

20220420 Data Committee Meeting Minutes (draft)

Wednesday, April 20, 2022 3:00 PM

Meeting Date: 4/20/2022 3:00 PM

Location: <https://mainestate.zoom.us/j/85660041261>

Link to Outlook Item: [click here](#)

Invitation Message

Participants

Agenda

1. Call To Order 3:00 PM
2. Reading of the Maine EMS mission statement:
The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all clinicians. All members of this committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this committee, we commit to serve the respective clinicians, communities, and residents of the jurisdictions that we represent.
3. Attendance
 - Committee Members
 - Darin White – Co-Chair Fire-based EMS
 - Christopher Connor - Fire Based EMS
 - Jaye LaCroix – EMS Billing
 - Julie Ontengco, DNP - Hospital Representative
 - Robert Sharkey – Private EMS Agency
 - Alexander Rezk - University Representative
 - Rick Petrie – Institutional Review Board
 - Melinda Fairbrother-Dyer - EMD Representative
 - Andi McGraw - At Large
 - Jesse Thompson - At Large
 - Stephen Smith – Ex officio board member
 - Non-Committee Participant
 - Darren Davis, Staff & Host
 - Jason Oko
 - David Davies
4. Approval of prior meeting minutes March 16, 2022
 - a. Motion to approve as presented by Andi
 - b. Second by Rob
 - Darin White – Co-Chair Fire-based EMS
 - Christopher Connor - Fire Based EMS - Absent
 - Jaye LaCroix – EMS Billing -
 - Julie Ontengco, DNP - Hospital Representative - Absent
 - Robert Sharkey – Private EMS Agency
 - Alexander Rezk - University Representative
 - Rick Petrie – Institutional Review Board
 - Melinda Fairbrother-Dyer - EMD Representative
 - Andi McGraw - At Large abstain
 - Jesse Thompson - At Large Absent

Motion passed
5. Public Comment
 - a. None
6. Modifications to Agenda
 - a. None
7. Old Business
 - a. Status update on the RFP.
 - a. [Darren] Fully approved by OIT, now on to Procurement
 - b. Review new nemsis data elements, come up with a new required data elements and values list to bring before the board, Seconded by Andi
 - a. ACTION ITEM:
 - b. Darren to put New Nemsis standard in sharepoint
 - c. Tabled on Feb 16
 - d. Reviewed E-Crew - remove EMT-I
 - e. Reviewed Dispatch
 - f. Review
 - g. Review
 - c. OD Map Interface - Approved by OIT, Pending implementation
 - d. Nemsis 3.5, Jason Oko will add users to Demo Agency for MEFIRS 3.5 form

- Need to come up with an operational bulletin regarding 3.5 changes
- Bulletin should include the reason why we adopt nemsis data.

The importance of data: Darren showed work in progress diagram

- e. 2022 Goals New goals moved to next month.
 - i. RFP
 - ii. Campaign of data importance
 - iii. NEMSIS V.3_5
 - 1) Data Dictionary
 - 2) Testing
 - a) Jason to add Committee members to demo agency
 - 3) Pilot
 - 4) End User Functionality
 - 5) Bulletin
 - 6) Training
- 8. New Business
- 9. Other
 - a. Work session scheduled for May 11, 2022 1500
 - b. Next Meeting scheduled May 18, 2022 1500
- 10. Adjourn
 - a. Motion to adjourn by Rick
 - b. Seconded by Rob 16:29
- 11. Meeting adjourned

Parking Lot:

- Researching obstacles to implementing CAD Feeds
- Data Reporting
 - How do we structure the data for
 - Quality
 - Operations
 - Can this committee validate the output from the system
 - Crafting reports with the QI committee will be very important