



STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
152 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333



PAUL R. LEPAGE  
GOVERNOR

JOHN E. MORRIS  
COMMISSIONER

JAY BRADSHAW  
DIRECTOR

EMD Committee Meeting  
Thursday September 18, 2014 9:30 a.m.  
De Champlain Conference Room, Maine EMS, Augusta ME  
Minutes

Members: Stephanie Gibbs – Chair, Kathy Blagdon, Laura Downing, Brian Gregoire,  
Carolyn Dodge, Peter Daigle, Cindy Moore-Rossi, Dave Gardner

Staff: Drexell White

1. Call to Order – The meeting was called to order at 9:35 a.m.
  - A. Introductions – None Required
  - B. Additions/Deletions to the Agenda - None

2. Minutes – June 19, 2014

Members reviewed minutes from June 19, 2014 meeting, for approval.

***Motion: To approve the minutes of the June 19, 2014 meeting (Downing; Daigle – Motion Carries)***

3. Staff Reports

- A. Maine EMS Update

Drexell reported:

- The Maine EMS Quality Assurance and Improvement Committee has completed work on it Cardiac Arrest study. The QA & I Committee will be releasing a report about the study in the near future. The study illustrates the importance of EMD pre-arrival instructions and lay person CPR as part successful resuscitations
- The semi-annual Q review was held at the Maine Criminal Justice Academy in Vassalboro on September 8th, with Ken Hotaling from Priority Dispatch Corporation. Ken discussed:
  - QA Standards 9a, changes;
  - Changes at the International Academies of Emergency Dispatch (IAED) that included a new Board of Accreditation and Council of Standards for Quality Improvement;

- Inclusion of Narcan administration in version 13 of the Medical Priority Dispatch System, due out in 2015; and,
- Use frequency of specific protocols as a percentage of total calls.

#### 4. Old Business

##### A. Determinant Code Implementation

Drexell reported that he is developing a letter to EMS services clarifying what uses of the determinant code may be done at the local level vs. those requiring approval of a response assignment plan. He continues to visit EMS services as part of his EMD Center site visits to provide information and answer questions about determinant code use.

##### B. Standards 9a/AQUA 6 Implementation

QA standards 9a have been implemented by EMD Centers.

The committee briefly discussed the new accreditation standards (non-numerical) released by IAED.

##### C. Maine EMS Online Licensing

The bugs are being worked out of the online licensing system and Drexell is reviewing online licensing with EMD Center staff during his site visits.

Protocol 33 – Acuity Levels - No Report

#### 5. New Business

##### A. EMD Refresher

The committee discussed the development of an EMD refresher program for Maine EMDs. Currently the only refresher option is for dispatchers to attend a day or two of an initial class, which is focused at entry-level providers. Suggestions for a one-day refresher course included:

- Medical Legal
- Chief complaint choice
- Medical rationale for specific protocols
- Infrequent calls
- Quality Assurance & Improvement
- EMD Jeopardy (after-lunch exercise)

A subcommittee consisting of Laura Downing, Dave Gardner, Peter Daigle and Drexell White will begin the development process and report back to the committee in November.

#### 6. Next Meeting - Set Agenda, Date and Time

The next EMD Committee meeting is scheduled for Thursday, November 20, 2014 at 9:30 a.m. at Maine EMS in Augusta.

#### 7. Adjournment - The meeting adjourned at 11:30 a.m.

Respectfully submitted - Drexell White