Date:  Thursday June 21, 2011  
Attendance:  Chris Baker, David Robie, Tim Nagle, Janet Purton, Mike Senecal  
Maine EMS Staff:  Jon Powers  
Meeting opened at:  1:00 pm

<table>
<thead>
<tr>
<th>TOPIC</th>
<th>DISCUSSION/ACTIONS TAKEN</th>
<th>FUTURE ACTION</th>
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<td>1. Approve Minutes of April 21,2011</td>
<td>Approved with no changes.</td>
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| 2. MEMSRR Update | Jon provided an update of the current status of the MEMSRR.  
       a. Validation Rules – project has been completed with the addition of 67 validation rules. Hopefully we will see the providers directed to a better report.  
       Chris Baker did mention a problem with the rules requiring a duration of chief complaint and not allowing “0” for calls without a chief complaint.  
       b. New Run Form – Will become mandatory on July 5th. Most of the “bugs” have been resolved and will improve report quality. The biggest concern from users is the time it takes to load.  
       ImageTrend states the V4.6 update in early July will improve that significantly  
       c. XSD for Importing Services – discussion is still taking place within Maine EMS as to a implementation date for the XSD. Jon is aiming for an August 1st activation. This file would prevent information that is no longer being collected to come into the database. | Jon will look into a fix for the duration of chief complaint issue. |
| 3. NEMSIS Version 3 Update | Jon reported NEMSIS Version 3 data dictionary is out for final review and comment. For any interested in reviewing it they can find it at http://www.nemsis.org/v3/downloads/datasetDictionaries.html  
       Jon states he has a webinar with NASEMSO Data Managers Council and will provide more information as it comes available. | - |
### 4. EMS Incident Summary “Report Card”

Discussion held creating a weekly or monthly “report card” that would automatically be emailed out to service directors providing them with a brief summary of the information that has been entered under their service.

Some ideas provided were to provide some type of Call volume to date, Average Times, Validation, Aggregate list of validation issues, Disposition of calls. Tim Nangle suggested the email be kept as short as possible and if more information is needed, provide an easy link to a larger report. The larger report could provide regional & state comparison.

A similar report would also be created for importing services.

Jon will work up a proposal for the groups review and discuss the possibilities with ImageTrend.

### 5. Other Business

No Other Business Presented

### 6. Adjourn

Meeting adjourned at 1347 hrs
Next meeting will be August 16th at 1300 hrs

**Conference Call information:** 1-866-244-8528  **Passcode:** 996878