



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE 04333



MICHAEL SAUSCHUCK
COMMISSIONER

J. SAM HURLEY
DIRECTOR

RULES COMMITTEE MEETING

Monday, December 19, 2022; 01:00 PM - 03:00 PM

ZOOM: <https://mainestate.zoom.us/j/87807888690>

Meeting ID: 878 0788 8690

One tap mobile +16468769923,87807888690# US (New York)

MINUTES

Called to order at 01:06 pm.

The Maine EMS Mission Statement was Read

Attendance

Committee Members Present: Joe Kellner, Bill Cyr, Katelyn Damon, Judy Gerrish, Brent Libby

Committee Members Absent: None

Maine EMS Staff: Jason Oko, Anna Massefski, J. Sam Hurley, Jason Cooney, Samantha Morgan, Jennifer Willis, Soliana Goldrich

Guests: None

Public Comment: None

Modification to Agenda: No modifications were made

Approval of Past Meeting Minutes – Minute approval was tabled until next meeting

Old Business: None

New Business

1. Community Grant Program

- a. Discussion occurred on the grant award, process, recourse for funds awarded but not appropriately expended, and maximum awards per project. Language was added by the committee to 1(c) to read, “including estimated dates on when the monies will be used, a full budget, and names of any contractors engaged, and copies of any quotes received with a statement of work”
- b. Language was added by the committee creating Section 4(3) “Duties of Grant Recipients”, moved items 1(f) and 1(g) to the new section, and added item (c) within this section stating,

“Return any unobligated funds to the State of Maine in accordance with agreements established to facilitate the initial transfer of funds”

MOTION: That we move the Community Grant Program to the Board for consideration. (Libby, seconded by Damon)

Vote: In Favor: Gerrish, Cyr, Damon, Libby, Kellner

Opposed: None

Absent/Recused: None

PASSED

2. Chapter 15 – Maine EMS Regions and Regional Councils

- a. The committee corrected the composition of the regions to reflect the schema endorsed by the Board.
- b. Discussion occurred regarding the naming of regions, and the definition of “Regional Council” within statute defined as “a business entity recognized by the board that represents a geographical area of the State, as designated by the board, with respect to matters subject to this chapter.”
- c. Discussion on the minimum review period for Quality Assurance and Improvement Plans occurred. The committee modified the review period to a 3-year cycle in §2(2)(c) of the preliminary document.
- d. Changes to items 1 through 2B under subsection 2, were accepted within the preliminary document.
- e. Discussion occurred on regional positions, and a duty to designate a regional education coordinator and regional quality coordinator. The committee struck §5 and §6 from draft document, as well as references in §2(4)(f) and (g), with discussion that those positions could be designated in an RFP.
- f. The committee struck §3(2)(B), allowing the Regional Medical Director to be a voting member of the Regional Council.
- g. The committee flagged §3(3)(a) for further review for legal authority.
- h. The committee struck §4(b).
- i. The committee struck §4(c)
- j. Regional frequencies and regional references in Chapter 17 were marked by the committee for further follow up.

3. Draft Document for a Needs Assessment

- a. The committee reviewed a preliminary document and discussion occurred regarding a need for further work to occur to address two services working together to serve the same political subdivision/unit of local government, a default to the county if there is no organized governing body for the primary response area, contracting, and the definitions of political subdivision and unit of local government. No further action occurred.

4. Selection of a New Chair for the Committee.

- a. Brent Libby volunteered to serve as the interim chair of the committee pending selection of replacements to the committee for Dr. Martel and Joe Kellner.

Adjournment

MOTION (Libby, seconded by Cyr)

Without objection the meeting adjourned at 02:49 PM.