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JOHN E. MORRIS
COMMISSIONER

JAY BRADSHAW
DIRECTOR

BOARD OF EMS MEETING
DECEMBER 4, 2013
DECHAMPLAIN CONFERENCE ROOM

MINUTES

Members Present: Jeff Rowe (chair-elect), Joe Conley, Nate Contreras, Laura Downing, Nancy Jackson, Paul Knowlton, Lori Metayer, Julie Ontengco, Matt Sholl, MD (ex-officio), Mike Senecal, Brian Stockdale, Percy Thibeault

Staff: Jay Bradshaw, Alan Leo, Jon Powers, Don Sheets, Drexell White

Office of Attorney General: Lauren LaRochelle, AAG

Regional Coordinators: Joanne LeBrun

Guests: Jim McDonough, Dan Batsie, Boyd Walsh

1. Introductions were made and all were welcomed.

2. Minutes – October 2, 2013

a. **MOTION: To approve the minutes of the October 2, 2013, meeting as corrected. (Senecal; second by Jackson). Unanimous**

3. Public Comments – None

4. Old Business

a. Community Paramedicine Pilot Projects – Jay Bradshaw reported that with the merger of the Winthrop and Delta projects, and the approval of Lincoln County Healthcare’s project, the 12 pilot sites have been filled. Most of the pilot sites have started providing this service, with the remaining (Lincoln County Healthcare, Searsport, and Winthrop) to commence over the next couple of months.

5. New Business

a. Investigations Committee

MOTION: For the Investigations Committee to approve the minutes of the November 6, 2013, meeting as distributed. (Contreras; second by Downing) Carried 3/0/1 with one abstention (Knowlton).

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Alan Leo reviewed the cases and responded to questions from Board members.

MOTION: For the Board to ratify the Investigation Committee minutes of November 6, 2013, as presented. (Stockdale; second by Contreras) Unanimous.

- b. Legislative and budget updates – Jay Bradshaw reported that MEMS is not aware of EMS related legislation pending for the 2nd Regular Session. Nothing new to report on the FY14 budget.
- c. Committee reports
 - i. Education – Don Sheets presented a proposal from the Education Committee to update the training requirements for Instructor/Coordinators (I/C). The details of the proposal are attached.

In response to questions about the impact on Training Centers, Joanne LeBrun and Dan Batsie indicated their support for the proposal. Centers. Don confirmed that all regional offices and training centers were asked to provide feedback to the proposal and all those who responded expressed support. There will be no impact upon current I/Cs and the ability to use ProBoard opens up opportunities for more local programs.

MOTION: To table this item until more input is obtained. (Thibeault). Failed to obtain a second.

Don said that he is working on a written guide that will clarify the procedure for a candidate to take the ProBoard exam.

MOTION: To approve the presented changes to I/C training, effective immediately. Current programs may continue until March 1, 2014, and I/Cs using the existing program will have until March 1, 2015, to complete the student teaching requirement. (Stockdale; second by Senecal) Carried with one opposed (Thibeault).

- ii. Data - Jon Powers reported that the Committee has not met recently, but work is continuing to prepare for the rollout of NEMSIS 3.0. Although this was originally planned for July 2014, recent changes made to this revision may affect that timeline.
- iii. Exam – Drexell White reported that the Committee continues its review of the psychomotor skills assessments.
- iv. EMD – Drexell White reported that the Committee has not met since the previous Board meeting and that the EMD Awareness training will be uploaded to MEMSEd within the next few days. This program is designed to help EMS providers better understand how EMD and the determinate codes are determined.
- v. Ops Team – Joanne LeBrun reported that agenda items at the Ops Team meeting included:
 - meeting with Dr. Stephen Sears, ME CDC Epidemiologist. Dr. Sears will be periodically attending Ops Meetings primarily to keep the lines of communication open.
 - discussion on the EMS Week insert and options for alternatives if necessary due to funding restrictions.
 - updating the Chemical, Burn, Radiation, Nuclear Exposure manual that Ops developed several years ago. Plan is to review and update the manual at the January

2014, meeting.

- discussed the need for infection control training which APEMS is planning.
- protocol implementation and the bulk purchase of pumps that will start arriving within the next few weeks.

- d. Orientation to Board roles and responsibilities – Lauren LaRochelle, AAG, reviewed the responsibilities of the Board and referenced both the EMS law and the EMS rules. She also reviewed the investigative process and the importance of adhering to this process. Lauren also presented a some changes that the Board may want to consider:

- The statute currently requires going to District Court in order for the Board to revoke a license – changing this will require legislative action.
- The Board may also want to consider a Rules change that would require a response from the subject of an investigation prior to an investigative hearing.

Lauren’s presentation and narration will be available from MEMS for new Board members.

- e. Other – Jay Bradshaw reported that there are several members whose terms expire in January (Downing, Contreras, Senecal, Jackson, Conley, and Gerrish). Application packets were distributed and those interested in reappointment should complete and return the applications to the Governor’s Office as soon as possible.

6. Staff Reports

- a. MEMS – Jay Bradshaw reported that the protocol app for Android devices is available at Google Play. The process to get approval from Apple has been considerably more time consuming, but both the app developer and MEMS are pushing to get this available as soon as possible.

Jay also reported that next week the new MEMS web site will be launched, which includes online licensing. This is the culmination of several projects in which all staff members have been participating – and some components have been years in the making and required a number of behind-the-scenes changes. This will be a ‘soft launch’, which is intended to have users try it and provide feedback before we do a big splash announcement.

Dawn Kinney will be out on an extended leave and MEMS has contracted with Karen Packard to assist with investigations on an as-needed basis. Karen has done investigative work with MEMS in the past and also works with other regulatory boards.

- b. Medical Director report – Dr. Sholl reported that:
- The MDPB will not meet in January due to conflicts in scheduling with the NAEMSP annual meeting. The meeting will in February will be a retreat with MDPB and Ops to provide an update on national trends and develop a work plan for the coming year. Part of the retreat will also include a discussion about the process for the MDPB to be involved in the review process for LifeFlight protocols.
 - The protocol update programs seemed to go well with good participation from MDPB members. The online program available at MEMSEd continues to be a valuable resource for providers.
 - There was some discussion about the protocol requirement for IV pumps, which have been a requirement since December 2011, but many services did not make arrangements until the roll-out of the 2013 protocols. Services who did not have a pump prior to December 1, 2013, were given the opportunity to submit an interim plan that can be in effect until March 1, 2014.
 - Work continues with the Interfacility Work Group and a smaller sub-group who are working on updating PIFT and looking at interfacility transport

needs. One goal of this group is to develop a White Paper on the best practices for patient transport that will be presented to the Maine Hospital Association Quality Council.

- For the past year, several state medical directors have been participating in the development of evidence-based protocols. In January, 2014, protocols will be released for: Pediatric Seizures, Adult and Pediatric Pain Management, and the Use of a Helicopter in Trauma.
- QI Committee is working on a project to evaluate out of hospital cardiac arrest results.

c. Other - none

7. The next scheduled Board meeting will be on Wednesday, February 5, 2014 @ 9:30 AM
8. Meeting adjourned at 11:47 AM