

20230112-Community-Paramedicine-Minutes

Thursday January 12, 2023
9:30 AM



Meeting Subject: CP Committee Meeting

Meeting Date: 01/12/2023 at 9:30am

Location: <https://mainestate.zoom.us/j/81240568769?pwd=MnpTcnJHUVlsQiljalFPQ21mWk5idz09>

“The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all clinicians. All members of this committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this committee, we commit to serve the respective clinicians, communities, and residents of the jurisdictions that we represent.”

1. Call To Order
 - a. Dr. Lowry called the meeting to order at 9:33am.
2. Mission Statement
 - a. Dr. Lowry read the mission statement.
3. Attendance
 - a. Committee members: Dr. Sholl, Dr. Lowry, Bridget Rauscher, Sally Taylor, Dennis Russell, Cory Morse, Charlie Mock, Walter Reed, Ellen McFarland and Dr. Busko
 - b. Guests: Jesse Thompson (Union Fire Rescue)
 - c. Maine EMS Staff: Megan Salois, Darren Davis, and Robert Glaspy
4. Modifications to the agenda
 - a. None
5. Approval of Meeting Minutes
 - a. 12/08/2022 Meeting
 - i. Sally Taylor motioned to accept 12/8/22 minutes as they are written. Ellen McFarland seconded the motion.
 - ii. Dr. Sholl requested the header be changed and Sally and Ellen amended the motion.

- iii. Yes: Dr. Sholl, Dr. Lowry, Sally Taylor, Dennis Russell, Charlie Mock, Walter Reed, Ellen McFarland, Dr. Busko
- iv. Abstain: Bridget Rauscher
- v. Motion passed with 8 yes, 1 abstain
- b. 12/20/2022 Off-Cycle Meeting
 - i. Dennis Russell motioned to approve 12/20/22 minutes. Bridget Rauscher seconded the motion. No discussion.
 - ii. Yes: Dr. Lowry, Bridget Rauscher, Sally Taylor, Dennis Russell, Walter Reed, Ellen McFarland, Dr. Busko
 - iii. Abstain: Dr. Sholl, Charlie Mock
 - iv. Motion passed with 7 yes, 2 abstain
- 6. Old Business
 - a. None
- 7. New Business
 - a. Update from Dr. Lowry on the January board meeting
 - i. Dr. Lowry discussed the scope of practice discussion at the board meeting. Dr. Lowry updated the committee that the scope of practice will be moving to the MDPB for review.
 - b. Attendance policy
 - i. Dr. Lowry discussed the Maine EMS attendance policy where 75% attendance is expected. He discussed reaching out to the committee members who may not be making meetings regularly.
 - ii. Dennis suggested reaching out to members more frequently.
 - iii. Sally mentioned sending a blanket email to all committee members reminding them on the attendance policy and then reviewing in 3 months. Ellen agreed.
 - iv. Charlie asked if off-cycle meetings count towards the 75%.
 - v. Dr. Lowry discussed using them to count towards attendance, but not detract. They act as extra credit.
 - vi. Sally motioned that Dr. Lowry send out a blanket email to all committee members with a reminder of the attendance policy. The email would allow for 3 months of attendance or for the committee member to discuss why they can't attend and the option to wish to no longer be on the committee. Charlie seconded the motion.

- vii. Bridget discussed reaching out after 2 months of missed meetings to let the member know that they would need to attend the following meeting to be in compliance.
- viii. Sally amended her motion to add that after 3 months CP committee members would re-evaluate attendance by the members of the committee. Charlie seconded the motion.
- ix. Ellen asked about excused absences. The policy does not speak to excused absences.
- x. Yes: Dr. Sholl, Dr. Lowry, Bridget Rauscher, Sally Taylor, Dennis Russell, Charlie Mock, Walter Reed, Ellen McFarland, Dr. Busko. It passed unanimously
- c. Meeting schedule (frequency, time, and location) moving forward
 - i. Sally is in favor of keeping meetings an 1.5 hour on the 2nd Thursday of each month. Charlie agreed.
 - ii. Dr. Busko discussed potentially extending meeting to 11:30 and ending early if the meeting discussion is wrapped up.
 - iii. Walter prefers to keep the meeting to 1.5 hours.
 - iv. Ellen discussed keeping 1.5 hours and then re-evaluating at a later date if we need a longer meeting.
 - v. No motion needed as there is no change being made.
- d. Committee feedback/goals. What does the committee want to see in this coming year?
 - i. Dr. Lowry discussed having a standard set of items to have a functioning and standard community medicine program: including the scope, med list, and education.
 - ii. Sally discussed the board creating deliverables for committees which is on the February agenda.
 - iii. Ellen discussed how the committee can re-ignite interest for agencies as well as staying in the loop regarding barriers and state changes for things such as reimbursement.
 - iv. Dr. Busko discussed grant money process and requesting an update.
 - v. Dennis discussed working on the formulary as an initial goal due to it being mentioned in the scope document.
 - vi. Dr. Lowry discussed keeping the scope and formulary at the top of the agenda until they are completed and approved by all necessary parties. He also discussed the process for creating

documents and a resource list for folks who have CP or want to start a CP program.

- vii. Charlie discussed creating an online clearinghouse of resources to help direct folks to resources.
 - viii. Walter discussed concern around a one size fits all for CP in Maine considering varying differences for rural and urban communities.
 - ix. Dr. Busko discussed using 10-minute videos to better educate folks on CP that are targeted to different audiences.
 - x. Dr. Sholl and Darren also discussed CP documentation moving forward.
- e. Formulary
- i. What medication classes would you potentially want/not want in a formulary?
 1. Dr. Busko discussed spelling out classes of medications based on what is written in the scope document. He also discussed how we may want to format restricted medications
 2. Charlie discussed using formularies from other states CP programs to inform the formulary such as Texas.
 3. Sally discussed specifying more of medications that you can't use versus can due to the rapid changes in available medications.
 4. Dennis discussed physician orders to start the process for any medication

8. Action Items for Next Meeting

- a. Dr. Lowry draft an email regarding attendance and send out to the committee
- b. Soliana will send out an updated meeting invite for 2023
- c. Committee members do homework on formulary and think about what they want moving forward
- d. Update on grant process and scope of practice

9. Next Meeting

- a. Next meeting will be February 9th at 9:30
- b. Motion to adjourn by Charlie Mock at 10:52.

Attendance

Member	Position	Present Y/N
Matt Sholl, MD	Medical Direction and Practices Board Member	Y
Bruce Lowry, MD	Community Paramedicine Program Medical Director	Y
Bridget Rauscher	Municipal EMS Community Paramedicine Program	Y
Sally Taylor	Non-Municipal Community Paramedicine Program	Y
Dennis Russell	EMS Training Center	Y
Cory Morse	Hospital Based EMS Community Paramedicine Program	Y
Vacant	College / University	N/A
Charlie Mock	At-large Community Paramedicine Clinician	Y
Walter Reed	At-large Community Paramedicine Clinician	Y
Ellen McFarland	At-large	Y
Brian Cashin	At-large	N
Debbie Siegel	Home Health	N
Jonathan Busko, MD	Hospital	Y