



STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
152 STATE HOUSE STATION  
AUGUSTA, MAINE 04333



JANET T. MILLS  
GOVERNOR

MIKE SAUSCHUCK  
COMMISSIONER

J. SAM HURLEY  
DIRECTOR

**Pediatric Physician Representative to the  
Medical Direction and Practices Board (MDPB)**

*(January 24, 2020)*

In September 2019, Public Law 370 expanded the MDPB to include a pediatric physician. Applications for this position will be reviewed by the MDPB. Appropriate candidates will then be interviewed by the MDPB and recommendations for MDPB membership will be submitted to the Board of EMS. The person in this position serves an indefinite term at the discretion of the Board of EMS.

**Qualifications:**

1. Licensed Maine physician.
2. Board Certified in Pediatrics or Emergency Medicine with appropriate subspecialty certification in Pediatrics.
3. Current clinical practice, which includes pediatrics, in Maine.
4. Experience and expertise in emergency care of acutely ill/injured pediatric patients.
5. Experience and expertise in teaching pediatric emergency care.
6. Possess good interpersonal and consensus building skills and the ability to work as a member of a team.
7. Basic understanding of EMS systems including medical dispatch, communications, medical direction of pre-hospital and consultation with hospital providers.

**Responsibilities:**

1. To serve as a resource and subject matter expert regarding pediatric prehospital emergency medical care.
2. To be an advocate for EMS providers.
3. To serve as the principal pediatric medical advisor of the Maine EMS-C Advisory Committee while attending most of meetings (typically every other month).
4. To act as a liaison for the EMS-C Advisory Committee to the MDPB and the EMS community.
5. To work collaboratively with the EMS-C Program Manager and other Maine EMS staff.
6. To participate in the creation, development, implementation, dissemination and maintenance of statewide EMS Protocols, including pediatric specific protocols.
7. To act as a liaison between the MDPB and the EMS community.
8. To act as a liaison between EMS and the hospital community.

9. To attend Maine EMS meetings, including, but not limited to, Medical Direction and Practices Board (MDPB) meetings. These meetings occur regularly on the third Wednesday of each month and last from 09:30 am to 12:30 pm. Additionally, the MDPB commonly creates subcommittees when as special projects or topics arise. Occasionally, MDPB members are invited or asked to participate in these subcommittees. These meetings are variable, but often occur either before or after the regularly scheduled MDPB meetings. All participatory members are expected to arrive at the MDPB, and other meetings, prepared to discuss and deliberate on the day's agenda items.
10. To perform outreach to EMS Services with the State Medical Director, Associate State Medical Director, Regional Medical Directors, Service Medical Directors, and Emergency Department Directors, when necessary.
11. If the MDPB member is a representative of another organization or association, the MDPB member is expected to communicate regularly with their affiliate associations and act as a spokesperson for the MDPB as necessary.
12. To participate in MDPB-sanctioned Disaster and Emergency Preparedness planning, when appropriate.
13. To develop current knowledge of the design and operation of the state and local EMS systems in Maine.
14. To become involved in the development of pediatric specific quality improvement review metrics for prehospital care.
15. The appropriate candidate must be willing to travel within the state for meetings, educational programs and an annual Federal EMS-C conference (typically in Washington, DC) with travel costs reimbursed.
16. It is expected that this position will require an estimated 10 hours per month between meetings and preparation work. There will be instances in which more time is required.

Application Process:

1. Interested candidates should submit the following to J. Sam Hurley, Director, Maine EMS:
  - a. Cover letter
  - b. Curriculum Vitae (CV)
2. **Deadline for application submission: no later than 14 Feb 2020 by 1700 hrs**
3. All applications for each position will be reviewed by Maine EMS and the State Medical Directors.
4. A pool of candidates will be selected for an interview by the Medical Direction and Practices Board
5. Interviews will be conducted by the Medical Direction and Practices Board and recommendations will be submitted to the Board of EMS for final approval.
6. Approximate time of process completion is six weeks from closure of application period and *may be affected by the number of applicants.*

