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Meeting Minutes Education Committee

– January 14, 2026

Virtual via ZOOM: <https://mainestate.zoom.us/j/82789080665>

1) Introductions/Call to Order

The meeting was called to order by Chair Paul Froman at 9:02 AM. A quorum was established with 8 members initially present.

2) Maine EMS Mission Statement

"The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all clinicians. All members of this board should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this board, we commit to serve the respective clinicians, communities, and residents of the jurisdictions that we represent."

3) Members Present: Paul Froman (Chair), Cathy Gosselin, Joanne Lebrun, Amy Drinkwater, Mike Drinkwater, Thomas Williamson, Stephen Smith, AJ Gagnon, Leah Mitchel

Members Absent: Brian Chamberlain, Ben Zetterman, Dennis Russell

4) Maine EMS Staff Present: John DeArmond, Melissa Adams, Marc Minkler

5) Public Comment

a. None

6) Approval of previous minutes

There was no meeting in December 2025

7) Changes to the agenda

a. None

8) State Update

Out-of-State Training Centers: A training center application from Manchester, New Hampshire, is currently on hold. The program director was recently escorted from the program, leaving them without leadership. This program had students from Southern York County on administrative hold for clinicals.

National Level: NASEMSO is forming a subcommittee within the education group to investigate out-of-state programs and alternative education delivery methods, as many states are seeing programs start without regulatory oversight.

9) Old Business

Training Center Standards Review Sub-Committee

Paul Froman proposed a schedule for a thorough review of the Training Center Standards over the next several months:

- February: Review Chapters 0 through 4.
- March: Review Chapters 5 through 8.
- April: Review Chapters 9 through 11.
- May: Final review and recommendation to the Board.

Committee members were asked to submit suggestions for changes in writing to Paul and John prior to the meetings.

Committee Structure and Scheduled Time Survey

Discussion regarding the meeting time was held. Many educators are actively teaching during the current morning slot. A survey will be sent out to the committee to see if a late afternoon or alternative time would improve participation.

CEH Course Outline Template & Guide

John DeArmond shared a draft Operations Bulletin and a Course Outline template.

- Feedback:
 - Mark Minkler suggested clarifying that training centers are not *required* to approve CEHs and that users should check with them first.
 - Leah Mitchell suggested using hyperlinks for CEH category definitions rather than hard-coding lists to ensure data stays current.
 - Melissa Adams and Joanne Lebrun discussed providing a blank template rather than a specific example (e.g., CPAP) to prevent clinicians from accidentally submitting the example text in their own applications.
- Action: The State Office will incorporate this feedback and bring a revised draft back in February.

Reentry

John DeArmond updated the committee on conversations with Dr. Scholl. The Medical Board requires clinical competency evaluation after 24 months of absence.

- Thomas Williamson located a reentry policy that was unanimously approved by the Maine EMS Board on April 3, 2024.
- Action: The committee will use this 2024 document as the foundation for the current process. Future work will focus on how to bridge this process for ALS levels (AEMT and Paramedic) in partnership with training centers.

10) New Business: No new business was brought forward.

11) Next Meeting: February 11, 2026

Minutes by: John A. DeArmond