Data Committee Meeting - 08/18/2021

Wednesday, August 18, 2021   3:00 PM

Meeting Date: 8/18/2021 3:00 PM
Location: https://mainestate.zoom.us/j/85660041261
Link to Outlook Item: *click here*
Invitation Message
Participants

- ☑ Davis, Darren W (Meeting Organizer)
- ☑ Christopher Connor
- ☑ Oko, Jason A (Accepted in Outlook)
- ☑ Andrea McGraw
- ☐ Debbie Morgan
- ☐ Chuck McMahan
- ☑ Darrin White
- ☐ Stephen Smith (Accepted in Outlook)
- ☐ Dennis Russell
- ☑ Jason Cooney
- ☑ Jaye LaCroix
- ☐ Joanne Lebrun
- ☐ Johnson, Joel
- ☐ Kregg Kane (Accepted in Outlook)
- ☐ Rebecca Reagan
- ☐ Richard Petrie
- ☐ Sharkey (Tentative in Outlook)
- ☐ Steve Pratt
- ☐ akmcgraw@emhs.org
- ☑ Kregg Kane
- ☑ Saquet, David R
- ☐ saquet@gmail.com
- ☐ Hurley, J Sam (Accepted in Outlook)
- ☐ Alexander Rezk
- ☐ Julianne B. Ontengco (Accepted in Outlook)

Minutes

1. Call To Order
2. Reading of the Maine EMS mission statement:
   The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all clinicians. All members of this committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this committee, we commit to serve the respective clinicians, communities, and residents of the jurisdictions that we represent.
3. Attendance
   Committee Members
   - ☑ Christopher Connor
   - ☑ Jaye LaCroix – EMS Billing
   - ☑ Darin White – Fire-based EMS
   - ☐ Robert Sharkey – Private EMS Agency
   - ☑ Jason Cooney – Non Fire-based EMS Agency
   - ☑ Rick Petrie – Institutional Review Board

☐ Stephen Smith – Ex officio board member

Non-Committee Participants
Kregg Kane
Andrea McGraw
Dave Saquet
Jason Oko
Darren Davis

4. Approval of prior meeting minutes June 2021
   a. Moves to accept Rick motions to approve as presented
   b. Second by Darin White
   ☑ Christopher Connor
   ☑ Jaye LaCroix – EMS Billing
   ☑ Darin White – Fire-based EMS
   ☐ Robert Sharkey – Private EMS Agency
   ☑ Jason Cooney – Non Fire-based EMS Agency
   ☑ Rick Petrie – Institutional Review Board
   ☐ Stephen Smith – Ex officio board member

5. Public Comment
   a. Darin White - Update at beginning of July. Mostly positive comments. Run number at bottom of page and is one of the more important fields. Augusta uses the CFS number from dispatch.
6. Modifications to Agenda
   a.
7. Old Business
   a. Status update on the RFP.
      1) Putting out RFI for vendor demos
         1) RFI Maine EMS Records Demo.docx (sharepoint.com)
         2) Four (4) responses received (Traumasoft, ImageTrend, ESO, Beyond Lucid)
         3) Link to responses: https://stateofmaine.sharepoint.com/:f:/r/sites/MaineEMS/Data%20Committee/Committee/Fire%20EMS%20Reporting%20System%20RFP/RFI%20and%20Responses?csf=1&web=1&e=zMlicT

         • TraumaSoft: 8/24/2021 10:00 AM https://mainestate.zoom.us/j/5502180272
         • Beyond Lucid Technologies: 8/25/2021 12:30 PM https://mainestate.zoom.us/j/84009324862
         • ESO: 8/31/2021 11:00 AM https://mainestate.zoom.us/j/89074370282
         • Will be recorded
   b. OD Map Interface -Waiting approval of OIT., and EMS Board & MDPB
   c. Nemsis v3.5 provider impression list
      1) Chris; symptoms list and impression list most thorny list for users. Lengthy discussion on changing the lists. The impact, the need,
      ☑ 2) Darren to put together a list of values, with a count of usage on sharepoint
         1) Emailed to committee members and in SharePoint folder
      3) E situation 9 and 10 are same as impression
      4) Jason Cooney Implement change workflow document to allow for justification of changes
      5) Jason Cooney suggests having a work session.
         1) Extend next month's meeting
      6) Suggestion to adopt recommended list.

7) Jason Cooney makes a motion to have Jaye review the impression list for billing purposes Dr Saquet to review for QA/QI purposes and provide a recommendation to the committee By Octobers Meeting with a preliminary update report in September.
   - [x] 1) Seconded by Darin White
   - [x] Christopher Connor
   - [x] Jaye LaCroix – EMS Billing
   - [x] Darin White – Fire-based EMS
   - [ ] Robert Sharkey – Private EMS Agency
   - [x] Jason Cooney – Non Fire-based EMS Agency
   - [x] Rick Petrie – Institutional Review Board
   - [ ] Stephen Smith – Ex officio board member

d. Lack of committee members. Chris to reach out to Sam to see if there can be some latitude in filling positions
   - [x] 1) Chris to get with Sam
   - [x] 2) Chris to bring to board next board meeting July 7, 2021
   - [x] 3) Melissa recommends having an EMD committee representative
     - 1) Darin moves to accept
     - 2) Second by Rick Petrie
       - [x] Christopher Connor
       - [ ] Jaye LaCroix – EMS Billing
       - [x] Darin White – Fire-based EMS
       - [x] Robert Sharkey – Private EMS Agency
       - [ ] Jason Cooney – Non Fire-based EMS Agency
       - [x] Rick Petrie – Institutional Review Board
       - [x] Stephen Smith – Ex officio board member
   - [x] 3) Chris to address with Sam and Board
   - 4) Board approved, needs to go to MDPB, after which?
   - 5) Process:
     - 1) Darin makes a motion to hold interviews on Friday August 27 , a special meeting Monday August 30 at 15:00 for approval, and then presentation to the board on Sept 1, 2021
     - 2) Seconded by Rick
     - [x] Christopher Connor
     - [x] Jaye LaCroix – EMS Billing
     - [x] Darin White – Fire-based EMS
     - [ ] Robert Sharkey – Private EMS Agency
     - [x] Jason Cooney – Non Fire-based EMS Agency
     - [x] Rick Petrie – Institutional Review Board
     - [ ] Stephen Smith – Ex officio board member

e. System Changes
   1) Dave Saquet - proposes using survey monkey also inquiring qa folk about feedback.
      1) Issues
         a) Losing connection
         b) Time to enter meds on a code
         c) Search bar doesn't work, cant sort by columns
      2) Develop questions
         a) Some proposed questions:
            1: Does ME FIRS meet your services needs?
            2: QA use:
              • Are you able to find patients easily? Why/Why not?
              • Is information located in consistent locations in your

reviewed reports?
- •   Are you able to search MEFIRS without difficulty
- •   Can you run studies for your service for QA topics (ie refusals, STEMI, Stroke, Sepsis, etc …)

3: Providers/non-QA use
- •   Are you able to complete your run report with ease? If not, why?
- •   Do you lose data frequently? If so, why?
- •   Can you attach device data to your reports (ie ECG's, vital signs, code summary from your monitor)?
- •   What suggestions do you have to make MEFIRS the reporting system you want it to be?

       3) End User and QA?
       4) And- be sure to ask for what is liked as well as what are complaints
    2) Conduct a survey after forum. Bring to next meeting the thoughts on questions to send in survey
      ☐ 1) Jason to produce a digestible document for next meeting from forums.
  ☐ 3) Jason Cooney Motion to table
  ☐ 4) Seconded by Darin
  ☑   Christopher Connor
  ☑   Jaye LaCroix – EMS Billing
  ☑   Darin White – Fire-based EMS
  ☐   Robert Sharkey – Private EMS Agency
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 f. Nemsis 3.5, Jason will add users to Demo Agency for MEFIRS 3.5 form
  ☐   Need to come up with an operational bulletin regarding 3.5 changes
- ▪ Imagetrend going to Nemsis for certification next month, then will release. We do have the ability to use. There will be learning sessions and we will redistribute the learning sessions.

8. New Business

9. Adjourn
  a.   Rick makes a motion to adjourn
  b.   Seconded by Darin White

10. Other
  a.   Next Meeting scheduled for September 15, 2021 15:00