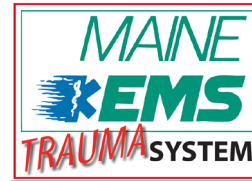




STATE OF MAINE
 DEPARTMENT OF PUBLIC SAFETY
 MAINE EMERGENCY MEDICAL SERVICES
 152 STATE HOUSE STATION
 AUGUSTA, MAINE



JANET T. MILLS
 GOVERNOR

MICHAEL SAUSCHUCK
 COMMISSIONER

**TRAUMA ADVISORY
 COMMITTEE MINUTES
 June 30, 2022**

J. SAM HURLEY
 DIRECTOR

Meeting conducted via zoom

Members Present: Rick Petrie (Chair), Anna Moses (NL-EMMC), Dr. Cynthia Richards (CMMC), Thomas Judge (LFOM), Christopher Paré (Wells EMS), Ben Zetterman (Van Buren Ambulance), Leslie Anderson (Cary Medical Center), Chris Costello (MDI Hospital), Dr. Matthew Sholl (MEMS), Julie Ontengco (MMC), Dr. Guy Nuki (BlueWater), Dr. Pete Tilney (CMMC/LFOM), Dr. Chris Turner (MMC), Sam Hurley (MEMS), Lyndsy Gardner (MGMC)

Guests: Dr. Richard King (CMMC), Tammy Lachance (CMMC), Dr. Mark Grant (MGMC)

Staff Present: Dr. Kate Zimmerman (Trauma Systems Manager), Ashley Moody, Marc Minkler.

This meeting was conducted virtually on Zoom.
 Meeting was called to order by Mr. Petrie at 12:32
 Mr. Petrie read a roll call for TAC member attendance.

Motion # 1 by Tom Judge April 26, 2022, Trauma Advisory Committee meeting minutes. Seconded by Leslie Anderson.

Discussion - none

Motion Passed

Mr. Petrie read the Maine EMS mission statement and the Confidentiality statement.

The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this board/committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this Board/Committee, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent.

The Trauma Advisory Committee meeting you are attending today is intended to promote trauma-related education and quality improvement among health care providers and other capital TAC members and to use these discussions to plan trauma system improvement. By signing this document [or participating in this meeting virtually without verbalizing disagreement of this statement to the Chair], you agree that you shall regard as confidential any information provided in this program which may serve to identify individuals, institutions, or health professionals. You further agree that you will not disclose such information without the written consent of : 1.) the individual or the authorized agent of the individual, 2.) the institution (s), and 3.) the Director of Maine Emergency Medical Services.

Membership update

Mr. Petrie updates the group that since the last meeting, in review of the bylaws, Dr. Grant is the only applicant for the non-Level 1 or 2 trauma center surgeon that qualifies for the position.

Motion #2 by Tom Judge to accept Dr. Grant as the nominee for the surgeon position. Seconded by Ben Zetterman.

Discussion – Dr. Zimmerman asks if the group would like to do this vote prior to or after any bylaws amendments. The group felt it was ok to proceed and that any changes would not affect this position.

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Motion Passed: Dr. Grant's nomination will be submitted to the Chair of the Board for approval.

Bylaws changes

Proposed Bylaw changes were posted prior to this meeting.

Julie Ontengco is in favor of holding off to review a specific section of the bylaws and would like to do a review of the bylaws in total as we work through our Trauma Plan revision. Chris Paré also shares that concern.

Chris Paré is concerned about the verbiage (Article 1, Section 1, number 2. Surgeons) of **at least one appointed from each ACS-verified....** "at least one" sounds vague, and may present an opportunity for an individual institution to have many members which may sway the impartiality of the committee and may make to membership numbers too cumbersome.

Director Hurley arrived at 12:43 pm

Point of order by Mr. Judge.

Motion #3 by Tom Judge to accept the Bylaws changes as proposed (so that we can have the discussion). Seconded by Ben Zetterman.

Discussion

Anna Moses suggests to strike "at least" and this would still be inclusive.

Mr. Petrie asks Director Hurley about the process of changing the Bylaws. Maine EMS typically defers to the Maine Municipal Moderators Manual (does not speak to Bylaws), in Robert's Rules, if you are changing a bylaw amendment, it has to be republished. That highlights the fact that we should be doing this as an *entire* document.

Tom Judge notes that if we don't do this now, we have prevented a verified Trauma Center from appointing a surgeon to this committee (the current Level 3) currently.

Removing of the language "at least" does not make this more restrictive and this can be done via Robert's Rules in review.

Friendly amendment by Anna Moses to strike "at least" accepted by Tom Judge and Ben Zetterman.

Motion #3 with friendly amendment to accept the revision of the Bylaws as presented with the removal of "at least" from the section discussed (Article 1, Section 1, number 2. Surgeons).

Motion Passed

Chris Costello left @ 1:08 pm

Leslie Anderson left at 1:09 pm

Election of the Chair of the Trauma Advisory Committee

Two nominations: Rick Petrie and Chris Paré, both of whom have accepted the nominations.

Dr. Nuki would like to know if one has to be present today to vote. Our bylaws do not address this.

Julie Ontengco notes that Dr. Rappold has submitted his vote in advance, but unclear of proxy voting.

Director Hurley suggests that we should give all voting members the opportunity to respond no later than July 6 with their votes and release the results after.

Voting via poll on Zoom, tracked by Ashley Moody

Julie Ontengco asks if we have ever voted like this. Mr. Petrie reflects that we have not due to COVID. Julie Ontengco notes that this is the room and would be otherwise if we were in person and it was an agenda item. Mr. Petrie notes that we do have a quorum and therefore should consider a motion of how to proceed.

Motion #4 by Julie Ontengco to proceed with and close voting today for the individuals present at the meeting today. Seconded by Sam Hurley.

Discussion

Director Hurley notes that this practice would be in line with what the Board does. This is a published agenda item and if we have a quorum, then we should proceed.

Dr. Nuki is concerned that it was not published that if you were not present at the meeting today that your vote would not count. Concerned about removing an ability to vote.

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Mr. Petrie notes that having someone vote outside of a meeting has not been done in the past.

AAG Samantha Morgan joined 1:20pm

Motion passed.

Voting resulted in a tie as collected and verified eligible voters by Ashley Moody.

Rick Petrie asks if we defer to the next meeting.

Mr. Paré asks if they entire committee could vote offline and managed by Ashely Moody and Dr. Zimmerman.

AAG Morgan notes that voting should not be done outside of a public session.

Voting for the next chair will therefore be deferred to the next public meeting.

Meeting adjourned at 1:29 pm --- Next regular meeting: **July 26, 2022 12:30-2:30pm**

Member	Attendance	Motion #1	Motion #2	Motion #3	Motion #4	Voting via zoom poll
Tscherene						
Fenwick						
Rappold						
Tilney	X	Y	Y	Y	Y	*
Nuki	X	Y	Y	Y	Y	*
Hurley	arrived @ 12:43	Not present	Y	N	Y	*
Gardner	X	Y	Y	Y	Y	*
Moses	X	Y	Y	Y	Y	*
Richards	X	Y	Y	Y	Y	*
Lebrun						
Judge	X	Y	Y	Y	Y	*
Paré	X	Y	Y	Y	Y	*
Zetterman	X	Y	Y	Y	Y	*
Anderson	X	Y	Y	Y	Left at 13:09	---
Bowe						
Gammon						
Costello	X	Y	Y	Y	left at 13:08	---
Ontengco	X	Y	Y	N	Y	*
Bjorn						
Sholl	X	Y	Y	N	Y	*
Petrie	X	Y	Y	Y	Y	*
Turner	X	Y	Y	Y	Y	*
	14	14/14	15/15	12Y 3N	13/13	*present: 12 voted, 1 abstained

Minutes submitted by KDZ

Minutes approved on July 26, 2022