



## ACKNOWLEDGMENT OF RESPONSIBILITIES – TREASURER

I, \_\_\_\_\_, acknowledge that I am the treasurer of

(Printed Name)

\_\_\_\_\_, a political action committee registered with

(Name of Committee)

the Commission's office. I acknowledge that, as the treasurer of the committee:

- (1) I am jointly responsible with the principal officer for ensuring that the committee complies with the requirements of Maine Election Law (21-A M.R.S.A., chapter 13) applicable to the committee. These requirements include but are not limited to:
  - filing complete and accurate reports as required by the Commission's office;
  - ensuring that the treasurer of the committee keeps all required records of contributions, expenditures and bank statements for the committee's campaign account; and
  - updating the committee's registration information within 10 days of any change, including the resignation or removal of the principal officer or a decision maker and filing an updated registration with the Commission's office by March 1<sup>st</sup> of every year in which there is a general election.
- (2) I am jointly and severally liable with the treasurer and the committee for any penalties assessed against the committee for violations of Maine Election Law (21-A M.R.S.A., chapters 13 and 14).
- (3) I am deemed to have participated in any spending decisions of the committee until the Commission's office has received notice of my resignation or involuntary removal from the committee.
- (4) I am responsible for notifying the Commission's office and the committee's treasurer in writing if I resign from the position of treasurer and that my resignation will not be effective until the Commission's office receives such notice.
- (5) The committee is responsible for notifying the Commission's office if the principal officer or a decision maker is involuntarily removed from the committee.

I have read this acknowledgment and understand my responsibilities and liabilities as treasurer.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Failure to submit the Acknowledgement of Responsibilities may result in a fine of \$100.*