

# Minutes

## Maine EMS Education Committee Meeting

Wednesday January 8<sup>th</sup>, 2014  
Champlain Conference Room  
DPS Building- Augusta  
0930-1200

- I. **Call to Order 0930**  
*Members present:* Dan Batsie, Eric Wellman, Paul Froman, Brian Chamberlin, Dennis Russell, Kevin Gurney, Joanne Lebrun, Carol Pillsbury, Leah Mitchell, Joe Moore, Chris Pare  
*Members Absent:* Kevin Curry, John Brady  
*MEMS Staff:* Don Sheets, Jay Bradshaw  
*Guests:* Patrick Underwood, Leroy McDonough
- II. **Introductions/Public Comments:** No public comment
- III. **Additions to Agenda:** Leroy McDonough requested a discussion about geography and ability to hold courses
- IV. **Acceptance of Minutes:** Gurney, Russell motion to accept minutes. Unanimous approval
- V. **Staff Report –**
  - a. IC Proposal – Update that the recommended proposal was approved by the board
  - b. MDPB will not be meeting again until March for a regular meeting
  - c. Forgot Password Process – now integrated across the three MEMS systems allowing single username and password.
- VI. **Unfinished Business**
  - a. Training Centers
    - i. Pass Rates -
    - ii. Retention Rates – Joanne expressed concern about how the COA process would apply to the EMR, EMT, AEMT programs. Also she expressed that she was unclear about the definitions of retention and pass rates.
    - iii. Consensus is to have a subcommittee work on drafting a proposal and bring this back to the committee.
    - iv. Subcommittee – Leah, Leroy, Dan, Don, Joanne
- VII. **New Business:**
  - a. Out of state courses – There are concerns about out of state courses allowing students to complete clinical hours in Maine with little to no oversight.
  - b. Leah made a recommendation to post something on our website about out of state training and clinical issues.
  - c. Work Plan –
    - i. Updating TCAP

- ii. Updating Annual Report
- iii. Discussion came up about EMR protocols – It was determined this is not within the scope of this committee
  - 1. Jay made the point that this group could recommend that the MDPB look at this if the group feels it's important to education and the system.
- iv. Create an FAQ for approved online transition courses – Don will take care of this
- v. Instructor series – there has been a need and desire to start an instructor series on MEMSEd and this group would like to spend some time creating content.
- d. Leroy brought forth a question about education and geographic location

VIII. **Adjournment:** Pillsbury, Russell 1113