

20240918 Data Committee Meeting Minutes (draft)

Wednesday, September 18, 2024 3:00 PM

Data Committee Meeting

Wed, Sept 18, 3:00 PM - 3:50 PM

Microsoft Teams Meeting

[Link to Outlook Item](#)

Invitation Message

Participants (16)

AGENDA

1. Call To Order at: 15:12
2. Reading of the Maine EMS mission statement:
The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all clinicians. All members of this committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this committee, we commit to serve the respective clinicians, communities, and residents of the jurisdictions that we represent.

3. Attendance (10 voting members, 6 required for quorum)

Darren Davis - Maine EMS Staff, Meeting Host

<input checked="" type="checkbox"/> Darin White	Chair, Fire-based EMS
<input checked="" type="checkbox"/> Robert Sharkey	Private EMS Agency
<input type="checkbox"/> Eric Mailman	Non Fire-based EMS Agency
<input checked="" type="checkbox"/> Rick Petrie	Institutional Review Board
<input type="checkbox"/> Stephen Smith	Ex officio board member
<input type="checkbox"/> Julie Ontengco, DNP	Hospital Representative
<input type="checkbox"/> Alexander Rezk	University Representative
<input checked="" type="checkbox"/> Melinda Fairbrother-Dyer	EMD Representative
<input checked="" type="checkbox"/> Andrea McGraw	Ad-Hoc
<input checked="" type="checkbox"/> Christopher Ryba	Ad-Hoc
<input checked="" type="checkbox"/> Kelly Meehan-Cousee	MDPB Member

a. Guests

Rob McGraw

Sheldon Gregoire

Dan Sentin

David Ireland

Stephen Coppi

4. Approval of prior meeting minutes:

07/17/2024

Motion by Chris Ryba

Seconded by Andrea McGraw
Update

<input checked="" type="checkbox"/> Darin White	Chair, Fire-based EMS
<input checked="" type="checkbox"/> Robert Sharkey	Private EMS Agency
<input type="checkbox"/> Eric Mailman	Non Fire-based EMS Agency
<input checked="" type="checkbox"/> Rick Petrie	Institutional Review Board
<input type="checkbox"/> Julie Ontengco, DNP	Hospital Representative
<input type="checkbox"/> Alexander Rezk	University Representative
<input checked="" type="checkbox"/> Melinda Fairbrother-Dyer	EMD Representative
<input checked="" type="checkbox"/> Andrea McGraw	Ad-Hoc
<input checked="" type="checkbox"/> Christopher Ryba	Ad-Hoc
<input checked="" type="checkbox"/> Kelly Meehan-Cousee	MDPB Member

6. Public Comment

Sheldon Gregoire: Portland Fire Department

Stephen Coppi: Fields in patient care reports. Needs to be simpler, doesn't understand why we are collecting migrant worker

7. Modifications to Agenda

Public comments moved to new business

Open positions on data committee

8. Old Business

a. Definition of Patient

b. Open positions on data committee

9. New Business

a. Physical presence in meetings

b. New MEFIRS validation rules

c. New Annual Data Report

d. Update to MEFIRS Guide

e. COVID Fields

f. Migrant worker field

11. Next Meeting: October 16, 2024 15:00

12. Adjourn at

Motion by Chris

Seconded Dr Meehan-Coussee

Parking Lot:

A. Data Reporting

o How do we structure the data for

▪ Quality

▪ Operations

o Can this committee validate the output from the system

o Crafting reports with the QI committee will be very important

B. Incident Status and workflow, develop guidance and work to reduce list

C. Have MDPD create a general protocol

- UPDATE 7/15 Being worked on by the MDPB
- D. Adding report writing to the CQI guidebook

Stated Goals

Improve on reporting apathy/Attitude

Improve education on data

Improve accountability for data

Improve on value to clinicians for accuracy and thoroughness

Improve on value to agencies for accuracy and thoroughness