

Data Committee Meeting - 02/17/2021

Wednesday, February 17, 2021 3:00 PM

Meeting Date: 2/17/2021 3:00 PM

Location: <https://mainestate.zoom.us/j/85660041261>

Link to Outlook Item: [click here](#)

Invitation Message

Maine EMS is inviting you to a scheduled Zoom meeting for the Maine EMS Data Committee.

Join Zoom Meeting

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Meeting ID: 856 6004 1261

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Participants

- [Davis, Darren W](#) (Meeting Organizer)
- [Christopher Connor](#)
- [Oko, Jason A](#) (Accepted in Outlook)
- [Andrea McGraw](#)
- [Debbie Morgan](#)
- [Chuck McMahan](#)
- [Darrin White](#)
- [Stephen Smith](#) (Accepted in Outlook)
- [Dennis Russell](#)
- [Jason Cooney](#)
- [Jaye LaCroix](#)
- [Joanne Lebrun](#)
- [Johnson, Joel](#)
- [Kregg Kane](#) (Accepted in Outlook)
- [Rebecca Reagan](#)
- [Richard Petrie](#)
- [Sharkey](#) (Tentative in Outlook)
- [Steve Pratt](#)
- akmcgraw@emhs.org
- [Kregg Kane](#)
- Jesse Thompson

Agenda

1. Call To Order
2. Reading of the Maine EMS mission statement:
The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all clinicians. All members of this committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this committee, we commit to serve the respective clinicians, communities, and residents of the jurisdictions that we represent.
3. Attendance
4. Approval of prior meeting minutes
 - a. Darren did not get meetings sent out prior to today's meeting will send out and this is tabled until next meeting
5. Public Comment
 - a. none
6. Modifications to Agenda
 - a. none
7. Old Business
 - a. Status update on the RFP.
 - 1) RFP for the Maine EMS Business systems
 - 1) Rick mentioned should we poll end users?
 - i) Nate agreed that we do need to understand the end user's pain points and our role will be to develop some of those surveys as we go along, and using the regions to push that information out
 - 2) (12/16/2020) Darren to provide framework by January meeting
 - 3) (12/16/2020) Should have something vetted by March data committee meeting
 - 4) (1/20/2021) Reviewed RFP framework and workspace
 - 5) (1/20/2021) Committee established timeline for draft completion by end of March
 - 6) (1/20/2021) Discussion about a survey
 - i) (1/20/2021) Reach out to primary contacts
 - ii) (1/20/2021) Jason proposes town hall approach
 - i. Jason Clooney likes Town Hall Approach
 - ii. Darin White agrees and suggest having a contact person for the committee
 - iii. Rick Petrie, Motion for Committee to work with Darren and Jason to establish two town halls , Seconded by Jason Cooney
 - iii) Town hall not held, outstanding
 - i. Rick volunteered to moderate a meeting
 - ii. data managers and service managers
 1. March 24 1800 and March 26 1000 proposed
 2. 90 minutes
 - iii. End user, date TBD
 - iv. Jason Oko inquired as to what nature of feedback are we looking for.
 - v. Jason/Darren, need to come up with some questions
 1. Are there functionalities you have that you find no value in having or do not need?
 2. What features or functionality do you feel would be beneficial

- that you do not currently have?
3. What features or functionality do we currently have that need to work better?
 4. What features or functionality do we currently have that you find tremendous value in and cannot do without.
- vi. Rick, reach out to data managers and service managers
- iv) Need to involve Fire Marshall and Wildland. Also includes Hospital Hub, licensure, data mart, health info net, CARES.
 - i. Jason C. should we limit number of entities with whom we solicit feedback?
 - ii. Jason O. Recommends that we focus on the services.
 - iii. Jason O also recommends defining data managers for services
- b. Update on the Vaccination form and how it is working.
 - 1) (1/20/2021) 3rd revision of vaccine form in place. Biggest challenges continue to be accuracy in reporting, specifically names, DOBs and Lot #s
 - 2) (1/20/2021) Agencies struggling to properly manage inventory in ImmPact
 - 3) (2/17/2021) Data Quality is improving
 - c. Update on the Data Dictionary/User guide and assign members to assist
 - 1) (1/20/2021) Jason Cooney and Darin White volunteer to assist fleshing out the description
 - 2) 2/17/2021 - no progress
8. New Business
 - a. Nemsis v3.5 provider impression list
 - 1) Chris; symptoms list and impression list most thorny list for users. Lengthy discussion on changing the lists. The impact, the need,
 - 2) Darren to put together a list of values, with a count of usage on sharepoint
 - 3) E situation 9 and 10 are same as impression
 9. Other
 - a. (2/17/2021) Next Meeting scheduled for March 17, 2021 15:00
 - b. Watch for Zoom Town Hall Invites (Tuesday nights not good)
 10. Adjourn
 - a.