



STATE OF MAINE  
 DEPARTMENT OF PUBLIC SAFETY  
 MAINE EMERGENCY MEDICAL SERVICES  
 152 STATE HOUSE STATION  
 AUGUSTA, MAINE 04333



PAUL R. LEPAGE  
 GOVERNOR

JOHN E. MORRIS  
 COMMISSIONER

SHAUN A. ST. GERMAIN  
 DIRECTOR

BOARD OF EMS MEETING  
 JUNE 1, 2016  
 9:30 AM  
 DE CHAMPLAIN CONFERENCE ROOM  
 MINUTES

Members Present: Roger Audette, Joseph Kellner, Laura Downing, Lori Metayer, Nancy Jackson, Jeff Rowe, Mike Senecal, Matt Sholl, Judy Gerrish, Tim Beals, Greg Coyne, Joe Connelly, Brad Chicoine, Carolyn Brouillard, Julie Ontengco

Members Absent: Scott Susi

Staff: Shaun St. Germain, Drexell White, Alan Leo, Jon Powers, Don Sheets, Jason Oko

Office of the Attorney General: Katie Johnson, AAG

Regional Coordinators: Rick Petrie, Atlantic Partners EMS; Joanne Lebrun, Tri-County EMS; Ben Zetterman, Aroostook EMS

Guests: Daniel Batsie, Director of Vermont EMS; Andrew Pratt, member of the public; Stephanie Cordwell, Atlantic Partners EMS

Meeting Called to Order: 9:30 AM

1. Introductions are made.
2. Minutes April 6, 2016
  - a. Tim Beals requests correction to 4-b-1 to state “appropriations committee”.
  - b. Joseph Kellner requests correction to 9-c-1 to include a reference to the requirement to create standards for examiners.
  - c. Katie Johnson states that she sent a missing motion to Katie Boynton for inclusion in the minutes.
  - d. **MOTION: Motion to approve minutes as amended; Greg Coyne/Tim Beals; motion passes, unanimous.**
3. Public comments
  - a. There are no public comments.
4. Maine EMS Update
  - a. Motions and Recordings – There is discussion on making sure that members or the chair state the name of the person making motions so that it can be recorded for the record.

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- b. Budget – Shaun St. Germain states that he is in the process of preparing for the 2019 Fiscal Year budget cycle; at this time there is no reason for the budget to change tremendously.
- c. Legislation – Shaun St. Germain states that there is nothing new to report at this time.
- d. Community Paramedicine – Shaun St. Germain states that the May 18-19<sup>th</sup> conference was successful and well attended. The office is expecting to hear from DHHS shortly regarding reimbursement for the program. Belfast Ambulance submitted an application for a pilot site. The next administrators meeting will be held on June 19<sup>th</sup>.
- e. Ops – Joanne Lebrun reported that the meeting discussed interaction with responders and Maine’s response. The group also discussed EMS Week.
- f. System Assessment – Shaun St. Germain reported on the ongoing system assessment project. The opportunity to submit written comments is open through July 19<sup>th</sup>. The ASMI in state visit was discussed. Tim Beals and Lori Metayer stated that they did not know this project was occurring. Shaun reported that it is just a first step. Joseph Kellner stated that he believed that this survey is a big opportunity missed and is very biased; there was an opportunity to gain information from providers that was missed and the survey was too narrow in scope. Michael Senecal stated that he knew about the review but not the survey. Shaun St. Germain reported that ASMI developed the survey questions.

5. Medical Director Report

- a. MDPB – Dr. Matt Sholl reported that the committee has started the protocol review process. They have held meetings regarding the gold and blue sections and the hope is to complete the 12-month review and go live in late 2017. Currently the committee is working to fill the three new positions approved by the Board. There have been many good candidates.
- b. QA/I – Dr. Matt Sholl reported that the committee has not met for the last two months. The April meeting was held with Education and last month the meeting was during the CP 360 conference.

6. Investigations

- a. Committee Minutes and Recommendations
  - i. ***MOTION: Motion to approve minutes as presented; Tim Beals/Greg Coyne; Investigations Committee passes motion, unanimous***
  - ii. Alan Leo presented the case summaries to the Board.
  - iii. ***MOTION: Motion to approve all presented cases, excluding 16-009; Mike Senecal/Joseph Kellner; motion passes, unanimous***
  - iv. ***MOTION: Motion to approve case 16-009; Joseph Kellner/Tim Beals; motion passes, unanimous (Carolyn Brouillard abstains)***
- b. Amendment to the matrices approved at the last board meeting
  - i. Alan Leo requests that the Board change the guidelines from “offense” to “notice of complaint”.
  - ii. ***MOTION: Motion to change guidelines; Judy Gerrish/Julie Ontengco; motion passes, unanimous***

7. Old Business

- a. Draft Rule Changes

- i. Drexell White presents the sub-committee report. The committee is up to Chapter 18, after which they will be revisiting items in the “parking lot”. The committee hopes to have a draft at the August meeting.

The Board breaks for a five minute recess. The meeting is called back to order at 10:30 AM.

8. New Business

- a. Board Review of License Denial – Andrew Lamont Pratt
  - i. Chairman Jeff Rowe read the procedures to the Board and there were no objections. Mr. Pratt swore the oath. The evidence in the case was established and seven exhibits were presented and admitted with no objection.
  - ii. Mr. Pratt presented his case and answered questions from the Board.
  - iii. Chairman Rowe closed the case presentation.
  - iv. Board deliberations began at 11:02 AM
    - AAG Johnson recommended that the case be tabled until information regarding convictions and past actions could be added to the record.
    - There is discussion on the case and whether or not to table.
    - ***MOTION: Motion to table the issue until all documents have been obtained; Tim Beals/Joseph Kellner; motion passes, unanimous***
  - v. The Board review is tabled; deliberations close at 11:09 AM.
- b. Trauma System Operations Manual (Update)
  - i. Rick Petrie presents the amended plan to the Board.
  - ii. ***MOTION: Motion to accept the revised trauma systems operation plan; Julie Ontengco/Greg Coyne; motion passes, unanimous.***

9. Committee Reports

- a. Education – Don Sheets reported that the committee did not meet this month. The last meeting was held jointly with the MDPB. The joint meeting went well and should occur on an annual basis.
- b. Data – Jon Powers reported that there are no significant updates at this time. The current projects remain in place.
- c. Exam – Drexell White reported that the committee met on May 3<sup>rd</sup> to review randomized sampling.
- d. EMD – Drexell White reported that the committee has not met since the last Board meeting, but has a meeting schedule at the end of this month.

10. Other

- a. Jeff Rowe thanked the EMS Awards Committee for planning the ceremony; it had a great turn out.
- b. Jeff Rowe informs the Board that the survey is slated to be an independent review and that if they provide input into the review it is no longer independent.
- c. Next Meeting will be August 3, 2016 at 9:30 AM

11. Meeting adjourned at 11:25 AM