil as its heating source
 - Last year, Canton spent \$6250 on heating oil for town buildings
 - Demonstrated commitment: installed heat pumps in town office
 - Fire department serves as town's emergency shelter and hosts the local food pantry
 - Radiant flooring and geothermal heat pumps identified as a priority due to consistent ice build-up on stored vehicles
 - Interested in demonstrating locally a new low-emission tech

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Cutting oil consumption by 1,825; saving \$2145 annually; providing for comfort during normal operations and climate emergencies
 - Serving as a model for municipal geothermal heat pumps
 - Will create safer and more comfortable spaces for both municipal employees and the broader community during climate emergencies and regular operations
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely for Task 1
 - Likely/somewhat for Task 2
 - Would benefit from a more detailed scope of work outlining how this lead by example project will be completed.

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from a more streamlined approach based on a single project manager with identified tasks for each team member

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Canton

DATE: 2/25/25

- Selectboard will be responsible for providing oversight, approving contracts, and signing any necessary documents.
- Town clerk, with assistance from the select board, public works, and fire departments, will lead coordination with contractors to schedule the jobs and provide access to the buildings.
- Contractors will complete installation

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Moderately expected
 - Ensure public is informed through the website and at select board meetings
 - Would benefit from describing potential opportunities to connect with neighboring communities
 - Would benefit from including engagement around the fire station serving as the cooling and heating shelter and how these upgrades improve overall resilience
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat
 - Note how vulnerable groups will benefit from the project's outcomes
 - Canton has a high SVI
 - Would benefit from identifying specific vulnerable populations and exploring how to engage them on the outcomes of these projects

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 20

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Rounded up task 2, assuming for contingency
 - Vendor estimates were provided for heat pumps and floor preparation, not geothermal heat pumps
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Canton

DATE: 2/25/25

- Yes, EMT rebates were applied to heat pump project
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes, cash match
- Other notes
 - Please provide vendor estimate for radiant floor and geothermal heat pump system to support estimated costs and project components

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Cape Elizabeth

DATE: 2/26/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	3
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	52
Criteria 6: Budget Proposal	(Max: 25 Points)	24
TOTAL POINTS	(Max: 105 Points)	94

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Cape Elizabeth

DATE: 2/26/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Facilities Director

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
- Has an extension ever been requested?
 - No
- How will the community ensure both grants are completed on time?
 - Prior project will be completed as soon as materials are received.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 3

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Cape Elizabeth

DATE: 2/26/25

- County:
 - Cumberland
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Medium
- SVI (low, med, high):
 - Low

**EVALUATION OF
Criteria 4 – Maine Won’t Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won’t Wait Strategy and action(s)

- Project title: Community Services Building Heat Pump Installation for Energy Efficiency and Climate Resilience
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with B4

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 52

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from providing additional detail on pre-construction and construction tasks
 - Task 1: Heat pump installation
 - The project will install the following 3 multi port heat pump systems and one single zone heat pump in the Cape Elizabeth Community Services building:
 - Samsung Multi Port Heat Pump System in the Caterpillar Room
 - Samsung Multi Port Heat Pump System in Room B

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Cape Elizabeth

DATE: 2/26/25

- Samsung Single Zone Heat pump in the Teachers Room
- Samsung Multi Port Heat Pump System in the Butterfly Room

- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from more detail around anticipated start and end date for installation, testing, and inspection
- 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Outdated and inefficient heating system in the Community Services building, which currently relies on an oil-fired boiler and unit ventilators, which is costly and ineffective at providing consistent comfort year round
 - In 2022, building used over 3,700 gallons of fuel oil
 - Electrifying building's energy can reduce over 30 metric tons of CO2 for the town
 - Project is a community priority and directly impacts the well-being of the youngest and most vulnerable residents who use the space
 - Children are particularly vulnerable to climate impacts and have a harder time regulating their temperature; and therefore would greatly benefit from a temperature-regulated space
 - Building is in use year-round and serves as a vital space for the community, hosting programs for preschool, daycare, aftercare, and recreational activities, and supporting children 5 and under and their families
 - Installing heat pumps will improve energy efficiency, reduce operational costs, and enhance comfort in the classroom

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Transition away from its reliance on an outdated oil-fired boiler
 - Outcomes include:
 - Environmental benefits
 - Reduced operational costs
 - Public Health
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Cape Elizabeth

DATE: 2/26/25

- Reasonable
- Would benefit from more information on the potential Energy Efficiency Consultant
- Project Manager – Facilities Director
- Contractor – HVAC Specialist
- Cape Elizabeth Community Services Staff – will coordinate access to building and will be trained on use of heat pumps
- Energy Efficiency Consultant (if applicable) – will provide expertise on optimizing heat pump installation for energy efficiency

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Well-designed
 - Will provide project updates through website, weekly newsletters, and community meetings, including project highlights, energy savings, and cost savings communicated through the town's newspaper and digital platforms
 - Will seek input from those most affected from building's use, including parents and staff, ensuring their needs and concerns are addressed throughout the installation process.
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes
 - Will engage diverse groups of community stakeholders throughout the projects, including vulnerable groups who rely on the Community Services Building, such as children in daycare and aftercare programs, as well as families attending town recreation activities

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 24

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$34,400
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Vendor estimate provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Cape Elizabeth

DATE: 2/26/25

- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - No – confirm whether this project is eligible for EMT rebates
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes, \$10,000 match
- Other notes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Caratunk

DATE: 1/24/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	37
Criteria 6: Budget Proposal	(Max: 25 Points)	25
TOTAL POINTS		82

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Caratunk

DATE: 1/24/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Somerset County EMA
 - State Rep. Elizabeth Caruso
 - State Sen. Russell Black
 - KVCOG

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- Is this the community's first application to the Community Action Grant? (y/n): Yes
- Has your community ever received a Community Action Grant? (y/n):
 - Extension received?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Caratunk

DATE: 1/24/25

- County:
 - Somerset
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - High

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Hydrologic Survey and Modeling of Pleasant Pond Stream and Associated Watersheds
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned
 - E3

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 37

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Study incorporates projected climate impacts on watersheds
 - Would benefit from more detail on the selection of the contractor
 - 1. Survey:
 - a. Conduct field survey to establish stream cross-sections on Pleasant Pond Stream from the confluence of Moore's Bog Stream to the Kennebec River in approximately 10 locations.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Caratunk

DATE: 1/24/25

- b. Survey the three bridge crossings of the Pleasant Pond Stream, including Pleasant Pond Road, Main Street and Route 201.
 - c. Survey the dam outlet to Pleasant Pond.
 - d. Prepare a plan of the stream showing the cross sections, bridge crossings and dam outlet.
- 2. Watershed Modelling:
 - a. Prepare a HydroCAD watershed model for the Pleasant Pond and Moore's Bog watersheds. We will utilize available LiDAR topography, soils mapping and ground cover mapping from aeriels and Stream Stats report for inputs into the model. We will use available rainfall data from the Northeast Regional Climate Center precipitation database for the modeling as well.
 - b. Prepare model runs for various return interval storm events including the 10-, 25-, 50-, and 100-year events. Review the model output.
- 3. Stream Modeling:
 - a. Prepare a HEC-RAS model of the stream using the flow information from the HydroCAD model and survey cross-sections as inputs for the model. The HEC-RAS model will be used to predict the hydraulic conditions during the extreme flow conditions.
 - i. The proposed extents of the model will match the extents of the field survey.
 - ii. The surveyed river data will be combined with best-available LiDAR topographic data to develop full model cross-sections.
 - b. Prepare model runs for several storm events including the 10-, 25-, 50-, and 100-year events and project water surface elevations along the stream. Review the model results.
 - c. Prepare up to 4 additional model runs with alternate bridge openings if the current bridge openings are shown to be significant restrictions to the anticipated flows.
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from identifying broad start and end dates to demonstrate whether tasks will be completed in succession or all at once.
 - Would benefit from including community engagement and other subtasks within the timeline
- 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Clearly explains climate impacts on the streams in question and the need to study and design these waters to protect public and private land and assets
 - Help make adjacent Town roads and public infrastructure less prone to impacts from extreme flows and weather events
 - Town has experience extreme rain flow events (December 2023) which has caused several portions of Pleasant Pond Rd and Main St to collapse due to erosion, and several homes and private lands have been in danger to flooding during these events
 - Clearly identifies data needs to accomplish the study and design for these streams
 - Pleasant Pond Stream is an unmodeled areas for FEMA flood zone mapping—no existing model or flow data
 - Identified in the Somerset County Hazard Mitigation Plan

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Caratunk

DATE: 1/24/25

- Study will help determine next steps and funding sources

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Partially described
 - Survey, watershed modeling, and stream modeling will give the town the tools they need to take next steps to seek grant funding, permitting, and solicit bids to implement stream restoration.
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely
 - Would benefit from more clarity/connection around the deliverables and outcomes funded through this project

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Caratunk Town Officials to oversee consultant
 - Consultant to complete the work
 - Would benefit from identification of a specific project lead and Town government structure

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Moderately expected
 - Town will hold informational meetings throughout the project to keep residents informed
 - Will post meeting notices on post office bulletin and post meeting notices on Facebook page and town website (in development)
 - Would benefit from a more robust community engagement plan that encourages more participation from town. Might benefit from discussion of typical levels of past community engagement efforts.
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat/minimal
 - Stream restoration will help to reduce flooding events, protecting roadways, evacuation routes, and protect the most vulnerable homes
 - Would benefit from identifying vulnerable or disadvantaged groups and how they will specifically be advertised to and encouraged to participate in this project
 - Such as, residents who have experienced flooding in the past, older residents, low income folks, etc.
 - Would benefit from inclusion of public input in the planning process

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Caratunk

DATE: 1/24/25

EVALUATION OF
Criteria 6 – Budget Proposal

Total Points Available: 25 Score: 25

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request: \$33,500
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes
 - Vendor estimate provided for both phases of the project
 - Seeking funding (\$64,500) from the FEMA Hazard Mitigation Grant Program to complete restoration and flood protection plan, grant funding, permitting, and bid document assistance

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Casco

DATE: 1/27/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points <u>Awarded:</u>
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	10
Criteria 5: Scope of Work	(Max: 60 Points)	32
Criteria 6: Budget Proposal	(Max: 25 Points)	11
TOTAL POINTS	(Max: 105 Points)	58

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Casco

DATE: 1/27/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Loon Echo Land Trust
 - Casco Open Space Commission

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n): No
- Has the community ever received a CAG (y/n): Yes
 - Has an extension ever been requested?
 - Yes
 - How will the community ensure both grants are completed on time?
 - Deliverables for the current grant are 90% complete and pending Selectboard approval. Project will be complete before the start of this grant.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Casco

DATE: 1/27/25

- County:
 - Cumberland
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - High

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15

Score: 10

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Casco Woods, Waters, and Trails Connectivity Plan
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Somewhat-aligned with E1
 - Address E6 and E10 in potential outcomes

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60

Score: 32

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Aligns with Casco's comprehensive plan to protect wood, waters, and open space and connect the villages with safe streets and trails and the Climate Resiliency Mapper to identify ground-level priorities for land preservation and implementation of action strategies to support climate resiliency in Casco
 - Casco is developing an Open Space Plan in conjunction with a regional effort led by Loon Echo Land Trust
 - Maps would identify key conservation priorities, trail networks, and habitat linkages

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Casco

DATE: 1/27/25

- Would benefit from a more thorough inclusion of what will be in the comprehensive Open Space plan conducted by Loon Echo Land Trust and how this plan fits into that comprehensive planning process.
- Would benefit from a more comprehensive scope of work that details what will be included and studied in the Woods, Water, and Trails Connectivity Plan, and how this plan will influence next steps in terms of policy and implementation.
- Would benefit from identifying specific maps and resources that will be developed through the plan and mapping processes and how they connect to larger climate goals

- Task 1: Onboarding and Discovery: Existing conditions data gathering and research, conduct preliminary mapping and analysis.
- Task 2: Plan Development: Conduct mapping and analysis of trails, habitat corridors, and watersheds – including an assessment of the impacts of upland land clearing on stormwater runoff, erosion and sedimentation risks.
 - Develop the Woods, Waters, and Trails Connectivity Plan, digital platform, and public-facing map
- Task 3: Public Engagement: Establish a public engagement plan and develop related materials, including a community survey to gather input on trail use, desired connections, and open space priorities.
- Task 4: Implementation: Implement wayfinding signage, trail markers, and other improvements to enhance accessibility and usability

- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Could benefit from Gantt chart or visualization to see concurrent tasks.

- 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Somewhat
 - Casco's scenic beauty, natural resources, and outdoor rec opportunities are at risk due to development pressures, limited or informal public access, and disconnected trails.
 - Proposed project would support needs identified in Casco's comp plan:
 - Preserving Casco's Natural Character
 - Improving Accessibility and Connectivity
 - Safeguarding Environmental Health
 - Strengthening Community Engagement
 - Would benefit from more detail on current climate impacts (storm events) faced by the community and specific examples of development pressure posing risk to open space land/easements

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Project outcomes are well-aligned with the proposed project

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Casco

DATE: 1/27/25

- Habitat and watershed protection
 - Carbon sequestration
 - Better understanding of stormwater to plan for downstream impacts
 - Promoting active lifestyles
 - Community access
- Would benefit from further addressing how this Woods, Waters, and Trails plan fits into the comprehensive Open Space Plan, which some of these outcomes seem more aligned with.
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Somewhat
 - Would benefit from more emphasis on and inclusion of tasks that further the goals and needs mentioned in the Outcomes and Needs sections, such as building relationships with landowners, formalizing easements to protect open spaces, reforestation effort. It is not clear that the tasks outlined will support these Outcomes.

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from project lead for community engagement activities
 - Tony Ward, Town Manager, will serve as primary point of contact, provide oversight of the project, facilitate coordination with key stakeholders, and review/submit grant reports
 - Vanessa Farr, Haley Ward, to lead project coordination, prepare grant reports, oversee the integration of mapping analysis, and community engagement, and manage communication between team members
 - Benjamin Meader, Haley Ward, will conduct mapping and analysis, prepare needs assessment related to shoreland zoning and resource protection
 - Sarah Turner, Planner, will support data analysis and mapping, develop Woods, Waters, and Trails Connectivity Plan and maps, collaborate on community engagement activities, support design and execution of community engagement activities

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Moderately expected
 - Community survey, interactive workshop, informational/educational materials
 - Identified the need for engagement but public engagement activities would benefit from a more developed strategy to implement and engage residents with the proposed materials and to attend proposed events.
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat
 - Appreciate the clear identification of existing equity issues, including access (incomplete trail networks, limited signage, and lack of safe connections) and vulnerable populations (low income individuals, seniors aging in place, and individuals who rely on walking or biking for transport)
 - Clear understanding of the importance of engagement and succeeded in identifying vulnerable populations with a comprehensive narrative; would benefit from more robust engagement initiatives to mirror the strong narrative

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Casco

DATE: 1/27/25

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 11

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request: \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Budget worksheet not completed
 - Would benefit from scope of work/estimate from Haley Ward to support the proposed cost
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes
 - Invite applicant to reapply next round with clearer tasks and deliverables that are better aligned with Maine Won't Wait actions, such as
 - Further addressing how this Woods, Waters, and Trails plan fits into the comprehensive Open Space Plan and will support the plan goals.
 - More detail on what will be included within the Woods, Water, and Trails connectivity plan.
 - Emphasis on and inclusion of tasks that further the goals and needs mentioned in the Outcomes and Needs sections, such as building relationships with landowners, formalizing easements to protect open spaces, reforestation effort.
 - Budget proposal would benefit from the completion of the budget worksheet inclusion of Haley Ward estimate

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Chebeague-Long Island

DATE: 1/27/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	53
Criteria 6: Budget Proposal	(Max: 25 Points)	23
TOTAL POINTS	(Max: 105 Points)	96

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Chebeague-Long Island

DATE: 1/27/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Town of Chebeague Island
 - Town of Long Island
 - Robby Gross, Chief Forest Ranger, DACF
 - Cumberland County EMA
 - Rep. Christina Mitchell
 - Island Institute

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n): No
- Has the community ever received a CAG (y/n): Yes
 - Has an extension ever been requested?
 - Yes
 - How will the community ensure both grants are completed on time?
 - Towns plan to hire a consultant to complete the work
 - Two Resilience Corps Fellows will help to support community engagement, project logistics, and basic grant administration

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Chebeague-Long Island

DATE: 1/27/25

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - Multi-community
- County:
 - Cumberland
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small, small
- SVI (low, med, high):
 - Medium (Chebeague), Low (Long Island)

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: __15__

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: A Community Wildfire Protection Plan for the Towns of Chebeague Island and Long Island, Maine
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned
 - F1, F2, F13, G1
 - Somewhat aligned with H4, H5

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: __53__

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Chebeague-Long Island

DATE: 1/27/25

- Communities will contract with SWCA for tasks 1-6
 - Project proposal includes detailed project tasks and subtasks, actionable deliverables, and demonstrated understanding and expertise of the project objectives and goals.
 - Would benefit from identifying existing datasets and data
 - Would benefit from consideration of potential impact of identifying homes and businesses at risk in Task 5
 - Task 1. Convene Kick-Off Meeting/Consultant Project Management
 - Task 2. Host Community & Core Team Meetings
 - Task 3. Gather Data
 - Task 4. Establish Community Base Maps
 - Task 5. Develop A Community Risk Assessment
 - Source models and hazards from the Northeast-Midwest Wildfire Risk Assessment Portal
 - Task 6. Develop And Finalize CWPP
 - Task 7. Community Engagement
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from further breakdown of subtasks within timeline
 - 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Appreciate detailed presentation of previous steps that both communities have taken to support wildfire preparation and management, supporting need for the larger CWPP.
 - Previous efforts to manage and prepare for fire include:
 - Chebeague completed a CWPP with assistance from Maine Forest Service and Island Institute Fellow in 2008, which led to major effort to clear deadwood from island's densely forested area
 - Long Island conducted prescribed burn with support from Maine Forest Service on heavily vegetated 116-acre conserved land parcel at center of island, which is located near many structures
 - Through previous CAG-funded project, Chebeague connected with Maine Forest Service Forest Rangers and their Climate Action Team began collaborating with other Casco Bay islands, including Long Island
 - June 2024, the Chebeague Climate Action Team hosted a joint wildfire workshop facilitated by MSF and attended by residents from other islands
 - Joint approach is of benefit as the Towns have a mutual aid agreement, which allows the Fire and Rescue Departments to call on each other in case of an emergency, and history of volunteer Fire and Rescue Departments working together on fires
 - An updated joint CWPP will position the communities to be eligible for federal funds, such as the Community Wildfire Defense Program
 - Both communities have vulnerable areas within their land, including many smaller islands that host outdoor recreation, which poses fire risk with unauthorized campfires, and serve as seasonal and year-round residency.
 - Climate change poses a risk of intensified conditions conducive to wildfire

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Chebeague-Long Island

DATE: 1/27/25

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Provided comprehensive list of short- and long-term deliverables and outcomes for both communities
 - Listed outcomes include:
 - Current, joint Community Wildfire Protection Plan for both towns
 - Communities and Fire and Rescue Departments develop a better understanding of local wildfire risks
 - A collaborative, practical, and achievable action plan that includes recommended mitigation strategies and a roadmap for implementing them.
 - The Towns are positioned to collectively pursue additional grant funding opportunities to support mitigation strategy implementation.
 - A stronger relationship and collaborative spirit between the two Towns, as well as the Maine Forest Service and other Casco Bay communities.
 - Community members have a better understanding of their wildfire risk, and individual risk reduction measures they can take.
 - The Islands' youth have a greater appreciation for natural wildfire processes, risks, and prevention.
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from more clarity on the primary points of contact
 - Would benefit from more details on the role of the Core Team
 - Carol White, Selectboard member, to be lead point of contact
 - Core Team of representatives from both communities include Selectboard, climate action team, Fire Chief, resilience corps
 - Maine Forest Service will collaborate on the development of the CWPP and will offer their expertise from working with other Maine islands on wildfire prevention.
 - SWCA (consultant) will complete the project tasks and deliverables
 - Island Institute to assist with community engagement
 - Resilience Corps Fellows will assist with community outreach and engagement and grant administration

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Robust and well-designed
 - Provided a mix of consultant and Resilience Corps-led outreach and engagement activities
 - The consultant will complete tasks such as core team facilitation, public survey, and recommendations workshop.
 - Resilience Corps members will complete tasks such as project website updates, distributing digital and physical educational materials, publishing articles in local newsletters, tabling at community gathering spaces, collaboration with community

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Chebeague-Long Island

DATE: 1/27/25

- organizations and engaging with their existing events, and one-on-ones with community members.
- Would benefit from identifying how much time the Resilience Corps members will be spending on this project to clearly demonstrate the expected level of community engagement
- Historically has had a high level of participation and engagement, based on the 2024 summer meeting around wildfire
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes
 - Demonstrated knowledge of unique characteristics of island communities and best practices to engage with residents
 - Identifies youth, young parents, and working adults as voices that are often not brought to the table
 - Acknowledges that older populations are socially vulnerable but are also very active in participating in these planning efforts
 - Many of the community engagement actions will likely engage with vulnerable or disadvantaged groups, such as by partnering with community organizations
 - Might have benefited from specifically calling out what actions are meant to connect with vulnerable or disadvantaged population

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 23

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$81,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Would benefit from hours/task and hourly rate
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes
 - Vendor estimate provided by SWCA

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Corinna

DATE: 2/26/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	42
Criteria 6: Budget Proposal	(Max: 25 Points)	24
TOTAL POINTS	(Max: 105 Points)	86

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Corinna

DATE: 2/26/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
- Community/Partner/other Letters of Support:
 - EMDC

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - Yes
- Has the community ever received a CAG (y/n):
 - No
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:
 - Penobscot

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Corinna

DATE: 2/26/25

- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Medium

**EVALUATION OF
Criteria 4 – Maine Won’t Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won’t Wait Strategy and action(s)

- Project title: Heat Pump Installation in the Stewart Library & Corinna town office.
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with B4

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 42

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from describing the necessary concrete work in more detail
 - Would benefit from project subtasks to complete the project – such as project prep/scheduling, installation, inspection, rebate submission, etc.
 - Heat pump details included in budget
 - Task 1: install five modern heat pumps in the building
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Minimally described
 - Would benefit from beginning timeline around March/April 2025
 - Will take 5 days to complete

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Corinna

DATE: 2/26/25

- Would benefit from the inclusion of subtasks
- 12 or 24 months
 - 12 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Current heating infrastructure is outdated, inefficient, and costly to operate and rising energy costs and fluctuating seasonal temperatures place a strain on the town's budget and resources
 - Allows for reduced costs and year-round climate control, making it a sustainable solution which ensures a safe and comfortable space
 - installation of heat pumps will reduce greenhouse gas emissions, contributing to the town's broader climate resilience goals
 - Stewart Library Building is a cornerstone in the community—a hub for municipal services and public events

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Reasonable
 - Would benefit from estimated reduction in annual fossil fuel consumption and cost savings
 - "Addressing this need now will prevent further strain on the aging heating system, mitigate rising operational costs, and support Corinna's commitment of sustainability and community well-being."
 - Lower greenhouse gas emissions and operating costs; allow for the building to be climate controlled year-round and during extreme weather events; strengthens buildings role as a hub for municipal services and community events
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Town Manager will serve as the primary point of contact and oversee project budget and ensure heat pump installation is completed
 - Contractor (Tracy's Heating) will complete installation
 - Contractor (Condon's Electric) will complete electrical work
 - Contractor (Lakeside Concrete Cutting & Abatement Professionals) will complete concrete work required

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Moderately-expected
 - Would benefit from a community engagement plan to notify community members of these updates and why this type of energy efficient heating system was selected

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Corinna

DATE: 2/26/25

- Would benefit from describing in more detail the public meetings which will be held, and what information will be covered
 - “Special attention will be given to ensuring that public meetings are accessible to people with disabilities and that information is shared through multiple channels, including social media, flyers, and local newspapers, to reach as many residents as possible. By actively engaging the community and focusing on the needs of its most vulnerable members, this project will not only address immediate climate adaptation needs but also strengthen the social and environmental resilience of Corinna as a whole.”
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat
 - Would benefit from beginning to identify potentially vulnerable groups in Corinna and how they will be engaged
 - Would benefit from exploring ways to promote the building as a heating/cooling shelter and any other steps that will be taken to ensure it can be a resilient refuge for residents
 - Reduction in energy costs will allow Town funds to be allocated to services that further support disadvantaged residents
 - Would benefit from putting a mechanism in place to reallocate these funds

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 24

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$37,769.20
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Vendor estimates provided
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - No
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes
 - Please confirm whether this project is eligible for any Efficiency Maine rebates

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Cranberry Isles

DATE: 1/27/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	50
Criteria 6: Budget Proposal	(Max: 25 Points)	25
TOTAL POINTS		95

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Cranberry Isles

DATE: 1/27/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Hancock County EMA
 - Cranberry Isles Selectboard

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - Yes
 - How will the community ensure both grants are completed on time?
 - Current grant should be completed prior to the start of proposal project.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Cranberry Isles

DATE: 1/27/25

- No
- County:
 - Hancock
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - Medium

**EVALUATION OF
Criteria 4 – Maine Won’t Wait Strategy and action(s)**

Total Points Available: 15 Score: __15__

Evaluation Team Comments:

Criteria 4 – Maine Won’t Wait Strategy and action(s)

- Project title: Fostering a Future of Sustainability and Resiliency - an update to Cranberry Isles Comprehensive Plan and continued focus on energy security
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Task 1 well-aligned with F1, F2, G2; somewhat aligned with F9, F13, F14
 - Task 2 well-aligned with C7

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: __50__

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Current comprehensive plan doesn’t address the impacts of a changing climate
 - Grant will fund resilience planning to inform the comp plan
 - Battery storage will help the municipal building serve as a resilient community hub during extended outages
 - Comprehensive plan update

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Cranberry Isles

DATE: 1/27/25

- Task 1: Project Preparation, Committee, and Project Development
 - Will participate in ICSD process
 - Would benefit from a plan for how the comp planning committee will be formed in an equitable way
- Task 2: Vulnerability Assessment Mapping
 - Would benefit from inclusion in Task 2 of planning for SLR of 1.5 ft and preparing for 4 ft
- Task 3: Comprehensive Plan and Community Engagement
 - Would benefit from more tangible actions to engage the community during this step
- Task 4: Emergency Operations Plan / Hazard Mitigation Plan
- Task 5: Apply for Funding to Continue Work and Plan for Project Sustainability
- Solar Installation Battery Power Backup
 - Task 1: Battery Backup Installation
 - Include estimate from Sundog solar
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from providing more detailed and discrete community engagement events.
 - Would benefit from more subtasks under task 2, or the recognition that the chosen consultant will determine that specific timeline, with the additional caveat that future steps are contingent upon the timely completion of this step
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Task 1
 - Document a commitment to resilience over the past few years, and a desire to incorporate these initiatives into the town's comprehensive plan.
 - Self-assessment for CRP identified a community vulnerability assessment as a need
 - Needs: risk management (small, island community); resource management (protecting coastal ecosystems is vital for overall health of CI); infrastructure planning; community resilience; regulatory compliance
 - "limited off-island transportation, an aging demographic, and economic threats such as the decline of the lobster fishery further compound the Town's vulnerability"
 - Task 2
 - Vital for solar array to support emergency preparedness and ensure emergency services remain operational and allow for greater energy security

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Enhanced Community Resilience
 - Increased preparation for extreme weather events

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Cranberry Isles

DATE: 1/27/25

- Increased ability to manage sea-level rise
 - Increased resources for vulnerable community members
- Strengthened Emergency Preparedness
 - Improved coordination and communication
 - Enhanced asset protection
 - Streamlined emergency response procedures:
- Continued Community Engagement:
 - Identification of future funding opportunities
 - Establishment of long-term partnerships:
- Solar Installation Battery Power Backup
 - Increased preparation for storm events, emergency response, and operations
 - 2-3 days of backup power which will increase resources for vulnerable populations and increase preparedness for extreme weather events; current system offers 2-3 hours of battery backup
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from an overarching project manager that is not a consultant
 - TBD Planning/GIS Consultant to act as overarching project manager
 - Comp planning committee to work with consultant and support community engagement
 - Has this committee already been established?
 - HC EMA
 - Collaborate to develop Emergency Operations Plan and update Hazard Mitigation Plan
 - Community Committees
 - Community and Regional Organizations
 - Town Administrative Assistant, Jim Fortune, to oversee the solar battery backup system
 - Sundog solar to install the batteries

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Moderately expected
 - Would benefit from more specifics on: cadence of outreach, who will lead the outreach, specific partner organizations (mentioned within other sections of the proposal)
 - Appreciate that engagement is incorporated in the scope of work (task 7)
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes
 - The Town and committees will identify and collaborate closely with community organizations to support engagement efforts, ensure meaningful participation in the process, and develop strategies that address their specific needs.
 - This would benefit from identifying specific local channels that will be used for advertising
 - Proposal includes translating materials – would benefit from more detail on the non-English speaking populations

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Cranberry Isles

DATE: 1/27/25

- Hybrid participation option, accessible meeting locations, widespread advertising, summarized information

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 25

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$70,650
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Estimates for Project 1 were based prior work, including hours and hourly/rates
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - Yes, ICSD grant
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - Yes
 - Would benefit from more detail on who will manage the federal tax credit filing
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes
- Other notes
 - Vendor estimate included for battery backup storage

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Cumberland

DATE: 2/28/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	3
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	31
Criteria 6: Budget Proposal	(Max: 25 Points)	12
TOTAL POINTS	(Max: 105 Points)	61

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Cumberland

DATE: 2/28/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Fire Department
 - Prince Memorial Library

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - 90% of prior grant project is complete, adequate staff will be designated to ensure both projects are completed on-time.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 3

Evaluation Team Comments:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Cumberland

DATE: 2/28/25

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:
 - Cumberland
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Medium
- SVI (low, med, high):
 - Low

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Reduce greenhouse gas emission of the Town of Cumberland by increasing energy efficiency, reducing use of fossil fuels, developing a local food economy, and enhancing sequestration from natural systems.
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned A2, B1, B4, C7, D1

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 30

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Partially described

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Cumberland

DATE: 2/28/25

- Would benefit from more detailed subtasks, with specific steps to achieve each deliverable, including any pre-construction planning or contracting actions
- Would benefit from more detail on how the chargers will be used and the cost for the public to use them
- Would benefit from more detail on what weatherization will be completed on the fire station
- Would benefit from more detail on the greater vision for the Community Orchard that will be accomplished with outside funding, as well as more information on potential workshops and events related to local food production (mentioned in the Need section)

- Task 1. Reduce carbon footprint of the West Cumberland Fire Station:
 - Install 15 kw of rooftop PVsolar
 - Enhance weatherization of the building.
 - Install 2 Level 2 EV chargers for use by area residents.
- Task 2. Reduce the carbon footprint of the Prince Memorial Library:
 - Install two air source heat pumps to improve efficiency and enhance its current capacity as a cooling station.
- Task 3. Support the local food economy:
 - Establish a 5-acre Community Orchard on town-owned land with volunteer help including students from local schools as indicated by their education program. Grant funds would be used for tools and rainwater collection system.

- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from more detailed timeline, with start and end dates for each task and subtask

- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Would benefit from discussing the current status of these buildings and of local food production in Cumberland, such as the current energy usage of the Fire Station, the current heating/cooling system in the library and why is weatherization needed in this building, and the existing opportunities for local food production.
 - The CAP has been approved and adopted by the Town of Cumberland
 - This project will help implement this policy and respond to climate change threats set forth in Maine Won't Wait
 - Will help highlight to residents that the Town is leading by example with GHG emissions reductions
 - A 2022 citizen survey indicated a strong interest in policies and programs that support local food production and consumption
 -

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Reasonable
 - Outcomes include:

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Cumberland

DATE: 2/28/25

- Increased capacity of the Library as a cooling center
 - Fire Station will generate ~20,000 kwh per year or 85% of current usage
 - Town will soon be self-sufficient in affordable and clean energy, reducing vulnerability to disruptions in grid supplied electricity
 - Provide abundant harvest to residents and food banks for free
-
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Somewhat
 - Project scope would benefit from more specific details around the preliminary planning that led to the selection of these projects, and the implementation plan.
 - Would benefit from more detail on how the Library currently functions as an emergency (cooling) shelter
 - Would benefit from more detail on the current status of the Community Orchard, what the tools and rainwater collection system will add to the functionality of the Orchard, and a direct commitment to work with the food banks to provide food
 - Would benefit from more clarity on what "weatherization" will be completed through Task 1

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Minimally described
 - Project will be supported by the Sustainability Subcommittee and Bridget Perry, Director of Planning and Sustainability
 - Would benefit from including all staff and contractors that will be working on all three tasks within this project, including the Town Arborist, school admin, weatherization installers, etc.
 - Would benefit from clearly defining all roles and responsibilities for each member of the team

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Moderately expected
 - Would benefit from a more robust engagement and outreach plan to let the community know about the upgrades made to the two buildings and the Community Orchard
 - Would benefit from more detail on the engagement activities that will be carried out for the Community Orchard, including any planning workshops and relationship building with the food banks
 - The Community Orchard creates a shared space for the public to have open access to diverse plantings, and as it is only a short drive from MSAD 51, will provide an opportunity to engage youth in ongoing projects at the orchard
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat
 - Each Task directly benefits vulnerable or disadvantaged community members to a certain extent; however, application would benefit from more detail on how these improvements and opportunities will be directly advertised to these groups to encourage their awareness and participation
 - Improvements to West Cumberland Fire Station will support investment in an area of the town with the lowest level of family income and support EV adoption for the residents of Mineral Springs, a newly approved affordable housing development

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Cumberland

DATE: 2/28/25

- Prince Memorial Library improvements will increase the ability of the building to serve as a cooling center and support residents that do not have at home AC
- Harvests from the orchard can be shared with local community food banks

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 11

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Would benefit from a more detailed cost breakdown, including tools that will be purchased, heat pump model, weatherization that is expected
 - Would benefit from greater alignment between the Scope of Work and the Budget Narrative. Energy audits were not mentioned in the scope of work, but appear in the budget.
 - Would benefit from identifying total costs beyond grant funding and how these funding gaps will be filled
 - Would benefit from inclusion of vendor estimates
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - EMT rebate was included but no supporting documentation on how it was estimated
- Does the applicant make use of the federal "direct pay" option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes
 - Weatherization improvements to be determined by energy audit are ineligible for grant funding due to lack of scope of work and knowledge of final deliverables.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Dover-Foxcroft

DATE: 1/27/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	43
Criteria 6: Budget Proposal	(Max: 25 Points)	5
TOTAL POINTS	(Max: 105 Points)	68

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Dover-Foxcroft

DATE: 1/27/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Northern Light May Hospital
 - Penquis
 - Piscataquis County EMA

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
- Has an extension ever been requested?
 - Yes
- How will the community ensure both grants are completed on time?
 - Past grant has been completed

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Dover-Foxcroft

DATE: 1/27/25

- Multi-community, UT, or tribal application?
 - No
- County:
 - Piscataquis
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Medium
- SVI (low, med, high):
 - High

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Dover-Foxcroft Resiliency Project
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with F14

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 43

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from more detail on what the actual tasks and subtasks are beyond deliverables, such as what steps staff and/or consultants/contractors will have to take to produce the deliverables
 - Would benefit from more detail on type and quantity of equipment to be procured (some of this was included within the budget)
 - Would benefit from most robust operations and maintenance plan past the grant period

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Dover-Foxcroft

DATE: 1/27/25

- Task 1: Recruitment and Training of Volunteers
- Task 2: Upgrade Training Equipment
- Task 3: Development and Deployment of “Center Kits”
- Task 4: Facility Upgrades and Additions
 - New, energy-efficient heat pump
 - AED/First Aid Kit
 - Energy-efficient refrigerator
 - Small dorm size refrigerator
 - Energy-efficient microwave
 - Energy-efficient coffee/tea maker
 - Charging stations for electronic devices and portable medical equipment
 - Small TV for displaying resource information
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Provided some duration information but would benefit from start and end dates for all tasks and subtasks
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Somewhat
 - Improving warming and cooling centers to protect public health and safety during temperature extremes and power outages
 - Prioritizes energy efficiency throughout to reduce carbon emissions
 - Foster local preparedness and build capacity to respond effectively to climate related challenges
 - Would benefit from discussion of past extreme temperatures events, how often these events happen and to what extreme, and how the current system operates during these events.
 - Would benefit from discussion of the current warming/cooling center building and why these upgrades are needed
 - Would benefit from identifying how many community members rely upon municipal support during these events

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Reduced energy consumption and costs
 - Heat pump upgrade expected to decrease consumption by 20-30%
 - Estimated savings of 2,500-3,000 kWh annually, \$300-\$500 annually
 - Improved emergency preparedness
 - Enhanced Resources for Vulnerable Populations
 - Promote dignity and comfort for those seeking refuge
 - Streamlined Center Operations
 - Community and resilience and sustainability
 - Resilience outcomes derived from historical data and observations of previous center operations, as well as feedback from community members and volunteers

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Dover-Foxcroft

DATE: 1/27/25

- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Detailed
 - Alsina Brenenstuhl, Project Manager and Local EMA Liaison to oversee project and coordinate with staff
 - Would benefit from including additional staff, committee, or consultant support given the scope of the project

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Robust and well-designed
 - Engagement efforts include:
 - Outreach to vulnerable and disadvantaged groups
 - Volunteer recruitment and training
 - Meetings and community input
 - Partnerships with local advocacy and service organizations
 - Access to resources and services
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes and well-designed
 - Identifies vulnerable populations, including elderly, low income, people with disabilities, communities of color and identify equitable distribution of benefits

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25

Score: 5

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - No
 - Overall budget has multiple typos and incorrect total estimated costs

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Dover-Foxcroft

DATE: 1/27/25

- Task 1 subtask costs are double counted and the total is incorrect; Volunteer hours total cost is incorrect
 - Additional funding (above \$64,260.22) needs further explanation and detail
- Does the budget worksheet match the budget narrative? (yes/no)
 - Budget worksheet not included
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - No
 - Need to be added to the heat pump estimate
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes
 - Task 2 costs are not eligible for grant funds
 - Task 3 Need cost estimates and budget breakdown for development of Center Kits
 - Task 4
 - Need to apply EMT rebate to the heat pump estimate
 - Microwave and coffee/tea maker are not eligible for grant funds
 - Need cost estimates for each item to be purchased to support the “furniture and supplies” line item. Need further detail in the Project Need section around why these items are needed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Durham

DATE: 1/29/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points <u>Awarded:</u>
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	3
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	55
Criteria 6: Budget Proposal	(Max: 25 Points)	15
TOTAL POINTS	(Max: 105 Points)	88

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Durham

DATE: 1/29/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Royal River Conservation Trust
 - Androscoggin Conservation Trust

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n): No
- Has the community ever received a CAG (y/n): No
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 3

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:
 - Androscoggin

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Durham

DATE: 1/29/25

- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Medium
- SVI (low, med, high):
 - Low

**EVALUATION OF
Criteria 4 – Maine Won’t Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won’t Wait Strategy and action(s)

- Project title: Durham Open Space Plan and Conservation Strategy
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with E2 and E4

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 54

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Appreciate the identification of relevant data sources to map natural resources and inventory open spaces
 - Appreciate how engagement is embedded in the consultant’s workplan and how intersecting needs and vulnerabilities (transportation, food and water security, public health) are addressed
 - Appreciate that identifying funding sources is included as a deliverable
 - Task 1: Hire consultant
 - Task 2: Data collection, inventory, and mapping
 - Task 3: Community Engagement
 - Community survey
 - Workshop

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Durham

DATE: 1/29/25

- Outreach materials
- Task 4: Priority and Strategies Setting
- Task 5: Deliverables/Report
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - Appreciate that community engagement will be ongoing throughout the project
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - “The Town recognizes the benefits open space provides for climate resilience, as well as the threat these natural resources are under in the changing climate. Open space provides carbon sequestration to mitigate greenhouse gas emissions. Riparian areas can reduce the impacts of flooding events. Forested areas can dampen the effects of extreme heat on local microclimates. Open space can also provide numerous public health and ecological services such as improved air and water quality, wildlife habitat, recreation, and residential and road flood mitigation”
 - Two major flooding events last winter which impacted Durham
 - Durham is vulnerable to nonstrategic development: 3% of land is conserved, 60% is Undeveloped Blocks of Habitat
 - Durham is working to meet the goal of 30% of land conserved by 2030
 - Durham is looking to balance needed development with conservation goals
 - Will align with and inform upcoming Comp Plan process

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Detailed and reasonable
 - Improved education and outreach regarding climate change stressors and benefits of open spaces; increased partnerships with land trusts and conservation groups; inform and align with additional planning efforts
 - Outcomes address long-term community impacts of the proposed open space plan
- Is the scope of work likely to achieve the applicant’s desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from a point of contact at the Town to oversee consultant selection, grant management, and completion of the project deliverables
 - TBD consultant will oversee management of the project and coordinate with DCC, Town Staff and Stakeholders
 - DCC to assist consultant and organize community engagement

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Durham

DATE: 1/29/25

- Town Staff will supply data and provide input

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Robust and well-designed
 - Task 3 from project scope focuses on community engagement
 - Engagement will include community events, site walks, engagement with the school, online and print resources, and information on the town website
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes/somewhat
 - Appreciate noting renters and those employed in the natural resource industry as potentially vulnerable populations
 - In addition to: youth (22% under 18), elderly (13% over 65), and those living in poverty (3%)
 - Would benefit from inclusion of more concrete strategies and tactics to reach these vulnerable populations, or by identifying specific partner community-based organizations who work with vulnerable/disadvantaged resident to assist in this process
 - "Specific actions will include hosting accessible community events, engaging with the school community, providing online and print resources, hosting meetings or site walks for various groups, and providing direct contact with identified groups during the planning process"

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 15

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Would benefit from the inclusion of estimated hours and hourly rate to provide more detail on how the costs were calculated
 - Would benefit from a vendor estimate that includes hours/task and hourly rate to support the estimate costs
 - Costs for Town Management of the project appear high based on the roles outlined within the Project Management section

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Durham

DATE: 1/29/25

- Would benefit from increasing staff role to provide more comprehensive oversight of the project consultant and deliverables
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes
 - No vendor provided

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Eastport

DATE: 1/29/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	43
Criteria 6: Budget Proposal	(Max: 25 Points)	21
TOTAL POINTS	(Max: 105 Points)	84

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Eastport

DATE: 1/29/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - N/A

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n): No
- Has the community ever received a CAG (y/n): Yes
 - Has an extension ever been requested?
 - Yes
 - How will the community ensure both grants are completed on time?
 - Prior grant project will be closed before proposed project start date

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:
 - Washington

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Eastport

DATE: 1/29/25

- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - High

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: 15

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Eastport Storm Water Systems Mapping, Capital Investment, and Municipal Energy Efficiency Upgrades
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned with B2, G2, G3
 - Somewhat aligned with F2, G4

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 43

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Would benefit from inclusion of subtasks related to lighting contractor selection
 - Would benefit from integration of Task 1 into Task 3, to show how stormwater system mapping will influence the CIP, as well as indication and inclusion of other plans, such as the City's comprehensive plan
 - Task 1: Stormwater systems mapping
 - Task 2: Replacement of Lighting with LED bulbs at the Eastport Senior Center
 - Municipally-owned building
 - Task 3: Develop Capital Investment Plan
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Partially described

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Eastport

DATE: 1/29/25

- Would benefit from start and end dates for each subtask and expected deadlines for final deliverables
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Task 1:
 - Well-aligned
 - Coastal city on a hill – experiences extreme runoff and sea-water inundation during sever weather events
 - City is already experiencing flooding
 - Lack of knowledge about current stormwater system creates a barrier to upgrade and improve the system, such as the complete streets work
 - Task 2
 - Well-aligned
 - Lower energy use and costs for valuable senior center
 - Task 3:
 - Well-aligned
 - CIP will identify and manage emerging capital improvement needs driven by rising sea levels and intense storm events

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Partially described
 - Project will identify needed upgrades and repairs to develop an integrated system to control, store, and manage stormwater.
 - Identified repairs will also incorporate resilience strategies to make the downtown more walkable and accessible.
 - Would benefit from discussion of long-term outcomes, such as energy savings associated with LED light upgrade, and discussion of how community resilience will be improved by updating community infrastructure to adapt to the climate impacts.
 - Multiple future projects were mentioned, such as the complete streets project, which would benefit from further detail around how this project will inform those plans.
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Detailed and reasonable
 - City of Eastport will provide:
 - Fiscal management of grant
 - Communication with community
 - Oversight of electrical contractor
 - Information

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Eastport

DATE: 1/29/25

- Would benefit from more detailed narrative on what this will include
- Consultants (SCEC, UMaine) will provide:
 - Development of stormwater systems map
 - Report scoping upgrades and repairs need to develop an integrated system to control, store, and manage stormwater
- An electrical contractor will replace lighting

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Moderately expected
 - Would benefit from more specific community engagement strategy to communicate the information to residents.
 - Community-wide notification through city website, social media and flyers
 - Online community survey
 - Direct mailing
 - Study and Plan will be posted to the city website prior to community meeting where residents can provide feedback
 - Presentation at the Senior Center about the lighting project and energy efficiency updates
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Somewhat/minimally
 - City of Eastport ranks high on SVI
 - Would benefit from a plan around how to advertise to and encourage participation of vulnerable and disadvantaged community members
 - Would benefit from discussion of vulnerable and disadvantaged groups within the community that would most benefit from this work and/or from participating in this work.

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 21

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$51,947
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Would benefit from a breakdown of hours allocated to each task and vendor estimate to support cost estimates for Tasks 1 and 3

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Eastport

DATE: 1/29/25

- Would benefit from further information about how the internship program is structured and hours allocated to the task that they will be supporting
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - Yes, EMT rebate is included
 - \$765 rebate should be added to the cost share column of the budget worksheet
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes – UMaine supervisor and in-kind staff hours
- Other notes
 - Provided vendor from EMT-qualified partner
 - Would benefit from letters of support from SCEC and UMaine and further detail around how the consultant estimates were developed.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Farmingdale

DATE: 1/29/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	5
Criteria 5: Scope of Work	(Max: 60 Points)	15
Criteria 6: Budget Proposal	(Max: 25 Points)	10
TOTAL POINTS	(Max: 105 Points)	35

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Farmingdale

DATE: 1/29/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Not completed

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - N/A

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Not complete

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - Yes
- Has the community ever received a CAG (y/n): No
 - Has an extension ever been requested?
 - How will the community ensure both grants are completed on time?

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: Not completed - 5

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:
 - Kennebec

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Farmingdale

DATE: 1/29/25

- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - High

**EVALUATION OF
Criteria 4 – Maine Won’t Wait Strategy and action(s)**

Total Points Available: 15

Score: __Not completed - 5__

Evaluation Team Comments:

Criteria 4 – Maine Won’t Wait Strategy and action(s)

- Project title: Comprehensive Planning
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Somewhat aligned
 - Proposed comp plan update includes a climate resilience section but overall proposed process is not well-aligned with Maine Won’t Wait actions.

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60

Score: __15__

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
- Minimally described
- Scope of work includes all tasks involved in the development of a Comprehensive Plan
- Only the development of the Climate Change and Resiliency chapter is eligible for Community Action Grant funding
- Scope of Work Tasks
 - Revise and update inventory and analysis

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Farmingdale

DATE: 1/29/25

- Analysis of 2006 plan recommendations
 - Appreciate the analysis into why certain actions were effective/ineffective
- Monthly meetings with comprehensive plan committee, town officials, and other groups
- Public involvement: survey, vision session
- Plan preparation; sections include:
 - Demographic trends
 - Historic and cultural resources
 - Land use
 - Housing
 - Public facilities and services
 - Transportation
 - Natural resources
 - Local economy
 - Climate change and resilience
- Would benefit from addressing how the comprehensive plan committee will be formed and who will sit on it.
- Would benefit from a more specific scope of work for this project, rather than a general comp planning framework, including public engagement, project management, and project kickoff.
- Would benefit from detailing how this plan will specifically support resilience and climate priorities.

- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Timeline outlines timing for each subtask
 - Climate Change and Resilience Chapter not included in the timeline

- 12 or 24 months (**Not completed**)
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Minimally
 - No narrative provided that demonstrates the need for this project in Farmingdale
 - Comp plan hasn't been updated in nearly 20 years
 - Climate and resilience not currently addressed in Farmingdale's comp plan

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Minimally described
 - Some reference to the overall impact of an updated comprehensive plan. Does not specifically address resilience or climate benefits, nor does it specifically address how it will benefit Farmingdale.

- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Unable to determine

Project Management

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Farmingdale

DATE: 1/29/25

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from a town representative to act as a project manager and point of contact.
 - Would benefit from addressing who will serve on the comp planning committee.
 - KVCOG addresses the need for town personnel to recruit participants and assist with the management a portion of the public engagement, but this is not addressed in the PM structure

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Moderately expected
 - Appreciate that public engagement is included in the project scope of work options
 - Would benefit from the community making a selection of the public engagement activities that were included as options within the project scope of work
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Minimally
 - Consultant scope of work does not specifically address how vulnerable populations will be identified or engaged

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 10

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$30,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Budget worksheet not completed
 - Estimated cost is to update the entire comprehensive plan; grant funds may only be used for resilience planning components
 - Unclear whether resilience planning is included in the proposed budget given the organization of the proposal, which includes *all* available services and doesn't specify which services are included.
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal "direct pay" option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Farmingdale

DATE: 1/29/25

- N/A
- Other notes
 - Grant application was incomplete and all required criteria was not provided, scoring is based on information pulled from vendor scope of work.
 - Comprehensive planning is not an eligible action for community action grant funding. Resilience planning to be incorporated into a comp plan can be eligible for funding.
 - If applicant is interested in reapplying to fund this project again in the future, would suggest referencing the [Municipal Climate Adaptation Guidance Series: Comprehensive Planning by Stephanie Carver](#) (2017) checklist for climate change considerations in comp planning.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Freeport

DATE: 1/29/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	3
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	5
Criteria 5: Scope of Work	(Max: 60 Points)	38
Criteria 6: Budget Proposal	(Max: 25 Points)	18
TOTAL POINTS	(Max: 105 Points)	64

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Freeport

DATE: 1/29/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Freeport CAN
 - Freeport Community Services
 - Freeport Fire-Rescue
 - Freeport Police Department
 - Freeport Town Council
 - Freeport Community Library
 - Rep. Melanie Sachs

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n): Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - Prior grant project is complete.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 3

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Freeport

DATE: 1/29/25

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
 - No
- County:
 - Cumberland
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Medium
- SVI (low, med, high):
 - Medium

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: 5

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Freeport Community Resilience and Public Safety Collaboration
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well aligned with F3, H3
 - Somewhat aligned F2, F4, as these are not directly funded by this grant and instead rely solely on in kind time
 - Minimally aligned F14, as the heating/cooling center proposes generator backup which is not eligible for grant funding and makes up most of the funding request

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: 38

Evaluation Team Comments:

Criteria 5 – Scope of Work
Project Description and Timeline

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Freeport

DATE: 1/29/25

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from more detailed task descriptions and deliverables, including actionable subtasks that describe all components of each of the tasks being completed.
 - Would benefit from organization of activity by task, as shown in Timeline
 - Would benefit from more clarity around the communications systems (CodeRed and Good Morning), and if it has already been purchased and is in use.
 - Application overall would benefit from a more streamlined approach that focuses on the actions and deliverables being funded by this grant
 - Task 1 – Complete Freeport Comprehensive Emergency Operations Plan & Storm Debris Management Plan
 - Not funded by the grant
 - Task 2 – Establish Warming/Cooling Center and Plan for use & access
 - Task 3 – Execute Tabletop scenario planning and training sessions
 - Task 4 – Develop Communications and awareness campaign
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from task start and end dates and inclusion of subtask timelines to complete each task and deliverable.
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Emergency Management Plan was determined as a high priority during community downtown visioning and climate action planning projects.
 - Community has identified a need for emergency shelters during extreme weather events
 - Emergency shelter is a top need for Freeport Community Services, who work with vulnerable populations in Freeport and the surrounding area
 - Identified library as the best location for a shelter due to location, existing facilities, ADA accessibility, and available space.
 - Recent storms have led to extended power outages

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Partially described
 - Provided project deliverables but would benefit from inclusion of long-term outcomes, such as improved resilience during emergencies, improved information channels and community connectedness, and strengthened relationships with EMA
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Freeport

DATE: 1/29/25

- Somewhat
- Would benefit from further development of the scope and deliverables to demonstrate more clarity on what will be accomplished and how

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from identifying one primary point of contact to oversee all project tasks and deliverables
 - Police and Fire/Rescue Chiefs; Town Manager and Assistant Town Manager; and Director of Public Works to oversee Emergency Management Plan completion
 - Assistant Town Manager, Library Director, and Public Works Director responsible for library generator procurement and installation
 - Town Manager's office to oversee communications and awareness campaign

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Well-designed
 - Would benefit from a plan to identify who will participate in tabletop scenario planning and training sessions
 - Community has already been greatly involved in setting this project as a priority and providing input on early drafts and plans
 - Will utilize multiple communications channels – direct engagement, print, digital, TV
 - Will monitor signups and participation in the CodeRed and Good Morning/Assurance Program to understand reach and identify gaps
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project's outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes and well-designed
 - Clearly identifies strong pathways to identify and engage vulnerable residents
 - Will work with key CBOs, including Freeport Community Services, Freeport Housing Trust, Freeport Friends, the RSU, and local business organizations, to reach vulnerable residents before, during, and after emergencies
 - Will monitor participation in CodeRed and Good Morning/Assurance Program, as well as activity at the Heating/cooling center, to evaluate efficacy and reach of communications and engagement and identify gaps in service
 - Will use geographic information from past Vulnerability Assessment to guide more targeted comms to vulnerable populations.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Freeport

DATE: 1/29/25

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 18

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000
- Is the budget math correct? (yes/no)
 - Yes
- Does the budget worksheet match the budget narrative? (yes/no)
 - Yes
 - Budget narrative would benefit from a breakdown of costs for each task, demonstrating what is included in the cost.
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - N/A
- Other notes
 - The purchase of fossil fuel powered generators is not an eligible action for community action grant funding. Solar plus battery backup and heat pumps would be an alternative option for clean energy to support emergency shelter needs.
 - Would consider a partial award, with the removal of the generation, but would require an updated scope of work and further breakdown of costs that the grant would fund.

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Fryeburg

DATE: 1/31/25

DEPARTMENT NAME: Governor's Office of Policy Innovation and the Future

NAME OF RFP COORDINATOR: Ashley Krulik

NAMES OF EVALUATORS: Ashley Krulik, Casey Zorn, Sy Coffey

SUMMARY PAGE

		Points Awarded:
<u>Numerical Score:</u>		
Criteria 1: General Information and Eligibility	(Pass/Fail)	Pass
Criteria 2: Previous Community Action Grant Status	(Pass/Fail)	Pass
Criteria 3: Community Characteristics	(Max: 5 Points)	5
Criteria 4: Maine Won't Wait Strategy and Action(s)	(Max: 15 Points)	15
Criteria 5: Scope of Work	(Max: 60 Points)	45
Criteria 6: Budget Proposal	(Max: 25 Points)	16
TOTAL POINTS	(Max: 105 Points)	81

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Fryeburg

DATE: 1/31/25

**EVALUATION OF
Criteria 1 –Eligibility and Applicant Information**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 1 – General Information, Eligibility, and Applicant Information

- Applicant's Organization is a:
 - Municipality
- Applicant is currently enrolled in the Partnership (y/n):
 - Yes
- Community/Partner/other Letters of Support:
 - Fryeburg Fire Chief / Emergency Management Director
 - Fryeburg Police Chief
 - Avesta Housing
 - Fryeburg's Bicycle, Walkways, Trails Committee
 - Mountain Division Alliance

**EVALUATION OF
Criteria 2 – Previous Community Action Grant Status**

Total Points Available: Pass/Fail

Score: Pass

Evaluation Team Comments:

Criteria 2 – Previous Community Action Grant Status

- First-time applicant (y/n):
 - No
- Has the community ever received a CAG (y/n):
 - Yes
 - Has an extension ever been requested?
 - No
 - How will the community ensure both grants are completed on time?
 - Prior grant will be complete by the proposed project start date.

**EVALUATION OF
Criteria 3 – Community Characteristics**

Total Points Available: 5

Score: 5

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Fryeburg

DATE: 1/31/25

Evaluation Team Comments:

Criteria 3 – Community Characteristics

- Multi-community, UT, or tribal application?
- No
- County:
 - Oxford
- Population size (small <4,000; medium 4,000-10,000; large 10,000+):
 - Small
- SVI (low, med, high):
 - High

**EVALUATION OF
Criteria 4 – Maine Won't Wait Strategy and action(s)**

Total Points Available: 15 Score: __15__

Evaluation Team Comments:

Criteria 4 – Maine Won't Wait Strategy and action(s)

- Project title: Fryeburg Walkability Improvements
- The proposed scope of work is [*well-aligned, somewhat aligned, minimally aligned*] with the stated MWW strategy and/or actions? (i.e., will the project lead to reduced emissions or improved community resilience to climate impacts?)
 - Well-aligned
 - A5

**EVALUATION OF
Criteria 5 – Scope of Work**

Total Points Available: 60 Score: __45__

Evaluation Team Comments:

Criteria 5 – Scope of Work

Project Description and Timeline

- Specific tasks to be undertaken and the final deliverables (for example, number of heat pumps installed) resulting from the work [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from clarification on whether the listed Tasks apply across both scopes.

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Fryeburg

DATE: 1/31/25

- Would benefit from more details for each subtask, especially the community engagement section.
- Would benefit from clarifying if this will be a joint-bid process
- Task 1: Design, engineering, and reconstruction of a segment of sidewalk
 - Located along Portland Street, from Pine Street to Porter Street
- Task 2:
 - Design, engineering, and installation of a crosswalk to connect three existing sidewalks. Crossing Portland Street at Warren Street.
 - Subtasks:
 - Appropriate additional funds via the local budget process
 - Design and engineering
 - Bid
 - Construction
 - Community engagement
- Project Timeline is [*detailed and reasonable, partially described, minimally described*].
 - Partially described
 - Would benefit from project start and end dates and inclusion of subtask timelines and whether projects will be completed in tandem or separately
- 12 or 24 months
 - 24 months

Need

- Does the project need align with MWW? [*well-aligned, somewhat, minimally*] (i.e., is the climate connection strong enough to merit funding?)
 - Well-aligned
 - Project is aligned with Fryeburg's Bicycle and Pedestrian masterplan from 2009
 - Would benefit from detailing the relative success of this Plan.
 - Fryeburg has a clear "village," and both of these projects are designed to increase walkability and access.
 - Scope 1 provides a direct point of access from the Mountain Division Rail Trail to town resources
 - Scope 2 promotes pedestrian safety and encourages alternative forms of commuting.

Project Outcomes

- Are the expected outcomes from the completion of this project clearly described? [*detailed and reasonable, partially described, minimally described*]
 - Reasonable
 - Would benefit from metrics around how well used this trail is as well as how increasing access to this trail supports climate and public health goals.
 - Note the physical health benefits, reduction of vehicle miles traveled (16.5 gallons / family) and how this enhances access particularly for vulnerable populations (seniors at the Snow School Apartments and those without means of transportation)
- Is the scope of work likely to achieve the applicant's desired outcomes? [*likely, somewhat, not likely/unable to determine*]
 - Likely

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Fryeburg

DATE: 1/31/25

Project Management

- Are roles and responsibilities clearly described and assigned? [*detailed and reasonable, partially described, minimally described*].
 - Reasonable
 - Town Manager, Katie Haley, to serve as primary point of contact
 - Pine Tree Engineering to complete engineering, design, bidding, and construction oversight
 - Public Works Director, Lester France, to assist with construction oversight
 - Police Chief, Fire Chief, Community Initiatives Coordinator, and Bicycle, Walkways, Trails Committee to lead community outreach

Engagement and equity

- Community participation in the project is [*robust and well-designed, moderately expected, minimally considered, not applicable to scope*].
 - Well-designed
 - Public hearing to discuss sidewalk improvements was already held to select proposed projects
 - Could benefit from more ongoing engagement during the project, rather than just after it concludes, or exploring a few other methods to engage residents outside of schools and the senior housing center (i.e. flyers, meetings, etc.)
 - Appreciate the inclusion of the existing successful “walk/bike to school” event and engaging the schools and recreations department.
- Does the proposal describe how vulnerable or disadvantaged groups will participate in the project and/or benefit from the project’s outcomes? (*yes and well-designed, somewhat, minimally/not expected*)
 - Yes
 - Identified students and Snow School residents as most vulnerable to issues related to unsafe road crossings
 - Will increase ADA compliant infrastructure and reduce barriers to walking/biking

**EVALUATION OF
Criteria 6 – Budget Proposal**

Total Points Available: 25 Score: 16

Evaluation Team Comments:

Criteria 6 – Budget Proposal

- Total request:
 - \$75,000 grant fund request
 - Total project cost is \$204,000
- Is the budget math correct? (yes/no)
 - Yes

**STATE OF MAINE
TEAM CONSENSUS EVALUATION NOTES**

PROGRAM STATEMENT: CAG2024-5

RFA TITLE: Community Resilience Partnership Community Action Grant

APPLICANT: Fryeburg

DATE: 1/31/25

- Does the budget worksheet match the budget narrative? (yes/no)
 - Budget narrative referenced vendor estimate
 - Would benefit from a more detailed budget narrative explaining how the funds are distributed between crosswalk and sidewalk
 - Would benefit from confirmation on whether additional funds have already been appropriated, and if not, what that process will entail to get project started.
- Are other sources of funding included where required? (e.g., Efficiency Maine incentives)
 - N/A
- Does the applicant make use of the federal “direct pay” option for tax credits? (yes, no)
 - N/A
- Is the cost share provided, if required? (yes, no, n/a)
 - Yes
- Other notes