



2011 SPECIAL ELECTION IN HOUSE DISTRICT 11 FILING SCHEDULE For Political Action Committees, State Party and Local Party Committees

SPECIAL ELECTION: MARCH 1, 2011

TYPE OF REPORT	FILING DEADLINE (BY 11:59 P.M.)	REPORT PERIOD
11-Day Pre-Election	February 18, 2011	Start of Campaign* – February 15, 2011
42-Day Post-Election	April 12, 2011	February 16, 2011 – April 5, 2011

*Report only those contributions and expenditures that pertain to the Special Election for HD 11

24-HOUR REPORTS

24-HOUR REPORT PERIOD	WHAT TO REPORT	WHEN TO FILE
February 16 – February 28, 2011	Any single expenditure of \$500 or more for PAC's and State Party Committees or 1,000 for local Party Committees. Orders placed with or obligations made to vendors for goods or services are considered expenditures at the time the obligations are made.	Within 24 hours, including weekends and holidays, of making the expenditure, incurring the obligation, or placing the order.

HOW TO FILE REPORTS

Using Paper Forms. All reports will be posted to the Commission's web site at www.maine.gov/ethics under notices: Special Election House District 11. All PAC's and Parties must submit the campaign finance report by fax or in person by the filing deadline. If by fax the original campaign finance report must be mailed to the Commission within 5 days. All information reported for the special election must also be reported on the next regularly scheduled campaign finance report. A report mailed to the Commission by certified or registered mail and postmarked at least 2 days before the filing deadline will not be considered late, even if it is received after the deadline.

Commission staff will be available until 5:00 p.m. on filing deadlines to offer assistance to PAC's and to receive campaign finance reports that are delivered in person.