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STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
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MICHAEL SAUSCHUCK  
COMMISSIONER

J. SAM HURLEY  
DIRECTOR

**INVESTIGATIONS COMMITTEE MEETING**

**Thursday, December 21, 2023, 09:00-10:00**

45 Commerce Dr. Champlain Conference Room, Augusta, ME 04333

ZOOM: <https://maine-ems-gov.zoom.us/j/91542570561>

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**MINUTES**

- I. Call to Order at 14:00  
Amy Drinkwater read the mission statement.
- II. Attendance  
Committee Members Present: Tim Beals (Chair), Amy Drinkwater, Laura Downing, Steve Smith, Andrew Turcotte  
Committee Members Absent: Judy Gerrish, Dr. Brandon Giberson  
Maine EMS Staff: Melissa Adams, Jason Cooney, AAG Samantha Morgan, Robert Glaspy  
Guests: Amanda Fielder, Brian Langerman, Chief Erik Baker, Dr. Timothy Kane, Lt. Andrew Gayton, Sabattus FD, Steve Sloan
- III. Public Comment: None
- IV. Modifications to the Agenda: None
- V. Investigations
  - a. **Levesque Application Review**  
**Summary:** The applicant for a new Ambulance Operator license failed to disclose a Class D criminal conviction for Theft by Unauthorized Taking or Transfer in 2020.  
  
**MOTION** to issue the license with a letter of guidance to be kept on file for three (3) licensing cycles, citing professional conduct rules and reminding the licensee that they will need to disclose the conviction on every application for licensure. (Downing, Turcotte)  
In favor: Drinkwater, Downing, Smith, Turcotte  
Opposed: None  
Abstained/Recused: None

**PASSED**

14:11 Tim Beals joined the meeting in person.

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With offices located at the Central Maine Commerce Center, 45 Commerce Drive, Suite 1, Augusta, ME 04330

**b. Flewelling Application Review**

**Summary:** The applicant for a new Ambulance Operator license failed to disclose criminal convictions for Misuse of Public Benefits Instrument, a class D crime, and Theft by Unauthorized Taking or Transfer, a class E crime, in 2016.

**MOTION** to recommend the Board preliminarily deny the application citing unprofessional conduct rules and that the applicant has not demonstrated sufficient rehabilitation to warrant the public's trust. (Smith, Downing)

In favor: Beals, Drinkwater, Downing, Smith, Turcotte

Opposed: None

Abstained/Recused: None

**PASSED**

**c. Smarrella Application Review**

**Summary:** The applicant for a new Ambulance Operator license failed to disclose a misdemeanor criminal conviction from 1985.

**MOTION** to issue the license with a letter of guidance citing professional conduct rules and reminding the licensee that they will need to disclose the conviction on every application for licensure, to be kept on file for two (2) licensing cycles. (Drinkwater, Turcotte)

In favor: Beals, Downing, Drinkwater, Smith, Turcotte

Opposed: None

Abstained/Recused: None

**PASSED**

**d. Bouchard Application Review**

**Summary:** The applicant for a new Ambulance Operator license disclosed a criminal conviction for Criminal Mischief, a class D crime, in 2023.

**MOTION** to issue the license with a letter of guidance citing professional conduct rules and reminding the licensee that they will need to disclose the conviction on every application for licensure, to be kept on file for three (3) licensing cycles. (Smith, Downing)

In favor: Beals, Downing, Drinkwater, Smith, Turcotte

Opposed: None

Abstained/Recused: None

**PASSED**

**e. Scott Application Review**

**Summary:** The applicant for a new EMT license failed to disclose a misdemeanor criminal conviction from 2008.

**MOTION** to issue the license with a letter of guidance citing professional conduct rules and reminding the licensee that they will need to disclose the conviction on every application for licensure, to be kept on file for two (2) licensing cycles. (Turcotte, Smith)  
In favor: Beals, Downing, Drinkwater, Smith, Turcotte  
Opposed: None  
Abstained/Recused: None

**PASSED**

**f. Giroux Application Review**

**Summary:** The applicant for a new Ambulance Operator license failed to disclose a misdemeanor conviction from 2018.

**MOTION** to table this application review to allow the applicant to provide the court Judgement and Commitment, documentation to support completion of treatment program, and a copy of their AVOC (or equivalent) certification. (Downing, Smith)  
In favor: Beals, Downing, Drinkwater, Smith, Turcotte  
Opposed: None  
Abstained/Recused: None

**PASSED**

**g. Doughty Application Review**

**Summary:** The applicant for a new Ambulance Operator license failed to disclose a misdemeanor conviction from 1988. The applicant has been previously licensed by the Board and disclosed this conviction on two past applications.

**MOTION** to issue the license with a letter of guidance citing professional conduct rules and reminding the licensee that they will need to disclose the conviction on every application for licensure, to be kept on file for two (2) licensing cycles. (Smith, Drinkwater)  
In favor: Beals, Downing, Drinkwater, Smith, Turcotte  
Opposed: None  
Abstained/Recused: None

**PASSED**

**h. 23-301 Case Review**

**Summary:** The licensee allegedly did not complete the required clinical training during their Paramedic licensure course and falsified training records.

**MOTION** to recommend the Board dismiss the complaint citing lack of sufficient evidence due to the time lapsed from when the alleged violation took place. (Turcotte, Smith)  
In favor: Beals, Downing, Drinkwater, Smith, Turcotte  
Opposed: None  
Abstained/Recused: None

**PASSED**

**i. 23-317 Case Review**

**Summary:** The licensee failed to ensure the documentation of at least 57 EMS calls for service, in an electronic Maine EMS patient care report.

**MOTION** to recommend the Board preliminarily deny the renewal application and offer a consent agreement to issue the license with a censure and probation for one (1) year, during which time the Service Chief or Training Officer must coordinate and ensure all personnel complete a documentation course with a MEFIRS component, at least two hours in length, and the course must be preapproved by the Maine EMS Education Coordinator. The service must also submit quarterly QA reports to the investigator during the probation period, demonstrating they are meeting their target items for FY 2024 reported in their QA plan. (Beals, Drinkwater)

In favor: Beals, Downing, Drinkwater, Smith, Turcotte

Opposed: None

Abstained/Recused: None

**PASSED**

VI. Old Business: None

VII. New Business: None

VIII. Adjourned at 15:09

Next meeting: Thursday, January 25, 2024, at 09:00