



2020 FILING SCHEDULE

FOR MUNICIPAL, DISTRICT AND COUNTY POLITICAL PARTY COMMITTEES

PRIMARY ELECTION June 9, 2020		GENERAL ELECTION November 3, 2020
TYPE OF REPORT	FILING DEADLINE (11:59 P.M.)	REPORT PERIOD
July Semi-Annual Report	July 15, 2020	January 1, 2020 – June 30, 2020
11-Day Pre General Report	October 23, 2020	July 1, 2020 – October 20, 2020
January Semi-Annual Report	January 15, 2021	October 21, 2020 – December 31, 2020
<p>NOTE: Only party committees that raise more than \$1,500 or spend more than \$1,500 during the calendar year are required to file reports. The requirement to file is triggered when the committee exceeds \$1,500 in contributions or expenditures. The first report due after exceeding \$1,500 in contributions or expenditures is the next scheduled report. A committee's first report in a year should include all activity since the beginning of the year.</p>		
24-HOUR REPORT OF CONTRIBUTIONS AND EXPENDITURES		
24-HOUR REPORTING PERIOD		WHAT CONTRIBUTIONS SHOULD BE REPORTED
The reporting period begins 13 days before an election and runs through the day before the election.		Any <u>single</u> contribution of \$5,000 or more received during the reporting period.
WHEN TO FILE		WHAT EXPENDITURES SHOULD BE REPORTED
Within 24 hours, including Saturdays and Sundays, of receiving the contribution or making the expenditure, incurring the obligation, or placing the order. For Committees registered with the Ethics Commission, the reports may be filed electronically through the Commission's website.		Any <u>single</u> expenditure of \$1,000 or more made during the reporting period. Orders placed with or obligations made to vendors for goods or services are considered expenditures at the time the orders or obligations are made. Overhead costs, such as rent, taxes, utilities and some salary payments are not required to be reported.

IMPORTANT INFORMATION

All regular campaign finance reports are due by 11:59 p.m. on the due date. Committee treasurers must enter the required information and click "File Report" by 11:59 p.m. on the filing deadline.

Commission staff will be available until 5:00 p.m. on all filing deadlines to offer assistance. Failure to seek out timely assistance from staff regarding the filing of reports will not be considered a mitigating circumstance if a report is filed late.