



2020 SEED MONEY REPORT
FOR MAINE CLEAN ELECTION ACT CANDIDATES

DUE DATE: May 19, 2020

REPORT PERIOD: Date of first seed money contribution – May 19, 2020 or date of certification request

If a 2020 January Semiannual Report was filed, the report period for the Seed Money Report begins on 1/1/2020.

Please complete ALL entries.

NAME OF CANDIDATE			<input type="checkbox"/> CHECK IF CHANGED FROM PREVIOUS REPORT
STREET			
CITY AND ZIP CODE		TELEPHONE NUMBER	
E-MAIL			
OFFICE SOUGHT		DISTRICT NUMBER	

NAME OF TREASURER			<input type="checkbox"/> CHECK IF CHANGED FROM PREVIOUS REPORT
MAILING ADDRESS STREET			
CITY AND ZIP CODE		TELEPHONE NUMBER	
E-MAIL			

- This is the first report for the candidate's 2020 campaign.
- Amendment to: _____
- Other (specify): _____
- Check if campaign had no activity for the report period (no other pages are required).

I CERTIFY THAT I HAVE EXAMINED THIS REPORT AND TO THE BEST OF MY KNOWLEDGE IT IS TRUE, CORRECT, AND COMPLETE.

 Candidate or Treasurer's Signature

 Date

UNSWORN FALSIFICATION IS A CLASS D CRIME (17-A M.R.S.A. § 453)

**SCHEDULE A
CASH SEED MONEY CONTRIBUTIONS**

- Only individuals may make seed money contributions. Contributions must be from their personal funds and not from other sources. Each contributor may give up to \$100 in seed money. Lobbyists, lobbyist associates, and their employers may not make seed money contributions during the legislative session. Members of the candidate's family may each give up to \$100 in seed money, provided the contributions are from their personal funds.
- Both cash and in-kind contributions count toward the \$100 threshold.
- Total seed money contributions may not exceed \$3,000 for Senate candidates and \$1,000 for House candidates.
- Itemize all contributions from contributors who have given you more than \$50 in seed money contributions.
- Report the occupation and employer for every individual who contributed more than \$50 in this report period.
- If you have requested employment information from the contributor and the contributor has not provided it, indicate "information requested" for the occupation and employer.
- For cash contributions totaling \$50 or less, please enter "total of contributions \$50 or less" and the total amount on a line on this page. Once a contributor has given you more than \$50 in a report period, you must list that contributor separately.
- On the first report of the election cycle only, include the total of any surplus campaign funds, if any, from a previous election cycle that you are transferring to your 2020 campaign. Please contact the Commission staff for more information about complying with seed money restrictions when transferring surplus funds from a previous campaign.

DATE RECEIVED	CONTRIBUTOR'S NAME, ADDRESS, ZIP	OCCUPATION AND EMPLOYER	TYPE (use key code)	AMOUNT
Total cash seed money contributions (this page only) ⇒ (combined totals from all Schedule A pages must be listed on Schedule F, line 1)				

Key Codes:

1 = Other Individuals

2 = Candidate and Candidate's Spouse/Domestic Partner

11 = Transfer from Previous Campaign

12 = Contributors Giving \$50 or Less

SCHEDULE A
CASH SEED MONEY CONTRIBUTIONS (continued)

DATE RECEIVED	CONTRIBUTOR'S NAME, ADDRESS, ZIP	OCCUPATION AND EMPLOYER	TYPE (use key code)	AMOUNT

Total cash seed money contributions (this page only) ⇒
(combined totals from all Schedule A pages must be listed on Schedule F, line 1)

Key Codes:
1 = Other Individuals
2 = Candidate and Candidate's Spouse/Domestic Partner

11 = Transfer from Previous Campaign
12 = Contributors Giving \$50 or Less

**SCHEDULE A-1
IN-KIND CONTRIBUTIONS**

In-kind contributions are goods and services (including facilities) that you received at no cost or at a cost less than the fair market value. They include all goods and services purchased for the campaign by the candidate or supporters if the campaign does not expect to reimburse the candidate or supporter. These contributions may come from the candidate, candidate's family, and supporters.

- In-kind contributions are subject to the seed money restrictions and requirements described on Schedule A. Please read the instructions on Schedule A for information about how to report cash and in-kind contributions.
- Goods that you have retained from an earlier election such as signs are not in-kind contributions to your current campaign.
- If you received goods and services at a discount, report the amount of the difference between the fair market value and the cost you paid.

DATE RECEIVED	CONTRIBUTOR'S NAME, ADDRESS, ZIP	OCCUPATION AND EMPLOYER	DESCRIPTION (of goods, services, facilities, or discounts received)	TYPE (use key code)	VALUE (estimated fair market value)
Total in-kind contributions (this page only) ⇒					
<i>(combined totals from all Schedule A-1 pages must be listed on Schedule F, line 5)</i>					

Key Codes:
1 = Other Individuals
2 = Candidate and Candidate's Spouse/Domestic Partner
12 = Contributors giving \$50 or less

**SCHEDULE B
EXPENDITURES**

- Enter the date, payee, expenditure type, and amount for each expenditure made during the report period.
- Enter a description of the goods and services purchased in the remarks section.
- Expenditures made with a candidate's or an authorized individual's personal funds must be reimbursed within the same report period as the expenditure. Enter the vendor as the payee and the purchase date. Report the name of the individual who made the payment in the remarks section. Report goods and services purchased by others for which no reimbursement will be made as an in-kind contribution on Schedule A-1.
- Only enter expenditures that have actually been paid. Enter unpaid debts and obligations on Schedule D.
- If you use campaign funds to pay or reimburse an immediate family member or household member for goods or services they provided or purchased for the campaign, you must list the family or household relationship in the remarks.

EXPENDITURE TYPES			
APP	Apparel (t-shirts, hats, embroidery, etc.)	OTH	Other and fees (bank, contribution, and money order fees, etc.)
CON	Contribution to party committee, non-profit, other candidate, etc.	PER	Personnel and campaign staff, consulting, and independent contractor costs
EQP	Equipment of \$50 or more (computer, tablet, phone, furniture, etc.)	PHO	Phones (phone banking, robocalls and texts)
EVT	Campaign and fundraising events (venue or booth rental, entertainment, supplies, etc.)	POL	Polling and survey research
FOD	Food for campaign events or volunteers, catering	POS	Postage for US Mail and mailbox fees
HRD	Hardware and small tools (hammer, nails, lumber, paint, etc.)	PRO	Professional services (graphic design, legal services, web design, etc.)
LIT	Printed campaign materials (palmcards, signs, stickers, flyers, etc.)	RAD	Radio ads and production costs only
MHS	Mail house and direct mail (design, printing, mailing and postage all included)	TKT	Entrance cost to event (bean suppers, fairs, party events, etc.)
NEW	Newspaper and print media ads only	TRV	Travel (mileage and lodging, etc.)
OFF	Office supplies, rent, utilities, internet service, phone minutes and data	TVN	TV/cable ads, production, and media buyer costs only
ONL	Social media and online advertising only	WEB	Website and internet costs (website domain and registration, etc.)

EXPENDITURES

DATE EXPENDITURE MADE	NAME AND ADDRESS OF EACH PAYEE	EXPENDITURE TYPE (use code from table)	REMARK (REQUIRED)	AMOUNT
Total expenditures (this page only)→ <i>(combined totals from all Schedule B pages must be listed on Schedule F, line 4)</i>				

**SCHEDULE B
EXPENDITURES(continued)**

DATE EXPENDITURE MADE	NAME AND ADDRESS OF EACH PAYEE	EXPENDITURE TYPE (use code from previous page)	REMARK (REQUIRED)	AMOUNT
Total expenditures (this page only) ⇒ (combined totals from all Schedule B pages must be listed on Schedule F, line 4)				

**SCHEDULE D
UNPAID DEBTS AND OBLIGATIONS**

- List any debts or obligations that are unpaid at the close of this period (even if included in earlier reports).
- You have incurred a debt or obligation if you have placed an order for a good or service without making a payment; made a promise or agreement to pay for a good or service; signed a contract for a good or service; or received delivery of a good or service for which you have not paid.
- If the campaign has not received a bill for goods or services, contact the vendor to obtain the amount owed. If it is impossible to verify the amount of the debt, enter an estimated amount and indicate that the amount is estimated in the purpose section.
- Report actual payments to vendors on Schedule B.

DATE OF OBLIGATION	CREDITOR'S NAME AND ADDRESS	PURPOSE	AMOUNT
Total unpaid debts and obligations (this page only) ⇒ <i>(combined totals from all Schedule D pages must be listed on Schedule F, line 6)</i>			

CANDIDATE'S NAME _____

DATE SUBMITTED: _____

**SCHEDULE F
SUMMARY SCHEDULE
(MCEA CANDIDATES)**

This page is required for all candidates except those checking the no activity box on the cover page of the report.

The cash balance on line 14 should match the campaign's reconciled bank account balance as of the last day of the report period.

CASH ACTIVITY FOR THIS PERIOD	
RECEIPTS	
1. CASH SEED MONEY CONTRIBUTIONS (Schedule A)	
2. OTHER CASH RECEIPTS (interest, etc.)	
3. TOTAL RECEIPTS (lines 1 + 2)	
EXPENDITURES	
4. EXPENDITURES (total of all Schedule B pages)	

OTHER ACTIVITY FOR THIS PERIOD	
5. IN-KIND CONTRIBUTIONS (total of all Schedule A-1 pages)	
6. TOTAL UNPAID DEBTS AT CLOSE OF PERIOD (total all Schedule D pages)	

CASH SUMMARY	
7. CASH BALANCE AT BEGINNING OF PERIOD (Schedule F, from last report)	
8. PLUS TOTAL RECEIPTS THIS PERIOD (line 3 above)	+
9. MINUS TOTAL PAYMENTS THIS PERIOD (line 4 above)	-
10. CASH BALANCE AT CLOSE OF PERIOD (lines 7 + 8 - 9)	=