



STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE 04333



JANET T. MILLS
GOVERNOR

MICHAEL SAUSCHUCK
COMMISSIONER

SAM HURLEY
DIRECTOR

Education Committee

Wednesday

11 Jan 2022

0900-1130

Online via Zoom

Meeting Link: <https://mainestate.zoom.us/j/82789080665>

Minutes

Members Present: Aiden Koplovsky, Amy Drinkwater, Joanne Lebrun, Dennis Russell, Brian Chamberlin, Mike Drinkwater, Ben Zetterman, Leah Mitchell, Paul Froman, Steve Smith

Members Absent: Stephanie Cordwell, David Mejia

Staff: Chris Azevedo, Sam Hurley, Marc Minkler

Stakeholders: Eric Wellman, Cathy Gosselin, AJ Gagnon, Sally Taylor, Steve Almquist, Randy Lowe, Rick Petrie,

“The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this board/committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this Board/Committee, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent.”

I. Call to Order:

- a. Introductions

II. Approval of Minutes:

- a. Approval of:
 - i. August 2021
 - ii. September 2021– no quorum present
 - iii. October & November – Meeting cancelled, no minutes
 - iv. December 2021
 - v. Motion to approve the above meeting minutes made by Joanne Lebrun and seconded by Amy Drinkwater. No discussion. Motion is carried.

III. Additions/Deletions to Agenda:

- a. PIFT update to be added under old business.

IV. State Update:

- a. Maine EMS Staff
 - i. Chris Azevedo
 - 1. Rick Petrie suggests moving skills training dates back, due to COVID.
 - 2. Marc Minkler adds from the chat-
 - a. The idea of delaying in person training due to pandemic risks is, I feel, a legitimate concept. However, it might be hard to selectively say just the protocol skills need to be delayed and not carry that over to all in person training in depts. and training centers
 - ii. Sam Hurley
 - 1. Nothing to report.
 - iii. Marc Minkler
 - 1. EMS-C has begun survey process regarding pediatric education over the past year at the service level.

V. Old Business:

- a. Region 1 Vacancy
 - i. Aiden Koplovsky
 - 1. Cathy Gosselin (Raymond Fire) has been nominated by Region 1 RAC. There have been no other applicants or nominations.
 - 2. Dennis Russell makes the motion to accept the nomination of Cathy Gosselin to fill the committee vacancy for Region 1 representative. The motion is seconded by Joanne Lebrun. No discussion. The motion is carried.
- b. PIFT
 - i. Rick Petrie
 - ii. There are no new updates from December's meeting on the subject.
- c. Continue discussion of protocol development process for 2021 and discuss the process for 2023. EMS Director Sam Hurley in attendance.
 - i. Aiden Koplovsky asks the group that conversation focus should be on moving forward, as hot wash discussion on the 2021 process was not productive. Chris Azevedo is asked to share the projected plan and timeline for the 2023 process and discuss with the group.
 - ii. Chris Azevedo
 - 1. After a comprehensive debrief process by the MDPB and debriefing meetings between the Maine EMS office and the state medical directors, a revised process for protocol review/revision and protocol education has been developed.
 - 2. The process timeline developed by MDPB is shared with the group and includes the following points:

- a. There will be a parallel process for both reviewing/revising the protocols and concurrent building of the education for each section.
- b. Section authors should play a significant part in development and delivery of the education. This worked exceedingly well in the 2019 cycle and more so in the 2021 cycle wherein the online webinar platform was used. This was highly effective with regard to
 - i. Consistency of message
 - ii. Accuracy of information
 - iii. Ability of field clinicians to interact with the protocol authors and have their questions answered on the spot.
 - iv. Develop a better and closer relationship between field providers and the medical directors.
- c. Education will be built collaboratively between the MDPB section authors and the Maine EMS office. The Education Committee will not be asked to contribute to development of the protocol education.
- d. There will be a more robust program of opportunity for EMS stakeholder input to the protocols via input submission process and protocol review forums.
- e. The process for developing and maintaining protocol support materials will be more robust and have better infrastructure as to contents and accuracy:
 - i. FAQ
 - ii. Formulary
 - iii. OLMC
 - iv. Material for update of the hospitals
 - v. Change documents
 - vi. Equipment lists
- f. There will be a 3-month period built in specifically for training
- g. The best means of providing protocol education will be determined in consultation with other EMS stakeholders. Options include:
 - i. In-person
 - ii. Online
 - iii. MEMSEd
 - iv. Combinations
- h. The Ops Team and Education Committee will be provided with updates and opportunities for input regarding protocol operationalization and training throughout the

process via reports from the office, MDPB meetings and protocol forums.

- i. Eight protocol sections with 2 projected annexes
 - i. 10 full months for section review
 - ii. 6 shared MDPB meetings for section review
 - iii. 2 months for overall review
 - iv. 1 month for contingencies
 - v. Total of 19 months for development
 - vi. Projected start date for development cycle is 2022
- iii. Discussion by the group.

VI. New Business

- a. EMS Board Chair proposal for the combination of the Education and the Exam Committees
 - i. Aiden Koplovsky discusses.
 - 1. Supports the idea but is unclear on the timeline.
 - 2. So far, this is a concept. Wanted to make sure the group is aware and invite discussion.
 - 3. Sally Taylor
 - a. The Board would like to hear back from both committees in 6 months regarding what a timeline for that process might look like.
 - b. Joanne Lebrun asks if Chair Libby had attended any past meetings of Exam or Education committees and introduced the idea. Chair Libby had first reached out to the chairs of the committees and asked them to bring the idea back to their respective committees for discussion and feedback.
 - 4. Amy Drinkwater relates that Chair Libby was simply bringing the idea to the Chairs of the committees for discussion in their respective committees.
 - ii. Joint meetings of Education and Exam Committees
 - i. Aiden Koplovsky discusses the prospect of joint work for purposes of working on the PSE replacement process.
 - 1. Discusses prior meeting of both committee chairs and the Maine EMS office to discuss approaches. That meeting produced a rough process blueprint for both the overall process of replacing the PSE and also, specifically, for developing any selected option.
 - 2. Aiden will be attending the Exam Committee meeting later in the month.
 - ii. Sally Taylor asks for Chris Azevedo to send out process blueprints for ahead of the Exam committee meeting, so that they can be prepared to discuss.
 - iii. Dennis Russell and Joann Lebrun also ask that the process flowchart be distributed to EdComm at the same time.

- c. Dennis Russel asks about AVOC.
 - 1. Chris Azevedo advises that a policy has been developed and needs to be pushed out to services.
 - 2. Dennis Russel asks for an update next month.
- d. Joanne asks the group to consider other education projects that are out there and look at where we are with these projects, consider concurrent education projects that are outside the Education committee at this time and consider the committee's future agenda. Discussion.
- e. Items for next agenda
 - i. EMT Student Minimum Competencies (SMC) portfolios
 - ii. Updates on AVOC and PIFT program
 - iii. Training Center standards
 - iv. Instructor Coordinators

VII. Next Meeting

- i. Date and time: 9 Feb at 0900 hrs.

VIII. Adjournment:

- a. Dennis Russel makes the motion to adjourn. The motion is seconded by Amy Drinkwater. No discussion. Meeting is adjourned at 1003 hrs.