



Lobbyist Harassment Training Certification Form

Instructions

Lobbyists and Lobbyist Associates are required to attend and complete harassment training provided by the Legislative Council at the beginning of each regular session of the Legislature. At the time of registration, lobbyists must certify they have completed the training or are exempt from the requirements, or request an extension to complete the required training.

This form or confirmation of completion (supplied by the Legislative Council) must be submitted before or with the Lobbyist's first joint lobbyist/client registration of the lobbying year.

Complete the Lobbyist Information section and one of the following sections: Completion, Exemption, Extension, or Exemption by Lack of Offerings. Lastly, complete the Certification section.

Please submit the completed form by email to Ethics@Maine.Gov or by regular mail to 135 State House Station, Augusta, ME 04333.

Amendment

I have previously requested an extension and have now completed the Harassment Training on: _____.

Lobbyist Information

Full Name		Firm
Mailing Address		
City	State	Zip
Email	Phone	Fax

Completion

I affirm that I have completed the Legislative Council's harassment training on: _____.

Exemption

I affirm that I am exempt from the harassment training requirement because I anticipate having a very limited physical presence in the State House and/or the Burton M. Cross Office Building (in the buildings for no more than four days during a legislative session). I further acknowledge that, if I am no longer eligible for this exemption, I must complete the required training and amend my registration with the date of completion.

I anticipate having very limited presence in the buildings for the following reasons:

Extension

I submitted my first lobbying registration for the year on _____ and request an extension due to circumstances which are beyond my control. I intend on completing the Harassment Training on _____.

Description of Reason for Extension:

I understand that by making this selection, my registration is provisional and will be revoked if I do not complete the harassment training and amend my registration to reflect completion of the training by the date selected.

Exemption by Lack of Offerings

I affirm that I submitted my first registration on _____ and that no trainings were offered after that date.

Confer with Commission staff **prior** to completing this section

Certification

I, _____, affirm that the information contained in this report is true and complete
Name
and that no information is knowingly withheld to the best of my knowledge.

Name

Date

If this report is filed by an authorized agent of the Principal Lobbyist, the Principal Lobbyist and the agent are liable for any violations of the Lobbyist Disclosure Law (3 M.R.S.A Chapter 15) that may result from the filing of a false or inaccurate report. Unsworn falsification is a Class D crime (17-A M.R.S.A. § 453).