



Governor:
Janet T. mills

Commissioner:
Michael Sauschuck

Director:
J. Sam Hurley

Quality Assurance & Improvement Committee
Minutes for June 16, 2021

“The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all clinicians. All members of this committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this committee, we commit to serve the respective clinicians, communities, and residents of the jurisdictions that we represent.”

1. Call to Order
2. Reading of the mission statement
3. Attendance
 - a. Committee Members:
 1. Matt Sholl, MD, Kate Zimmerman, DO, Beth Collamore, MD, Ben Zetterman, Rick Petrie, Joanne Lebrun, Chip Getchell, Stephen Smith, Alan Henschke
 - b. Maine EMS Staff
 - a. Jason Oko, Sam Hurley
 - c. Public Members
 - a. Debbie Morgan, Dan Masselli, Cheri Volta, Melinda Dyer, Robert Sharkey
4. Public Comments
 - a. No comments were offered
5. Minutes
 - a. May Minutes
 - i. Motion to accept By Chip, Second by Rick, motion passed unanimously.
6. Old Business:
 - a. Open Committee Positions
 - i. Joanne kept time,



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- ii. Matt led the conversations
 - iii. we will do one interview at a time
 - iv. 15 minutes per candidate,
 - v. Other candidates and the public were placed in the waiting room.
 - vi. this will be a standard for future interviews on the committee.
 1. Mid Coast rep
 2. Southern Maine Rep
 - a. Dan Masselli interviewed for the position
 3. Non-transporting Rep
 - a. Cheri Volta Interviewed for the position
 1. The committee will motion to add her to the committee
 - b. John Bellino applied but was not present for an interview.
 4. EMD Rep
 - a. Melinda Dyer interviewed for this position
 - b. Robert Sharkey interviewed for the position
 5. Region 3 Rep
 - a. No applications received to date.
 - b. Jason will need to re-post the position
 6. A motion was made by Beth Collamore, seconded by Chip Getchell to present Dan Masselli, Cheri Volta, and Melinda Dyer, with Robert Sharkey as an alternate for the EMD Position, to The Maine EMS Board Chair for approval into the positions they were interviewed for. This motion was approved unanimously by the committee.
 7. The following positions remain unfilled.
 - a. Mid-Coast Representative
 - b. Region 3 representative
- b. Trauma Newsletter
- i. Review



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1. Kate Zimmerman made a motion to delegate the completion of the newsletter to Jason & Sam, second by Beth Collamore, the committee voted unanimously by all members present to delegate the completion of the trauma newsletter to Jason & Sam, the newsletter will be available on the SharePoint drive for editing by 4:00 P.M. on Friday at which point Jason & Sam will make final edits and send the newsletter out.
- c. Sepsis Newsletter
 - i. This agenda item was not discussed due to time constraints
- d. New Business
 - i. No new business was discussed; however, we will be creating an onboarding plan for new committee members.
- e. Newsletter planning template
 - i. This item was not discussed due to time constraints
- f. Adjournment
 - i. A motion to adjourn was made by Joanne Lebrun, Next meeting will be July 21, 2021 at 13:30.