



# East Millinocket Fire Department

*Professionals Within the Community*

- Kevin McAdam, Fire/EMS Chief

05/13/2025

**To Aaron Lee,**

I am writing in response to your request for a letter relinquishing the Medway 911 service area. The Town of East Millinocket acknowledges that the Town of Medway intends to establish its own licensed ambulance service to provide emergency medical response within its municipal boundaries.

As the current EMS provider for Medway, East Millinocket remains committed to delivering the high-quality care your community has come to expect. We fully support a cooperative and orderly transition as Medway prepares to assume responsibility for its emergency medical services.

At this time, East Millinocket is not issuing a voluntary release of the 911 service area, as we are committed to ensuring that the citizens of Medway are not left without transporting EMS coverage. However, upon official notification from Maine EMS that Medway has received its transporting service license and is prepared to begin operations, the Town of East Millinocket will formally conclude its provision of 911 EMS coverage to Medway.

We look forward to working together to establish strong mutual aid agreements and maintain regional public safety through continued collaboration. Once Medway's transporting license is approved by Maine EMS, East Millinocket will fully cooperate to ensure a smooth and seamless transition for all residents.

We are proud to have served the Medway community for many years and remain dedicated to supporting your efforts during this transition.

If you require any additional documentation or coordination during the licensing process, please do not hesitate to contact us.

Sincerely,

Kevin McAdam, Fire/EMS Chief

*Kevin McAdam*

**KRISTIA. POWERS**  
Notary Public, State of Maine  
My Commission Expires 12/15/2029



New Service Demographics

Section 1 - Service Contact Information

Licensed Maine EMS agencies must list address' where Maine EMS can send communications via US Postal Service Mail, Non-US Postal Service Mail delivery (e.g. Fedex, UPS or private courier) and electronic mail. In this section enter the mailing address (via US Postal Service), we'll ask about your shipping address later.

\*New EMS Service Name

Medway Fire Department

\*Street 1

23 Grindstone Road

Street 2

\*Postal Code - Enter the zip code of the Mailing Address and click "Lookup" to populate the information below.

04460

\*City

Medway

\*County

Penobscot

\*State

Maine

\*Service Primary Phone #

207 - 746 - 9618 Ext:

Fax

207 - 746 - 5877

\*E-mail Address

a.lee@medwayfd.org

Website

www.medwayfd.org

Section 2 - Shipping Information

Occasionally, Maine EMS sends information via a third party carrier (UPS, FEDEX, Private Courier). Please enter an address where you can recieve these types of parcels. DO NOT USE A post office box in this section.

\*Shipping Street 1

4 School Street

Shipping Street 2

\*Shipping Postal Code (Enter the agencies shipping postal code and click "Lookup" to populate the information below.

04460

\*Shipping City

Medway

**\*Shipping County**

Penobscot

**\*Shipping State**

Maine

**Section 3 - Service Characteristics**

Maine EMS requires, collects and reports certain information about the EMS agencies in Maine to the National Emergency Medical Services Information System (NEMSIS), in order to ensure we send the most accurate information, please complete the information below.

**\*What license level is your agency applying for?**

☒ Emergency Medical Technician

☐ Advanced EMT

☐ Paramedic

☐ Emergency Medical Responder

☐ EMD Center

**\*Has this service ever been previously licensed as an EMS Agency in Maine?**

☒ Yes

☐ No

**What was the previous EMS Agency License Number**

1054

**EMS Agencies in Maine are allowed to request a "Permit Level." Is your agency requesting a "permit" level?**

Select EMS Agencies in Maine are allowed to request a "Permit Level." Is your agency requesting a "permit" level?

**\*What is the Ownership Type of this agency?**

Municipal

**\*EMS agencies are required to have a federal tax ID/EIN. Please enter that below:**

01-6000265

**\*What is your agencies primary type of service?**

Non-Transporting Service

**What other type(s) of service does your agency propose to provide? If none, leave the default "Not Applicable" unchanged.**

**Available**

Air Medical  
Community Paramedicine  
PIFT  
Restricted Response Air Ambulance Service (RRAAS)

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**Selected**

Ground Ambulance Service  
Junior Program

**\*What is your organizational employment status? Note: Volunteer means NO monetary compensation is paid at any time.**

Mixed

**\*Please select the option below that best describes your EMS agency type**

Fire Department

**\*Is your organization non-profit or for profit service?**

Not For Profit

An EMS agency that chooses to bill insurance companies are required to have an National Provider Identifier Number. If you have one, please enter it below (You can look up your organizations NPI Number at [www.npidb.org](http://www.npidb.org))

1689297137

If you agency is affiliated with a fire dept please tell us what the FDID Number is:

J3370

#### Section 4 - Physical Base Locations

### Physical address of bases used by this service: (At least 1 base location must be listed)

For services licensed as Ground Ambulance Services, Scene Response Air Ambulance Services or Restricted Response Air Ambulance Services, Base Location means the physical location within a municipality, designated by the service and approved by the Board, from which a service responds its ambulances to the service's Primary Response Area(s).

For Non-Transporting Services or Transfer Air Ambulance Services, Base Location means that the service maintains a single listing for public access and annual inspection.

**\*Base Name**

Medway Fire Department

**\*Base Number**

1

**\*Base Physical Address**

23 Grindstone Rd

**\*Base Postal Code**

04460

**\*Base City**

Medway

**\*Base County**

Penobscot

**\*Base State**

Maine

**\*Base Phone**

207

-

746

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9618

#### Section 5 - Quality Assurance/Quality Improvement Plan & Pharmacy Agreement

Licensed Maine EMS services are required to have a quality assurance/improvement plan. Upload a copy of your agencies quality assurance/improvement plan here.

\*Upload QA/QI plan here

Change File

Quality Improvement Play\_Policy (1).pdf

Name

Service Quality Assurance Plan

Document Type

Service QA/QI Plan

\*Pharmacy Agreement

Change File

Xerox Scan\_01152025151328.pdf

Name

Service Pharmacy Agreement

Document Type

Pharmacy Agreement

Section 6 - Communicatons  
Please list the following agencies and their telephone numbers:

Service Dispatch Name

Penobscot County Regional Communications Center (PRCC)

Service Dispatch Emergency Details

Dispatch Emergency Phone

-

-

Dispatch Emergency Secondary Phone (other than 911)

207

-

945

-

4636

Dispatch Business Phone

207

-

945

-

4636

New Service Administration

Section 7 - Administration  
Reperesentitives of Maine EMS can only communicate with the officials you list below regarding the EMS agency. Maine EMS rules REQUIRE agencies provide the name and contact information for the following positions, Agency Director and Agency Infection Control Officer and a Prmary Quality Assurance/Quality Improvement Contact. Their contact information will be populated in our licensing system from our current records. With any change in administration, you must notify Maine EMS in writing promptly.

Instructions:  
Enter an individuals name in the box below and then select that individuals role within the agency. You may assign multiple roles to a single person with one entry.

Name	Select the applicable position(s) for the user entered above
<div><div></div>Lee, Aaron T (28298)</div>	Agency Training Coordinator, Primary Contact, Service Chief / EMD or Training Center Director, Primary QA Contact, Infection Control Contact
<div><div></div>Saquet, David R (DO2446)</div>	Authorized Representative
<div><div></div>McGreevy, Joshua M (32271)</div>	Assistant Director

Because you indicated earlier that the service is owned "privately" you are required to disclose who those owners are. Please complete the information below to satisfy this requirement.

**\*Name**

Town of Medway

**Percent of Ownership**

**Street 1**

**Street 2**

**Postal Code**

**City**

**County**

**State**

Maine

**Phone**

-

-

## Vehicles and Signature

### Section 8 - Vehicles

List, below, the Ambulances and EMS vehicle(s) for which the service requests licensure

**Vehicle Identification Number**

[New]



**\*Vehicle Identification Number**

1FDWF36R38ED52418

**\*Chassis Year**

2008

**\*Make**

Ford

**Ambulance Manufacturer**

**\*Model**

F350

**\*Ambulance Vehicle Type**

Type I (Transporting)

**MEMS Vehicle License Number**

### Purchase Date

Today

### Section 9 - Service Areas

The service area consists of the primary response area, which is any area to which the service is routinely made available when called by the public to respond to medical emergencies. In defining a primary response area, a service will be expected to meet reasonable standards in regard to distance and response times from its base of operations to emergency scenes.

#### Cities

Available

Selected

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### Section 10 - Public Notification of License

Please upload a copy of the "public notice" (e.g.the posting in a local newspaper) notifying the public of your intent to license a new EMS service or change a licensing factor of your existing EMS license.

#### \*Public Notification of License

[Change File](#) 20250630151915092.pdf

#### Name

Lincoln News Posting 6/12/2025

#### Description

### Section 11 - Non Transporting Services Endorsements

If this application is for a non-transporting service, please provide the names of each transporting ambulance service that this agency has entered into a written agreement with that states the ambulance service will transport its patients, guaranteeing continuity of care for the patient, and simultaneous dispatch of the non-transporting and ambulance services as required in Maine EMS Rules Chapter 3 §5 1.C.5.

#### Other Type Of Service

Available

Air Medical  
Community Paramedicine  
Ground Ambulance Service  
Junior Program  
PIFT  
Restricted Response Air Ambulance Service (RRAAS)

Selected

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#### \*Service Type

☒ Transporting Ambulance Service

☐ Non-Transporting Service

☐ Paramedic Air Rescue

☐ Paramedic Air Transfer

**\*Name**

Medway Fire Department

**\*Primary Type Of Service**

Non-Transporting Service

**Permit Level**

Select Permit Level

**Primary Resource Hospital**

MILLINOCKET REGIONAL HOSPITAL

**National Provider Identifier Number (For Assistance go to [npinumberlookup.org](http://npinumberlookup.org))**

**\*Federal Tax ID**

01-6000265

**\*Organization Type**

Fire Department

**\*Organization Status**

Mixed

**Email**

a.lee@medwayfd.org

**Phone**

207 - 746 - 9618 Ext:

**Website**

**Street 1**

4 School Street

**Street 2**

**City**

Medway

**State**

Maine

**Postal Code**

04460

**County**

Penobscot



**\*Ownership Type**

Municipal

**\*Organizational Tax Status**

Not For Profit

**Maine EMS Region Number**

Northeast

**Service Number**

1054

**Service Contact**

**\*Time Zone**

(UTC-05:00) Eastern Time (US & Canada)

**Service Representative Endorsement**

I hereby certify: that the foregoing statements are correct and true to the best of my knowledge; that the service is eligible for licensure/authorization in accordance with the Maine EMS Rules and EMS Law (32 M.R.S.A. § § 81 et seq); that the service possesses the required equipment as set forth in the Maine EMS Rules; and, that the personnel providing medical care on behalf of the service possess current and valid Maine EMS licenses. The service requesting licensure understands that the Maine EMS systems Quality Assurance / Quality Improvement (QA/QI) process is an integral part of being a licensed Maine EMS service and agrees to participate in the Maine EMS QA/QI system in accordance with criteria approved and published by the Board, and further agrees that QA/QI information pertaining to the service may be shared amongst recognized participants within the Maine EMS QA/QI system. I request that the Maine EMS Board approve any changes indicated regarding the Service’s Quality Assurance/Quality Improvement Committee (in accordance with 32 M.R.S.A. § §92-A et seq). I understand that making a false statement that I do not believe to be true on this application or knowingly creating or attempting to create a false impression by omitting information necessary to prevent this application from being misleading constitutes a criminal offense, and may be prosecuted as, among other offenses, unsworn falsification pursuant to 17-A M.R.S.A. § 453 (Class D) and may also result in disciplinary action against the service’s license by Maine EMS.

Signed on Jul 11, 2025 1:27:52 PM by Aaron Lee

Medway Fire Department  
9-1-1 Primary Response Area

**Population:** estimated 1,190 citizens according to the current census.

**Service area square footage:** approximately 50 square miles of land and water.

**Availability:** The Medway Fire Department will retain crew to be available 24/7, 365 a year unless crews are already committed to an emergency within its coverage area. Shall crew not be available, dispatch will be immediately notified and mutual aid will be requested to respond.

**Response:** The Medway Fire Department will respond to all emergencies in the Town of Medway within one to five minutes from the notification from dispatch.

Due to the town's large size, it is estimated that response times will average between one and ten minutes from the time that the EMS unit signs enroute to the scene via the most direct route of travel.

**Anticipated Calls:** 158 – 200 based on the 2024 request for EMS services. This does not include any requested interfacility transports.

**Routes of Travel:** Routes of travel will include but are not limited to,

1. Route 157 (Molunkus to East Millinocket)
2. Route 116 (Medway to Woodville)

**Area Geographic:**

1. West Branch of Penobscot River
2. East Branch of Penobscot River
3. Forest & Woodlands
4. Wet Lands

**Healthcare:**

1. Millinocket Regional Hospital
2. Penobscot Valley Hospital

# Public Notices

## BID NOTICE

### Request for Proposals: Snowplowing Services for Private Road

The Caribou and Egg Pond Road Association is seeking proposals for snowplowing/sanding services for a two year period covering winters of 2025-2026 and 2026-2027. Services would cover the winter road maintenance of approximately three and a half miles of dirt road(s). Preference will be given to local service providers with proven experience in snow removal and a strong reputation for reliability. Insurance coverage is mandatory. Please contact [eggonroadassociation@gmail.com](mailto:eggonroadassociation@gmail.com) or call 207-692-3132 for more information.

## PUBLIC MEETING TOWN OF LEE

Special Town Meeting  
Mt. Jefferson Jr. High  
June 18, 2025 at 7:00 p.m.  
Arab Road Bridge  
Repair/Replacement

## BID NOTICE TOWN OF WINN

Requesting proposals to stand up leaning and fallen grave stones in the town cemeteries, most attention going to Snow Cemetery in South Winn. Call with any questions 207-736-7111. Please email bids to [winnclerk@gmail.com](mailto:winnclerk@gmail.com)

## PUBLIC NOTICE TOWN OF WINN

Are you interested in the future of our town? We are seeking Winn residents to serve on the Planning Board. Any resident that is interested, please contact Robert Berry or the Town Office. Phone: 207-736-7111

## SPECIAL TOWN MEETING SEBOEIS PLANTATION

Monday, June 16, 2025 at 6:00 p.m. in the Kenneth B. Brown community Building. The Warrant for this meeting is posted at the Community Building. Directly following the Special Town Meeting: 2025-2026 Town Budget Preview Meeting

## PUBLIC NOTICE HYDRANT FLUSHING

Beginning June 23, 2025

East Millinocket Water and Fire Department personnel will be flushing hydrants in East Millinocket and the Wilderness Drive/Medway Middle School areas, as part of required routine maintenance to remove sediment from water distribution pipes. This process maintains water quality, clarity, and check water pressure. Flushing will be completed during daytime hours. Water customers may experience low water pressure or discolored water when hydrant flushing occurs in their area. If discoloration occurs, customers are advised to run their tap water on cold until the water runs clear. Residents should avoid doing laundry during scheduled flushing times. Your patience and cooperation regarding this routine system maintenance is appreciated. You may call the East Millinocket Town Office at 746-3376 with any questions.

## PUBLIC NOTICE TOWN OF MEDWAY

The Town of Medway is applying to the Maine Board of Emergency Medical Services to license the Medway Fire Department as a ground ambulance service at the EMT level, with a primary service area of Medway, Maine. There is no change to the way the public will request emergency services; citizens should continue to call 911 for all emergencies. The public is invited to make comments regarding the proposed application. Comments must be received by the Board of Emergency Medical Services within 30 calendar days of this publication of this notice.

Comments must be mailed to:

Maine EMS  
152 State House Station  
Augusta, ME  
04333-0152



## ... of biscuits, breads & berries

by Stacey Bates

This rain on the weekends has been ridiculous! My lawn is looking even more like a hay field. However, everything is looking so green and lush. I guess we should be thankful we aren't having a drought! School is almost out for most area schools. I know teachers and kids are ready for a break and some good summer fun.

Here's a different recipe I thought looked interesting.

### Pickled Blueberries

1 c white vinegar  
1/4 c water  
1/4 c sugar  
1 3/4 TBSP kosher salt  
1 1/4 lb fresh blueberries

1 small red onion, thinly sliced

In a medium bowl, whisk together vinegar, salt, sugar and 1/4 c water until sugar and salt are completely dissolved. Gently fold in blueberries and onion, mix until evenly coated. Cover bowl tightly and refrigerate overnight. Transfer mixture to pint canning jars, making sure liquid covers berries and onion. Seal jars. Keep in refrigerator. Use as a snack or in salads.

### Strawberry Rhubarb Meringue Dessert

1 c fresh rhubarb, chopped  
1 c fresh strawberries, sliced  
3/4 c sugar  
1 TBSP lemon juice  
1 TBSP water  
2 TBSP corn starch  
3 large egg whites  
1/4 tsp cream of tartar  
1/2 tsp vanilla

Preheat oven to 300. Line a regular size cookie sheet that has a rim with parchment paper. In a saucepan over medium heat, combine rhubarb, strawberries, 1/2 c sugar and lemon juice. Cook, stirring occasionally, for 5-7 minutes until fruit softens and releases its juices. In a small bowl, combine cornstarch and water to create a slurry. Add to saucepan and stir until thickened. Remove from heat and cool. In a mixing bowl, beat egg whites and cream of tartar until soft peaks form. Gradually add remaining sugar, continue to beat until stiff, glossy peaks form. Gently fold in vanilla. Spread cooled fruit mixture onto cookie sheet in an even layer. Spoon meringue over fruit, creating decorative peaks with a spatula. Bake 20-25 minutes or until meringue is golden brown. Allow to cool slightly before serving. This does not keep well, best if eaten immediately.

### Lemon Oregano Salt

1 c kosher salt  
1/4 c fresh oregano, stems removed  
Zest of 1 lemon

In a mini food processor or blender, combine all ingredients. Pulse until oregano is finely chopped. Transfer mixture to a piece of parchment paper and spread into an even layer. Let air dry 24 hours. Once dried, store in an airtight jar in a cool, dark place.

### Peach and Blueberry Salad

2 c fresh blueberries  
2 ripe peaches, sliced  
1 cucumber, thinly sliced  
4 oz feta cheese, crumbled  
1/4 c fresh basil, finely chopped  
2 TBSP olive oil

1 TBSP balsamic vinegar  
Salt and pepper to taste

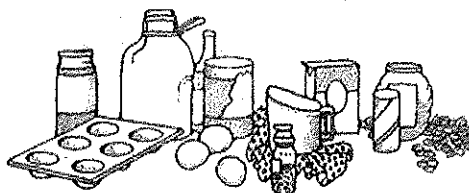
Gently toss blueberries, peaches and cucumber in a large bowl. Crumble feta cheese over this mixture. Sprinkle with basil. Combine oil and vinegar and drizzle over mixture. Season with salt and pepper. Serve immediately.

### Rhubarb Fritters

2 c fresh blueberries  
2 ripe peaches, sliced  
1 cucumber, thinly sliced  
4 oz feta cheese, crumbled  
1/4 c fresh basil, finely chopped  
2 TBSP olive oil

1 TBSP balsamic vinegar  
Salt and pepper to taste

Gently toss blueberries, peaches and cucumber in a large bowl. Crumble feta cheese over this mixture. Sprinkle with basil. Combine oil and vinegar and drizzle over mixture. Season with salt and pepper. Serve immediately.



# Opinion

## Flawed

Dear Editor;

Concerns raised by selectperson Priscilla Clark in a May 30, 2025 article by Ben Meiklejohn regarding the new fire district are well founded. First and foremost, the charter is extremely flawed. Nothing, in the entire document, protects the taxpayer. To be a serious endeavor there are three major flaws that need addressing.

(1) The charter is DEI based, that is why it is so hard to understand.

(2) Selectmen (executives) can not appoint themselves directors (legislators). This is a clear violation of Article IV, Section 4 of the US Constitution.

(3) There should be a requirement that all residents be a resident in the town of which they represent.

There are many examples to demonstrate the flawed nature of the charter, however, due to space considerations I will offer only the following: In one place the charter says, "...the board of directors shall prepare and submit to the officers of the parties comprising the district an estimate of expenditures..." In a latter paragraph it says, "The budget must be submitted immediately to municipal officers." How does this even make sense? The officers of the municipalities appoint themselves as directors, create an estimate of expenditures and a budget then submit these reports to themselves. In a representative republic, no executive can delegate that kind of authority to himself.

William James  
West Enfield

## Thank God for church families

Dear Editor;

I have heard so many people declare that their church family is their true family. Sadly this comes from people who still have biological families. Thank God for church families!

Janice McComb  
Chester

7	3	9	5	4	6	8	2	1
5	8	2	1	7	9	3	4	6
4	1	6	3	8	2	7	9	5
3	2	8	7	9	1	5	6	4
1	6	7	8	5	4	2	3	9
9	4	5	2	6	3	1	8	7
2	9	1	6	3	5	4	7	8
6	7	3	4	1	8	9	5	2
8	5	4	9	2	7	6	1	3



# Medway Fire Department

Protecting Katahdins Gateway Since 1973

May 7, 2025

**RE: Cancellation of Ambulance Services Contract – Effective July 1, 2025**

To Whom It May Concern,

The Town of Medway is formally notifying the Town of East Millinocket of its decision to cancel the existing ambulance services contract, effective **July 1, 2025**. This cancellation is consistent with the terms of the current agreement, which allows for annual review and non-renewal based on the needs of the Town of Medway.

As of that date, the **9-1-1 emergency response area previously served by East Millinocket Fire/EMS shall be returned and transferred to the jurisdiction of the Town of Medway**, to ensure continued and adequate emergency medical coverage for our community.

Pursuant to **Title 30-A §3001** of the Maine Revised Statutes, municipalities possess the authority to manage their own local affairs, including public safety services. Additionally, **Title 30-A §§2101 and 3101** authorize municipalities to enter into, amend, or terminate interlocal agreements regarding shared services, including emergency medical response.

If the Town of East Millinocket does not complete the transfer of the 9-1-1 response area by June 1, 2025, it shall be understood and agreed that **East Millinocket will continue to provide ambulance coverage to the Medway service area at no cost to the Town of Medway** until the transfer is completed, proper licensing or services are achieved by the Town of Medway and officially **acknowledged in notarized writing** by both parties.

We appreciate the services rendered under the current contract and thank you for your cooperation during this transition. Please confirm **in writing** your receipt of this notice and your acknowledgment of the 9-1-1 service area transfer and associated terms.

Regards

Aaron T. Lee  
Public Safety Director  
Town of Medway

James Michaud  
Chair  
Selectmen

Bruce Jones  
Vice Chair  
Selectmen

Received By:

Signature: Denise Gibbs

Name: Denise Gibbs

Date: 5/7/25

## Medway Fire Department Department

### Quality Improvement Plan/Policy

#### Policy:

The Medway Fire Department is committed to providing continuous quality improvement through a dedicated program that will:

#### Procedure:

1. Establish and maintain a QI Coordinator and a QI Committee. According to Maine EMS rules, every service must have a QA/QI committee, and they must identify the committee members to Maine EMS when they apply for licensure. The service defines the Exact role of the committee, but there are certain minimum obligations that this committee must fulfill for the regional Quality Improvement program:
  - 1.1 The committee must meet regularly to discuss quality improvement issues identified either within the service, from a regional/state perspective, or a combination of both. The committee must also develop a mechanism to share this information with the staff.
  - 1.2 The committee must participate in the regional audit data collection program.
  - 1.3 The committee must work with local, regional, and state Quality Improvement representatives to gather relevant information, disseminate communications, and address identified issues through education and training.
2. Review run sheets based on criteria established by the QI Coordinator and the QI Committee. At a minimum, reports will always be reviewed for legibility, completeness, and appropriate care. Create follow-up sheets for calls where established criteria was not met.
3. Interact with employees in a timely and appropriate manner when there is a question or problem.
4. Maintain strict confidentiality.
5. Keep a copy of the follow up sheet and employee response for periodic review.
6. Highlight exceptional care.
7. Identify system and individual issues requiring change, and implement those changes through the use of educational programs, policy/procedure changes and departmental communications.
8. Work closely with local hospitals and rescue squads in implementing these changes.
9. Develop or join process teams from all areas of EMS to study and implement the changes identified from the above information as appropriate.
10. Make available to all employees a copy of the results of the studies and or changes implemented.

QA Committee consists of the Service Director and Assistant Director



# Town of Medway Fire Department EMS First Responder Safety Plan

## Purpose:

The purpose of this EMS First Responder Safety Plan is to ensure the safety, health, and well-being of all EMS personnel and first responders from the Medway Fire Department when responding to emergency medical calls. This plan outlines safety protocols, operational procedures, and the necessary protective equipment to reduce the risk of injury or harm to personnel during emergency medical services (EMS) operations within the town of Medway, Maine.

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## 1. General Safety Principles

- **Personnel Safety:** The safety of first responders is the highest priority. All emergency personnel are required to follow safety protocols and use proper personal protective equipment (PPE) for each specific type of call.
  - **Risk Assessment:** A dynamic risk assessment will be conducted at every scene to determine potential hazards, including the presence of hazardous materials, unstable structures, or violent individuals.
  - **Incident Command:** A structured Incident Command system (ICS) will be in place to ensure coordination between responding agencies, proper distribution of resources, and a focus on personnel safety.
- 

## 2. Personal Protective Equipment (PPE)

### PPE Requirements:

- All EMS personnel will wear appropriate PPE at all times while on the scene of an emergency, as per Maine's EMS guidelines and OSHA standards.
  - **Gloves:** Nitrile or latex gloves to prevent exposure to bodily fluids.
  - **Masks:** Surgical or N95 masks for airborne precautions, especially when dealing with respiratory emergencies or suspected infectious diseases.
  - **Eye Protection:** Safety goggles or face shields to protect against splashes, airborne particles, and bodily fluids.
  - **Protective Clothing:** Gowns or aprons when dealing with infectious patients, trauma incidents, or in cases of exposure to hazardous materials.
  - **Footwear:** Sturdy boots with slip-resistant soles, suitable for various terrain and environments.

### PPE Maintenance:

- PPE will be regularly inspected, maintained, and replaced as necessary to ensure it remains functional and protective.

- All contaminated PPE will be disposed of following proper decontamination procedures.
- 

### **3. Scene Safety Protocols**

#### **Initial Size-Up:**

- Upon arrival, EMS personnel will perform a rapid size-up of the scene, assessing the environment for potential risks such as:
  - Dangerous traffic conditions.
  - Presence of hazardous materials or substances.
  - Structural hazards or instability.
  - Violent or potentially hostile individuals.

#### **Scene Management:**

- Establish a safe work area and ensure appropriate crowd control.
  - Mark the danger zone with cones, barriers, or warning signage.
  - Ensure a safe area for patient care, away from traffic, hazards, or other potential dangers.
- 

### **4. Medical Response Procedures**

#### **Triage and Patient Assessment:**

- Triage protocols will be followed in mass casualty situations to prioritize patients based on severity of injury.
- EMS personnel will assess and stabilize patients according to established medical guidelines and best practices.

#### **Protecting Personnel:**

- EMS responders will maintain an appropriate level of distance when evaluating potentially contagious patients or patients exhibiting symptoms of infectious diseases.
  - Proper infection control measures (e.g., gloves, masks, gowns) will be used when dealing with suspected or known infectious diseases, including COVID-19, influenza, or tuberculosis.
-



## **5. Hazardous Materials and Environmental Safety**

### **Hazmat Awareness:**

- If a hazardous materials situation is suspected or confirmed, EMS personnel will follow protocols outlined in the department's hazardous materials safety plan.
- EMS teams will avoid direct contact with hazardous materials and ensure proper decontamination procedures are followed if exposure occurs.

### **Environmental Hazards:**

- EMS personnel should be aware of potential environmental hazards such as extreme temperatures, inclement weather, or natural disasters (e.g., flooding, wildfires).
  - Special training on outdoor/environmental safety will be provided, including the use of appropriate gear for weather-related hazards.
- 

## **6. Psychological and Mental Health Support**

### **Stress Management:**

- First responders may be exposed to traumatic events and high-stress situations. Critical Incident Stress Management (CISM) protocols will be followed to support EMS personnel.
  - Peer support groups, counseling, and debriefing sessions will be made available for personnel following particularly traumatic calls.
- 

## **7. Training and Drills**

### **Ongoing EMS Training:**

- All EMS personnel will receive regular training on patient care protocols, safety measures, and proper use of equipment. This will include but is not limited to:
  - CPR, first aid, and advanced medical training.
  - Periodic training on the use of PPE and infection control.
  - Training in hazardous materials response and disaster preparedness.

### **Simulation Drills:**

- The Medway Fire Department will conduct regular EMS drills to simulate real-world emergency situations. These drills will help reinforce the procedures for assessing and responding to various medical emergencies, including mass casualty events, vehicle extrications, and environmental disasters.

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## **8. Communication and Coordination**

### **Communication Equipment:**

- EMS personnel will carry reliable communication equipment, including two-way radios, to maintain contact with the Incident Commander, other first responders, and dispatch.
- Clear communication channels will be maintained during all incidents to ensure timely updates and coordination between responders.

### **Patient Information:**

- Patient care reports will be completed accurately and in a timely manner, ensuring that all medical information is communicated to the appropriate receiving healthcare professionals.

---

## **9. Vehicle Safety and Operations**

### **Vehicle Operations:**

- EMS personnel will operate vehicles in accordance with the laws of Maine and Medway policies, with particular attention to driving safely under emergency conditions.
- All EMS vehicles will be maintained in optimal condition and equipped with the necessary safety features, including seat belts, lighting, and sirens.
- Drivers will be trained in safe emergency vehicle operation, including defensive driving techniques.
- In addition to the standard EMS vehicle safety features, all personnel will ensure that the EMS vehicle is properly stocked, clean, and equipped for the type of medical emergency.

---

## **10. Post-Incident Debrief and Review**

- After each significant EMS incident, a debriefing session will be held to evaluate the safety of the operation, review any issues encountered, and address any lessons learned.
- Any incidents involving safety concerns, injury, or exposure will be reviewed, and corrective actions will be taken if necessary.
- The safety plan will be reviewed and updated regularly based on feedback from EMS personnel and after-action reports.

---

**Conclusion:**

The Town of Medway Fire Department is dedicated to providing high-quality, safe, and effective EMS services to the community while ensuring the safety and well-being of our first responders. By adhering to this EMS First Responder Safety Plan, we strive to mitigate risks, improve preparedness, and maintain a high standard of care in all emergency medical situations.

---

**Approved by:**

Medway Fire Department Chief

Date: [02/01/2025]



PENOBSCOT COUNTY  
REGIONAL COMMUNICATIONS CENTER

Christopher J Lavoie  
Director

Bradley B Fitzgerald  
Deputy Director

July 28, 2025

Jason Oko  
Maine EMS Regional Manager (Region 3)  
Maine Emergency Medical Services  
152 State House Station  
45 Commerce Dr, Suite 1  
Augusta, ME 04333

Dear Mr. Oko,

The Penobscot Regional Communications Center is the sole dispatch agency for the Medway Fire Department. We provide 24/7 E-9-1-1 and radio dispatching for the MFD, which has provided us with a sufficient response plan for the Town of Medway. If you have any questions, please do not hesitate to reach out to me.

Respectfully,

A handwritten signature in black ink, appearing to be "CL", written in a cursive style.

Christopher Lavoie  
Director  
Penobscot RCC

**INTEGRITY \* COMPASSION \* PROFESSIONALISM \* TEAM SPIRIT**

97 Hammond Street, Bangor Maine 04401 • Phone 207 945-4636 • Fax 207 942-9431

Commissioners: Andre Cushing ~ Daniel Tremble ~ David Marshall

**ORDER #151-2025**

**PROVIDING FOR:** Approval of Mutual Aid EMS Agreement with Medway Fire Department.

**IT IS ORDERED** that the Millinocket Town Council approves the attached Mutual Aid EMS Agreement with the Medway Millinocket Fire Department and authorizes the Town Manager and Fire Chief to execute said agreement.

PASSED BY THE COUNCIL:

6/26/2025  
6-0

ATTEST:

Diana M. Lokenan



# Medway Fire Department

Protecting Katahdins Gateway Since 1973

## MUTUAL AID AGREEMENT FOR EMS SERVICES MEDWAY FIRE DEPARTMENT AND MILLINOCKET FIRE DEPARTMENT

---

### DEFINITIONS

For the purposes of this Agreement, the following terms shall have the meanings ascribed to them below:

1. **Mutual Aid:** The provision of assistance by one party to another in response to an emergency or situation requiring additional resources, personnel, or equipment.
  2. **EMS (Emergency Medical Services):** Medical services provided in response to emergencies, including Basic Life Support (BLS) and Advanced Life Support (ALS), delivered by trained and licensed personnel.
  3. **Maine EMS:** The regulatory authority in the State of Maine responsible for licensing, permitting, and overseeing emergency medical services providers and personnel.
  4. **Title 30-A, Section 2251 of the Maine Revised Statutes:** A Maine state law that authorizes municipalities, including their fire departments, to enter into mutual aid agreements for emergency assistance. This statute provides the legal framework enabling municipal entities to share personnel, equipment, and resources during emergencies while outlining responsibilities and liabilities.
  5. **Primary Mutual Aid Provider:** The department designated to be the first responder or primary source of mutual aid assistance based on factors such as proximity and resource availability.
  6. **Secondary Mutual Aid Provider:** The department designated to provide mutual aid assistance after the primary provider or when additional support is needed.
- 

### I. PURPOSE

This Mutual Aid Agreement ("Agreement") is entered into by and between the **Medway Fire Department**, hereinafter referred to as "Medway," and the **Millinocket Fire Department**, hereinafter referred to as "Millinocket," for the purpose of providing mutual assistance in **Emergency Medical Services (EMS)** operations. The goal is to ensure timely, efficient, and cooperative EMS response between the Parties in the event of resource limitations, high call volume, or other emergencies.

---



# Medway Fire Department

Protecting Katahdins Gateway Since 1973

## II. AUTHORITY

This Agreement is executed pursuant to the authority granted under **Title 30-A, Section 2251 of the Maine Revised Statutes** and other applicable state and local laws. Implementation of this Agreement is contingent upon Medway receiving EMS service licensure at the EMT level from **Maine EMS**.

---

## III. EMS LICENSURE LEVELS

1. **Medway Fire Department** will be licensed by Maine EMS at the **Emergency Medical Technician (EMT)** level upon the effective date of this Agreement.
  2. **Millinocket Fire Department** is currently **permitted** by Maine EMS at the **Paramedic** level and may provide both Basic Life Support (BLS) and Advanced Life Support (ALS) services as permitted by its licensure and protocols.
  3. Each department agrees to operate within the scope of practice allowed by its current Maine EMS licensure and applicable medical control protocols.
- 

## IV. SCOPE OF AGREEMENT

This Agreement applies **solely to EMS services**, including but not limited to:

- Emergency scene response
  - BLS and ALS level care (as appropriate to each Party's license)
  - Interfacility transfers (only if mutually agreed upon)
  - Standby medical services for emergency or planned events (as needed)
-



# Medway Fire Department

Protecting Katahdins Gateway Since 1973

## V. MUTUAL AID PROVISIONS

1. **Requests for Aid:** Either department may request EMS assistance during incidents in which it lacks adequate staffing, is experiencing overlapping calls, or requires additional EMS resources.
2. **Secondary Mutual Aid Role:** Millinocket Fire Department shall serve as the secondary mutual aid provider to Medway for EMS services, when available. This designation ensures an established response hierarchy, with Millinocket providing backup when the primary mutual aid provider is unavailable or additional assistance is required.
3. **Response Expectations:** The assisting department shall respond as resources allow, without compromising its own service area obligations. There is no guarantee of response if resources are unavailable.
4. **Operational Structure:** Responding units will report to the Incident Commander or EMS Officer on scene and follow all applicable incident command and communication protocols. All operations will align with the **National Incident Management System (NIMS)**.
5. **Medical Direction:** EMS care will be delivered under each Party's established protocols and medical direction as approved by Maine EMS. ALS care shall be provided only by personnel permitted and authorized to do so.
6. **Personnel and Equipment:** Personnel responding under this Agreement remain under the employment and supervision of their home department and shall operate under that department's policies, procedures, and insurance.

---

## VI. COST AND REIMBURSEMENT

1. **Routine Mutual Aid:** No charges shall be exchanged for mutual aid responses covered under this Agreement **except as provided in subsection (2) below**, unless otherwise agreed in writing for specific events or arrangements.
2. **ALS Backup Services:**  
Medway agrees to pay Millinocket Fire Department its **current established rate** for **Advanced Life Support (ALS) backup services** provided in response to Medway's request for ALS-level care. Payment shall be made within **30 days** of receiving an invoice detailing the services rendered, in accordance with Millinocket's standard billing practices.
3. **Billing and Transport:** The transporting department retains the right to bill for EMS transports conducted under mutual aid, in accordance with applicable laws and policies.





# Medway Fire Department

Protecting Katahdins Gateway Since 1973

## VII. EFFECTIVE DATE

This Agreement shall become effective on the date Medway Fire Department receives official EMS licensure at the EMT level from Maine EMS. Written confirmation of said licensure shall be provided to Millinocket prior to the Agreement taking effect.

---

## VIII. TERM AND TERMINATION

1. This Agreement shall remain in effect unless terminated by either Party upon **thirty (30) days'** written notice.
  2. Amendments to this Agreement must be made in writing and signed by authorized representatives of both Parties.
- 

## IX. LIABILITY

Each department shall be responsible for its own acts and omissions, including those of its officers, employees, and agents. Nothing in this Agreement shall be construed as a waiver of any governmental immunity or limitations on liability provided under Maine law.

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## X. SEVERABILITY

If any part of this Agreement is deemed invalid or unenforceable, the remaining provisions shall remain in full force and effect.

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## XI. ENTIRE AGREEMENT

This document represents the full and complete agreement between the Parties regarding EMS mutual aid and supersedes all previous written or oral understandings.

---



# Medway Fire Department

Protecting Katahdins Gateway Since 1973

## SIGNATURES

IN WITNESS WHEREOF, the undersigned have executed this Agreement on behalf of their respective departments and municipalities as of the dates indicated below.

### Town of Medway

1. Signature: [Signature]  
Name: Devon Scott  
Title: select man  
Date: 6-16-25
2. Signature: [Signature]  
Name: Christine Whitmer  
Title: select person  
Date: 6/16/25
3. Signature: [Signature]  
Name: Donald P Demers  
Title: select man  
Date: 6/16/25
4. Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_
5. Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

### Public Safety Director (Medway):

Signature: [Signature]  
Name: Aaron T. Lee  
Title: Public Safety Director  
Date: 6-16-25



# Medway Fire Department

Protecting Katahdins Gateway Since 1973

## Town of Millinocket

1. Signature: [Signature]  
Name: Jahe Danforth  
Title: Chair  
Date: 6/26/2025
2. Signature: [Signature]  
Name: Jesse Dumais  
Title: Councilor  
Date: 6/26/2025
3. Signature: via Zoom N/A  
Name: Robert Higgins  
Title: Councilor  
Date: 6/26/25
4. Signature: [Signature]  
Name: Tammy McLaughlin  
Title: Councilor  
Date: 6/26/25
5. Signature: N/A  
Name: Matthew Bragdon  
Title: Councilor  
Date: \_\_\_\_\_

[Signature]  
Gail Mackin  
Councilor

[Signature]  
Louis Pelletier  
Councilor  
6/26/2025

## Fire Chief (Millinocket):

Signature: [Signature]  
Name: Jonathan P. Cote  
Title: Fire Chief  
Date: 6-26-2025



# East Millinocket Fire Department

*Professionals Within the Community*

- Kevin McAdam, Fire/EMS Chief

---

## **Memorandum of Understanding –**

### **Mutual Aid Agreement -EMS**

#### **Advanced Life Support (ALS Backup) - Level of Treatment Upgrade – EMS**

East Millinocket Fire Department (East Mill)

Medway Fire Department (Medway)

#### **Purpose –**

Mutual aid agreements establish the terms under which one party provides resources— personnel, teams, facilities, equipment, and supplies—to another party. Because most jurisdictions do not maintain sufficient resource levels to handle extreme events independently, mutual aid agreements provide a means for jurisdictions to augment their resources when needed for high-demand incidents.

#### **Objective –**

Mitigate response time when a department is experiencing abnormal stress in call volume or specific situation that requires more than typical staffing.

#### **Notification –**

When either EAST MILL or MEDWAY deems the situation as arrived that requires mutual aid for the betterment of life safety or incident stabilization notification to Penobscot Regional Communication Center (PRCC) will be made by the requesting department, in a timely manner.

#### **Response –**

- EAST MILL will send a licensed, staffed, and equipped ambulance; if available.
- MEDWAY will send a licensed, staffed, and equipped ambulance; if available.

The acknowledgement of depleting the resources from a community or department is not the expectation of this Memorandum of Understanding but to provide appropriate aid, when possible, regarding life safety or incident stabilization.



### **Compensation –**

There will be no established remuneration regarding this memorandum of understanding. The independent billing practice of each department will cover the expenditure(s) of this mutual aid request. There will be no established remuneration if the mutual aid is cancelled prior to contact at scene but after activation. Requested mutual aid will be considered regional resource activation in accordance with NIMS Guidelines for Mutual Aid.

Understand that Mutual Aid and request for Level of Treatment Upgrades are not considered the same thing. Level of Treatment Upgrades remuneration will follow department established policies or practices.

### **Level of Service Upgrade and/or Manpower Assists –**

#### Expectations from EAST MILL to MEDWAY

There are times that EAST MILL may need further assistance on the scene of complex medical or limited manpower calls.

- A request of manpower to MEDWAY by EAST MILL personnel on scene or going to a scene would help with the efficiency of patient care.
- If EAST MILL is responding as a First Responder due to multiple calls and/or does not have a crew or transporting ambulance EAST MILL will classify this as Mutual Aid and follow that agreement.

#### Expectations from MEDWAY to EAST MILL

- Patient stabilization or care needs a higher level than MEDWAY can provide due to staffing and license level. MEDWAY will request EAST MILL for a level of service upgrade, if geographically feasible.
- During this upgrade EAST MILL will provide a Paramedic, when available, to MEDWAY. If a Paramedic is not available, East Millinocket will advise their level and offer assistance, under mutual aid response. This care can take place on scene or during transit. If the care takes place on scene, MEDWAY will still be the transporting agency.
- If MEDWAY is responding as a First Responder due to being multiple calls and/or does not have a crew or transporting ambulance EAST MILL will classify this as Mutual Aid Response and follow that understanding.

EAST MILL will be compensated \$400 for the Level of Treatment Upgrade (ALS Backup) at the PARAMEDIC level.



East Millinocket Fire Department  
*Professionals Within the Community*

---

**Termination –**

Termination of this Memorandum of Understanding – Mutual Aid Agreement requires 30 days of notification by either department involved.

**Effective Date -**

This Memorandum of Understanding will go into effect on \_\_\_\_\_.

**Invested Representatives -**

x Denise Gibbs  
Town of East Millinocket Representative

7-2-2025  
Date

x Kurt  
Town of Medway Representative

7-2-2025  
Date

x Kevin McAdams  
East Millinocket Fire Department

7-8-2025  
Date

x [Signature]  
Medway Fire Department

7-8-2025  
Date

July 3rd, 2025

Maine EMS  
152 State House Station  
Augusta, ME 0433-0152

**RECEIVED BY**

JUL 14 2025

**MAINE EMS**

**Subject:** Medway's Ground Ambulance Transporting Service License

To Committee Members,

Enclosed are documents and a timeline on what has taken place the last several weeks. A Medway Special Town Meeting was held May 1st with 125 registered voters in attendance. A fact sheet (Exhibit #1) shows a comparison of Medway and East Millinocket on issues:

- a. Cost of Proposal
- b. Equipment (Ambulance, etc.)
- c. Personnel License
- d. Coverage

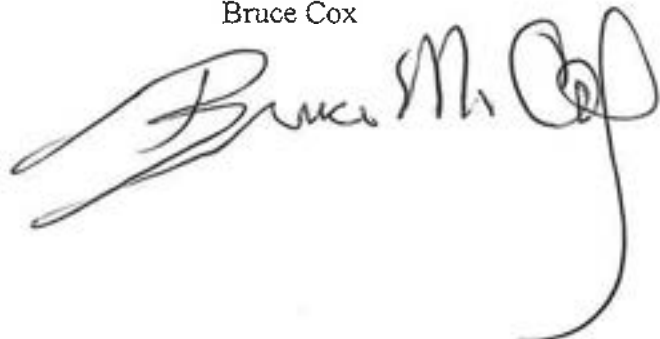
The town had their proposal (Exhibit #2) passed out on the night of the meeting. As you can see, there are a number of differences in the proposals. A vote was taken, by a hand count, and the result was 56 yes (for Medway's proposal) and 55 no (against the proposal).

If the applicant had followed the correct procedure (Exhibit #4), this would not have happened. A Consultancy Report is necessary for review, by the citizens and state, to make the right decision for moving EMS forward.

East Millinocket has had outstanding service for Medway over the years. They have always covered all requirements with the ambulance services for Medway and the region. Quality of emergency care matters for Medway, East Millinocket, the Katahdin Region, and the state as a whole.

Thank You,

Bruce Cox

A handwritten signature in dark ink, appearing to read "Bruce Cox", with a large, sweeping flourish extending from the bottom right.

## Special Town Meeting

May 1, 2025

Town of Medway  
County of Penobscot  
State of Maine

To **Chief Cameron McDunnah**, or any Officer in and for the Town of Medway, Penobscot County, State of Maine.


In the name of the State of Maine you are hereby required to notify and warn the voters of Medway, in said county qualified to vote in Town affairs, to meet at the **Medway Fire Station on Thursday the First day of May AD 2025 at six-o'clock (6:00pm) in the evening**, then and there to act on Articles 1 thru 4: the Articles being set out below to wit:

- Article 1** To elect a moderator to preside at said meeting
- Article 2** To see if the Town of Medway will vote to transfer from Surplus the amount of three thousand dollars (\$3,000.00) to the **Church Account**
- Article 3** To see if the Town of Medway will vote to transfer from Surplus the amount of Fourteen thousand three hundred fifty dollars (\$14,350.00) for the towns match to grants in the amount of \$190,945.44 for Hathaway Crossing and \$177,650.00 for the Libby Street Project.
- Article 4** To see what sum the Town of Medway will vote to raise and appropriate and authorize the officers to spend for the 2025-2026 tax year for an **Ambulance Service**

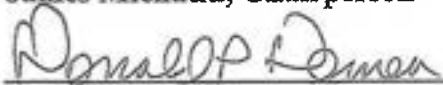
Recommended \$208,534.00

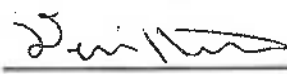
Assessment	\$117,934.00
Revenue	\$ 90,600.00


Given unto our hands this 24<sup>th</sup> day of April 2025

  
James Michaud, Chairperson

  
Bruce Jones, Vice Chairperson

  
Don Demers, Selectmen

  
Devin Hartt, Selectmen

  
Christine Whitmer, Selectperson

A majority of the Municipal Officers of the Town of Medway



# Medway Citizens Committee

## Exhibit #1 Fact Sheet

Medway		East Millinocket
\$208,534**  \$117,943 from Assessment \$90,000 from Revenue  **This does not include insurance, salaries and benefits, housing, and building maintenance	Cost	\$211,297.87  <i>Annual Base Fee \$178.01 PER CAPITA on Medway's Population 1,187</i>
1 – 2008 Ford F-350 Type I	Equipment	1-2023 GMC 4x4 Type I 1-2023 GMC 4x4 Type I 1-2016 GMC Tyle III 1-2011 Chevrolet Type III
20 Licensed & Non-Licensed Personnel 0-Licensed EMT/Paramedics 1-Licensed EMT/Advanced 3-Licensed EMT/Basic 4-Licensed Ambulance Operators	Staff	31 – Firefighter/EMT 5-Licensed EMT/Paramedic 4-Licensed EMT/Advanced 11-Licensed EMT/Basic 11-Licensed Ambulance Operators
Medway	Coverage Area	East Millinocket-Medway Penobscot County (Grindstone, Dolby, T1R6 and T2R9 on I-95), Mattawamkeuc and Molunkus
24/7 Coverage with Back-up from East Millinocket	Coverage Time	24/7 Coverage

All Medway Citizens are encouraged to come to the Special Town Meeting at the Town Fire Station on May 1<sup>st</sup> at 6pm to voice your opinion and vote.

Thank you,  
Concerned Citizens

Medway's Copy by Town  
 Handed out AT night  
 of Meeting!  
 Exhibit # 2

Medway		East Millinocket Ambulance
<p>208,534</p> <p>118,534 - Assessment 90,500 Estimated Revenue</p> <p><b>2022 - 1 Year operation</b>            Budget - 89,505.53            Revenue - 193,509.45            To the Good - 104,003.92</p>		<p>211,297.87</p> <p>Estimated Revenue to Medway \$0.00</p> <p>Per Capital 178.01 based on 1,187 citizens.</p> <p>Per capita is figured by the Town of East Millinocket taking all losses, adding them together and dividing them by the towns covered. This is per Denise Gibbs Administrative Assistant of East Millinocket</p>
<p>1 - 2008 Ford F350 Type 1</p> <p>Mileage - 36,994.0</p> <p>Second unit to be purchased from the department reserve account with funds from the sale of the van ambulance in 2022.</p>		<p>2 - 2023 GMC Type 1 1 - 2016 GMC Type 3 1 - 2011 Chevrolet Type 3</p>
<p>21 Employees</p> <p>0 - EMT Paramedic 1 - EMT Advanced 3 - EMT 4 - Licensed Ambulance Operators</p>		<p>29 Employees</p> <p>5 - EMT Paramedic 3 - EMT Advanced 11 - EMT 10 - Licensed Ambulance Operators</p> <p>Chief McAdam also expressed trouble with filling scheduled time slots due to not enough personnel on March 4th 2025 at the East</p>

Exhibit #3

## EAST MILLINOCKET FIRE/AMBULANCE

Cast: #211,297.87

- 4 AMBULANCES LICENSED WITH MAINE EMS AT THE BASIC LEVEL, PERMITTED TO PARAMEDIC LEVEL
  - 2023 GMC 4x4 Type I
  - 2023 GMC 4x4 Type I
  - 2016 GMC Type III
  - 2011 Chevrolet Type III
- 31 FIREFIGHTER/EMT ON STAFF
  - 5 LICENSED EMT-PARAMEDIC
  - 4 LICENSED EMT-ADVANCED
  - 11 LICENSED EMT-BASIC
  - 11 LICENSED AMBULANCE OPERATORS
- FULLTIME FIRE/EMS ON DUTY AT EMFD 24/7/365
- CURRENT COVERAGE AREA: East Millinocket, Medway, Penobscot County (Grindstone, Dolby, T1R6 and T2R9 on I95), Mattawamkeag and Molunkus
- 2024 FIRE/EMS CALLS COMBINED = 1207
  - EMS = 1009
  - FIRE = 198
- MUTUAL AID and PARAMEDIC ALS BACKUP AGREEMENTS WITH OTHER SERVICES IN THE REGION
- 4X4 PICKUP FLY TRUCK/UTILITY TRUCK
- SIDE-BY-SIDE FOR EMS ACCESS TO REMOTE LOCATIONS (tires/tracks seasonal)
- 2 LUCAS MECHANICAL CPR DEVICES
- MCI (Mass Casualty Incident) RESPONSE TRAILER/COMMAND POST

8. Healthcare entities within the proposed service area and Healthcare Receiving Facilities that will likely receive transports from the proposed service area.

E. If the 9-1-1 Primary Response Area is currently served by a licensed ground ambulance service AND:

1. The current ground ambulance service is voluntarily relinquishing that 9-1-1 Primary Response Area, the applicant must provide a signed and notarized letter from the service director of the ground ambulance service currently licensed for that 9-1-1 Primary Response Area indicating their intent to relinquish that area; OR,

2. If the current ground ambulance service is NOT voluntarily relinquishing that 9-1-1 Primary Response Area, the applicant must provide:

a. A signed and notarized letter from the geopolitical subdivision(s) within a pre-existing 9-1-1 Primary Response Area who are seeking to replace the authorized ground ambulance service; and,

b. A Consultancy Report.

i. The applicant must provide a report from a third-party, disinterested consultant, with experience evaluating the efficiency and delivery of emergency medical services that:

1. Indicates changing ground ambulance services is in the best interest of the residents of the geopolitical subdivision(s);
2. Acknowledges and defends that the change(s) will maintain and/or improve patient care quality;
3. Acknowledges and defends that the change(s) will improve system efficiencies and use of resources; and,
4. Acknowledges and defends that the change(s) maintain and/or enhance response efficiencies.

May 16, 2025

Maine Emergency Medical Services  
Department of Public Safety  
45 Commerce Drive Suite 1  
152 State House Station  
Augusta ME 04333-0152

**Dear Maine EMS Board Members,**

I am writing this letter anonymously due to the realities of small-town politics in the Katahdin Region. As a Medway taxpayer and someone who has personally needed ambulance services in the past, I respectfully ask you to consider granting the Medway Fire Department a license to transport patients.

Our communities are consistently facing staffing shortages, which can make it difficult to respond promptly to emergency calls. For example, just a few weeks ago, Millinocket had a motor vehicle crash requiring a second ambulance. East Millinocket responded with their only available crew. Shortly after, a third call came in for Millinocket, and Howland had to be requested. Then another emergency occurred in East Millinocket, which they were fortunately able to handle at the time.

While Medway may only be licensed at the EMT level, having them available to transport patients is far better than relying on a delayed response from a town farther away, like Howland. With summer approaching, we can expect an increase in traffic accidents and injuries on the mountain—situations that often tie up Millinocket's ambulances for extended periods.

These three towns—Millinocket, East Millinocket, and Medway—must work together to serve the citizens of our region. Granting Medway the ability to transport patients would be a significant step toward ensuring timely and adequate emergency care.

I understand this is just one letter, but I sincerely hope you will take the time to consider its message and share it during your upcoming meeting.

Respectfully,

A Concerned Medway Resident

July 08, 2025

Maine Emergency Medical Services  
Department of Public Safety  
45 Commerce Drive Suite 1  
152 State House Station  
Augusta, Maine 04333-0152

Maine EMS Board Members;

As concerned citizens of Medway, we respectfully ask Maine EMS to approve the licensing of our town's ambulance service to help protect the health and safety of the tri-town region.

The two existing area services are experiencing ongoing staffing shortages, highlighting the urgent need for additional EMS support. Establishing Medway's ambulance service would provide critical coverage, ensuring that no resident or visitor is left waiting in an emergency. Our fire department is fully equipped and staffed with experienced personnel, supported by reliable resources and a clear strategy to deliver fast and effective emergency care.

We believe that adding this service will not only improve response times but also strengthen collaboration between neighboring communities, enhancing overall regional emergency preparedness.

We thank you for taking the time and consideration into this matter.

Respectfully Submitted;

Paula Pray

120 Jones Rd. Medway, Me 04460

Katie

962 Pottagumpus Rd Medway, ME

Tina Dorr

69 Main Rd Medway, Me 04460

Emery K. Fitts

Rebecca S. Montgomery

25 Pottagumpus Rd Medway Me 04460

Destiny Porter  
Mark Pay  
Walter

4/30  
Dad

Theresa J. White  
Manna M. Gallagher  
Ralph E. Gallagher  
Malcolm Lee

Cody Buger

Stephanie Porter-Unterwiesing

New Robin  
Allison Lee  
Mitt Lee  
Bobby Smith

Connie Newbert  
Lynn Harker  
John D. Lee

Liselle B. Papp  
Billy Kuehl

Thomas D. Lee Sr.  
Thomas D. Lee Jr.

955 Pattagumpus Rd medway  
120 Jones Rd medway  
86 Birch Street

86 Birch Street

353 Pattagumpus Rd medway

353 Pattagumpus Rd. medway

749 Minniston Rd. Medway

749 Minniston Rd medway

955 Pattagumpus Rd medway

963 Pattagumpus Rd Medway

117 Jones Rd Medway

78 Jones Rd. Medway

21 Joe Owa Rd

627 Pattagumpus Rd

627 Pattagumpus Rd

627 Pattagumpus Rd

319 Pattagumpus Rd.

319 Pattagumpus Rd.

189 Pattagumpus Rd

2104 Medway, Rd

2104 medway, Rd



Members of the Maine EMS Licensing Board,

Hello, my name is Peggy Stanley. I am a resident and former select board member of the town of Medway and I have some concerns about changing our ambulance service, again. The following is a list of some of my concerns:

- 1) Medway citizens have had excellent service from East Millinocket Ambulance Service for many years. I have heard of no complaints about anyone waiting too long for ambulance service or anything bad happening to anyone caused by East's service. I believe adding another Ambulance service to our area will cause unnecessary financial hardship to both Medway and East Millinocket and more staffing problems for this area.
- 2) In April of 2022 there was a horrible accident that involved Medway's former ambulance service, where a patient was not properly secured to the stretcher before being lifted. The patient was dropped, hitting his head on the step of the ambulance and he passed away while his wife and grandson were present. Being a board member at the time, I know the incident was very poorly handled by the Administrative Assistant, the Fire Chief and the board, due to extreme nepotism and no oversight by the board. The Administrative Assistant is the mother-in-law of the Fire Chief and she is the only one he will answer to and this problem remains, today. The incident ended in a law suit which ended with a settlement being awarded to the patient's family.
- 3) The former select board chair James Michaud, a close relative to three Medway firefighters/EMT, James Michaud claimed that I was on a "campaign to destroy Medway's former ambulance service" because during the 2022 budget process, I disputed the figures that were being skewed to convince people that the ambulance service 'made money'. Soon after the budgeting disputes and the abolition of the Medway ambulance service, I was recalled from my position on the board.
- 4) On December 9, 2024, the Fire Chief asked the board for permission to apply for a 'first responder license' for Medway Fire Department claiming that citizens had waited for service a significant amount of time. Aaron said one person laid on the floor for an hour before help arrived and another for 30 minutes. In a written answer to my questions Aaron wrote, "To clarify, during the December 9<sup>th</sup> meeting, the Medway Public Safety Director did not state that "Medway" citizens waited 30 minutes or 1 hour for service. What was mentioned was that the Public Safety Director was aware of instances where citizens from unnamed towns experienced delays of 30 minutes to 1 hour for service from unnamed provider. Due to HIPPA regulations, specific details of these calls cannot be discussed. Additionally, emergency medical call information is not a matter for public disclosure." I asked questions about why we need the



license, Also, about the waiting incidents and if they were life threatening and about the insurance payments, where we already have a contract with East Mill. My questions infuriated Aaron and consequently he posted some very nasty, mean posts on facebook alluding to the fact that I was recalled for daring to question what he was doing and showing that he has a problem with the fact that I sued the town on two separate occasions. He said, "her pockets must be getting empty by now...". Both cases were for unjust dismissal, both were ruled in my favor and both happened before Aaron was old enough to realize what a lawsuit is. Aaron's actions and his posts show immaturity and very unprofessional behavior for someone holding a position in public safety.

- 5) When the new contract amount came from East Millinocket's Administrative Assistant, the people of Medway were called to an informational meeting on February 25, 2025 by a notice that read, "... to discuss Contracted Service with East Millinocket for Ambulance Service. The new contract for fiscal year 2025/2026 is proposed to be \$211,297.87; \$146,485.87 increase from current year of \$64,812.00." There was no mention of a vote. It was not disclosed that Kathy Lee and James Michaud requested by email that East Millinocket's Public Safety Director send a letter releasing Medway from 911 service for our area before the end of our contract. At the meeting the people were told that East Millinocket hadn't responded to Administrative Assistant Kathy Lee's request for information. As he was saying that East didn't respond to their request for information, James Michaud, then board chair held the response email in his hand yet continued to give false information to the citizens. The people were also given a planning budget template showing very unrealistic, low figures for a new Medway service and we were asked to vote on whether to continue to contract with East or to start Medway Ambulance Service again. The result of the vote, because of the false and misleading information, was to reestablish Medway Ambulance.
- 6) On May 1, 2025 the people of Medway were called to a special town meeting to vote to raise \$208,534.00 to operate a new Medway Ambulance Service for this year. Again the people were given misleading figures that fall well short of the complete cost of operating an ambulance service for a year and were enticed with a 2022 revenue report showing \$193,509.45, generated by Medway's previous service which included all insurance payments and private payments for transports collected to that point and for all transfers done with a second ambulance and more staff, which we no longer have. The vote to raise the money was held by a count of hands in an intermingled crowd of people that included both, citizens and noncitizens, registered voters and non registered voters, some standing and some sitting. The two vote counters secretly conferred about the count of yes and no votes before telling the moderator what the result of each count was. The vote to spend the \$208,534.00 for an ambulance service passed by one vote; 56 to 55. Several citizens tried to contest the vote but the moderator called for a motion to adjourn. It was motioned and seconded and he bolted from the building.

- 7) In June, at our annual town meeting we were advised by our treasurer that spending should be kept to a minimum because of the situation we are in, having no audit report since fiscal year 2019/2020 because of mishandling of cash, missing money and assessment problems, however we raised another \$35,217.00 on top of the \$208,534.00 to pay East Mill Ambulance Service for two months of service, pending a license.
- 8) I am asking the board to please turn down Medway's request for a license to operate another service in this area, as I believe it will cause more hardship for both towns and possibly more liability for Medway. East Millinocket has always provided us with very high quality service with professional oversight in place and no complaints that I'm aware of. Kevin McAdam, East Mill's Public Safety Director has been extremely professional and transparent with providing answers and information at our town meeting and throughout this process. He has proven that he can and does provide timely, quality service to Medway. I would be grateful to have him serve the citizens of Medway for many years to come. Thank you all for your time and attention and for looking out for the safety and well being of we the citizens of Medway. If you have any questions for me or would like to see the documents backing up my statements, please ask. I can be reached at (207)723-1180 or by email at [stanleypeggyjo@gmail.com](mailto:stanleypeggyjo@gmail.com).

July 10, 2025

Members of the Maine EMS Licensing Board,

Hello, my name is David MacLeod. I am a Medway citizen and had an incident with the Medway Ambulance Service while they were in operation. This incident involved my friend who had severely high blood pressure and other symptoms such as chest and neck pain. I called for an ambulance and I feel they were poorly prepared for handling the situation. The driver could hardly breathe after climbing the staircase to get into the house. And the EMT was missing something he needed so he sent the driver back to the ambulance to get what he needed and again the driver was gasping for air. We had to onboard an advanced EMT from East Millinocket on the way to the hospital in Millinocket. This area is having a hard time getting qualified personnel for East Millinocket Ambulance which does a great job for Medway. I think it will make it hard for either town to keep a good staff if we have to man 2 services and compete for qualified personnel.

I don't think Medway should be licensed.

Thank you.

**Okon, Jason A**

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**From:** John Lee <leejl98@yahoo.com>  
**Sent:** Friday, July 11, 2025 7:50 PM  
**To:** Maine.EMS  
**Subject:** Fw: Town of Medway EMS Ambulance Operator License

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I was just doing a follow up email. To the one I sent back on June the 25th. On the licensing relicensing of the Town of Midway for the ambulance service. I know I've you've gotten a letter from a person. That has a personal grudge. Against the town. As she was actually, she was the only one that has ever been impeached as a town official. I hope this letter does not hold it against the town getting a license again for the ambulance service. With this, getting relicensed will save the town thousands of dollars a year. And as his costing is roughly \$18,000 a month. Without getting this license. So I'd appreciate it if there is any way to get this license approved and. This way we can get our license ambulances back in service. Thank you for your service and time. Thank you.

John L. Lee  
07/11/25

----- Forwarded Message -----

**From:** John Lee <leejl98@yahoo.com>  
**To:** maine.ems@maine.gov <maine.ems@maine.gov>  
**Sent:** Wednesday, June 25, 2025 at 01:41:36 PM EDT  
**Subject:** Town of Medway EMS Ambulance Operator License

I'm a resident of from the town of Medway and. I would just like to know what the holdup is on. getting a relicensing for Town of Medway EMS Ambulance Operator License. The holdup is costing our town about. \$35,000 a month. in delays. and for a small-town, I can't see no apparent reason for the hope up, I cannot understand. Our town did have an operation license about two years ago or less. with no problems with the. state. I would appreciate if maybe we could get this matter result. It would help our town out.

Thank You We (the town) appreciate for you to looking into this matter.

John L. Lee  
PO Box 41  
Medway, Me 04460

207-746-3017

6/25/2025

**Okon, Jason A**

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**From:** fran stanley <franstanley52@yahoo.com>  
**Sent:** Thursday, July 10, 2025 9:39 PM  
**To:** EMS Licensure  
**Subject:** Public Comment for Medway Transport License

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July 10, 2025

RE: Public Comment for Medway Transport License

To Whom It May Concern,

I am a concerned citizen of the town of Medway. I am writing in regard to the Town of Medway trying to obtain a license for ambulance service. We have had East Millinocket Ambulance Service for several years and I feel they have done an outstanding job. The ambulance station is only one mile away from Medway. They have four fully equipped and up to date ambulances ready to go. The town of Medway has one ambulance not 100% equipped. I don't feel the Medway employees are ready to give the Town of Medway the best qualified service needed to handle all unknown calls that may need experienced personnel. They have a lot of young people that need experience, even if they are EMTs. We haven't been told if they have a paramedic or not.

I don't want our town to have another bad situation like we had in the past. After that the townspeople voted the ambulance service down and that's when we went with East Millinocket.

I don't feel that we have been given accurate information on the whole thing. The prices they gave to the towns people have changed more than once and we still don't have a total cost to run the ambulance service, nor the personnel, and they have already talked about a second ambulance with no money approved for all that pertains to that. We need true figures, wages, insurance, workman's comp, etc. Most importantly, we need educated, reliable, experienced personnel who can be here for our community in time of emergencies and need. Please consider what's best for the Town of Medway and the region.

Sincerely,

Fran Stanley, Citizen of Medway  
[franstanley52@yahoo.com](mailto:franstanley52@yahoo.com)  
207-447-5860

**Okon, Jason A**

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**From:** Peggy Stanley <stanleypeggyjo@gmail.com>  
**Sent:** Wednesday, July 9, 2025 6:53 PM  
**To:** EMS Licensure  
**Subject:** Medway transport license

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To whom it may concern,

I'd like to send a comment to the board about Medway's application for another transport license. Can I send it by email or does it need to go in the mail?

Thank you.

Peggy Stanley

**Okon, Jason A**

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**From:** Doug Beckwith <outlook\_5B2D928E0A3989FA@outlook.com>  
**Sent:** Friday, July 11, 2025 11:44 PM  
**To:** EMS Licensure  
**Cc:** susanperkins@live.com  
**Subject:** MEDWAY TRANSPORT LICENSE PUBLIC COMMENT

**EXTERNAL: This email originated from outside of the State of Maine Mail System. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

EMS Licensure  
Jason Cooney

We are writing as a concerned members of our community in regards to a proposed ambulance service for the Town of Medway. It is our opinion that at this current time it is premature and also risky to our aging community to create a new service. Medway does not currently have enough qualified and experienced staff as well as equipment under the budget allotted to compare to the quality of service that we are already receiving from the Town of East Millinocket. Until that point is reached, we should stay with our agreements with our neighboring town. Our concern is that we are replacing our existing contracted service that is well equipped and has several paramedics on staff that are able to provide ALS with a bare bones service that could be detrimental to the health and well-being of our community during an emergency situation.

Thank you,

Susan Perkins  
Douglas Beckwith