



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE 04333



MICHAEL SAUSCHUCK
COMMISSIONER

J. SAM HURLEY
DIRECTOR

EMD Committee Meeting
Thursday July 21, 2022
Zoom Meeting ID: 8756 9618 203

MINUTES

- i. Call to order 09:05
- ii. Introductions
 - a. Committee Members: Laura Downing, Dan Mayotte, Dakota Turnbull, Cindi Rossi, Tim Hall, Melinda Dyer
 - b. MEMS Staff: Melissa Adams
 - c. Stakeholders & Guests: Kyle Ellis (ESCB), Joe Thornton (Scarborough), Jessica Milliken (DPS Houlton), Mark Cayer (L/A 911), Martin Fournier (Androscoggin), Teresa Perry (DPS Houlton)
- iii. Maine EMS Mission Statement

The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this committee, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent.
- iv. Public Comment - None
- v. Modifications to the Agenda - None
- vi. Previous Meeting Minutes
 - a. January 20, 2022
MOTION to approve the minutes as written. (Rossi, seconded by Mayotte; passed 4:0)
 - b. April 21, 2022
MOTION to accept the minutes as written. (Rossi, seconded by Downing; passed 4:0)

● **Excellence** ● **Support** ● **Collaboration** ● **Integrity** ●

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With offices located at the Central Maine Commerce Center, 45 Commerce Drive, Suite 1, Augusta, ME 04330

vii. EMS Office Update (Melissa)

a. Strategic Planning

Maine EMS has contracted with SafeTech Solutions and is working with Dr. John Bucknell for strategic planning. The EMS Board meeting on August 3 will be in-person only at DPS in Augusta to facilitate break-out sessions in support of the planning. The meeting agenda accommodates just 30 minutes for necessary business which has been reserved specifically for investigations so as not to delay licensing. The strategic planning schedule is parallel with that of a Blue Ribbon Commission established by the legislature to identify and move forward any legislative requirements to accomplish the action items identified in planning. The timeline for both runs through the end of this year.

b. EMD Center License Renewals

These are coming up in November. Jason Oko is working to update the application, which will become available on November 1.

Tim Hall joined the meeting at 09:14

c. Committee Updates

QI Committee: Working on a stroke newsletter in August and a transportation safety newsletter in September ahead of the Transportation Safety Conference in Portland in October.

Data Committee: Working through upcoming changes to the NEMSIS data set.

viii. ESCB Update (Kyle)

a. Staffing: Kyle Ellis has accepted Cory Golob's position

b. Training: EMD class in August already has 15 people signed up. Scheduled a second EMD refresher for October 6 in the Bangor area and the second QA Review is virtual on September 23. A reminder that the tCPR course with Priority Dispatch is approved to meet the CPR requirement for renewal, but a hands-on CPR course is required for new certification.

ix. Old Business

a. 9-8-8 Update (Melissa)

The number went live Nationwide on July 16. Anyone can call 9-8-8 within the U.S. and be routed to a crisis receiving center based on their area code. In Maine, the Maine Crisis Line is the single receiving point for all 207 area codes. The ESCB and DPS are still working through logistics of the 9-8-8/9-1-1 integration that will encompass policy for transferring and conferencing between the two. The report on protocols and procedures necessary to ensure the delivery of crisis response services was presented to the Legislature in February of this year and the report with draft legislation required to support/accomplish integration is due to the Legislature on or before February 1, 2023.

Melinda joined at 09:30

b. Sub-groups Update

Competing priorities have kept sub-groups from working on items outside of regular meetings. We will bring the action items back into the meeting agendas to work on them during the meetings.

i. EMDPRS Review

1. Consider adding recommendations for focused reviews
2. Consider adding recommendations that define “timely” feedback for written and in-person contact
3. Consider adding recommendations for records retention period
4. Melissa will consult with legal to determine if we can remove items that re-state IAED/Priority Dispatch expectations to avoid the need for regular updates or the risk of omission/retention of outdated information.

c. Quality Assurance

Quality assurance certificate training coming up in September. These trainings will continue to be remote to reduce the impact on staffing needs.

x. New Business

a. AED Draft Rules

Maine EMS has published a draft of Chapter 23: AED Registry. The comment period closes July 22 at midnight. Some of the comments received so far include concerns that the AED registry is a separate piece of software that would complicate or add to the duties of the EMD, a concern with the cost of the required integrations between CAD and the AED registry, and that the interface with CAD may violate CJIS requirements regarding access to sensitive information.

b. Chairperson Nominations

Tim Hall accepted a nomination for Chairperson but identified a regular scheduling conflict with the current start time. We discussed doing a survey vote so all members could participate in the Chairperson election; Melissa will check to make sure this is possible and if possible, send out the survey.

MOTION to change the regular start time of our meetings to 09:30. (Hall, second by Downing – passed 4:0)

c. Brian Gregoire Resignation

MOTION to accept Brian’s resignation and to advertise the vacant the position. (Hall, Dyer – passed 4:0)

xi. Adjourn at 10:25

Next meeting is October 20, 2022 at 09:30