

Data Committee Meeting - 7/21/2021

Monday, July 19, 2021 9:32 AM

Meeting Date: 7/21/2021 3:00 PM

Location: <https://mainestate.zoom.us/j/85660041261>

Link to Outlook Item: [click here](#)

Invitation Message

Participants

- [Davis, Darren W](#) (Meeting Organizer)
- [Christopher Connor](#)
- [Oko, Jason A](#) (Accepted in Outlook)
- [Andrea McGraw](#)
- [Debbie Morgan](#)
- [Chuck McMahan](#)
- [Darrin White](#)
- [Stephen Smith](#) (Accepted in Outlook)
- [Dennis Russell](#)
- [Jason Cooney](#)
- [Jaye LaCroix](#)
- [Joanne Lebrun](#)
- [Johnson, Joel](#)
- [Kregg Kane](#) (Accepted in Outlook)
- [Rebecca Reagan](#)
- [Richard Petrie](#)
- [Sharkey](#) (Tentative in Outlook)
- [Steve Pratt](#)
- akmcgraw@emhs.org
- [Kregg Kane](#)
- [Saquet, David R](#)
- saquet@gmail.com
- [Hurley, J Sam](#) (Accepted in Outlook)
- [Alexander Rezk](#)
- [Julianne B. Ontengco](#) (Accepted in Outlook)

Minutes

1. Call To Order
2. Reading of the Maine EMS mission statement:
The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all clinicians. All members of this committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this committee, we commit to serve the respective clinicians, communities, and residents of the jurisdictions that we represent.
3. Attendance
 - Committee Members
 - Christopher Connor
 - Jaye LaCroix – EMS Billing
 - Darin White – Fire-based EMS
 - Robert Sharkey – Private EMS Agency
 - Jason Cooney – Non Fire-based EMS Agency
 - Rick Petrie – Institutional Review Board

- Stephen Smith – Ex officio board member

Non-Committee Participants

Jesse Thompson
Chris Monterro
Kregg Kane
Alexander Rezk
Andi McGraw
Sam
Chase Labbe
Jason Oko

4. Approval of prior meeting minutes

- a. Moves to accept
- b. Second by
 - Christopher Connor
 - Jaye LaCroix – EMS Billing
 - Darin White – Fire-based EMS
 - Robert Sharkey – Private EMS Agency
 - Jason Cooney – Non Fire-based EMS Agency
 - Rick Petrie – Institutional Review Board
 - Stephen Smith – Ex officio board member

5. Public Comment

a.

6. Modifications to Agenda

a.

7. Old Business

- a. Status update on the RFP.
 - 1) Putting out RFI for vendor demos
 - 1) [RFI Maine EMS Records Demo.docx \(sharepoint.com\)](#)
 - 2) Four (4) responses received (Traumasoft, ImageTrend, ESO, Beyond Lucid)
 - 3) Link to responses:
<https://stateofmaine.sharepoint.com/:f:/r/sites/MaineEMS/Data%20Committee/Committee/Fire%20EMS%20Reporting%20System%20RFP/RFI%20and%20Responses?csf=1&web=1&e=zMlicT>
- b. Update on the Vaccination program.
 - 1) Billing Update all billing is now be processed.
- c. Update on the Data Dictionary/User guide and assign members to assist
 - 1) (1/20/2021) Jason Cooney and Darin White volunteer to assist fleshing out the description
 - 2) 2/17/2021 - no progress
 - 3) 3/17/2021 - no progress
 - 4) 4/21/2021 Darren to get with Jason Cooney on Friday
 - 1) Jason to send Darren some dates to meet next week
 - 5) 7/21/2021:
- d. OD Map Interface -Waiting approval of OIT
- e. Nemsis v3.5 provider impression list
 - 1) Chris; symptoms list and impression list most thorny list for users.
Lengthy discussion on changing the lists. The impact, the need,
 - 2) Darren to put together a list of values, with a count of usage on sharepoint

- 1) Emailed to committee members and in SharePoint folder
 - 3) E situation 9 and 10 are same as impression
 - 4) Jason Cooney Implement change workflow document to allow for justification of changes
 - 5) Jason Cooney suggests having a work session.
 - 1) Extend next month's meeting
 - f. Lack of committee members. Chris to reach out to Sam to see if there can be some latitude in filling positions
 - 1) Chris to get with Sam
 - 2) Chris to bring to board next board meeting July 7, 2021
 - 3) Melissa recommends having an EMD committee representative
 - 1) Darin moves to accept
 - 2) Second by Rick Petrie
 - Christopher Connor
 - Jaye LaCroix – EMS Billing
 - Darin White – Fire-based EMS
 - Robert Sharkey – Private EMS Agency
 - Jason Cooney – Non Fire-based EMS Agency
 - Rick Petrie – Institutional Review Board
 - Stephen Smith – Ex officio board member
 - 3) Chris to address with Sam and Board
 - 4) Board approved, needs to go to MDPB, after which?
 - g. System Changes
 - h. Dave Saquet - proposes using survey monkey also inquiring qa folk about feedback.
 - 1) Issues
 - 1) Losing connection
 - 2) Time to enter meds on a code
 - 3) Search bar doesn't work, cant sort by columns
 - 2) Develop questions
 - 1) Some proposed questions:
 - 1: Does ME FIRS meet your services needs?
 - 2: QA use:
 - Are you able to find patients easily? Why/Why not?
 - Is information located in consistent locations in your reviewed reports?
 - Are you able to search MEFIRS without difficulty
 - Can you run studies for your service for QA topics (ie refusals, STEMI, Stroke, Sepsis, etc ...)
 - 3: Providers/non-QA use
 - Are you able to complete your run report with ease? If not, why?
 - Do you lose data frequently? If so, why?
 - Can you attach device data to your reports (ie ECG's, vital signs, code summary from your monitor)?
 - What suggestions do you have to make MEFIRS the reporting system you want it to be?
 - 3) End User and QA?
 - 4) And- be sure to ask for what is liked as well as what are complaints
 - i. Conduct a survey after forum. Bring to next meeting the thoughts on questions to send in survey
 - 1) Jason to produce a digestible document for next meeting from forums.
8. New Business
- a. Nemsis 3.5, Jason will add users to Demo Agency for MEFIRS 3.5 form

- Need to come up with an operational bulletin regarding 3.5 changes
- b. Chris proposes work session on Impressions for Next meeting

9. Adjourn

a.

10. Other

- a. Next Meeting scheduled for July 21, 2021 15:00