



## 24-HOUR REPORT OF CONTRIBUTIONS AND EXPENDITURES

Check one:  Primary Election  General Election

For electronic filing, go to: <http://www.mainecampaignfinance.com/>. The information contained in 24-Hour Reports must be included on the appropriate schedule of the next required campaign finance report.

### CANDIDATE INFORMATION

Name of candidate	Telephone number
Mailing address	Office sought
City, zip code	District number/County
Name of authorized committee, if any	

### TREASURER INFORMATION

Name of treasurer	Telephone number
Mailing address	City, zip code

### CONTRIBUTOR INFORMATION

Complete name of contributor	Date of contribution
Address (number and street)	Amount of cash contribution or loan
City, state, zip code	If in-kind contribution, fair market value
Occupation	Description of in-kind contribution
Employer	

### EXPENDITURE INFORMATION

Name of payee	Date of expenditure
Address (number and street)	Amount of expenditure
City, state, zip code	Purpose of expenditure

### SIGNATURE AND DATE

I, (print name) \_\_\_\_\_ certify that the information in this report is true, correct and complete.

\_\_\_\_\_  
Signature of treasurer or candidate

\_\_\_\_\_  
Date

## INSTRUCTIONS FOR FILING 24-HOUR REPORTS

### **INSTRUCTIONS FOR ALL CANDIDATES**

All legislative and county candidates must file a 24-Hour Report to disclose contributions (including loans from the candidate and candidate's spouse/domestic partner) aggregating more than \$1,000 or more from a single contributor and single expenditures of \$1,000 or more made during the 24-hour reporting periods listed below.

<b>24-HOUR REPORT PERIOD FOR THE 2020 ELECTIONS</b>	
The requirement to file applies if the contribution and/or expenditure occurs between:	
<b>For the Primary Election:</b>	<b>July 1, 2020 through July 13, 2020</b>
<b>For the General Election:</b>	<b>October 21, 2020 through November 2, 2020</b>

Due to contribution limits, only the candidate and the candidate's spouse or domestic partner are allowed to make contributions that could aggregate more than \$1,000.

The report must be filed within 24 hours of receiving the contribution or making the expenditure, including weekends and holidays.

### **FACSIMILE TRANSMISSION**

A properly signed report may be faxed to the Ethics Commission, provided the original is received by the Commission within 5 calendar days. The Commission's fax number is (207) 287-6775.

### **IMPORTANT**

The information contained in 24-Hour Reports must be included on the appropriate schedule of the next required campaign finance report.

Please see the *2020 Candidate's Guidebook* for more information.