



APPLICATION
Request for Program Review and Approval
AVOC Equivalency

Scope: This application is used for EMS services, EMS Instructors, Training Centers, and other training entities to apply for approval of a commercially available EVDT/EVOC/AVOC program curriculum for equivalency in accordance with Maine Title 32 M.R.S. Chapter 2-B §85(6), Maine Emergency Medical Service Act of 1982.

Directions:

1. Fill out request form (3 pages)
2. Email to Maine EMS, attention EMS Education Coordinator: maine.ems@maine.gov

Requesting Organization/Instructor Information		
Name: Service License #: Date of Request Submission:	Training Officer/Contact: Phone: Email:	
Program Information		
Program Name: Program Sponsor/Developer: Current Edition:	Program Contact Name: Program Contact #: Program Email/URL:	
Method of Didactic Content Delivery: <i>(Check one)</i>		
Live Classroom <input type="checkbox"/>		
Online <input type="checkbox"/>		
Hybrid <input type="checkbox"/>		
Program Equivalency		
1. Does the requested program satisfy the equivalency criteria in accordance with the Maine EMS AVOC policy? <i>(See equivalency checklist on next page)</i>		
Yes <input type="checkbox"/>		
No <input type="checkbox"/>		
2. If the requested program does NOT meet listed equivalency criteria, OR if there are items about which you have questions, please list them below		
	i.	
	ii.	
	iii.	
	iv.	
	v.	
	vi.	
	vii.	
	viii.	

AVOC Program Equivalency Checklist

Directions:

1. Check all list items that apply to the program you are requesting for equivalency.
2. List all items that do not apply, or that you have questions about, under item #2, in the "Program Equivalency" section of this application

For the purpose of satisfying applicable requirements contained in Maine Title 32 and Maine EMS Rules, an emergency vehicle driver/operator course, ambulance vehicle operator course or any course combining the two, must meet all of the following criteria:

- ☐ **A. Is a commercially available course**
- ☐ **B. Has a process for training, qualifying, and maintaining instructors which is locally available and accessible to potential instructors in Maine, and includes all of the following elements:**
 - ☐ i. Instructor eligibility requirements,
 - ☐ ii. An instructor training course,
 - ☐ iii. A process for maintaining and/or providing refresher training for instructors, and
 - ☐ iv. A mechanism for instructor reciprocity/equivalency certification
- ☐ **C. Has a published curriculum and includes all of the following materials, which are accessible to instructors:**
 - ☐ i. Course objectives,
 - ☐ ii. Lesson plans,
 - ☐ iii. Syllabus,
 - ☐ v. Mechanism for student evaluation of the course;
- ☐ **D. Meets or exceeds the National Highway Traffic Safety Administration (NHTSA) 1995 Standards for Emergency Vehicle Operator Courses (EVOC);**
- ☐ **E. Contains an ambulance module or covers all of the following didactic material with specific reference to ambulance vehicles:**
 - ☐ i. Law/legal applications,
 - ☐ ii. Ambulance types,
 - ☐ iii. Ambulance operations,
 - ☐ iv. Vehicle maintenance and readiness,
 - ☐ v. Communications and responsibilities,
 - ☐ vi. Navigation and route planning,
 - ☐ vii. Basic driving maneuvers and normal operations,
 - ☐ viii. High risk driving situations,
 - ☐ ix. Operations in emergency modes,
 - ☐ x. Safety considerations for passengers and patients,
 - ☐ xi. Maine Title 29 Review,
 - ☐ 1. Chapter 1: General Provisions,
 - ☐ 2. Chapter 19, Subchapter 1: Rules of the Road, and
 - ☐ 3. Chapter 19, Subchapter 2: Violations
- ☐ **F. Includes a cognitive student evaluation**

- ☐ **G. Includes a student Practical skills course, to include all of the following:**
 - ☐ i. Must be performed using a Type I, II or III ambulance vehicle
 - ☐ ii. Serpentine
 - ☐ iv. Braking while turning
 - ☐ v. Straight line braking
 - ☐ vi. Three-point turn
 - ☐ vii. Right side road turn,
 - ☐ viii. Left side road turn, and
 - ☐ ix. Slow speed lane change
- ☐ **H. Includes a student psychomotor driving skills performance evaluation; and**
- ☐ **I. Issues a course completion certificate which includes all of the following information:**
 - ☐ i. Program Name,
 - ☐ ii. Sponsoring Agency
 - ☐ iii. Instructor Name
 - ☐ iv. Student name
 - ☐ v. Course hours
 - ☐ vi. Date of completion.