



STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
152 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333



PAUL R. LEPAGE  
GOVERNOR

JOHN E. MORRIS  
COMMISSIONER

JAY BRADSHAW  
DIRECTOR

EMD Committee Meeting  
Thursday September 19, 2013, 9:30 a.m.  
Teleconference

Summary – No Quorum

Members: Laura Downing, Peter Daigle, Dave Gardner, Chuck McMahan  
Guests: Anthony Favreau, Melinda Dyer  
Staff: Drexell White

1. Call to Order – The meeting was called to order at 9:35
  - A. Introductions – Members and guests introduced themselves
  - B. Additions/Deletions to the Agenda - None
2. Minutes – April 25, 2013 - No Action Due to Lack of Quorum
3. Staff Reports
  - A. Maine EMS Update

Drexell reported that:

- Committee member Tracy Weed has tendered her resignation to the Committee as she is no longer employed in public safety communications. A notice of the vacancy will be sent to EMD Centers
- Work continues on the EMD Online Awareness Program
- Maine EMS will be sponsoring a Communications meeting on November 15, 2013 in the De Champlain conference room in Augusta to bring together members of the public safety telecommunications community, the Emergency Services Communications Bureau (ESCB), the Maine Emergency Medical Services Bureau, the Maine State Police Access Integrity Unit and the Maine Criminal Justice Academy to discuss the current system of Public Safety Telecommunicator training and regulation, and identify opportunities for improvement.
- The second session of the semi-annual Quality Assurance Refresher was conducted at the Maine Criminal Justice Academy on September 12<sup>th</sup>. Ken Hotaling from Priority Dispatch Inc. discussed updates to the EMD Quality Assurance System and answered questions posed by the group.

B. ESCB Update –

No report from the ESCB, but Drexell indicated that the September ED-Q and AQUA classes were cancelled due to lack of registrations.

4. Old Business

A. Determinant Code Implementation

The City of Portland's Response Assignment Plan has been approved by Maine EMS; the first EMS service to receive approval to use EMD determinant codes as part of a comprehensive EMS response plan.

B. QA Standards

*Standards 9A* of the EMD QA process will be issued by Priority Dispatch in October 2013. The revision updates several universal standards and terms used in the Quality Assurance process.

C. Committee Alternates – No Report

5. New Business - None

6. Next Meeting - Set Agenda, Date and Time

The next EMD Committee meeting is scheduled for Thursday, November 21, 2013 at 9:30 a.m. at Maine EMS in Augusta.

7. The meeting concluded its discussion at 10:02.

Respectfully submitted - Drexell White