



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE 04333



MICHAEL SAUSCHUCK
COMMISSIONER

J. SAM HURLEY
DIRECTOR

Examination Committee

Tuesday, 16 May 2022

0930-1130

Online via ZOOM meeting platform due to COVID-19

Meeting address: <https://mainestate.zoom.us/j/460163384>

Minutes

Members Present: Sally Taylor, Rick Petrie, Cheri Volta, Amy Drinkwater, Ben Zetterman, Joanne Lebrun, Kelly Roderick, David Mejia

Members Absent: Jeremy Damren (excused)

Staff: Chris Azevedo

Stakeholders: Michel Mullin, Aiden Koplovsky, Leah Mitchell, Polly Wood

"The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this board/committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this Board/Committee, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent."

I. Call to Order 0931 hrs

- a. Introductions

II. Approval of Minutes

- a. Approval of meeting minutes, April 2022
 - i. Motion to approve by Amy Drinkwater and seconded by David Mejia.
Discussion.
 - 1. Joanne Lebrun suggests a grammatical correction to the minutes.
Chris Azevedo will change the minutes. Motion amended to reflect change.
 - ii. Motion carries.

III. Additions/Deletions to the Agenda

- a. None

IV. State Update

- a. Education
 - i. Portfolios

1. The EMS Board approved transition from the current PSE process to psychomotor skills portfolios at their meeting on 3 May 2022.
- ii. NCCP transition
 1. Work continues on the transition process.
 2. Work will be needed for determination/utilization of the state/local content requirement.
- iii. Training Center Standards Revisions
 1. Work continues
- iv. Protocol Updates 2023
 1. Forum held last week with 18 attendees in addition to MDs/staff
 2. Reviewed Gold section
 3. Gold and Orange change proposals complete. Yellow will be presented tomorrow.

V. Old Business

- a. EMT/EMR psychomotor skills portfolio approval
 - i. Discussion of application, standards, and process approved by the board.
 - ii. Discussion of student outcome data
- b. New PSE Administrators
 - i. Discussion on the topic of whether or not to proceed with training new PSE Administrators.
 1. Joanne Lebrun
 - a. We should start with an estimation of how many exams would be pending. If we have a lot of exams, we may need new personnel.
 - b. Sally Taylor
 - i. There are 3 PSEs left for this semester for KVCC/EMCC.
 - ii. Discusses utilizing these exams for training new personnel.
 - c. Joanne Lebrun
 - i. Will have one in June.
 - d. Michel Mullin
 - i. Will have 4 and anticipating still having some in the fall.
 - ii. Discussion by the group.
 2. The group decides to proceed with training new PSE Administrators as there are still more exams for an undetermined specific amount of time.
- c. Scenario development.
 - i. Sally Taylor leads discussion regarding the committee's desire to proceed with scenario development, in light of the portfolio transition process.
 1. Discussion amongst the group ensues.

2. Joanne Lebrun
 - a. Asks when the updated scenarios would be available because there is a process of distribution and vetting involved, as well as an implementation date.
 - b. Sally Taylor suggests implementation could be in July. Sally Taylor discusses.
 - c. Amy Drinkwater
 - i. Most of the scenarios have been done. So, the work would just be “tweaking.”
 - d. Sally Taylor suggests review by the group in June, to have the scenarios ready for 1 July.
 - e. Joanne Lebrun comments that the scenarios are not new, just modified to make them more robust and fill in some missing information.
3. Sally Taylor, Michel Mullin, Amy Drinkwater and Cheri Volta, will review current scenario changes, finalize, and get the work to the rest of the group for review prior to meeting in June. Scenario approval will tentatively be on the agenda for the June meeting, with scenarios available for distribution and use on 1 July 2022.

VI. New Business

- a. None

VII. Next Meeting

- a. Date and Time: 21 Jun 2022, at 0930 hrs.

VIII. Adjournment:

- a. Motion to adjourn made by Joanne Lebrun and seconded by Ben Zetterman.
Motion is carried.
- b. Meeting adjourned at 1025 hrs.

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EMS Education Coordinator Items

- A. Items for carryover to next month's agenda**
- B. Action items for EMS Education Coordinator**
- C. Summary for report to the EMS Board**