



Commission on Governmental Ethics and Election Practices
Mail: 135 State House Station, Augusta, Maine 04333
Office: 45 Memorial Circle, Augusta ME, 04333

Website: www.maine.gov/ethics
Phone: 207-287-4179
Fax: 207-287-6775

REGISTRATION OF LEGISLATIVE DESIGNEE(S) FOR STATE DEPARTMENTS & AGENCIES

Instructions

Requirements and definitions. Each state department or independent agency must register its legislative designees with the Maine Ethics Commission within 15 days of the convening of a regular legislative session. A legislative designee is any employee who: (1) is directed by the head of a department or agency to lobby for the department or agency or (2) is reasonably expected to lobby for the department or agency for more than 10 hours during the session.

Completing the registration. A department or agency registers all its legislative designees on a single form, rather than an individual form for each legislative designee. You must use this registration form and may duplicate Schedule A as needed. Legislative designee registrations must be submitted annually prior to the beginning of a regular legislative session.

Amending a registration. A department or agency must notify the Commission in writing within fifteen (15) business days of any change to its legislative designees. After the annual registration is submitted, the department or agency must submit a Legislative Designee Change Form to add or remove a legislative designee.

Public listing. A list of all legislative designees will be available to the public on the Commission's website.

Department / Agency Information

Department / Agency Name

Maine State Archives

Main Office Mailing Address

17 Elkins Lane, Williams Pavilion, Second Floor, 84 SHS

City

Augusta

State

Maine

Zip

04330

Person Completing Form

Full Name

Katherine McBrien

Title

Maine State Archivist

Mailing Address (if different from the main office)

Same as Above

City

State

Zip

Email

Katherine.McBrien@maine.gov

Phone

287-5793

Fax

287-5517

**SCHEDULE A
LEGISLATIVE DESIGNEES**

Name Katherine McBrien	Title Maine State Archivist	Email Katherine.McBrien@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
Name Tammy Marks	Title Director	Email Tammy.Marks@maine.gov
Mailing Address (if different)	Bureau/Division	Phone
Name	Title	Email
Mailing Address (if different)	Bureau/Division	Phone
Name	Title	Email
Mailing Address (if different)	Bureau/Division	Phone
Name	Title	Email
Mailing Address (if different)	Bureau/Division	Phone

