



STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE 04333



JANET T. MILLS
GOVERNOR

MICHAEL SAUSCHUCK
COMMISSIONER

WIL O'NEAL
DIRECTOR

Maine Emergency Medical Services Board Meeting
Wednesday, September 3, 2025, at 9:00 AM
Champlain Conference Room
Draft Minutes

"The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this board should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this Board, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent."

Attendance:

Board:

Board Member	In Attendance	Late Arrival (if applicable)	Early Departure (if applicable)
Nate Allen	X (virtual)		
Bill Cyr	X		
Amy Drinkwater	X		
Judy Gerrish	X		
Brian Langerman			
Jack Lewis	X		
Brent Libby	X		
Julie Ontengco	X (virtual)		
Laura Sandred	X		
Matthew Sholl	X		
Andy Turcotte	X		
Christopher Whytock	X		

Staff:

- In person: Wil O'Neal (Director), Melissa Adams, Jason Cooney, John DeAromnd, Marc Minkler, Samantha Andrews (Assistant Attorney General), John Belisle (Assistant Attorney General)
- Virtual: Victoria Clyde, Darren Davis, Robert Glaspy, Soliana Harnish, Amber McCormick, Ashley Moody, Jason Oko, Taylor Woodbury

● **Excellence** ● **Support** ● **Collaboration** ● **Integrity** ●

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With offices located at the Central Maine Commerce Center, 45 Commerce Drive, Suite 1, Augusta, ME 04330

Stakeholders & Guests:

- In person: Bruce Cox, Aaron Lee, Katherine Lee, James Michaud, Sean Scrod, DC Stanley, Fran Stanley
- Virtual: Bar Harbor Fire Department, Erin Bean, Sean Brackett, Tessa Byard, Jon Chiasson, Dann Clark, Shawn Cordwell, "Corey", Jonathan Cote, Zachary Creps, "CS", "Denise", Beth Dubay, Rachel Elward, "Fire", Paul Froman, Chip Getchell, "Greg", Bob Hand, John Hoak, "iPhone", David Ireland, "JB", "Jon", Joe Kellner, Aiden Koplovsky, "Iarck", Richard Larck, Kevin McAdam, Joshua McGreevy, Jane McLaughlin, "KAP", "OfficeManager", Christopher Paré, Paris Fire Dispatch, Jessica Pelletier, "rich", Dennis Russell, Nicole Sawyer, Michael Senecal, Don Sheets, Stephen Smith, "Stacy", Peggy Stanley, "Greg T", Jesse Thompson, Greg Turcotte, "UtilityClerk", Ashley Wax-Armstrong, Eric Wellman, Mike Witham, Nicole Witham

Agenda Items:

1. Adjudicatory Hearing, Case 25-892

MOTION: To enter executive session to hear confidential medical information.

(Drinkwater, seconded by Libby)

VOTE:

In Favor: Allen, Cyr, Drinkwater, Gerrish, Libby, Ontengco, Sandred, Turcotte, Whytock

Opposed: None

Abstained/Recused: None

MOTION CARRIES

[Executive Session entered at 10:19 AM]

MOTION: To exit executive session.

(Turcotte, seconded by Libby)

VOTE:

In Favor: Allen, Cyr, Drinkwater, Gerrish, Libby, Ontengco, Sandred, Turcotte, Whytock

Opposed: None

Abstained/Recused: None

MOTION CARRIES

[Executive Session exited at 10:46 AM]

[A 10-minute recess was called for at 11:16 AM]

MOTION: That, based on the preponderance of the evidence, and specifically the evidence in

Exhibit 3, and testimony given by the Licensee, there is a violation of 32 M.R.S. § 90-A(5)(F).

(Whytock, seconded by Drinkwater)

VOTE:

In Favor: Allen, Cyr, Drinkwater, Gerrish, Libby, Ontengco, Sandred, Turcotte, Whytock

Opposed: None

Abstained/Recused: None

MOTION CARRIES

MOTION: That, based on a preponderance of the evidence, specifically the evidence in Exhibit 4, the Licensee acted in ways that are dangerous or injurious to the Licensee or other persons, there is a violation of 32 M.R.S. § 90-A(5)(H) and Board Rules, Chapter 11 § 1(5).

(Drinkwater, seconded by Whytock)

VOTE:

In Favor: Allen, Cyr, Drinkwater, Gerrish, Libby, Ontengco, Sandred, Turcotte, Whytock

Opposed: None

Abstained/Recused: None

MOTION CARRIES

MOTION: That, based on a preponderance of the evidence and the admission by the Licensee, the Licensee engaged in unprofessional conduct prohibited by law that is related to the practice, specifically conduct prohibited by 25 M.R.S. § 2929(6), and is in violation of 32 M.R.S. § 90-A(5)(H) and Board Rules, Chapter 11 § 1(13).

(Turcotte, seconded by Whytock)

VOTE:

In Favor: Allen, Cyr, Drinkwater, Gerrish, Libby, Ontengco, Sandred, Turcotte, Whytock

Opposed: None

Abstained/Recused: None

MOTION CARRIES

MOTION: That, based on a preponderance of the evidence, the Licensee violated a standard established in the profession, specifically the National Association of Emergency Medical Technicians Code of Ethics, which requires AEMTs to respect and hold in confidence all information of a confidential nature obtained in the course of professional service unless required by law to divulge such information, and is in violation of 32 M.R.S. § 90-A(5)(H) and Board Rules, Chapter 11 § 1(13).

(Libby, seconded by Sandred)

VOTE:

In Favor: Allen, Cyr, Drinkwater, Gerrish, Libby, Ontengco, Sandred, Turcotte, Whytock

Opposed: None

Abstained/Recused: None

MOTION CARRIES

MOTION: To, based upon the factual findings and conclusions established above, impose the following discipline:

- 1) Issue a reprimand;
- 2) Issue a civil penalty in the amount of \$100 on each of the four violations for a total Civil Penalty of \$400, payable within 90 days of the date of hearing;

- 3) Impose a probation or a period of one year, or until the completion of the following conditions and upon the Licensee's successful petition to this Board for the early termination of probation, whichever is sooner:
 - i. Continued mental health treatment for no less than six appointments with the Licensee's current provider;
 - ii. Provide the Board with a signed letter from his provider documenting his treatment and certifying his suitability for continued practice as an AEMT and AEMT/IC; and
 - iii. Completion of 16 hours of NAEMT continuing education in ethics and four hours in HIPPA; and
- 4) Until completion of the probationary conditions and upon successful petition to this Board for early termination of probation, the Licensee shall not engage in any EMS teaching, instruction, or coordination.

(Libby, seconded by Turcotte)

VOTE:

In Favor: Allen, Cyr, Drinkwater, Gerrish, Libby, Ontengco, Sandred, Turcotte, Whytock

Opposed: None

Abstained/Recused: None

MOTION CARRIES

MOTION: To authorize the Board Chairperson to Sign the Decision and Order.

(Libby, seconded by Gerrish)

VOTE:

In Favor: Allen, Drinkwater, Gerrish, Libby, Ontengco, Sandred, Turcotte, Whytock

Opposed: None

Abstained/Recused: Cyr (Abstain)

MOTION CARRIES

2. Introductions

[Board Member Turcotte excuses himself from the meeting]

3. Conflict of Interest Disclosures

None.

4. Modifications to the Agenda

"Case 25-940" is added under "Investigations."

Agenda item "Medway Fire Department Application Review" is moved to be directly after "Meeting Minutes" under "Old Business."

5. Public Comments

Bruce Cox (Medway Resident)—Mr. Cox and a group of Medway residents composed a letter to the Board in opposition to the Medway transporting license application.

James Michaud (Medway Resident)—Speaks in support of the Medway transporting license application.

Catherine Lee (Administrative Assistant for the Town of Medway)—Speaks to the potential benefits to Medway and surrounding communities.

6. Investigations

a. Committee Meeting Minutes – August 28, 2025

- i. Tabled until the next meeting of the Board.

b. Case 25-940

- i. Summary: The licensed Paramedic failed to properly care for a patient who was either in cardiac arrest with pulseless electrical activity (PEA) or experiencing symptomatic bradycardia. The Board finds the Licensee's actions and/or omissions constitute a violation of 32 M.R.S. §90-A(5)(H) and Maine EMS Rules, Chapter 5 §3(2)(B) and §4(A), for violating the standards of practice for a Paramedic based on the Maine EMS Pre-Hospital Protocols and the National EMS Scope of Practice Model, 2019 edition; and 32 M.R.S. §90-A(5)(E)(2) for incompetent professional practice as evidenced by an inability to apply principles, skills or knowledge necessary to successfully carry out the practice for which the licensee is licensed, specifically the ability to apply the principles, skills or knowledge necessary to practice at the Paramedic Level in cardiac rhythm interpretation, clinical care of cardiac arrhythmias, and clinical decision making, despite undergoing additional remediation on these topics.

MOTION: To approve the consent agreement as presented.

(Libby, seconded by Drinkwater)

VOTE:

In Favor: Allen, Cyr, Drinkwater, Gerrish, Libby, Ontengco, Sandred, Whytock

Opposed: None

Abstained/Recused: None

MOTION CARRIES

[Board Member Turcotte rejoins the meeting virtually]

7. Old Business

a. Meeting Minutes

- i. August 6, 2025

MOTION: To accept the meeting minutes as presented.
(Sandred, seconded by Gerrish)

VOTE:

In Favor: Allen, Cyr, Drinkwater, Gerrish, Libby, Ontengco, Sandred,
Turcotte, Whytock

Opposed: None

Abstained/Recused: None

MOTION CARRIES

- ii. August 27, 2025 (off-cycle)

MOTION: To accept the meeting minutes as presented.
(Libby, seconded by Drinkwater)

VOTE:

In Favor: Allen, Cyr, Drinkwater, Gerrish, Libby, Ontengco, Sandred,
Turcotte

Opposed: None

Abstained/Recused: Whytock (Abstain)

MOTION CARRIES

- b. Medway Fire Department Application Review

- i. The Medway Fire Department has applied to upgrade their license from non-transporting to transporting. Medway's Fire Chief, Aaron Lee, provided the Board with data it had requested during its last regularly scheduled meeting. The Board also heard from the Fire Chief of East Millinocket, Kevin McAdam.
- ii. Pursuant to the Maine EMS Rules Chapter 3 §4.2., "The Board shall issue a license with a defined 9-1-1 Primary Response Area when a need is demonstrated based on the following criteria..." The Board reviewed Maine EMS Rules Chapter 3, §4.2. and discussed whether or not a need is demonstrated based on the criteria outlined in that subsection:
 1. The Board finds the applicant's proposed response time(s), enroute time(s), transport time(s), and time-tolerance(s) are sufficient to protect the health, welfare, and safety of the public within the 9-1-1 Primary Response Area based on evidence provided;
 - a. **Board Response:** Yes.
 2. If the 9-1-1 Primary Response Area is currently served by a licensed ground ambulance or non-transporting service, the proposed times above are maintained or improved;
 - a. **Board Response:** Yes.
 3. Public comment(s) received;
 - a. **Board Response:** Yes.
 4. Discipline undertaken by the Board and any Letters of Guidance that have not expired for the ambulance service currently serving the 9-1-1 Primary Response Area, and the service applying to serve the 9-1-1 Primary Response Area;
 - a. **Board Response:** Yes.

5. An evaluation of the potential impact upon existing ground ambulance and non-transporting services; and
 - a. **Board Response:** No.
6. The character of the ownership of a proposed service.
 - a. **Board Response:** Yes.

MOTION: To approve Medway Fire Department's transporting license.
(Libby, seconded by Turcotte)

VOTE:

In Favor: Allen, Cyr, Drinkwater, Libby, Ontengco, Sandred, Turcotte, Whytock

Opposed: Gerrish

Abstained/Recused:

MOTION CARRIES

- c. Maine EMS Director's Update
Given by Maine EMS Director Wil O'Neal.
 - i. The Board was provided with a brief newsletter-style update prior to the meeting outlining recent work done by Maine EMS staff.
- d. Medical Directors' Update
Given by State Medical Director Matthew Sholl.
 - i. Dr. Jack Lewis joins the Board first the first time officially in his role as the new Associate State Medical Director.
 - ii. Dr. Sholl thanks everyone who has helped work on the Protocol updates. A clinical bulletin was released outlining dates of webinars concerning the Protocols and MEMSEd.
- e. Transfer and Transport Committee Update
Given by Board Member Bill Cyr.
 - i. The Committee met last week and voted to meet virtually going forward. The next meeting will be on September 8, 2025.
 - ii. Chuck Hogan, Chief Clinical Officer for LifeFlight was elected as the Committee's Chair.

[A 10-minute recess was called for at 2:48 PM]

[Board Member Sandred recuses from the next Item on the Agenda]

- f. An Implementation Plan for the Establishment of the Maine Emergency Medical Services Licensing Board | Interviews for the Maine EMS Licensing Board Positions
 - i. The Board conducted interviews of candidates for the Maine EMS Licensing Board in the following order:
 1. Erin Bean
 2. Richard Larck
 3. Dennis Russell

8. New Business

None.

9. Other

- a. Next Meeting (off-cycle) – Tuesday, September 23, 2025, 12:00 PM, Hybrid
- b. Next Regularly Scheduled Meeting – Wednesday, October 1, 2025, 9:30 AM, In-Person

The meeting was adjourned at 3:38 PM.

DRAFT