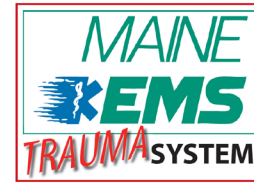




STATE OF MAINE  
 DEPARTMENT OF PUBLIC SAFETY  
 MAINE EMERGENCY MEDICAL SERVICES  
 152 STATE HOUSE STATION  
 AUGUSTA, MAINE



JANET T. MILLS  
 GOVERNOR

MICHAEL SAUSCHUCK  
 COMMISSIONER

**TRAUMA ADVISORY COMMITTEE**  
**JULY 26, 2022**  
**12:30-2:30**  
**MEETING CONDUCTED VIA ZOOM**

J. SAM HURLEY  
 DIRECTOR

**Members Present:** Rick Petrie (Chair), Anna Moses (NL-EMMC), Dr. Cynthia Richards (CMMC), Thomas Judge (LFOM), Christopher Paré (Kennebunk EMS), Leslie Anderson (Cary Medical Center), Julie Ontengco (MMC), Dr. Guy Nuki (BlueWater), Sam Hurley (MEMS), Lyndsy Gardner (MGMC), Tiffany Tscherne (NL-EMMC), Dr. Joseph Rappold (MMC), Joanne Lebrun (Tri-County), Pret Bjorn (NL-EMMC), Dr. Amy Fenwick (NL-EMMC), Mindy Gammon (Mercy), Dr. Matthew Sholl (MEMS)

**Guests:** Dr. Richard King (CMMC), Tammy Lachance (CMMC), Gail Ross, Dr. Morse (MMC)

**Staff Present:** Dr. Kate Zimmerman (Trauma Systems Manager), Ashley Moody (MEMS), Samantha Morgan (AAG Office)

Mr. Petrie read the Maine EMS mission statement and the Confidentiality statement.

*The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this board/committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this Board/Committee, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent.*

This meeting was conducted virtually on Zoom.

Meeting was called to order by Mr. Petrie at 12:35

Mr. Petrie read a roll call for TAC member attendance.

Discussion of the following notes:

Approval of February 14, 2022 QI/Data subcommittee notes

Approval of April 22, 2022 Mild TBI subcommittee notes

Approval of May 24, 2022 TAC notes (no quorum)

**Motion # 1 by Julie Ontengco to approve the July 7, 2022 Trauma Plan Subcommittee Minutes as written. Seconded by Pret Bjorn.**

Discussion - none

**Motion Passed**

**Motion # 2 by Chris Pare to approve the June 30, 2022, TAC Minute Draft as written. Seconded by Dr. Cythina Richards.**

Discussion - none

**Motion Passed**

**Motion # 3 by Pret Bjorn to approve the July 7, 2022, Mild TBI Subcommittee Minutes as written. Seconded by Dr. Guy Nuki.**

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Discussion - none

## Motion Passed

### Confidentiality Statement:

*The Trauma Advisory Committee meeting you are attending today is intended to promote trauma-related education and quality improvement among health care providers and other capital TAC members and to use these discussions to plan trauma system improvement. By signing this document [or participating in this meeting virtually without verbalizing disagreement of this statement to the Chair], you agree that you shall regard as confidential any information provided in this program which may serve to identify individuals, institutions, or health professionals. You further agree that you will not disclose such information without the written consent of: 1.) the individual or the authorized agent of the individual, 2.) the institution (s), and 3.) the Director of Maine Emergency Medical Services.*

### Trauma Center Check In

- CMMC – Dates for virtual level 3 November 16-17. The changes that have taken place with neurosurgery coverage – and letters went out to EMS services – what about NH services e.g. DHART. Sam was questioned if Maine EMS had reached out to DHART on behalf of CMMC. Sam questioned if CMMC has reached out to DHART. It appears they were not contacted by CMMC or Maine EMS. Sam Hurley will reach out to NH Ops of EMS to let them know.
- NL-EMMC – Staffing changes, volumes are steady, preparing for reverification next year.
- MMC – ATLS class coming up mid-September if anyone interested reach out to Julie Ontengco.

### Maine Committee on Trauma update

- Will occur Wednesday, Nov 9 @ APEMS EMS conference Nov 10-13
- Working on offering an Advanced Burn Life Support course Nov 10<sup>th</sup>– awaiting to confirm this

### Subcommittee Updates

- Trauma Plan – the next meeting is on August 4<sup>th</sup>. We will be meeting to develop some meetings re: the level 3 centers and incorporating this into the plan moving forward. Dr. Zimmerman asked if anyone had larger recommendations for the plan. No one responded.
- Mild TBI meeting. Action item was for Dr. Fenwick to reach out to her neurosurgeons re: their overall feelings and consider antiplatelet agents and if they would come into agreement with what MMC does. Dr. Zimmerman discussed the mild TBI history that occurred. The question is what we recommend vs. others doing other things. What can we do with that? Dr. Guy Nuki also pleads that the trauma centers bring the updated science to this group as well. How often should we be looking at these protocols? Reconvene another meeting of the mild TBI group for resolution of this.
  - Dr. Guy Nuki would like to hear from the trauma centers – if we come up with protocol that may differ between the centers – what do we do. They have created an internal Maine Health mild TBI – to keep folks in their ED, the issue is typically with the hospitalist.
  - Dr. Amy Fenwick: has not heard back from neurosurgeons. MMC does not have the initial phone call in their protocol that EMMC. Dr. Joe Rappold notes that they always are there to answer the phone. Where this has been in place for a while, it often does not result in a phone call. She prefers to have it in writing or implied.
  - Rick Petrie: if this group does come up with guidance, and there is change info – we should be in agreement to bring it back to the Mild TBI group to discuss.
  - Sam Hurley: recommends a revision schedule be created, not as a constant agenda item e.g. every 2 years.
- If new guidance occurs Rick Petrie recommends that those updates come back to TAC for a discussion.
  - Dr. Guy Nuki recommends that there be increased sharing of information. Rick Petrie recommends that the TAC comes up with a draft a consensus statement that incorporates a revision cycle that Sam Hurley recommended to be a standing agenda item prior to the next

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quarterly meeting. More discussion happened here. People just need to do what is right for patients. Will work on some guidance re: this topic – Ashley/Kate/Rick can work on this.

#### TACTAT Update

- RTTD – please let Ashley know who is available.
  - Sept 8/9
  - Sept 22/23
  - Oct 6/7
- Self-Assessment
  - Sept 12 or 19
  - Oct 6, 13, 17, or 27

#### Clarification of voting practices and Case Reviews

- Voting Practices: Samantha is concerned re: Freedom of Access Act issues due to poll voting. Samantha recommended to either have the candidates not observe the discussion and vote, if the committee felt it would alleviate concerns. The public needs to know the voting record. TAC cannot continue to vote via the Zoom poll.
- Case Reviews – Samantha recommended that, if possible, to remain in public session and de-identify as much as possible. Also, provided the option to enter executive session if needed. Executive session can only have a discussion and a reminder that no action or voting can occur in executive session. Pret asked if we could have a second closed meeting for education/case review. Rick Petrie asked if the case review sessions are limited to members only which Samantha Morgan felt there are rare occasions where a non-board member is needed or beneficial in the exclusive session. Samantha Morgan will mull this over and while that occurs Rick Petrie threw out the idea to consider Maine Committee on Trauma hosting the case reviews.

#### Attendance

- There is a minimum attendance requirement. We need to be aware of this. Ashley is happy to provide what this looks like. It is an expectation that they participate in 75% of the meetings in the year. We have members that are not meeting this requirement.
  - Joanne – I would request that if someone has had an excused absence or in advanced notified the committee that should be noted. So, things can be evaluated properly. Is that 75% of scheduled meetings when meet quarterly or all of the meetings, e.g., emergency or specialty meeting. Ashley provided the bylaws section 2 - attendance requirement and section 5 - absences.
  - Sam Hurley recommended that we should be sending emails to those who are missing meetings – do you still have time for these meetings and ensure that positions filled are being represented by those who can fill the committee.
  - Ashley will send attendance update to Rick.

#### MDPB

- Green section will be the next section that is under review. Dr. Sholl expects that the next time the TAC meets he will have the green section reviewed.

## TAC Chair Election

- Role call vote resulted in a 6/6 tie; this is the second time as a tie. Chair of the Board is the appointing person anyhow. Would recommend that we submit both names. Rick was not aware that was a rule with a MEMS Board. He is not aware that the MEMS Board has ever submitted 2 names. Sam, will be willing to send out that Bylaws that addresses that? After a review it does not appear that the bylaws are written as submitting both names for the Chair to appoint.
  - Joanne notes that we leave the most important things at the very end. When the agenda is set should give important things at the beginning. Should consider this moving forward. This is helpful. Ashley – we had to move it to the end as Samantha had a conflict and could not be here until 1:45 to discuss the clarification of the voting procedure and voting could not occur until after the clarification.

Meeting adjourned at 1415 --- Next regular meeting: **October 25, 2022 12:30-2:30pm**

TAC Members	Attendance	Motion #1	Motion #2	Motion #3	Chair Voting	
Tscherene	P		O		Petrie	

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Fenwick	Left @ 1403		No Reply	TBI – No Reply	Absent	
Rappold	P		Y		Pare	
Tilney	Absent				Absent	
Nuki	Left @ 1330		Y	TBI - Y	Not Present	
Hurley	P	Plan - Y	Y		Pare	
Gardner	Left @ 1330		Y		Not Present	
Moses	P		Y		Petrie	
Richards	Left @ 1300		Y	TBI - Y	Not Present	
Lebrun	P		O		Petrie	
Judge	Left @ 1400		O		Not Present	
Paré	P		Y		Pare	
Zetterman	Not Present				Not Present	
Anderson	P		Y		Petrie	
Bowe	Not Present				Not Present	
Gammon	Joined @ 1300				Pare	
Costello	Absent				Absent	
Ontengco	P	Plan - Y	Y	TBI - Y	Pare	
Bjorn	P	Plan - Y	O	TBI - Y	Petrie	
Sholl	Joined @ 1330	Plan - Absent			Pare	
Petrie	P	Plan - Y	Y		Petrie	
Turner	Absent				Absent	
<b>Committee Members</b>						
Dinerman		Plan - Y				
Lachance		Plan - Y		TBI - Y		
Zimmerman		Plan - Y		TBI - Y		
Chung				TBI - Absent		
		7 Y / 1 Absent	10 Y / 4 O / 1 NR	6 Y / 1 Absent / 1 NR	6 Pare 6 Petrie 4 Absent 6 Not Present	

Minutes submitted by ANM on 8/16/2022

Minutes approved on 01/24/2023