

MEMORANDUM OF UNDERSTANDING
Between
Maine Chapter of American Academy of Pediatrics
and
Maine Bureau of Emergency Medical Services (MEMS)
February 7, 2024

I. Purpose

The purpose of this Memorandum of Understanding (MOU) is to create an agreement between the Maine Chapter of the American Academy of Pediatrics (AAP) and the Maine Department of Public Safety - Bureau of Emergency Medical Services (MEMS) to provide funds to facilitate a statewide educational conference related to pediatric emergency readiness.

II. Introduction/Background

The Maine EMS for Children is a federal grantee, with specific performance measures related to pediatric emergency readiness in both prehospital EMS and in Emergency Departments and other freestanding care centers. These measures, defined and required by the HRSA grant (6 H33MC31622-06-02) include:

1. To increase the percent of hospitals with an ED recognized through a statewide standardized program that are able to stabilize and/or manage pediatric emergencies.
2. To increase the percent of hospitals with an ED that have a designated nurse, physician, or both who coordinates pediatric emergency care.
3. To increase the percent of hospitals with an ED that have a disaster plan that addresses the needs of children.

One of the premier opportunities to reach hospital and other pediatric care providers for promotion and implementation of these performance measures is through the Maine Chapter of the American Academy Pediatrics annual conference. Many of the goals and metrics defined through the HRSA EMS-C program are developed in collaboration with the national American Academy of Pediatrics. This opportunity represents the continuing partnership in Maine between the EMS-C program and the Maine Chapter of AAP. The current EMS-C performance measures began on April 1, 2023, and as this is the first year of the four-year EMS-C grant, the interaction and presentation of the EMS-C's goals and involvement of key leaders and clinicians is critical to continued goals and can be furthered through funding of programs offered to hospital and primary care level clinicians and policy makers. These conference programs will involve EMS-C performance measure priorities, and how these priorities will improve pediatric care in Emergency Departments and free-standing care centers throughout the State of Maine.

Often, the opportunity for pediatric care providers to collaborate is fragmented by location, rurality, and different workplaces and healthcare systems. By having an engaged audience with barriers removed, the EMS-C program and the AAP feel that joint efforts on education and discussion at the statewide AAP conference will improve care, cross-cutting collaboration, and future projects that will benefit the people of Maine and begin to address any gaps in pediatric care.

This opportunity is a collaborative between the Maine Chapter of American Academy of Pediatrics and the Maine Bureau of EMS, specifically the Maine EMS for Children (EMS-C) program. The goal of this collaboration is to increase availability education related to pediatric emergency readiness through disaster planning, competency-based education methods, real world examples of readiness, and facilitated discussion on pediatric disaster readiness, and the use of Pediatric Emergency Care Coordinators.

Roles and Responsibilities

1. Maine Emergency Medical Services for Children will:
 - a. Provide funding totaling \$20,000 for conference costs.
2. Maine Chapter of American Academy of Pediatrics will:
 - a. Design, develop, and host a statewide pediatric conference from March 22 through March 24, 2024
 - b. The EMS-C funds will be provided to assist with conference costs, including, but not limited to:
 - i. Expenses related to the keynote speaker, Dr. Marc Auerbach, a prominent EMS-C national leader and educator.
 1. Lodging for 2 nights
 2. Conference admission
 3. Travel expenses
 - ii. Expenses and conference admission for the following individuals participating in a pediatric readiness panel discussion:
 1. The Maine State EMS-C Medical Director
 2. A Maine State Pediatrician
 3. A Maine State ED Physician
 4. A Maine State Paramedic
 5. A Maine State Pediatric Trauma Surgeon
 6. A Maine State Pediatric Hospitalist/Critical Care Physician
 - iii. Expenses related to a conference program on Pediatric Simulation of Emergencies.
 - iv. Expenses related to a conference program on Pediatric Disaster Readiness.
 - v. Lodging and conference costs for the following State EMS-C leaders:
 1. Maine EMS-C Medical Director
 2. Maine EMS-C Program Manager
 3. Maine EMS-C FAN
 - vi. Advertising of Maine EMS-C support in conference materials (language & design to be coordinated between EMS-C and AAP).
 - vii. A display table/booth for EMS-C related programs and initiatives.
 - viii. Other related expenses to facilitate the program, including, but not limited to:
 1. Conference space
 2. Conference registration
 3. Conference advertising
 4. Audio-visual equipment
 5. Administrative oversight
 6. Insurance and liability
 - ix. Facilitate EMS Continuing education (in collaboration with Maine EMS)

III. Term of Agreement

This MOU will be effective upon signature from both parties for a one-time payment in full.

IV. Payment Details

This MOU involves a payment of funds totaling \$20,000 for the term identified in Section IV above.

Name of Agency Paying Funds: Maine Emergency Medical Services

From account: 013-16A-1965-01 EMSC F2023

Name of Entity Receiving Funds: Maine Chapter of the American Academy of Pediatrics

Vendor #: VC1000002850

Address: 30 Association Drive, Box 190, Manchester, Maine 04351

VI. Signatures

For Maine Emergency Medical Services:

For Maine Chapter of American Academy of Pediatrics:

DRAFT