



**2020 CAMPAIGN FINANCE REPORT
 FOR MAINE CLEAN ELECTION ACT LEGISLATIVE CANDIDATES**

Please complete ALL entries.

NAME OF CANDIDATE			<input type="checkbox"/> CHECK IF CHANGED FROM PREVIOUS REPORT
STREET			
CITY AND ZIP CODE		TELEPHONE NUMBER	
E-MAIL			
OFFICE SOUGHT		DISTRICT NUMBER	

NAME OF TREASURER			<input type="checkbox"/> CHECK IF CHANGED FROM PREVIOUS REPORT
MAILING ADDRESS STREET			
CITY AND ZIP CODE		TELEPHONE NUMBER	
E-MAIL			

<u>Type of Report</u>	<u>Due Date</u>	<u>Dates of Report Period</u>
<input type="checkbox"/> 11-Day Pre-Primary	May 29, 2020	End of Seed Money Report – May 26, 2020
<input type="checkbox"/> 42-Day Post-Primary	July 21, 2020	May 27 – July 14, 2020
<input type="checkbox"/> 42-Day Pre-General	September 22, 2020	July 15 – September 15, 2020
<input type="checkbox"/> 11-Day Pre-General	October 23, 2020	September 16 – October 20, 2020
<input type="checkbox"/> 42-Day Post-General	December 15, 2020	October 21 – December 8, 2020
<input type="checkbox"/> Amendment to: _____		
<input type="checkbox"/> Other (specify): _____		
<input type="checkbox"/> Check if campaign had no activity for the report period (no other pages are required).		

I CERTIFY THAT I HAVE EXAMINED THIS REPORT AND TO THE BEST OF MY KNOWLEDGE IT IS TRUE, CORRECT, AND COMPLETE.

Candidate's or Treasurer's Signature
Date

UNSWORN FALSIFICATION IS A CLASS D CRIME (17-A M.R.S.A. § 453).

CANDIDATE'S FULL NAME

**SCHEDULE A
MAINE CLEAN ELECTION ACT PAYMENTS**

- Enter the initial payments received during the report period. This information is found in the payment letter(s) that the Commission sent you. Report only the payments (and adjustments) that occurred in the report period.
- List primary election and general election payments separately.
- Contact the Commission at 207-287-4179 if you need assistance.

DATE	PRIMARY ELECTION PAYMENTS	AMOUNT
	INITIAL PAYMENT FOR THE PRIMARY ELECTION	

Adjustments

DATE	GENERAL ELECTION PAYMENTS	AMOUNT
	INITIAL PAYMENT FOR THE GENERAL ELECTION	

Adjustments

	TOTAL MCEA PAYMENTS ⇒ <i>(Enter on Schedule F, line 1)</i>	

**SCHEDULE B
EXPENDITURES**

- Enter the date, payee, expenditure type, and amount for each expenditure made during the report period.
- Expenditures made with a candidate's or an authorized individual's personal funds must be reimbursed within the same report period as the expenditure. Enter the vendor as the payee and the purchase date. Report the name of the individual who made the payment in the remarks section.
- Only enter expenditures that have actually been paid. Enter unpaid debts and obligations on Schedule D.

EXPENDITURE TYPES			
APP	Apparel (t-shirts, hats, embroidery, etc.)	PER	Personnel and campaign staff, consulting, and independent contractor costs)
CON	Contribution to party committee, non-profit, other	PHO	Phones (phone banking, robocalls and texts)
EQP	Equipment of \$50 or more (computer, tablet, phone, furniture, etc.)	POL	Polling and survey research
EVT	Campaign and fundraising events (venue/booth rental, entertainment, supplies, etc.)	POS	Postage for US Mail and mailbox fees
FOD	Food for campaign events or volunteers, catering	PRO	Professional services (graphic design, legal services, web design, etc.)
HRD	Hardware and small tools (hammer, nails, lumber, paint, etc.)	RAD	Radio ads and production costs only
LIT	Printed campaign materials (palmcards, signs, stickers, flyers, etc.)	TKT	Entrance cost to event (bean suppers, fairs, party events, etc.)
MHS	Mail house and direct mail (design, printing, mailing, and postage all included)	TRV	Travel (mileage and lodging, etc.)
OFF	Office supplies, rent, utilities, internet service, phone minutes and data	TVN	TV/cable ads, production, and media buyer costs only
ONL	Social media and online advertising only	WEB	Website and internet costs (website domain and registration, etc.)
OTH	Other and fees (bank, contribution, and money order fees, etc.)		

DATE EXPENDITURE MADE	NAME AND ADDRESS OF EACH PAYEE	TYPE (use code from above)	DESCRIPTION	AMOUNT
Total expenditures (this page only) ⇒ <i>(combined totals from all Schedule B pages must be listed on Schedule F, line 5)</i>				

**SCHEDULE D
UNPAID DEBTS AND OBLIGATIONS**

- List any debts or obligations that are unpaid at the close of this period (even if included in earlier reports).
- You have incurred a debt or obligation if you have placed an order for a good or service without making a payment; made a promise or agreement to pay for a good or service; signed a contract for a good or service; or received delivery of a good or service for which you have not paid.
- If the campaign has not received a bill for goods or services, contact the vendor to obtain the amount owed. If it is impossible to verify the amount of the debt, enter an estimated amount and indicate that the amount is estimated in the purpose section.
- Report actual payments to vendors on Schedule B.

DATE OF OBLIGATION	CREDITOR'S NAME AND ADDRESS	PURPOSE	AMOUNT
Total unpaid debts and obligations (this page only) ⇒ <i>(combined totals from all Schedule D pages must be listed on Schedule F, line 6)</i>			

**SCHEDULE E
CAMPAIGN EQUIPMENT/PROPERTY**

PART 1 - CAMPAIGN PROPERTY PURCHASED WITH MCEA FUNDS

- List campaign equipment or property purchased during this reporting period that may be converted to the candidate's personal use, such as computer, telephone/fax, photocopier, etc.
- Do not list signs, stationary, campaign literature, and other goods which have value only to the campaign.

DATE PURCHASED	DESCRIPTION OF EQUIPMENT OR PROPERTY	PURCHASED PRICE OR ESTIMATED VALUE WHEN ACQUIRED

PART 2 - SALES OF CAMPAIGN PROPERTY THIS PERIOD

- List all campaign equipment or property that was sold during this reporting period.
- If you sold equipment or property purchased with seed money, do not list the sale below. Please contact the Commission.

DATE OF SALE	NAME AND ADDRESS OF PURCHASER	DESCRIPTION OF PROPERTY	SALE PRICE (if sold this period)
	Name: Address:		
	Name: Address:		
	Name: Address:		

Total proceeds from equipment/property sales this period ⇒
(Enter on Schedule F, line 2)

CANDIDATE'S FULL NAME _____

DATE SUBMITTED _____

**SCHEDULE F
SUMMARY SCHEDULE
(MAINE CLEAN ELECTION CANDIDATES)**

This page is required for all candidates except those checking the no activity box on the cover page of the report.

The cash balance on line 10 must match the campaign's reconciled bank account balance as of the last day of the report period.

CASH ACTIVITY	
RECEIPTS	
1. MAINE CLEAN ELECTION ACT PAYMENTS (Schedule A)	
2. SALE OF CAMPAIGN PROPERTY (Schedule E, Part 2)	
3. OTHER CASH RECEIPTS THIS PERIOD (interest, etc.)	
4. TOTAL RECEIPTS THIS PERIOD (lines 1 + 2 + 3)	
EXPENDITURES	
5. EXPENDITURES THIS PERIOD (total of all Schedule B pages)	

OTHER ACTIVITY	
6. TOTAL UNPAID DEBTS AT CLOSE OF PERIOD (total all Schedule D pages)	

CASH SUMMARY	
7. CASH BALANCE AT BEGINNING OF PERIOD (Schedule F, line 10 from last report)	
8. PLUS TOTAL RECEIPTS THIS PERIOD (line 4 above)	+
9. MINUS TOTAL PAYMENTS THIS PERIOD (line 5 above)	-
10. CASH BALANCE AT CLOSE OF PERIOD (lines 7 + 8 - 9) (must match reconciled bank account balance)	=