



Commission on Governmental Ethics and Election Practices  
 Mail: 135 State House Station, Augusta, Maine 04333  
 Office: 45 Memorial Circle, Augusta ME, 04333

Website: [www.maine.gov/ethics](http://www.maine.gov/ethics)  
 Phone: 207-287-4179  
 Fax: 207-287-6775

## REGISTRATION OF LEGISLATIVE DESIGNEE(S) FOR STATE DEPARTMENTS & AGENCIES

Coversheet

Instructions		
<p><i>Requirements and definitions.</i> Each state department or independent agency must register its legislative designees with the Maine Ethics Commission within 15 days of the convening of a regular legislative session. A legislative designee is any employee who: (1) is directed by the head of a department or agency to lobby for the department or agency or (2) is reasonably expected to lobby for the department or agency for more than 10 hours during the session.</p> <p><i>Completing the registration.</i> Due to a statutory change (P.L. 2019, c. 587), a department or agency registers all its legislative designees on a single form, rather than an individual form for each legislative designee. You must use this registration form and may duplicate Schedule A as needed. Legislative designee registrations must be submitted annually prior to the beginning of a regular legislative session.</p> <p><i>Amending a registration.</i> A department or agency must notify the Commission in writing within fifteen (15) business days of any change to its legislative designees. After the annual registration is submitted, the department or agency must submit a Legislative Designee Change Form to add or remove a legislative designee.</p> <p><i>Public listing.</i> A list of all legislative designees will be available to the public on the Commission's website.</p>		
Department / Agency Information		
Department / Agency Name		
Department of Administrative and Financial Services		
Main Office Mailing Address		
78 State House Station		
City	State	Zip
Augusta	ME	04333
Person Completing Form		
Full Name		Title
Jennifer Merrow		Assistant to the Commissioner
Mailing Address (if different from the main office)		
City	State	Zip
Email	Phone	Fax
jennifer.merrow@maine.gov	(207) 624-7811	(207) 624-7804

Department/Agency: Department of Administrative and Financial Services

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**SCHEDULE A  
LEGISLATIVE DESIGNEES**

Name	Title	Email
Kirsten LC Figueroa	Commissioner	kirsten.figueroa@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
78 SHS	Commissioner's Office	(207) 624-7811
Name	Title	Email
Heather Perreault	Deputy Commissioner of Finance	heather.perreault@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
78 SHS	Commissioner's Office	(207) 754-4364
Name	Title	Email
Elaine Clark	Deputy Commissioner of Operations	elaine.clark@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
77 SHS	Commissioner's Office/General Services	(207) 624-7366
Name	Title	Email
Jenny Boyden	Associate Commissioner	jenny.boyden@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
78 SHS	Commissioner's Office	(207) 624-7821
Name	Title	Email
Anya Trundy	Chief of Legislative & Strategic Operations	anya.trundy@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
78 SHS	Commissioner's Office	(207) 522-4068

**SCHEDULE A  
LEGISLATIVE DESIGNEES**

Name	Title	Email
Gregory Mineo	Director, BABLO	gregg.mineo@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
8 SHS	Alcoholic Beverages and Lottery Operations	(207) 287-8289
Name	Title	Email
Timothy Poulin	Deputy Director	tim.poulin@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
8 SHS	Alcoholic Beverages and Lottery Operations	(207) 287-6750
Name	Title	Email
Michael Boardman	Deputy Director	michael.boardman@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
8 SHS	Alcoholic Beverages and Lottery Operations	(207) 287-4614
Name	Title	Email
Laurence Sanborn	Liquor Licensing Manager	laurence.sanborn@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
8 SHS	Alcoholic Beverages and Lottery Operations	(207) 287-6754
Name	Title	Email
Paul Bourget	Chief Appeals Officer	paul.bourget@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
134 SHS	Board of Tax Appeals	(207) 287-2864

Department/Agency: Department of Administrative and Financial Services

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**SCHEDULE A  
LEGISLATIVE DESIGNEES**

Name	Title	Email
Beth Ashcroft	State Budget Officer	beth.ashcroft@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
58 SHS	Bureau of the Budget	(207) 624-7806
Name	Title	Email
Darryl Stewart	Deputy State Budget Officer	darryl.stewart@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
58 SHS	Bureau of the Budget	(207) 624-7805
Name	Title	Email
Mark Bailey	Director of Central Fleet Management	mark.r.bailey@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
106 SHS	Central Fleet Management	(207) 287-6240
Name	Title	Email
T. Scott Ferguson	Director, Corrections Service Center	scott.ferguson@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
111 SHS	Corrections Financial Service Center	(207) 592-3262
Name	Title	Email
Amanda Rector Blazek	State Economist	amanda.k.rector@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
78 SHS	Commissioner's Office	(207) 215-6095

Department/Agency: Department of Administrative and Financial Services

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**SCHEDULE A  
LEGISLATIVE DESIGNEES**

Name	Title	Email
Breena Bissell	Director, Bureau of Human Resources	breena.bissell@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
4 SHS	Bureau of Human Resources	(207) 215-0886
Name	Title	Email
Julie Armstrong	Chief Counsel, Employee Relations	julie.armstrong@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
79 SHS	Bureau of Human Resources	(207) 287-4454
Name	Title	Email
Shonna Poulin-Gutierrez	Executive Director, Employee Health	shonna.poulin-gutierrez@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
114 SHS	Office of Employee Health and Wellness	(207) 624-7367
Name	Title	Email
Kurt Caswell	Benefits Administrator	kurt.caswell@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
114 SHS	Office of Employee Health and Wellness	(207) 624-7362
Name	Title	Email
Jaime Schorr	Chief Procurement Officer	jaime.c.schorr@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
9 SHS	Division of Procurement Services	(207) 592-5217

Department/Agency: Department of Administrative and Financial Services

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**SCHEDULE A  
LEGISLATIVE DESIGNEES**

Name	Title	Email
Michael J. Allen	Associate Commissioner for Tax Policy	michael.j.allen@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
78 SHS	Office of Tax Policy, MRS	(207) 624-9570
Jerome Gerard	State Tax Assessor	jerome.d.gerard@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
24 SHS	Maine Revenue Services	(207) 624-9677
Sara J. Lewis	Executive Director	sara.j.lewis@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
24 SHS	Maine Revenue Services	(207) 624-9608
John W. Sagaser	Tax Policy Counsel	john.w.sagaser@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
24 SHS	Office of Tax Policy, MRS	(207) 624-9536
Daniel D'Alessandro	Staff Attorney	daniel.dalessandro@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
24 SHS	Office of Tax Policy, MRS	(207) 624-9528

Department/Agency: Department of Administrative and Financial Services

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**SCHEDULE A  
LEGISLATIVE DESIGNEES**

Name	Title	Email
Judy Method	Director, Sales, Fuel and Special Tax	judy.a.method@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
24 SHS	Maine Revenue Services	(207) 624-9626
Name	Title	Email
Alaina Patterson	Tax Div Asst Exec/Sales, Fuel & Spec. Tax	alaina.l.patterson@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
24 SHS	Maine Revenue Services	(207) 624-9655
Name	Title	Email
Heather Popadak	Director, Income and Estate Tax	heather.o.popadak@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
24 SHS	Maine Revenue Services	(207) 624-9999
Name	Title	Email
Peter Lacy	Director, Property Tax Division	peter.w.lacy@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
24 SHS	Maine Revenue Services	(207) 624-9708
Name	Title	Email
Nichole Philbrick	Municipal Services Mgr., Property Tax	nichole.m.philbrick@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
24 SHS	Maine Revenue Services	(207) 624-5614

Department/Agency: Department of Administrative and Financial Services

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**SCHEDULE A  
LEGISLATIVE DESIGNEES**

Name	Title	Email
Diana Meader	Management Analyst/Board Clerk	diana.meader@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
24 SHS	Maine Revenue Services	(207) 624-9677
Name	Title	Email
Fred Brittain	Chief Information Officer	fred.brittain@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
145 SHS	Office of Information Technology	(207) 624-9455
Name	Title	Email
Sharon Horne	Exec. Dir. - Enterprise Shared Services	sharon.horne@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
145 SHS	Office of Information Technology	(207) 624-9925
Name	Title	Email
Douglas Cotnoir	State Controller	douglas.e.cotnoir@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
14 SHS	Office of the State Controller	(207) 626-8428
Name	Title	Email
Shirley Browne	Deputy State Controller	shirley.browne@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
14 SHS	Office of the State Controller	(207) 626-8423



Department/Agency: Department of Administrative and Financial Services

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**SCHEDULE A  
LEGISLATIVE DESIGNEES**

Name	Title	Email
Erik Gundersen	Director	erik.gundersen@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
162 SHS	Office of Marijuana Policy	(207) 624-7490
Name	Title	Email
Scott Lever	Deputy Director	scott.lever@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
162 SHS	Office of Marijuana Policy	(207) 624-7492
Name	Title	Email
Gabi Pierce	Policy Director	gabi.pierce@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
162 SHS	Office of Marijuana Policy	(207) 530-0507
Name	Title	Email
Mailing Address (if different)	Bureau/Division	Phone
Name	Title	Email
Mailing Address (if different)	Bureau/Division	Phone



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## LEGISLATIVE DESIGNEE CHANGE FORM FOR STATE DEPARTMENTS & AGENCIES

Coversheet

### Instructions

*Initial Registration.* Do not use this form if you have not already submitted the Registration of Legislative Designee(s) for State Departments & Agencies.

*Amending a registration.* A department or agency must notify the Commission in writing within fifteen (15) business days of any change to its legislative designees. After the annual registration is submitted, the department or agency must submit this form to add or remove a legislative designee.

*Schedules.* To amend the Department/Agency's registration, please complete this Coversheet. Please list all new Legislative Designees on Schedule A. Please list all Legislative Designees that you wish to remove from your registration on Schedule B. Please duplicate the pages as needed.

*Public listing.* A list of all legislative designees will be available to the public on the Commission's website.

### Department / Agency Information

Department /Agency Name

Main Office Mailing Address

City

State

Zip

### Person Completing Form

Full Name

Title

Mailing Address (if different from the main office)

City

State

Zip

Email

Phone

Fax

**SCHEDULE A  
ADD LEGISLATIVE DESIGNEES**

Name	Title	Email
Mailing Address (if different)	Bureau/Division	Phone
Name	Title	Email
Mailing Address (if different)	Bureau/Division	Phone
Name	Title	Email
Mailing Address (if different)	Bureau/Division	Phone
Name	Title	Email
Mailing Address (if different)	Bureau/Division	Phone
Name	Title	Email
Mailing Address (if different)	Bureau/Division	Phone

**SCHEDULE B  
REMOVE LEGISLATIVE DESIGNEES**

Name	Title	Email
Mailing Address (if different)	Bureau/Division	Phone
Name	Title	Email
Mailing Address (if different)	Bureau/Division	Phone
Name	Title	Email
Mailing Address (if different)	Bureau/Division	Phone
Name	Title	Email
Mailing Address (if different)	Bureau/Division	Phone
Name	Title	Email
Mailing Address (if different)	Bureau/Division	Phone