



JANET T. MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
152 STATE HOUSE STATION  
AUGUSTA, MAINE 04333



MICHAEL SAUSCHUCK  
COMMISSIONER

J. SAM HURLEY  
DIRECTOR

**EMD Committee Meeting  
Thursday October 22, 2021  
Zoom Meeting ID: 8756 9618 203**

**MINUTES**

- i. Call to order 09:01
- ii. Introductions
  - a. Committee Members: Laura Downing, Stephanie Gibbs, Tara Doe, Dakota Turnbull, Melinda Dyer, Cindy Rossi, Tim Hall
  - b. Staff: Melissa Adams
  - c. Stakeholders & Guests: Amanda Simoneau (Franklin RCC Director), Joe Thornton (Scarborough Dispatch Manger), Andy Dziegielewski (Portland RCC Director), Zach Tillett (ER Physician Resident at EMMC), Cory Golob (ESCB), Jessica Milliken (DPS Houlton Manager), Jen Weaver (Waterville EMD Center)
- iii. Maine EMS Mission Statement
 

*The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this committee, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent.*
- iv. Previous Meeting Minutes – July 15, 2021  
MOTION to accept as written (Doe, seconded by Turnbull)
- v. EMS Office Update
 

United Communications is terminating their EMD license citing increased EMS call volume, staffing retention, cost of training, and questionable proficiency with the few EMD calls they process directly. This will have minimal impact on Androscoggin, Lewiston/Auburn, Cumberland, and Oxford PSAPs.

  - a. AED Registry (Melissa)
 

Hancock County PSAP has worked with Pulse Point and Priority Dispatch to integrate the free, basic AED registry product into their processes. This allows dispatchers to identify an AED nearby and direct bystanders to retrieve it at the “Send someone to get an AED” point in the protocols. This project was spearheaded locally by Bar Harbor Fire and Rescue, but adopted County wide, and may serve as a model AED registry implementation across each PSAP

● **Excellence** ● **Support** ● **Collaboration** ● **Integrity** ●

PHONE: (207) 626-3860

TTY: (207) 287-3659

FAX: (207) 287-6251

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jurisdiction. Maine EMS will be drafting rules for this as directed by 2021 Legislation, with the concept that each PSAP (except DPS Bangor b/c of duplication in the immediate area) will identify a contact person for regional management of the registry.

- b. EMS Rule 3-A §4(1)(B)(6): EMS Agency No Response Policy  
Maine EMS has developed a one-hour presentation that will debut next Wednesday 12:00-1:00 and again November 11, 9:15-10:15 *Safety Plan & Dispatch Agreement*. It is intended for EMS service leadership but may be suitable for EMD agency leadership as well.
  - c. Committee Updates (QI, Data – Melinda)  
Melinda is on the Maine EMS QI Committee and has been attending the Data Committee meetings. She states that the QI committee is the biggest opportunity to be recognized for the work we do and the role we play in Emergency Medical Services. The quarterly newsletter is supposed to be released later today; this edition covers Sepsis. The committee is looking for new topics for upcoming newsletters. The data committee is working on an RFP for the patient care reporting and license management systems, and what the needs are for this.
- vi. ESCB Update  
Classes are full through December. Cory is asking for communication if Centers are hiring so he can plan on scheduling additional classes as needed. He is working daily with IAED on the website updates and asks administration to make sure their employee list on the site is correct. Individual users should make contact with him if their training doesn't appear correct on the site, this may be because they have duplicate accounts that need to be merged in the system. Cory has generated step-by-step instructions for IAED certification renewal and will disseminate this.
- vii. Old Business
- a. 9-8-8 Update  
Cory reports the ESCB has hired a third party who will be starting the process this week and PSAPs should hear from ESCB or the vendor (Mission Critical).
  - b. Sub-groups Update
    - i. EMDPRS Review  
Stephanie has nothing new to report.
    - ii. Policies and Guidance  
Laura has generated a document with all ski areas and ski-patrol affiliations, she will reach out to these organizations and the PSAPs that work with them.
    - iii. Education  
Tim has worked to update some older content in the Power Point presentations.
- viii. New Business
- a. QI-AI Priority Dispatch  
Melissa and Brodie are meeting with Corti, an artificial intelligence (AI) company that has been working with Priority Dispatch to develop a quality assurance

software that integrates into the Priority Dispatch system and provides immediate feedback on 100% of calls. Priority Dispatch has a couple of recorded webinars available on their website to demonstrate the product. Andy shared that Corti is keeping recordings in the cloud, which has presented a challenge with his IT department to release the information.

b. Chairperson Nominations

Stephanie is looking to step down from the Chairperson role and facilitate a smooth transition to another interested party before her pending retirement in 2023. Committee members agreed to solicit nominations via email to either Stephanie or Melissa, who will verify with nominated individuals that they are an interested candidate. Nominations will be distributed for review with the agenda prior to the next meeting, during which members should be prepared to vote to elect a new Chairperson.

ix. Adjourn 10:02

Motion to adjourn (Downing, second by Dyer)

Next meeting is January 20<sup>th</sup> at 09:00