



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE 04333



MICHAEL SAUSCHUCK
COMMISSIONER

WIL O'NEAL
DIRECTOR

EMD Committee Meeting
Thursday, January 15, 2026, 09:30
45 Commerce Dr. Suite 1 (DPS), Augusta, ME
Fallen Heroes Conference Room
[Zoom Recording](#)

MINUTES

- i. Called to Order at 09:32
- ii. Attendance
 - a. Committee Members: Tim Hall (Chairperson), Laura Sandred, Dan Mayotte, Monique Pomeroy, Jace Poulin, Cheri Volta, Jennifer Michaud, Cindy Moore-Rossi, Melinda Fairbrother-Dyer
 - b. MEMS Staff: Melissa Adams
 - c. Stakeholders & Guests: Alec Duquette, Brad Timberlake, Christina Ingemi, David King, Kyle Ellis
- iii. Maine EMS Mission Statement (Chairperson)

The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this committee, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent.
- iv. Public Comment - None
- v. Modifications to the Agenda
 - a. Laura asked to add PulsePoint to the Old Business
- vi. Previous Meeting Minutes – October 16, 2025

MOTION to approve the minutes as written. (Sandred, Volta)
PASSED unanimously.
- vii. EMS Office Update
 - a. Staffing

There were several applicants for the EMD Licensing Agent position. Director O’Neal is reviewing those for qualified applicants and will schedule interviews in the coming weeks.
 - b. Legislation
 - i. [LD587 An Act to Require Cardiac Emergency Response Plans and Athletic Emergency Action Plans for Schools and School-sponsored Athletic Events](#) was enacted 1-11-26. This requires public schools to collaborate with their public safety partners on emergency planning. The existing law relates to

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comprehensive planning, but the changes focus on cardiac emergencies and the accessibility of AEDs. Melissa offered that this is an opportunity to enhance the use and effectiveness of the [statewide PulsePoint AED registry](#)

- ii. [LD1216 An Act to Improve Behavioral Health Crisis Services and Suicide Prevention Services](#), carried over to this session. DHHS's Office of Behavioral Health will provide a report, generated from the 2025 meetings of the 911-988 stakeholder group, with recommendations. We will share that report when it becomes available (by February 1). The health and human services committee can amend and/or take action on this legislation based on that report.
- c. Training
 - i. Tuesday, January 27, 12:00 – 12:30 p.m. PulsePoint AED & Maine EMS Webinar
 - ii. Thursday, February 5, 9:00 a.m. – 5:00 p.m. Priority Dispatch ACE & QA Workshop
- viii. ESCB Update
 - a. EMD/EFD Refresher Days are scheduled for April 15 in Southern or Central Maine, location TBD, and October 7, 2026, in the Bangor area.
 - b. [QA Forums](#) are tentatively scheduled for April 30 and October 16
 - c. Agencies using QPR, please email Kyle with any issues so he can support the agency and ensure the contracts are being met.
- ix. Old Business
 - a. PulsePoint AED

Laura shared that she is still having trouble with Spillman CAD passing information through to ProQA and making it accessible to the PulsePoint registry feature. Tim shared that he has IMC and is having the same issue. Jessica Linehan shared that an agency she worked for in Idaho was using PulsePoint within ProQA successfully and agreed to help connect Melissa with that agency.

 1. Melissa will work with Priority Dispatch on clarifying the technical guidance for IT to understand the steps to linking information through CAD.
 2. Melinda requested a separate meeting to focus specifically on this project with Priority Dispatch. We agreed to set up a meeting with Priority Dispatch for agency IT to communicate directly and be able to understand how and what to ask of their CAD. Melissa will work to set this up.
 - b. QA-QI Program Updates

Melissa reminded the group that a long-term goal of this project is for the committee to identify what information can be collected regularly to better evaluate the EMD performance and the health of EMD quality assurance and improvement programs in EMD Centers. Short-term goals include:

 1. Supporting EMD Centers in reviewing their quality assurance and improvement program documents to ensure they are consistent with their operations and that operations are consistent with regulatory requirements. QA program documents must be submitted with the EMD Center renewal application between October 1 and November 31, 2026.

- a. We are working on this goal by hosting the two QA workshops, the first one in November and the second scheduled for February 5.
 2. Following the workshops, this group can use the takeaways gathered there and the newly revised NENA-APCO Quality Assurance Standard to review the Emergency Medical Dispatch Priority Reference System (EMDPRS) document to ensure it reflects industry standards and best practices as well as Maine's EMD system capabilities.
 - a. With the publication of any updates to this document, we can provide education and resources for agencies to implement any necessary changes.
- x. New Business
 - a. Christina (Tina) Ingemi, Application
MOTION to recommend Christina to the EMS Board Chair for approval to serve as the Licensed Mental Health Professional representative to the committee. (Moore-Rossi, Sandred)
PASSED Unanimously.
- xi. Adjourned at 10:05
(Sandred, Fairbrother-Dyer)
 - a. Next meeting is April 16, 2026, at 09:30