COMMISSION ON GOVERNMENTAL ETHICS AND ELECTION PRACTICES
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2020 SEED MONEY REPORT

FOR MAINE CLEAN ELECTION ACT CANDIDATES

DUE DATE: April 21, 2020

REPORT PERIOD: Date of first seed money contribution – April 21, 2020 *or date of certification request*

If a 2020 January Semiannual Report was filed, the report period for the Seed Money Report begins on 1/1/2020.

Please complete ALL entries.

NAME OF CANDIDATE				☐ **CHECK IF CHANGED FROM PREVIOUS REPORT**
STREET				
CITY AND ZIP CODE		**TELEPHONE NUMBER**		
E-MAIL				
OFFICE SOUGHT		**DISTRICT NUMBER**		

NAME OF TREASURER				☐ **CHECK IF CHANGED FROM PREVIOUS REPORT**
MAILING ADDRESS STREET				
CITY AND ZIP CODE		**TELEPHONE NUMBER**		
E-MAIL				

☐ **This is the first report for the candidate's 2020 campaign.**

☐ **Amendment to:** ______________________________

☐ **Other (specify):** ______________________________

☐ **Check if campaign had no activity for the report period (no other pages are required).**

I CERTIFY THAT I HAVE EXAMINED THIS REPORT AND TO THE BEST OF MY KNOWLEDGE IT IS TRUE, CORRECT, AND COMPLETE.

______________________________ ______________________________

Candidate's or Treasurer's Signature **Date**

UNSWORN FALSIFICATION IS A CLASS D CRIME (17-A M.R.S.A. § 453).

Duplicate as needed.

CANDIDATE'S NAME

SCHEDULE A
CASH SEED MONEY CONTRIBUTIONS

- **Only individuals may make seed money contributions. Contributions must be from their personal funds and not from other sources. Each contributor may give up to $100 in seed money. Lobbyists, lobbyist associates, and their employers may not make seed money contributions during the legislative session. Members of the candidate's family may each give up to $100 in seed money, provided the contributions are from their personal funds.**
- **Both cash and in-kind contributions count toward the $100 threshold.**
- **Total seed money contributions may not exceed $3,000 for Senate candidates and $1,000 for House candidates.**
- **Itemize all contributions from contributors who have given you more than $50 in seed money contributions.**
- **Report the occupation and employer for every individual who contributed more than $50 in this report period.**
- **If you have requested employment information from the contributor and the contributor has not provided it, indicate "information requested" for the occupation and employer.**
- **For cash contributions totaling $50 or less, please enter "total of contributions $50 or less" and the total amount on a line on this page. Once a contributor has given you more than $50 in a report period, you must list that contributor separately.**
- **On the first report of the election cycle only, include the total of any surplus campaign funds, if any, from a previous election cycle that you are transferring to your 2016 campaign. Please contact the Commission staff for more information about complying with seed money restrictions when transferring surplus funds from a previous campaign.**

DATE RECEIVED	CONTRIBUTOR'S NAME, ADDRESS, ZIP	OCCUPATION AND EMPLOYER	TYPE (use key code)	AMOUNT

Total cash seed money contributions (this page only) ⇒
(*combined totals from all Schedule A pages must be listed on Schedule F, line 1*)

Key Codes:
1 = Other Individuals
2 = Candidate and Candidate's Spouse/Domestic Partner
11 = Transfer from Previous Campaign
12 = Contributors Giving $50 or Less

CANDIDATE'S NAME

SCHEDULE A

CASH SEED MONEY CONTRIBUTIONS (continued)

DATE RECEIVED	CONTRIBUTOR'S NAME, ADDRESS, ZIP	OCCUPATION AND EMPLOYER	TYPE (use key code)	AMOUNT

Total cash seed money contributions (this page only) ⇒
(*combined totals from all Schedule A pages must be listed on Schedule F, line 1*)

Key Codes:
1 = Other Individuals
2 = Candidate and Candidate's Spouse/Domestic Partner
11 = Transfer from Previous Campaign
12 = Contributors Giving $50 or Less

CANDIDATE'S NAME

SCHEDULE A-1
IN-KIND CONTRIBUTIONS

In-kind contributions are goods and services (including facilities) that you received at no cost or at a cost less than the fair market value. They include all goods and services purchased for the campaign by the candidate or supporters if the campaign does not expect to reimburse the candidate or supporter. These contributions may come from the candidate, candidate's family, and supporters.

- **In-kind contributions are subject to the seed money restrictions and requirements described on Schedule A. Please read the instructions on Schedule A for information about how to report cash and in-kind contributions.**
- **Goods that you have retained from an earlier election such as signs are not in-kind contributions to your current campaign.**
- **If you received goods and services at a discount, report the amount of the difference between the fair market value and the cost you paid.**

DATE RECEIVED	CONTRIBUTOR'S NAME, ADDRESS, ZIP	OCCUPATION AND EMPLOYER	DESCRIPTION (of goods, services, facilities, or discounts received)	TYPE (use key code)	VALUE (estimated fair market value)
				Total in-kind contributions (this page only) ⇒ ***(combined totals from all Schedule A-1 pages must be listed on Schedule F, line 5)***	

Key Codes:
1 = Other Individuals
2 = Candidate and Candidate's Spouse/Domestic Partner
12 = Contributors giving $50 or less

CANDIDATE'S NAME

SCHEDULE B
EXPENDITURES

- **Enter the date, payee, expenditure type, and amount for each expenditure made during the report period.**
- **Enter a description of the goods and services purchased in the remarks section.**
- **Expenditures made with a candidate's or an authorized individual's personal funds must be reimbursed within the same report period as the expenditure. Enter the vendor as the payee and the purchase date. Report the name of the individual who made the payment in the remarks section. Report goods and services purchased by others for which no reimbursement will be made as an in-kind contribution on Schedule A-1.**
- **Only enter expenditures that have actually been paid. Enter unpaid debts and obligations on Schedule D.**
- **If you use campaign funds to pay or reimburse an immediate family member or household member for goods or services they provided or purchased for the campaign, you must list the family or household relationship in the**

EXPENDITURE TYPES			
APP	Apparel (t-shirts, hats, embroidery, etc.)	PER	Personnel and campaign staff, consulting, and independent contractor costs)
CON	Contribution to party committee, non-profit, other	PHO	Phones (phone banking, robocalls and texts)
EQP	Equipment of $50 or more (computer, tablet, phone, furniture, etc.)	POL	Polling and survey research
EVT	Campaign and fundraising events (venue/booth rental, entertainment, supplies, etc.)	POS	Postage for US Mail and mailbox fees
FOD	Food for campaign events or volunteers, catering	PRO	Professional services (graphic design, legal services, web design, etc.)
HRD	Hardware and small tools (hammer, nails, lumber, paint, etc.)	RAD	Radio ads and production costs only
LIT	Printed campaign materials (palmcards, signs, stickers, flyers, etc.)	TKT	Entrance cost to event (bean suppers, fairs, party events, etc.)
MHS	Mail house and direct mail (design, printing, mailing, and postage all included)	TRV	Travel (mileage and lodging, etc.)
OFF	Office supplies, rent, utilities, internet service, phone minutes and data	TVN	TV/cable ads, production, and media buyer costs only
ONL	Social media and online advertising only	WEB	Website and internet costs (website domain and registration, etc.)
OTH	Other and fees (bank, contribution, and money order fees, etc.)		

DATE EXPENDITURE MADE	NAME AND ADDRESS OF EACH PAYEE	TYPE (use code from above)	DESCRIPTION	AMOUNT

Total expenditures (this page only) ⇒
(*combined totals from all Schedule B pages must be listed on Schedule F, line 4*)

CANDIDATE'S NAME

SCHEDULE B
EXPENDITURES (continued)

DATE EXPENDITURE MADE	NAME AND ADDRESS OF EACH PAYEE	EXPENDITURE TYPE (use code from previous page)	DESCRIPTION	AMOUNT

Total expenditures (this page only) ⇒
(***combined totals from all Schedule B pages must be listed on Schedule F, line 4***)

CANDIDATE'S NAME

SCHEDULE D
UNPAID DEBTS AND OBLIGATIONS

- **List any debts or obligations that are unpaid at the close of this period (even if included in earlier reports).**
- **You have incurred a debt or obligation if you have placed an order for a good or service without making a payment; made a promise or agreement to pay for a good or service; signed a contract for a good or service; or received delivery of a good or service for which you have not paid.**
- **If the campaign has not received a bill for goods or services, contact the vendor to obtain the amount owed. If it is impossible to verify the amount of the debt, enter an estimated amount and indicate that the amount is estimated in the purpose section.**
- **Report actual payments to vendors on Schedule B.**

DATE OF OBLIGATION	CREDITOR'S NAME AND ADDRESS	PURPOSE	AMOUNT
		Total unpaid debts and obligations (this page only) ⇒ ***(combined totals from all Schedule D pages must be listed on Schedule F, line 6)***	

CANDIDATE'S NAME

DATE SUBMITTED:

SCHEDULE F
SUMMARY SCHEDULE
(MCEA CANDIDATES)

This page is required for all candidates except those checking the no activity box on the cover page of the report.

The cash balance on line 14 should match the campaign's reconciled bank account balance as of the last day of the report period.

CASH ACTIVITY FOR THIS PERIOD	
RECEIPTS	
1. CASH SEED MONEY CONTRIBUTIONS (Schedule A)	
2. OTHER CASH RECEIPTS (interest, etc.)	
3. TOTAL RECEIPTS (lines 1 + 2)	
EXPENDITURES	
4. EXPENDITURES (total of all Schedule B pages)	

OTHER ACTIVITY FOR THIS PERIOD	
5. IN-KIND CONTRIBUTIONS (total of all Schedule A-1 pages)	
6. TOTAL UNPAID DEBTS AT CLOSE OF PERIOD (total all Schedule D pages)	

CASH SUMMARY	
7. CASH BALANCE AT BEGINNING OF PERIOD (Schedule F, from last report)	
8. *PLUS* TOTAL RECEIPTS THIS PERIOD (line 3 above)	+
9. *MINUS* TOTAL PAYMENTS THIS PERIOD (line 4 above)	−
10. CASH BALANCE AT CLOSE OF PERIOD (lines 7 + 8 - 9)	=