



JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
152 STATE HOUSE STATION  
AUGUSTA, MAINE 04333



MICHAEL SAUSCHUCK  
COMMISSIONER

J. SAM HURLEY  
DIRECTOR

**EMD Committee Meeting**  
**Thursday, January 18, 2024, 09:30**

**Zoom Meeting: <https://mainestate.zoom.us/j/87569618203>**

**MINUTES**

- i. Call to Order at 09:31 by Staff Member Melissa Adams
- ii. Introductions
  - a. Committee Members Present: Cindy Moore-Rossi, Monique Pomeroy, Tara Doe, Dakota Turnbull, Laura Downing, Tim Hall (L/A, Chairperson)
  - b. Committee Members Absent: Dan Mayotte, Jennifer Michaud, Melinda Fairbrother-Dyer, Tim Hall (Penobscot)
  - c. MEMS Staff: Melissa Adams
  - d. Stakeholders & Guests: Polly Wood (Warren Rescue), Rob McGraw (APEMS), Kevin Dickinson, Kyle Ellis, Misty Lewis, Melissa Bisson, Tammy Barker
- iii. Adams read the Maine EMS Mission Statement
 

*The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this committee, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent.*
- iv. Public Comment - None
- v. Modifications to the Agenda - None
- vi. Previous Meeting Minutes – July 20, 2023

**MOTION** to accept the minutes as presented. (Downing, seconded by Doe)  
Vote yes: Cindy Moore-Rossi, Monique Pomeroy, Tara Doe, Dakota Turnbull, Laura Downing  
Vote no: None  
Abstain: None

● **Excellence** ● **Support** ● **Collaboration** ● **Integrity** ●

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## **PASSED**

- vii. EMS Office Update
  - a. Adams spoke about Office staffing, including Director, Sam Hurley's, departure for a position with the District of Columbia's public health administration and the hiring of a new Director, Will O'Neil, who will begin in this role the week of January 22, 2024. The Office is also hiring to replace the Substance Use Disorder (SUD) Program Manager, who leads the SUD team in the grant deliverables.
  
- viii. ESCB Update
  - a. Kyle Ellis advised that the recommended EMD/EFD class capacity is 15 or 16 students, but they have recently pushed it to 20 to accommodate the rate of new hires; reiterating that this is not recommended. Training dates for 2024 are posted on the ESCB website. The next QA Review is scheduled for March 22, 2024, with a hybrid program on Zoom and an in-person option at 45 Commerce Dr. Augusta. An EMD/EFD refresher is schedule for April 11, 2024, at Cumberland County RCC.
  - b. IAED/Priority Dispatch Reference Materials
    - EMD updated version 14.0 card sets are being distributed from Priority Dispatch directly to EMD Centers. These card sets do not fit in the trays we have and the ESCB will email PSAPs to determine how many stations with 911 terminals will need replacements. Non-PSAP EMD Centers should contact John Grisevich ([john.grisevich@prioritydispatch.net](mailto:john.grisevich@prioritydispatch.net)) to order replacement trays.

Chairperson Tim Hall joined the meeting.

- ix. Old Business
  - a. Adams advised that Maine EMS has contracted five (5) individuals to verify the existing data in the 24 PulsePoint AED registries that make up the Maine State Registry and are established by 911 GIS mapping based on each PSAP's call routing. Once the contractors have finished verifying a PSAP's registry data, they will arrange to meet with the PSAP representative for this project to orient them and hand over their registry. Other than Hancock County, who completed the PulsePoint integration with Priority Dispatch almost two years ago, Sagadahoc County is the first PSAP working on the integration and taking over their registry data. Downing and Adams spoke about lessons learned and the development of resources to facilitate upcoming implementation for other agencies.
  
  - b. 9-8-8 Update
    - Adams spoke about an electronic survey distributed to PSAPs in December to measure the adoption of the Crisis Response Policy and evaluate any barriers to implementation. A little over half (13) of the PSAPs responded and four (4) PSAPs selected they have implemented the policy, with only one (1) agency

indicating they are not interested in implementation and two (2) agencies indicating they would like more support to implement the policy. The average time to complete the survey is 2:52 minutes, it is still open for agencies that have not responded.

x. New Business

- a. Proposed revisions to the Committee's Membership Guide indented to facilitate the inclusion of a Licensed Mental Health Professional were reviewed.

**MOTION** to accept the proposed revisions and send the document to the Board for approval. (Doe, seconded by Turnbull)

Vote yes: Cindy Moore-Rossi, Monique Pomeroy, Tara Doe, Dakota Turnbull, Laura Downing, Tim Hall (L/A)

Note no: None

Abstain: None

**PASSED**

xi. Adjourned at 10:05

- a. Next meeting is rescheduled to April 25, 2024, at 14:00