



PAUL R. LEPAGE  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
152 STATE HOUSE STATION  
AUGUSTA, MAINE 04333



JOHN E. MORRIS  
COMMISSIONER  
SHAUN A. ST. GERMAIN  
DIRECTOR

Maine Board of EMS  
Minutes of July 11, 2018 Board Meeting  
Held in the Champlain Conference Room at 45 Commerce Drive, Augusta, ME

**CALL TO ORDER**

Chair Scott Susi called the meeting to order at 9:30 a.m. This meeting is noted as “off-cycle” in order to address concerns about the Regional EMS contracts.

**MEMBERS PRESENT**

- |  |                                       |
|--|---------------------------------------|
| Scott Susi, Chair, Fire Chiefs Assn. Rep | John Martel, Emergency Physician Rep  |
| Joe Kellner, Chair-Elect, Region 4 Rep   | Joe Conley, For-Profit Rep            |
| Dennis Russell, Not-for-Profit Rep       | Greg Coyne, Region 6 Rep              |
| Julie Ontengco, Hospital Rep             | Nathan Allen, Region 5 Rep            |
| Brent Libby, Fire Chief Rep              | Matthew Sholl, State Medical Director |
| Heidi Bowen, Emergency Nurse Rep         | Brad Chicoine, Municipal EMS Rep      |
| Judy Gerrish, Public Rep                 | Lori Metayer, Region 2 Rep            |
| Tim Beals, Region 3 Rep                  |                                       |

**MEMBERS ABSENT**

- Vacant, Region 1 Rep
- Carolyn Brouillard, Non-Transporting Rep
- Laura Downing, EMD Rep

**STAFF PRESENT**

- |                                   |   |
|-----------------------------------|---|
| Shaun St. Germain, Director       | Tim Nangle, Data Coordinator                |
| Jason Oko, Licensing Agent        | Katie Johnson, Assistant Attorney General   |
| Don Sheets, Education Coordinator | John Morris, Commissioner of Public Safety  |
| Katie Boynton, Project Manager    | Janet Joyeux, Assistant to the Commissioner |

**PUBLIC PRESENT**

- |   |                               |
|---|-------------------------------|
| Kate Zimmerman, Associate State Med. Dir. | Ben Zetterman, Aroostook EMS  |
| Rick Petrie, Atlantic Partners EMS        | Joanne Lebrun, Tri-County EMS |

● **Excellence** ● **Support** ● **Collaboration** ● **Integrity** ●

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With offices located at the Central Maine Commerce Center, 45 Commerce Drive, Suite 1, Augusta, ME 04330

Robert Russell  
Nathan Yerxa  
Brian Chamberlin  
Shaun Godwell  
Jim MacDonnell  
David Meja  
Mike Senecal

Ed Moreshead  
Marc Minkler  
Chris Pare  
Lisa Bennett  
Seth Ritter  
Jay Bradshaw

### **MINUTES REVIEW AND APPROVAL**

*Review and approval of the minutes of June 6, 2018*

In a motion by Kellner, seconded by Russell, to approve the June 6, 2018 minutes as amended. Unanimously voted.

### **DISCLOSURE OF CONFLICTS OF INTEREST**

*No disclosure of conflicts of interest.*

### **PUBLIC COMMENT**

*Jay Bradshaw speaks on behalf of the Maine Ambulance Association.*

Mr. Bradshaw provides the Board with handouts and an overview of where the MAA believes the system should be headed. Mr. Bradshaw presents the results of an MAA survey of EMS providers and leaders regarding Regional EMS offices and the Maine EMS office.

Concerns mentioned by Mr. Bradshaw include the Maine EMS telephone tree and the difficulty people are having reaching someone in the office, inaccuracies in the report provided by the facilitator from the May EMS Board Retreat, and a suggestion to the Board to re-review the 2016 ASMI survey results and to reach out to the 125+ people who expressed an interest when completing the survey.

Mr. Bradshaw speaks of the MAA commitment to actively support a robust statewide EMS system.

*Rick Petrie speaks on behalf of Atlantic Partners EMS*

Mr. Petrie provides the Board with a packet of historical information related to the EMS System.

### **NEW BUSINESS**

#### **Contract and RFP Discussion**

*Scott Susi speaks to the RFP review process that resulted in the original RFP being cancelled.*

There is discussion by members of the Board on what the contract deliverables should be for the next Regional RFP. Janet Joyeux from the Department of Public Safety provides the Board with a clearer overview of the RFP and contracting process, and provides a recommended timeline to

ensure the RFP and contracts are in place well in advance of July 1 annually. The Board develops a list of action items to move forward. Discussion on RFP deliverables continues. The Board discussed holding regional listening sessions at each service across the state. Brent Libby recommended that the Board develop a draft strategic plan at the next meeting. The Board is in favor. Rick Petrie provided the Board Chair with the NASEMSO Strategic Plan Planning Template. Joe Conley asks to address why we needed to hold an emergency off-month meeting; he states that the Board needs to be more involved and if they had done so, we wouldn't be here today.

In a motion by Russell, seconded by Conley, to move the Board to a monthly meeting schedule. Unanimously voted.

### **ADJOURNMENT**

*The next Board meeting will be held on August 1, 2018 at 9:30 a.m.*

There being no further business, Libby motioned to adjourn, seconded by Kellner. Unanimously voted.

*Respectfully submitted by:*

*Katie L. Boynton, Project Manager*

*Board approved: September 5, 2018*