

20250114 Data Committee Meeting Minutes (Approved)

Tuesday, January 14, 2025 9:00 AM

Location: Microsoft Teams Meeting

Link to Outlook Item: [click here](#)

Invitation Message

Participants

AGENDA

1. Call To Order at: 0900
2. Reading of the Maine EMS mission statement:
The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all clinicians. All members of this committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this committee, we commit to serve the respective clinicians, communities, and residents of the jurisdictions that we represent.
3. Attendance (8 voting members, 5 required for quorum)
Darren Davis - Maine EMS Staff, Meeting Host
Jason Oko - Maine EMS Staff, Data Coordinator

<input checked="" type="checkbox"/> Christopher Ryba	ALS Representative
<input checked="" type="checkbox"/> Fred Porter	BLS Representative
<input checked="" type="checkbox"/> Rachel Bicknell	EMD Representative
<input checked="" type="checkbox"/> Robert Sharkey	Emergency Service Representative
<input checked="" type="checkbox"/> Sean Bilodeau, DO	Hospital Representative
<input checked="" type="checkbox"/> Kelly Meehan-Cousee, MD	MDPB Representative Joined at 09:15
<input checked="" type="checkbox"/> Chuck McMahan	MIH Service Representative
<input checked="" type="checkbox"/> Brian Walker	Transfer Service Representative Left at 09:29

- a. Guests
 - a. Brian Langerman
4. Approval of prior meeting minutes: (NONE)
5. Public Comment
6. Modifications to Agenda
7. Old Business (NONE)
8. New Business
 - a. Password Complexity and Length
9. Next Meeting: Will send doodle poll
10. Adjourn at 0950

Parking Lot:

- A. Data Reporting
 - How do we structure the data for
 - Quality
 - Operations
 - Can this committee validate the output from the system
 - Crafting reports with the QI committee will be very important
- B. Incident Status and workflow, develop guidance and work to reduce list
- C. Have MDPD create a general protocol
 - UPDATE 7/15 Being worked on by the MDPB
- D. Adding report writing to the CQI guidebook
- E. Definition of a patient

Stated Goals

Improve on reporting apathy/Attitude
Improve education on data
Improve accountability for data
Improve on value to clinicians for accuracy and thoroughness
Improve on value to agencies for accuracy and thoroughness