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STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
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JOHN E. MORRIS
COMMISSIONER

JAY BRADSHAW
DIRECTOR

BOARD OF EMS MEETING
APRIL 4, 2012
DECHAMPLAIN CONFERENCE ROOM

MINUTES (APPROVED)

Members Present: Tim Beals (chair), Judy Gerrish (chair-elect), Joseph Conley, Nate Contreras, Paul Knowlton, Nancy Jackson, Kalem Malcolm, Jeff Rowe, Mike Schmitz, Percy Thibeault

Staff: Jay Bradshaw, Dawn Kinney, Alan Leo, Drexell White

Regional Coordinators: Steve Corbin, Joanne LeBrun, Marc Minkler, Rick Petrie

Office of Attorney General: Lauren LaRochelle, (AAG)

Guests: David Robie, Patrick Underwood, Norm Dinerman, Tom Judge, Dan Batsie, John Koistra

1. Introductions made.
2. Approval of February 1, 2012, minutes

MOTION: To accept the minutes of the February 1, 2012, meeting as presented. (Thibeault; second by Contreras) Unanimous.

MOTION: To approve s changes to the October 2011, Board minutes to correct the Committee approval and Board ratification of the October 3, 2011, Investigation Committee . (Thibeault; second by Leach). Unanimous.

3. Public Comments – none
4. Old Business
 - a. Community Paramedicine Pilot Project Update – Jay Bradshaw reported that LD 1837 has been passed and signed by the Governor. The effective date will be 90 days after the Legislature adjourns. The Community Paramedicine RFP was released on March 20, with proposals due back May 1. A question arose about whether approval would require Board action or could be done by staff. Consensus was to review application material and process at June Board meeting and make a decision at that time.
 - b. Personnel Committee report – nothing to report.

5. New Business
 - a. Investigations Committee

MOTION: For the Investigations Committee to approve the minutes of the March 7, 2012, meeting as corrected. (Leach; second by Gerrish). Unanimous

Dawn Kinney reviewed the cases discussed at the March 7, 2012, meeting.

MOTION: To enter executive session pursuant to 32 M.R.S.A. §92 and 1 M.R.S.A. §405(6)(E) & (F), to receive legal advice and review of confidential material concerning case number 11-063. (Leach; second by Schmitz) Unanimous.

Executive session started at 9:50.

Kalem Malcolm recused himself and left the room.

MOTION: To exit executive session (Leach; second by Thibeault)

Executive session ended at 10:26.

MOTION: To enter executive session pursuant to 32 M.R.S.A. §92 and 1 M.R.S.A. §405(6)(E) & (F), to receive legal advice and review of confidential material concerning case number 12-002 and 12-003. (Leach; second by Thibeault) Unanimous.

Executive session started at 10:28.

Kalem Malcolm recused himself and left the room.

MOTION: To exit executive session (Leach; second by Conley)

Executive session ended at 11:00.

MOTION: To enter executive session pursuant to 32 M.R.S.A. §92 and 1 M.R.S.A. §405(6)(E) & (F), to receive legal advice and review of confidential material concerning case number 12-001 (Leach; second by Schmitz) Unanimous.

Executive session started at 11:02.

Kalem Malcolm remained out of the room.

MOTION: To exit executive session (Leach; second by Gerrish)

Executive session ended at 11:11.

MOTION: For the Board to ratify the Investigation Committee minutes of March 7, 2012, as presented. (Thibeault; second by Rowe), Unanimous

MOTION: To accept the Investigation Committee's recommendation regarding case # 12-001. (Leach; second by Thibeault) Unanimous.

MOTION: To request the Medical Directions and Practice Board review LifeFlight of Maine Policy #642 "Just Culture" (Leach; second by Gerrish) Passed with one abstention (Malcolm)

- b. Committee action items
- i. Education – Jay Bradshaw reported that the Education Committee is continuing its work to update the Clinical Behavioral Objectives. As part of that update, the Committee is recommending that the clinical requirement for endotracheal intubation be removed for EMT-Intermediate programs since effective 12/1/11, that is no longer an EMT-I skill.

MOTION: To remove the clinical requirement for endotracheal intubation for EMT-Intermediate. (Leach; second by Contreras) Unanimous
 - ii. Data – no meeting since last report
 - iii. Exam – Drexell White reviewed the changes to the Exam Administrator Manual, which reflect the transition to align with the National Registry exam process.

MOTION: To approve the changes in the Maine EMS Exam Administrator Manual as presented. (Thibeault; second by Rowe) Unanimous
 - iv. EMD – Drexell White reported that there are over 50 train the trainers to deliver the EMD Awareness Program for EMS Providers. This program is designed to familiarize pre-hospital EMS providers with the EMD process, introduce them to the concept of prioritized response based upon determinant codes and answer any questions about the integration of EMD and EMS. Beginning with the January 2012 Quality Assurance reports from the EMD Centers to Maine EMS, that information is now being shared with the other EMD Center Directors. With the intent that the Centers can share best practices and get an idea how the system is working.
 - v. Ops Team – Steve Corbin reported that the Ops Team is continuing the preparation on the supplement for newspapers statewide for EMS Week. Reviewed and discussed the proposed draft Maine EMS Rule changes. Received regional updates from all.
- c. Rules revisions and process – MEMS staff reviewed and discussed the proposed draft changes to the MEMS rules. Based upon the discussion, staff will update the draft and distribute for comments. This process is an informal one that is not required by the Administrative Procedures Act; however, it has proven helpful as a tool to get input. Comments received prior to May 15, will be compiled and presented to the Board at the June 2012 meeting.
- d. Awards Committee - Joe Conley, Kalem Malcolm, and Judy Gerrish volunteered to be on the Awards Committee. A meeting will be schedule to select the recipients for 2012. Joanne LeBrun will be representing the regional coordinators.
- e. Nominations Committee – Jeff Rowe, Kalem Malcolm, and Steve Leach volunteered to be on the Nominations Committee.
- f. Other – Dawn Kinney reported on a request from Wells EMS to amend the Consent Agreement and allow the service to have until June 1, 2012, to complete the required training for personnel.

MOTION: To grant the extension until June 1, 2012, for the completion of training for Wells EMS providers, and that this will be the only extension granted. (Leach; second by Thibeault). Unanimous.

6. Staff Reports

a. MEMS Report

i. Staff– Jay Bradshaw reported:

- Ken Albert has accepted a position as Director of Licensing and Regulatory Services at Maine DHHS and as a result, must resign from the Board of EMS.
- The process to fill the Training & Education Coordinator position continues. Interviews were held last week and references are being checked.
- The RFP for Trauma Coordinator should be released soon. This is a contracted position, funded by a grant from the Office of Rural Health, Medicare FLEX grant.

ii. Other – none.

b. Medical Director report

i. MDPB – Jay Bradshaw on behalf of Dr. Sholl:

- The MDPB has spent considerable time responding to the ongoing medication shortages affecting EMS. Several interim protocols have been developed for use during the time that a primary medication is unavailable. Several training programs have been added to the MEMSEd web site for medications.
- Because of the positive experience using MEMSEd for training, the MDPB will be continuing considering appropriate intervals for protocol updates. One that may be discussed is the Trauma Triage protocol now that the US CDC has modified their Trauma Triage Guidelines. This will likely be a topic for both the TAC and MDPB.
- A letter is being sent to all hospital pharmacists thanking them for their ongoing assistance dealing with medication shortages and with a goal of establishing better ongoing dialog with regional and state EMS offices.
- At the February MDPB meeting, a motion was passed to recommend that the Board of EMS allow all medications to be eligible for Out of Drug Box (ODB) storage. Currently there is a specific list of eligible medications.

MOTION: To approve all non-scheduled medications to be eligible for a service specific Out of Drug Box policy (Conley; second by Leach) Unanimous

There was additional discussion about updating the information about what a service must do to have an ODB policy. Maine EMS has a guide that will be updated as a result of this action. Maine EMS will also obtain federal clarification on storage issues, especially with regard to scheduled medications.

ii. QI – The QI Manual is available from the Maine EMS web site, and the Committee is working on the first state performance reports: chest pain patients who receive aspirin.

iii. Agitated Patient Pilot Project update – one service has been trained, and others may be in the coming weeks. The number of Bath Salts cases seems to have dropped. There have been no patients treated using the pilot protocol. It is unknown how the shortage of benzodiazepines will affect this protocol.

iv. Other – none

7. The next regularly scheduled Board meeting will be on Wednesday, June 6, 2012 @ 9:30 AM

8. Meeting adjourned at 1:30 PM.