



STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
152 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333



PAUL R. LEPAGE  
GOVERNOR

JOHN E. MORRIS  
COMMISSIONER

JAY BRADSHAW  
DIRECTOR

EMD Committee Meeting  
Thursday March 20, 2014 9:30 a.m.  
Teleconference  
Minutes

Members: Stephanie Gibbs – Chair, Laura Downing, Bill Holmes, Dave Gardner, Brian Gregoire, Chuck McMahan, Carolyn Dodge, Peter Daigle

Guests: Tom Selby, Rob Bickford, Deb Plummer, Anthony Favreau

Staff: Drexell White

1. Call to Order – The meeting was called to order at 9:33 a.m.
  - A. Introductions – Members and guests introduced themselves
  - B. Additions/Deletions to the Agenda - None

2. Minutes – April 25, 2013

Members reviewed minutes from April 25, 2013, for approval.

***Motion: To approve the minutes of the April 25, 2013 meeting (Gardner; Gregoire – Carries – Unanimous)***

3. Staff Reports

- A. Maine EMS Update

Drexell reported that three people submitted letters of interest for the At-Large EMD Committee position and that the letters have been submitted to the Board chair for review and selection.

- B. ESCB Update – No Report

4. Old Business

- A. Determinant Code Implementation

Staff has developed a determinant code guide that will be included in the MEMSRR run reporting system and available for viewing by all MEMSRR users. The guide will be included on the MEMSRR site pursuant to a limited-use contract with Priority Dispatch Corporation.

## B. Standards 9a/AQUA 6 Implementation

Standards 9a and AQUA 6 installation will require center IT personnel to work with Priority Dispatch Corp's IT department to ensure that the new versions of Xlerator 4 and AQUA 6 software are installed correctly. Ken Hotaling from Priority Dispatch Corporation (PDC) conducted an IT session on March 10<sup>th</sup> prior to the semi-annual Q review and explained that until Version 13 of the EMD protocols is released, centers will need to run two versions of Xlerator, one for the current version of the protocols and the other to accommodate AQUA version 6.

Following inquiries with EMD Centers, Maine EMS will set the effective date for centers to transition to standards 9a.

## 5. New Business

### A. Emergency Medical Dispatch Priority Reference System (EMDPRS)

The EMDPRS document has not been updated for several years. Staff will create a draft revision and distribute it via email to the committee for comment. The intent is to have the revised document to the Maine EMS Board for its June 2014 meeting.

### B. Maine EMS Online Licensing

Maine EMS will conduct a series of webinars with EMD Centers in April to familiarize center administrative personnel with the online EMD licensing and online access to center information. A survey will be sent to centers prior to the webinars in order to update center administrative positions in the Maine EMS licensing system.

### C. Protocol 33 – Acuity Levels

Committee members discussed Protocols 33 and 37 concerning inter facility transfer and concluded it would be helpful to have more defined acuity/transfer/evaluation levels. A subcommittee of Peter Daigle, Chuck McMahan and Peter Daigle will draft some proposed definitions in concert with the State Medical Director.

## 6. Next Meeting - Set Agenda, Date and Time

The next EMD Committee meeting is scheduled for Thursday, June 19, 2014 at 9:30 a.m. at Maine EMS in Augusta.

## 7. Adjournment - The meeting adjourned at 10:12 a.m.

Respectfully submitted - Drexell White