



STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE
04333



PAUL R. LEPAGE
GOVERNOR

JOHN E. MORRIS
COMMISSIONER

JAY BRADSHAW
DIRECTOR

EMD Committee Meeting
Thursday March 19, 2015 9:30 a.m.
De Champlain Conference Room
Minutes

Members: Stephanie Gibbs – Chair, Laura Downing, Kathy Blagdon, Carolyn Dodge, Peter Daigle, Bill Holmes, Cindy Moore-Rossi

Staff: Drexell White

1. Call to Order – The meeting was called to order at 9:35 a.m.
 - A. Introductions – None Required
 - B. Additions/Deletions to the Agenda – None

Drexell reported that Brian Gregoire sent his regrets that she would be unable to attend the meeting.

2. Minutes – November 20, 2014

Members reviewed minutes from November 20, 2014 meeting, for approval.

Motion: To approve the minutes of the November 20, 2014 meeting (Daigle; Rossi – Motion Carries)

3. Staff Reports

- A. Maine EMS Update

Drexell reported:

- The Emerging Infectious Disease (EID) tool is still activated. Staff is checking with the State Medical Director about options for abbreviated interrogations using the Tool.
- Maine EMS is beginning the Rulemaking process, with the goal that a preliminary draft of the Rules will be out this summer. Staff will look at EMD Rules for possible changes.
- The semi –annual EMD-Q review was held with Ken Hotaling from Priority Dispatch on March 2, 2015 at the Maine Criminal Justice Academy in Vassalboro. Ken reported that:
 - EMD – Q recertification tests may now be taken online.
 - The International Academies of Emergency Dispatch (IAED) is working on an audit process for continuing education verification

- IAED will send out Center verifications to Maine EMD Centers to update affiliation information.
- Version 13 of the EMD protocol is due out this summer.
- Maine EMS is working on standardizing the process for handling late quality assurance submissions to address centers that fall behind on quality assurance.
- Upcoming EMD –Q meeting – April 14, 2015 – Cumberland County RCC in Windham

4. Old Business

A. Determinant Code Implementation

Staff will be polling to update list of EMD Centers that broadcast determinant codes.

Bill Holmes discussed research that was done by Cumberland County RCC in conjunction with Gorham Fire Department, looking at EMD determinate codes and the resulting EMS run reports in order to confirm determinant code accuracy of EMD personnel. He said that the review of 100 calls confirmed the accuracy of emergency medical dispatcher's classification of calls.

B. Maine EMS Online Licensing

EMD online licensing is going well, with 75% of EMD license issued since August 2014, being done online. All Maine EMD centers renewed Center licenses online in November 2014.

C. Protocol 33 – Acuity Levels

Committee members cited the need to establish standardized acuity levels for Protocol 33. Staff will work with the Acuity Levels sub group to develop a draft for review.

D. EMD Refresher

The EMD Refresher sub group has met twice and will meet at the conclusion of the EMD Committee meeting. Committee members reviewed the topic areas and program outline. Bill Holmes asked that a copy of the topic areas be sent to committee members; he will run the list by his supervisory staff and solicit input.

The goal is to have a program ready for piloting in June 2015.

5. New Business

A. EMS Representative

Drexell reported that Chuck McMahan is no longer an EMS service director, and a vacancy for the EMS manager representative to the Committee exists. He will send correspondence to EMS services to solicit interest in the position.

B. Change in Quality Assurance Reporting

Staff will be looking into how EMD Quality Assurance data is submitted to Maine EMS given the change from compliance percentages to tracking deviations, and drafting options for consideration.

6. Next Meeting - Set Agenda, Date and Time

The next EMD Committee meeting is scheduled for Thursday, June 18, 2015 at 9:30 a.m. at Maine EMS in Augusta.

7. Adjournment - The meeting adjourned at 11:30 a.m.

Respectfully submitted - Drexell White