



Commission on Governmental Ethics and Election Practices
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REGISTRATION OF LEGISLATIVE DESIGNEE(S) FOR STATE DEPARTMENTS & AGENCIES

Coversheet

Instructions

Requirements and definitions. Each state department or independent agency must register its legislative designees with the Maine Ethics Commission within 15 days of the convening of a regular legislative session. A legislative designee is any employee who: (1) is directed by the head of a department or agency to lobby for the department or agency or (2) is reasonably expected to lobby for the department or agency for more than 10 hours during the session.

Completing the registration. Due to a statutory change ([P.L. 2019, c. 587](#)), a department or agency registers all its legislative designees on a single form, rather than an individual form for each legislative designee. You must use this registration form and may duplicate Schedule A as needed. Legislative designee registrations must be submitted annually prior to the beginning of a regular legislative session.

Amending a registration. A department or agency must notify the Commission in writing within fifteen (15) business days of any change to its legislative designees. After the annual registration is submitted, the department or agency must submit a Legislative Designee Change Form to add or remove a legislative designee.

Public listing. A list of all legislative designees will be available to the public on the Commission's website.

Department / Agency Information

Department /Agency Name

Main Office Mailing Address

City

State

Zip

Person Completing Form

Full Name

Title

Mailing Address (if different from the main office)

City

State

Zip

Email

kelly.d.roman@maine.gov

Phone

207.287.2111

Fax

**SCHEDULE A
LEGISLATIVE DESIGNEES**

Name William Montejo	Title Director	Email William.Montejo@maine.gov
Mailing Address (if different) 41 Anthony Avenue, Augusta, ME 04330	Bureau/Division Division of Licensing and Certification	Phone 207.287.9333
Name Larry Carbonneau	Title Senior Health Care Financial Analyst	Email Larry.Carbonneau@maine.gov
Mailing Address (if different) 41 Anthony Avenue, Augusta, ME 04330	Bureau/Division Division of Licensing and Certification	Phone 207.287.9333
Name Lynn Hadyniak	Title Assistant Director	Email Lynn.hadyniak@maine.gov
Mailing Address (if different) Same	Bureau/Division Division of Licensing and Certification	Phone 207.287.9377
Name Heather Hyatt	Title Assistant Director	Email heather.hyatt@maine.gov
Mailing Address (if different) Same	Bureau/Division Division of Licensing and Certification	Phone 207.287.9322
Name	Title	Email
Mailing Address (if different)	Bureau/Division	Phone